

B.6.1 (Policy) Board Committees

Responsible Department: Office of the Chancellor, Legal Services

Board Adoption: 8-18-09

Last Board Action: 8-21-18

The Board may establish such ad hoc committees as it deems necessary for the welfare of the College District. Members of all such committees and the chairpersons thereof shall be appointed by the Chairperson of the Board, who shall serve as an ex-officio member of all such committees.

Board Acting As Committee of the Whole

Prior to each regular Board meeting, the Board will meet as a "Committee of the Whole" to enable an in-depth detailed working consideration of agenda items to be considered at the next regularly scheduled board meeting. The Board Chairperson shall appoint the following Chairs and Vice Chairs for the topics specified below to be discussed at the Committee of the Whole meeting. The topic chair will preside over that portion of the meeting in which the assigned topic is discussed, and will serve as the Board's liaison to the administration for that topic. The Board acting as a Committee of the Whole chaired by the Audit, Budget and Finance Chair shall serve as the Audit Committee within the meaning of the Audit Committee Charter. The Chancellor shall be an ex officio, nonvoting member of the Committee of the Whole. In the event of absence of a topic Chair for a Committee of the Whole meeting, the topic Vice Chair presiding will Chair in the topic Chair's stand.

Building, Grounds and Sites Selection Chair

The Chair for Building, Grounds and Sites Selection shall preside over the portions of the Committee of the Whole Board meetings which address the following topics:

1. Evaluate information presented by the Chancellor or designee relating to current needs for buildings, grounds and sites for the College District.
2. Confer with the Chancellor or designee regarding long-range master plans for realty acquisitions, designation and disposal of surplus realty, and construction, improvement, enhancement of energy efficiency and sustainability, preventive maintenance and major repairs regarding the facilities of the College District.
3. Review facility-related matters presented by the Chancellor or designee.
4. Other services relating to sites, buildings, and grounds.

Policy and Long-Range Planning Chair

The Chair for Policy and Long-Range Planning shall preside over the portions of the Committee of the Whole Board meetings which address the following topics:

1. Review of College District policies in conjunction with the District Ethics and Compliance Officer.
2. Evaluation of recommendations of the Chancellor or designee regarding modifications to or deletion of current policies and creation of new policies. Other functions relating to policy and planning matters as directed by the Board.

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Audit, Budget and Finance Chair

The Chair for Audit, Budget and Finance shall preside over the portions of the Committee of the Whole Board meetings which address the following topics:

1. Confer with the external auditors as required by GASB and other applicable standards.
2. Counseling with the Chancellor or designee regarding budgetary constraints.
3. Review of financial matters and reports presented by the Administration.
4. Budget and certain budget adjustments and related financial activities.
5. Other functions relating to audit, budgetary and financial matters as authorized by the Board.
6. Receive reports from, communicate with and supervise the District's Director of Internal Audit, setting the term, duties, salary of the Director and the budget and staffing of that office to the full Board.

Legal Affairs Chair

The Chair for Legal Affairs shall preside over the portions of the Committee of the Whole Board meetings which address the following topics:

1. Legal matters presented by the Chancellor and General Counsel.

Student Success Chair

The Chair for Student Success shall preside over the portions of the Committee of the Whole Board meetings which address the following topics or areas:

1. The District's student success results (including disaggregated data) to include progress and completion.
2. Review regular updates on progress toward scaled guided pathway strategies.
3. Review the student success matters presented by the Administration.
4. Other functions relating to District's student success priorities.

Community Involvement Chair

The Chair of the Community Involvement Committee shall take the lead in participating in community and college events, organize and encourage other Board members to attend as representatives of the Board, preside over the portions of the Committee of the Whole Board meetings which address the following topics:

1. Board member attendance at community and college events as often as possible as a representative of the Board of Trustees.

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2. Report these Board member activities to the Community at regularly scheduled meetings of the Board and thank the Board members for their continued involvement on behalf of the greater Alamo Colleges community.

Workforce Development Chair

The Chair for Workforce shall preside over the portions of the Committee of the Whole Board meetings which address the following topics:

1. Review alignment of District's workforce programs to career workforce priorities and opportunities.
2. Review strategies designed to recruit students to target industry and career opportunities.
3. Review progress on partnerships with local economic development efforts and industries.
4. Review student workforce completion and employment rates, including disaggregated data.

Ad-Hoc Committees

Ad Hoc Committees shall consist of three trustees and be constituted and staffed for specific purposes given to them by the Board for their evaluation and recommendations only. Any Ad Hoc Committee serving in relation to issues specific to a single college, such as naming buildings or portions thereof for individuals or corporate benefactors, or granting honorary degrees, shall include among its members the Trustee within whose district the college is geographically located. A single Ad Hoc Committee may concurrently be constituted with different panels with differing membership to implement this geographical membership objective.

Legal Reference - TACC Policy Reference Manual

BCB(LEGAL) - Board Internal Organization: Board Committees