



December 15, 2017

Dr. Belle Wheelan, President
Southern Association of Colleges and Schools
Commission on Colleges
1866 Southern Lane
Decatur, GA 30033

Dear Dr. Wheelan,

In keeping with the Southern Association of Colleges and Schools' Principles of Accreditation: Foundations for Quality Enhancement, St. Philip's College is pleased to provide the information requested on July 5, 2017 and relating to a substantive change now anticipated for August 2018. The change relates to Substantive Change Procedure One: The Review of Substantive Changes Requiring Notification and Approval Prior to Implementation.

St. Philip's College requests SACSCOC approval to offer a Nurse Aide for Health Care Level 1 Certificate, a program previously approved as a Continuing Education Program by the Alamo Community College District Board of Trustees. The Nurse Aide for Health Care program will change from clock hours to credit hours, as detailed in the prospectus.

This program gained approval from St. Philip's College Curriculum Committee on March 3rd, 2016 (Appendix C), Alamo College [District] Curriculum Council on May 2nd, 2016 (Appendix D), and the Texas Higher Education Coordinating Board on September 1st, 2016 (Appendix E).

I look forward to working with you and your staff to ensure that St. Philip's College continues to comply with the Commission's guidelines. Please let me know if you have any questions or need any additional information.

Sincerely,

A handwritten signature in black ink, reading "Adena Williams Loston".

Adena Williams Loston, Ph.D.
President

cc: Maria Hinojosa, Ed.D. SACSCOC Accreditation Liaison, St. Philip's College

Cover Sheet for Submission of Substantive Changes Requiring Approval

COMPLETE ONE FORM PER PROSPECTUS OR APPLICATION SUBMITTED.

For questions about this form, contact the Substantive Change Office at 404.679.4501, ext. 4571, or email Dr. Sarah Armstrong at sarmstrong@sacsoc.org

Complete, attach to submission, and send to:
 Dr. Belle Wheelan, President
 Southern Association of Colleges and Schools
 Commission on Colleges
 1866 Southern Lane
 Decatur, GA 30033

OFFICIAL NAME OF INSTITUTION

MAIN CAMPUS CITY + STATE (OR NON-U.S. COUNTRY)

SUBMISSION DATE
(MM/DD/YYYY)

INTENDED STARTING
DATE (MM/YYYY)

Type of change (check the appropriate boxes)

New program at the current degree level that is a significant departure from current programs

FULL NAME OF PROPOSED PROGRAM (E.G., CERTIFICATE IN CYBER SECURITY, BACHELOR OF SCIENCE IN CIVIL ENGINEERING)

New off-campus instructional site where 50% or more of a program's credits are offered

SITE NAME

CITY

STATE

STREET ADDRESS

ZIP

COUNTRY

Will the site be a **branch campus?** (see Substantive Change Policy, p. 16, for definition) Yes No

Distance delivery: approval of the institution to offer 50% or more of programs electronically for the first time

Competency-based educational program in which 50% or more of the credit is offered by direct assessment (see "Direct Assessment Competency-based Educational Programs" policy)

Closing a program, instructional site, or institution

Type of closure:

Program closure

Site closure

Institution closure

Degree Level Change (see Substantive Change Policy, p. 15, for definitions; for changes from Level III to IV and from Level V to VI, an Application is not required; contact Commission staff for guidance)

FROM LEVEL

TO LEVEL

TO OFFER (E.G., BACHELOR OF SCIENCE IN COMPUTER SCIENCE)

Merger / consolidation, program acquisition, or site acquisition

NAMES AND ACCREDITORS OF ALL INSTITUTIONS

DESCRIPTION

Change of governance, ownership, control, or legal status

NAMES AND ACCREDITORS OF ALL INSTITUTIONS

DESCRIPTION

Other (PLEASE DESCRIBE)

OFFICE USE ONLY

On sanction | date imposed: _____
 Sanction recently removed for CR 2.11.1
 or CS 3.10.1 | date removed: _____

Institutional ID

ST. PHILIP'S COLLEGE

1801 Martin Luther King Drive, San Antonio, Texas 78203

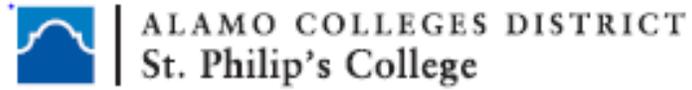
SACSCOC Substantive Change Prospectus



Substantive Change Prospectus
for approval of a new certificate program

Prepared by St. Philip's College

Submitted to the Southern Association of Colleges and Schools
Commission on Colleges



Substantive Change Prospectus
Implementation of New Certificate Program
Nurse Aide for Health Care
Level 1 Certificate

Prepared by St. Philip's College

Submitted to Southern Association of Colleges and Schools
Commission on Colleges

March 7, 2017, revised December 15, 2017

Contact for questions regarding the prospectus

Dr. Maria Hinojosa
 Director of Institutional Planning, Research and Effectiveness
 (210) 486-2897
 chinojosa32@alamo.edu

St. Philip’s College is authorized to grant the following degrees:

- Associate of Arts
- Associate of Arts in Teaching - EC-6, 4-8, EC-12 Special Education
- Associate of Arts in Teaching 7-12 and Other EC-12
- Associate of Science

St. Philip’s College is authorized to grant the Associate of Applied Science degree in the following areas:

Advanced Manufacturing Technology	Electrical Trades
Air Conditioning and Heating	Electronics Technology, Instrumentation
Aircraft Technician Airframe	General Motors Automotive Service Educational Program
Aircraft Technician Powerplant	Health Information Technology
Automotive Technology - Option II Ford	Hospitality Management
Automotive Technology	Hotel Management
Baking and Pastry Arts	Information Technology Cybersecurity Specialist
Biomedical Engineering Technology	Information Technology Network Administrator
Bookkeeping Specialist	Invasive Cardiovascular Technology
Business Management and Technology	Manufacturing Operations Technician
CNC Manufacturing Technician	Medical Laboratory Technician
Collision/Refinishing Technician	Nursing: Career Mobility – LVN to RN/Military to RN
Commercial and Industrial Refrigeration Technology	Occupational Therapy Assistant
Computer Maintenance Technology with Cisco Specialization	Office Systems Technology
Computer Maintenance Technology	Physical Therapist Assistant
Construction Business Management	Power Generation and Alternative Energy
Construction Technology	Radiography Technologist
Culinary Arts	Respiratory Care Technology
Diagnostic Medical Sonography	Restaurant Management
Diesel Construction Equipment Technician	Surgical Technology
Diesel/Light to Heavy Truck Technology	Vision Care Technology
Early Childhood and Family Studies	Web and Mobile Developer
Early Childhood and Family Studies – Specialization in Accreditation Leadership	Welder/Welding Technologist
Early Childhood and Family Studies Specialization in Language and Literacy Preschool	

St. Philip's offers the following Fields of Study (FOS):

- Business FOS
- Computer Science FOS
- Criminal Justice FOS
- Mechanical Engineering FOS (Voluntary Transfer Compact)
- Mexican-American Studies FOS
- Music FOS
- Speech Communication FOS

St. Philip's College is authorized to grant Level 1 Certificates in the following areas:

Aircraft Structures Mechanic	Hospitality Management Fundamentals
Aircraft Turbine Mechanic	Hotel Limited Service Property Management
Artisan Breads & Specialty Desserts	Hotel Rooms Division
Automotive Heating and Air Conditioning Specialist	Inert Gas GTAW/GMAW Welder (MSGW)
Automotive Performance Specialist	Information Technology Cybersecurity Specialist
Automotive Technology	Manufacturing Operations Maintenance Mechanic
Baking Principles	Manufacturing Skills Trade Helper
Brake and Front End Specialist	MCSE: Server Infrastructure
Cake Decorating	Office Applications Specialist (OAS)
Catering Management	Payroll Specialist
Chocolates and Plated Desserts	Plumber's Helper
Cisco Systems Networking	Plumbing Trades
CNC Operator	Principles of Hotel Food and Beverage Management
Collision Technology	Production Tool Operator / Maintenance Assistant
Computer Maintenance with Cisco Specialization	Refinishing Technology
Construction Technology	Refrigeration
Culinary Studies	Residential Air Conditioning Installation
Diesel Heavy Equipment	Residential Air Conditioning Technician
Diesel/Light to Heavy Truck Technology Brake and Front End Specialist	Restaurant Supervision
Diesel/Light to Heavy Truck Technology	Small Business Management
Electrical Trades	Structural/Pipe Layout
Ford Maintenance and Light-Duty Repair	Transmission Specialist
GM ASEP	Web and Mobile Developer

St. Philip's College is authorized to grant Level 2 Certificates in the following programs/majors:

- Aircraft Mechanic Airframe
- Aircraft Mechanic Powerplant
- Early Childhood and Family Studies
- Histologic Technician
- Power Generation and Alternative Energy
- Vocational Nursing

St. Philip’s College is authorized to grant Occupational Skills Achievement Awards in the following programs/majors:

Air Conditioning Systems - Installation	Electronics Assistant
Air Conditioning Systems - Service	Human Patient Simulation Technology
Aircraft Technology	Information Technology Specialist
Android Application Developer	Leadership Theory & Practice
Beginning Bookkeeping	Power Generation and Alternative Energy
Cloud Computing	Project Management
CompTIA Linux+ Certification Preparation	Retail Management
CompTIA Security + Certification Preparation	Social Media Specialist
Cyber First Responders	Web Designer Apprentice I
Diesel/Light to Heavy Truck Technology Mechanic Helper I	Web Designer Apprentice II
Diesel/Light to Heavy Truck Technology Mechanic Helper II	

Enhanced Skills Certificate

- Automotive Specialized Tuning and Enhancement Program, Enhanced Skills Certificate
- Computed Tomography Enhanced Skills Certificate
- Healthcare Technology Management Enhanced Skills Certificate
- Magnetic Resonance Imaging Enhanced Skills Certificate

List certificate, diploma, and degree programs which are related to the proposed programs:

- Certified Nurse Aide for Health Care (Continuing Education program)
- Vocational Nursing (Level 2 Certificate)
- Associate of Applied Science in Nursing
- Associate of Applied Science in Nursing: Career Mobility - LVN to RN/Military to RN

The proposed Nurse Aide for Health Care program will serve a dual purpose. Upon completion of the Level 1 certificate students will be eligible to take the National Nurse Aide Assessment Program Examination. As students successfully complete Nurse Aide for Health Care program coursework, credit will be obtained simultaneously for the Vocational Nursing Program at St. Philip’s College. This program will assist students with the transition from Nurse Aide for Health Care program to the Vocational Nursing program. In addition, this educational program will allow students to advance their nursing career. The Vocational Nursing program allows students the opportunity to transition from the Licensed Vocational Nursing (LVN) to Registered Nursing (RN) career mobility program. The LVN to RN career mobility program falls under the Associate of Applied Science in Nursing degree.

List institutional strengths that facilitate the offering of the proposed program (s):

St. Philip’s College has a history of meeting the diverse educational and industry needs of the San Antonio Community.

1. Over 100 years of experience offering quality educational opportunities
2. Diversity –Dual Federal designations as a Historically Black College or University (HBCU) and a Hispanic Serving Institution (HSI)

3. Outcomes for educational programs are identified, assessed and used to provide evidence of improvement
4. Cyclical and systemic Planning, Budgeting and Assessment (PBA) Cycle
5. Annual Strategic Planning and Unit Planning Process
6. Strong and substantive Faculty Development programs
7. Information Technology Support
8. Nurturing and supportive environment for students
9. St. Philip's College is a state of Texas recognized site for certified nursing aide examination.

List of existing approved 50% off-campus sites and their addresses

Name of Site	Physical Address (street, city, state, country) Do not include PO Boxes.	Courses and Programs
St. Philip's College-Southwest Campus	800 Quintana Road San Antonio, TX 78211	General Academic Courses
Central Texas Technology Center (CTTC)	2189 FM 758 New Braunfels, TX 78130	General Academic and Vocational Courses
Workforce Center of Excellence – Alamo Academies	800 Quintana Road Building 8 San Antonio, TX 78211	Vocational Courses
Memorial Early College High School with St. Philip's College	1419 N. Business IH-35 New Braunfels, TX 78130	General Academic Courses
Brackenridge Early College High School	4900 Eagleland Drive San Antonio, TX 78210	General Academic Courses
Seguin Early College High School	815 Lamar Street Seguin, TX 78155	General Academic Courses
Canyon High School	1510 IH 35 North New Braunfels, TX 78130	General Academic Courses
Canyon Lake High School	8555 RM 32 Fischer, TX 78623	General Academic Courses
Samuel Clemens High School	1001 Elbel Road Schertz, TX 78154	General Academic Courses
Judson High School	9142 FM 78 Converse, TX 78109	General Academic, Technical and Vocational Courses
La Vernia High School	225 Bluebonnet Rd. La Vernia, TX 78121	General Academic Courses
Navarro High School	6350 North State Hwy 123 Seguin, TX 78155	General Academic Courses
Smithson Valley High School	14001 Hwy 46 West Spring Branch, TX 78070	General Academic Courses
Byron P. Steele II High School	1300 FM 1103 Cibolo, TX 78130	General Academic Courses
Automotive Technology Academy	3736 Perrin Central, Bldg. #4 San Antonio, TX 78217	Vocational Courses
Poteet High School	800 Leming Road	Vocational Courses

	Poteet, TX 78065	
First Baptist Academy	1401 Pat Booker Road Universal City, TX 78148	General Academic Courses
Trinity Christian Academy	5401 North Loop 1604 East San Antonio, TX 78247	General Academic Courses
Vanguard Christian Institute	43360 IH 10 West Boerne, TX 78006	General Academic Courses

List of existing 25% off-campus sites and their addresses

Fort Sam Houston	Army Education Center Bldg. 2268, Rm. 207 2478 Stanley Road Fort Sam Houston, TX 78234	General Academic, Technical and Vocational Courses
Lackland Air Force Base	1550 Wurtsmith St. Lackland AFB, San Antonio, TX 78236	General Academic, Technical and Vocational Courses
Randolph Air Force Base	301 B Street West Randolph AFB, San Antonio, TX 78148	General Academic, Technical and Vocational Courses
Alamo University Center (AUC)	8300 Pat Booker Road Live Oak, TX 78233	Vocational Courses
Westside Education Training Center (WETC)	563 Southwest 40 th Street San Antonio, TX 78237	Vocational Courses
Alamo Heights High School	6900 Broadway San Antonio, TX 78209	General Academic Courses
Bracken Christian Academy	670 Old Boerne Rd. Bulverde, TX 78163	General Academic Courses
G.W. Brackenridge High School	400 Eagleland Drive San Antonio, TX 78210	General Academic Courses
Robert G. Cole High School	4001 Winans Rd. San Antonio, TX 78234	General Academic Courses
Gloria Deo Academy	1100 Bulverde Rd. Bulverde, TX 78163	General Academic Courses
Lanier High School	1514 W. Cesar E. Chavez Blvd. San Antonio, TX 78207	General Academic Courses
Lifegate Christian School	395 Lifegate Lane Seguin, TX 78155	General Academic Courses
Living Rock Academy	2500 Bulverde Rd. Bulverde, TX 78163	General Academic Courses
San Antonio Christian High School	19202 Redland Rd. San Antonio, TX 78259	General Academic Courses
School of Excellence	Milton B. Lee Academy of Science and Engineering	General Academic Courses

	1826 Basse Rd. San Antonio, TX 78213	
Seguin High School	815 Lamar Street Seguin, TX 78155	General Academic Courses
Southwest Preparatory School	1258 Austin Hwy., Bldg. 1 San Antonio, TX 78209 6535 Culebra Road San Antonio, TX 78238	General Academic Courses
St. Gerard Catholic High School	521 South New Braunfels Avenue San Antonio, TX 78203	General Academic Courses
Stockdale High School	500 South 4th Street Stockdale, TX 78160	General Academic Courses
Town East Christian High School	2030 Bible Street San Antonio, TX 78220	General Academic Courses
Wagner High School	3000 N. Foster Rd. San Antonio, TX 78244	General Academic Courses
Bandera High School	474 Old San Antonio Hwy. Bandera, TX 78003	Vocational Courses
Floresville High School	1813 Tiger Lane Floresville, TX 78114	Vocational Courses
Harlandale High School	114 East Gerald Ave. San Antonio, TX 78214	Vocational Courses
Highlands High School	3118 Elgin Ave San Antonio, TX 78210	Vocational Courses
Southside High School 78221	19190 Hwy 281 South #2 San Antonio, TX	Vocational Courses
Southwest High School	11914 Dragon Lane San Antonio, TX 78252	Vocational Courses
Earl Warren High School	9411 Military Drive West San Antonio, TX 78251	Vocational Courses

TABLE OF CONTENTS

Abstract.....10

Background Information.....10

Determination of Need/Relationship to Mission.....11

Program Planning/Approval.....12

Description of the Substantive Change.....12

Faculty Qualifications.....16

Library and Learning Resources.....17

Student Support Services.....18

Physical Resources.....22

Financial Support.....22

Institutional Evaluation and Assessment.....22

Appendices:

- Appendix A. Letters from SACSCOC requesting program information/Original SPC Notification Letter
- Appendix B. Degree Plan
- Appendix C. SPC Curriculum Committee Approved Minutes
- Appendix D. Alamo Colleges [District] Curriculum Council Change Request Approval
- Appendix E. THECB Workforce Education Inventory Access and Update
- Appendix F. Faculty Roster
- Appendix G. Library Resources Listing- Nursing Education
- Appendix H. Return on Investment: Nurse Aide for Health Care
- Appendix I. SPC Institutional Student Learning Outcomes
- Appendix J: College Scorecard

ABSTRACT

St. Philip's College Division of Health Sciences Department of Nursing respectfully requests approval to convert the Continuing Education Certified Nursing Aide clock hour program to an academic, educational credit program. The planned implementation of this change is the Fall 2018 semester. The Level 1 certificate will be completed in a 12 or 16-week semester. The enrollment for the first cohort (ongoing) will be approximately 20 students.

The didactic courses in this program will be held at St. Philip's College Martin Luther King (MLK) campus, located at 1801 Martin Luther King Drive, San Antonio, Texas, 78203. The laboratory skills will also occur at St. Philip's College MLK campus, in the Dr. Frank Bryant Jr. Patient Simulation Center. The external clinical portions of the academic, educational program will be held at health care facilities to meet the learning objectives for the clinical assignment. The curriculum is designed with a total of 16 credit hours (See Appendix B).

The proposed Nurse Aide for Health Care program will serve a dual purpose: (1) offering students career preparation skills and knowledge, and (2) allowing students to earn credits that can be applied to additional educational/career readiness programs. Upon completion of the Level 1 certificate students will be eligible to take the National Nurse Aide Assessment Program Examination and demonstrate workforce preparedness. Additionally, as students successfully complete Nurse Aide for Health Care program coursework, credit may be earned simultaneously for the Vocational Nursing Program to facilitate advancement from Nurse Aide for Health Care program to the Vocational Nursing program and provide students a more comprehensive pathway toward educational progression and career preparation. In this regard, the Nurse Aide for Health Care program targets Health Care students who wish to enter the workforce while continuing their education.

Instructional delivery methods will include didactic, laboratory skills, and external clinical experiences. Other methods of instruction will be incorporated in conjunction with the external clinical settings.

St. Philip's College is already a state of Texas approved examination site for the certified nursing aide examination that offers qualified faculty who receive annual professional development opportunities. The College provides comprehensive instruction in a state-of-the art health professions facility that includes simulation activities for hands-on training.

Background Information

St. Philip's College is the only community college in the nation that is federally designated as a Historically Black College (HBC) and a Hispanic-Serving Institution (HSI). St. Philip's College was founded in 1898 by the Episcopal Church as a sewing school for young black girls in the San Antonio area. From these humble beginnings, through extreme financial challenges during the depression, desegregation and the civil rights movement in the 1950s and 1960s, massive expansions in the 1970s, and into the present, St. Philip's College has become a pillar in the community and often is referred to as "a point of pride in the community." Over the last 119 years and with the shift from parochial school to public institution, St. Philip's College has developed a culture that respects diversity, provides a nurturing and supportive environment for students, and guides students toward academic excellence as well as development of marketable job skills.

DETERMINATION OF NEED/RELATIONSHIP TO SPC MISSION

The Nurse Aide for Health Care program previously offered through the Continuing Education Department will be offered in the Nursing Education Department as a credit program. Offering the Nurse Aide for Health Care program at St. Philip's College will allow students to earn credits which can transfer into the Vocational Nursing program. St. Philip's College currently offers a Vocational Nursing program which will prepare students for the National Council Licensure Examination-Licensed Vocational Nurse (NCLEX-LVN). With the complete licensure of a Vocational Nurse, there is an opportunity to transition into the Career Mobility-LVN to RN program. Creating a pathway of educational attainment will allow the students to transition from one program while gaining credit for the next educational step.

St. Philip's College Mission Statement reads:

St. Philip's College, founded in 1898, is a comprehensive public community college whose mission is to empower our diverse student population through personal educational growth, ethical decision-making, career readiness, and community leadership. As a Historically Black College (HBC) and Hispanic Serving Institution (HSI), St. Philip's College is a vital facet of the community, responding to the needs of a population rich in ethnic, cultural, and socio-economic diversity. St. Philip's College creates an environment fostering excellence in academic and technical achievement while expanding its commitment to opportunity and access.

Key educational programs, offerings, and services at St. Philip's College include a Vocational Nursing Program, Associate Degree programs, credit courses, and student support services. These educational programs, offerings, and services are vital for the institution to realize its vision and achieve its mission. Helping students gain individual economic independence, as well as supporting the community's workforce demands are at the heart of St. Philip's College culture. St. Philip's College also offers the License Vocational Nurse (LVN) to Registered Nurse (RN) Associated Degree Program. The importance of the Vocational Nursing program and the LVN to RN Associate Degree program in meeting the St. Philip's College mission is substantial. Earning the Vocational Nursing certificate and continuing on to the LVN to RN Associate Degree Program allows students an affordable pathway to a nursing career.

St. Philip's College core competencies of quality instruction, student engagement, and community engagement are steeped within the mission. Quality instruction is imperative for St. Philip's College to effectively respond to the needs of business and industry. Business stakeholders and constituencies depend on St. Philip's College to provide a reliable workforce who are skillfully trained and intellectually ready to perform effectively on the job. Four-year colleges also depend on St. Philip's College to adequately prepare students for transfer to their institutions academically ready to achieve success. The St. Philip's College external community depends on St. Philip's College to prepare residents for the workforce and academic opportunity, while empowering students through personal educational growth, ethical decision-making, career readiness, and community leadership.

Key St. Philip's College Goals and Strategic Objectives

#	Goal	Strategic Objective
1	Student Success	Provide academic and student support and align labor market-based pathways to achieve student completion

2	Leadership	Provide opportunities for St. Philip's College students and employees to develop as leaders
3	Performance Excellence	Continuously improve our employee, financial, technological, physical and other capacities to enhance efficiency and effectiveness
4	Reaffirmation	Successful submission of the decennial SACSCOC Response Reports and QEP Proposal

PROGRAM PLANNING/APPROVAL

The steps of the program approval process have occurred in the following manner:

- St. Philip's College Curriculum Committee approved the program March 3, 2016 (Appendix C)
- Alamo College [District] Curriculum Council, approved on May 2, 2016 (Appendix D)
- Texas Higher Education Coordinating Board (THECB) approved to begin September 1, 2016 (Appendix E)

DESCRIPTION OF THE SUBSTANTIVE CHANGE

The Nurse Aide for Health Care program prepares individuals to perform routine nursing-related services to patients in hospitals or long-term care facilities, under the training and supervision of a registered nurse or licensed practical nurse. (National Center for Education Statistics, <http://nces.ed.gov/ipeds/cipcode/cipdetail.aspx?v=55&cip=51.3801>)

STUDENT ADMISSIONS

Students demonstrating interest in the Nurse Aide for Health Care program will be provided the following information regarding admission to the college and into the program:

Complete and submit the admission application to Alamo Colleges:

<http://www.alamo.edu/AlamoENROLL/>

Click on the appropriate type of student you will be. You will then receive a series of e-mails with directions on how to log-in to your Alamo Colleges Educations Services (ACES) account to view the "Start Here" Tab for next steps and required GO GAARR and TEST PREP modules if requested. The St. Philip's College school code is 003608.

Admission to St. Philip's College is required before you can apply to the Nurse Aide for Health Care program. The Apply Texas application is for admission to the college, not for admission into the Nurse Aide for Health Care program. You will need to complete the application process for the Nurse Aide for Health Care program separately.

2. Gather all required application documents: proof of immunizations, copy of picture ID and Social Security Card, drug screen protocol and criminal background check (this is due 2 weeks before clinical, but can be submitted up front).

Submit your complete application in person to St. Philip's College Nursing Education Department, 1801 Martin Luther King Dr., San Antonio, TX 78203. Do not submit original immunization

document. Only submit *copies to the Nursing Department*. We recommend that you submit your complete application at least 2 weeks prior to the start of your course. The following items must be submitted in order for your packet to be considered complete:

- Application for Admission form
 - Proof of all immunizations
 - Copy of picture ID and Social Security Card
 - Criminal background check (due two weeks before clinical, but can be submitted up front)
 - Submit receipt of Drug Screen Protocol
4. Nursing Education faculty and staff members will review your application for completeness
5. You will be notified by email of the status of your Application for Admission.
- A. If your application is approved:
- We will send your acceptance letter to the email address provided on this application.
 - The email will contain specific orientation, registration and payment instructions.
 - You must be registered and paid at least 3 days prior to the first day of class.
- B. If your application is denied:
- We will send a notice to the email address provided on this application.

Upon successful completion of the Nurse Aide program, the student will be able to perform the procedural guidelines as the criteria to determine satisfactory (S) or unsatisfactory (U) performance. The student is required to meet satisfactory competency of 45 procedural skills. The student will then be able to graduate with a level 1 certificate. The graduate will be prepared to sit for the National Nurse Aid Assessment (NNAAP) skills. The student will be responsible to take the NNAAP exams within 24 months upon completion of the program.

CONVERTING NURSE AIDE FOR HEALTH CARE FROM CONTINUING EDUCATION TO ACADEMIC CREDIT

Conversion of the Nurse Aide for Health Care program began with a review of the statutes and laws found in Texas Administrative Code, Title 40, part 1, and chapter 94: Nurse Aides and the Department of Aging and Disability Services regulations for minimum contact hours and program requirements. The committee reviewed the information found in Title 19 of the Texas Administrative Code, rules adopted by the Texas Higher Education Coordinating Board, the “Guidelines for Instructional Programs in Workforce Development” (GIPWE), the “Workforce Education Course Manual” (WECM), and the “Lower-Division Academic Course Guide Manual” (ACGM) to ensure compliance with guidelines established for new program creation.

Continuing education course contact hours were cross-referenced with state minimum contact hours for certification. That data was then assessed using the Workforce Education Course Manual to determine the most accurate and appropriate credit hour(s) for mastery of minimum learning outcomes. Certification requirements and credit hours listed in Workforce Education Course Manual were then enumerated to ensure preliminary program coursework met Level 1 Certificate Guidelines that 15-42 Semester Credit Hours may be completed within one calendar year. The preliminary set matched those characteristics.

Subsequently, credit hours were researched in Lower-Division Academic Course Guide Manual, but there were no matches for established courses and guidelines for Certified Nursing Aide as academic courses. Since there were no established courses in Lower-Division Academic Course Guide Manual and no previously developed Lecture-Lab Credit/Contact Hour Combinations listed in Workforce Education Course Manual and Protocol Manual, the St. Philip's College Curriculum Committee reviewed the **Guidelines for Instructional Programs in Workforce Development** for new academic program Lecture – Lab Credit/Contact Hour Combinations (see Appendix B). Using the Semester Credit Hours and Preferred/Allowable Contact Hour Range per Semester, the committee determined the Semester Contact Hours, Lecture-Lab Combination, and Contact Hours per semester to meet the certification requirements and guidelines for new programs under the Texas Higher Education Coordinating Board.

Program Goals/Objectives and Student Learning Outcomes

Objectives: To prepare nurse aides with the knowledge, skills, and abilities essential for the provision of basic care to residents in long-term care facilities. After completing this course, participants will be able to:

1. Provide person-centered basic care to residents of long-term care facilities.
2. Communicate and interact therapeutically with residents and their families, with sensitivity to the physical, social, and mental needs of residents.
3. Assist residents in attaining and maintain maximum functional independence.
4. Protect, support and promote the rights of residents.
5. Provide safety and preventive measures in the care of residents.
6. Demonstrate skill in observing, reporting and documentation.

Function effectively as a member of the health care team. At the successful completion of this course, the student will be able to:

1. Demonstrate competency in basic nursing skills in a simulated environment
2. Identify steps in the nursing process and how each relates to nursing care
3. Discuss the delivery of basic nursing skills in a variety of health care settings
4. Gather relevant information and interpret it effectively

Curriculum: In order to meet the program goals, the requirements of the Nurse Aide Training and Competency Evaluation Programs (NATCEP) must teach the Department of Aging and Disability Services (DADS)-established curriculum, including:

1. The student will complete at least 16 introductory hours of training in the following areas before direct client contact:
 - a. communication and interpersonal skills;
 - b. infection control;
 - c. safety and emergency procedures, including the Heimlich maneuver
 - d. promoting residents' independence; and
 - e. Respecting residents' rights.
2. The student will demonstrate personal care skills.
3. The student will demonstrate basic nursing skills.
4. The student will identify mental health and social service needs.
5. The student will describe care of cognitively impaired residents.

6. The student will provide basic restorative services.
7. The student will discuss Residents' rights

<https://hhs.texas.gov/doing-business-hhs/licensing-credentialing-regulation/nurse-aide-training-competency-evaluation-program-natcep>

The Nurse Aide for Health Care curriculum includes theory, lab, and external clinical experiences (Appendix B). Completion of this 12 or 16-week program will allow students to earn 16 credit hours. The curriculum's lecture/lab and external credits hours meet the preferred combinations of the Guidelines for Instructional Programs in Workforce Development" (GIPWE, page 33).

Evaluation of student learning will be demonstrated using various methods. Students will engage in group activities, lecture, simulation and skill lab activities. The evaluation methods will include examinations, skills check off and a rating scale clinical evaluation tool. Students must pass the lecture with at least a 77% average and lab portions of this course with a grade of satisfactory in order to receive credit for the course. Grades will not be rounded up as per the grading policy. If a student fails the theory or lab portion of the course, both sections of the course must be repeated. A laboratory clinical evaluation tool will be used in a satisfactory/unsatisfactory.

A Critical Thinking Activity will be done for the laboratory portion of the course. The grade must be at least 77% in order to pass the course.

LABORATORY SATISFACTORY/UNSATISFACTORY:

Upon successful completion of the Nurse Aide for Health Care program the student will be able to perform, the procedural skills as the criteria to determine satisfactory (S) or unsatisfactory (U) performance. The student must meet satisfactory to pass the course.

Theory performance grade: The final grade is computed as an average of the exam grades.

Grading Scale:

A = 90-100 C = 77-83.99 F = 69.99 and below
B = 84-89.99 D = 70-76.99

Additionally, using the Quality Enhancement Plan established by St. Philip's College, faculty will assess ethical decision making incorporated into student learning. The completion rate of students and the successful passing of the certification will be used as a measure of the student learning outcomes of the program. The overall program Nurse Aide for Health Care will be assessed through the Institutional Unit Review.

Administrative Oversight

The assigned faculty members will oversee the teaching of the students. The faculty members will report directly to the program director. The program director is responsible to manage the admission of students, curriculum changes, and to direct the faculty and students. The program director reports to the Dean of Health Sciences.

FACULTY QUALIFICATIONS

This program will require a program director and faculty for the theory and clinical experiences. According to the Texas Health and Human Services, the following requirements are necessary.

(a) Program director. The training of nurse aides must be performed by or under the general supervision of a Department of Human Services (DHS)-approved program director. Each approved Nurse Aide Training and Competency Evaluation Program (NATCEP) must have an approved program director at the time of initial application and during the time training occurs.

(1) The program director must:

- (A) be licensed as a Registered Nurse in the state of Texas;
- (B) have a minimum of two years of nursing experience, at least one year of which must be in the provision of long term care services in a facility; and
- (C) Have completed a course in teaching adults or has experience in teaching adults or supervising nurse aides.

(2) In a facility-based program, the director of nursing (DON) for the facility may be approved as the program director but is prohibited from performing the actual training.

(3) A program director may supervise more than one NATCEP.

(4) The program director's responsibilities include, but are not limited to:

- (A) Directing the NATCEP in compliance with the Act and this chapter;
- (B) Teaching the NATCEP or supervising the program instructor and supplemental trainers;
- (C) Ensuring that NATCEP records are maintained;
- (D) Determining if trainees have passed the training portion of the NATCEP;
- (E) Signing an application for examination for each trainee who has passed the training portion of the NATCEP and has completed DHS's application; and
- (F) Signing a certificate of completion or a letter on letterhead stationery, at the request of an eligible trainee, stating that the trainee has passed the training portion of the NATCEP under the circumstance in which a trainee does not take the competency evaluation with the same NATCEP. The certificate or letter must include the date of training completion, the total training hours completed, and the official NATCEP name and number on file with DHS.

(5) A NATCEP must submit a change application for approval for a change of program director.

(b) Program instructor. The actual training of nurse aides must be conducted by a DHS-approved instructor who may be the approved program director, pursuant to meeting the requirements in subsection (a) (1) - (5) of this section. Each approved NATCEP must have at least one qualified program instructor at the time of initial application and during the time training occurs.

(1) The program instructor must:

- (A) Be a licensed nurse in the state of Texas;
- (B) Have a minimum of one year of nursing experience in a facility;
- (C) Have completed a course in teaching adults or have experience in teaching adults or supervising nurse aides; and
- (D) Work under the general direction of the program director or be the approved program director who meets the requirements in subsection (a) (1) - (5) of this section.

(2) The program instructor is responsible for conducting the classroom and clinical training under the general direction of the approved program director or be the approved program

director conducting the classroom and clinical training, who meets the requirements in subsection (a) (1) -(5) of this section.

(3) A NATCEP or applicant for a NATCEP must certify on the NATCEP application that all program instructors will meet the requirements in paragraph (1) (A)-(D) of this subsection.

(4) A NATCEP must submit a change of application for approval for a change of program instructor.

Texas Health and Human Services, TSNART, Chapter 94, Standards for Nurse's Aide Registry and Training.

<https://hhs.texas.gov/laws-regulations/handbooks/texas-standards-nurse-aide-registry-training-handbook/tsnart-chapter-94-standards-nurses-aide-registry-training>

Faculty members have been approved and meet the requirements. Please see (Appendix F) for the SACSCOC faculty roster.

LIBRARY AND LEARNING RESOURCES

Note: St. Philip's College has two libraries – one on the main Martin Luther King Campus and another at the Southwest Campus. Except where otherwise noted, this report on library resources refers to the library located at the Martin Luther King Campus where the SPC Center for Health Professions resides.

Nurse Aide for Health Care students will have access to a substantial collection of books, periodicals, and electronic databases within the St. Philip's College Library. The SPC Library includes resources in multiple formats including print, microform, audio-visual, and electronic.

Other resources complement the Learning Resource Center's holdings. For example, the students, faculty and staff of St. Philip's College can borrow and request materials from other libraries within the Alamo Colleges District. Also, through TexShare, St. Philip's College has access to a multitude of additional resources to locate information. TexShare is a voluntary statewide consortium of libraries in not-for-profit higher education institutions and public libraries that promotes access to library and information resources for Texas citizens and is administered by the Texas State Library. St. Philip's College students, faculty, and staff have access to TexShare electronic databases and can borrow materials from other TexShare libraries across the state through a reciprocal borrowing program.

Resources for information available to St. Philip's College students, faculty, and staff include:

- The holdings of the St. Philip's College Library
- The holdings of other Alamo Colleges District libraries (San Antonio College, Palo Alto College, Northeast Lakeview College, and Northwest Vista College).
- Electronic books and reference materials available through EBSCO (formerly NetLibrary),
- Electronic Book Library (EBL), CREDO Reference, and Gale Virtual Reference Library.
- Electronic databases (with access to articles, streaming videos, research materials, and test prep resources) pertinent to the health sciences and medicine including those provided through the TexShare consortium:
 - Academic One File
 - Academic Search Complete
 - AHFS Consumer Medication Information
 - CINAHL Plus with Full Text (Cumulative Index to Nursing and Allied Health Literature)
 - CREDO Reference

- Gale Virtual Reference Library
 - Health Reference Center Academic
 - Health Source: Consumer Edition
 - Health Source Nursing/Academic
 - MEDLINE with MeSH
 - Natural & Alternative Treatments
 - Nursing and Allied Health Collection
 - ProQuest Nursing and Allied Health Source
 - Physical Therapy and Sports Medicine Collection
 - Psychology and Behavioral Sciences Collection
 - Science Direct
 - Web of Knowledge
- Streaming video collections pertinent to the health sciences and medicine:
 - Films on Demand (Films Media Group) Health & Medicine Video Collection – over 2,400 titles available
 - MEDCOM Video Training Program Collection (through ProQuest Nursing & Allied Health Source) – over 170 titles available

All electronic materials pertinent to nursing, medicine, and health are accessible to current St. Philip’s College students, faculty, staff, and administrators both on and off campus, 24 hours a day, seven days a week. Computer access is also available at the Library. Forty-nine computers are available to students in the Reference Services area with access to the Internet, Microsoft Office Suite products, electronic databases, and automated printing capabilities. The library also offers iPad checkouts for in-library use. iPads are preloaded with various productivity, reference, multimedia and medical apps, and students can submit requests for additional apps to be added.

The Library’s website (<http://www.alamo.edu/spc/library>) provides links to the Library’s online catalog, electronic databases, e-book collections, and other resources, all of which are accessible to current students, faculty, staff, and administrators while on and off campus. The website also features information on the large variety of services offered by the library such as interlibrary loan services, resources for distance learning, information literacy instruction, virtual reference service (email, chat, and SMS texting, and branded as “Ask A Librarian”), a library wiki (LibAnswers) and general information assistance.

Online Catalog – The Library’s online public access catalog provides access to its holdings information 24 hours a day, seven days a week from any computer with an Internet connection. It also catalogs and includes links to access many of the Library’s ebooks. For ease of searching, the online catalog lists holdings information for all libraries in the Alamo Colleges District, including the St. Philip’s College Library, and is available at <http://library.alamo.edu>. See (Appendix G) for physical resource listings.

STUDENT SUPPORT SERVICES

Students of the Nurse Aide for Health Care program may access support services while on campus and through the St. Philip’s College website. St. Philip’s College Mission Statement requires that the college empower our diverse student population through personal educational growth, ethical decision-making, career readiness, and community leadership. Student support is a collaborative effort among the Divisions of Student Success, Academic Success, Interdisciplinary Programs, and the Division of Arts and

Sciences. The administration of these divisions works continuously to strengthen services, programs, and activities for every student population served by the College: traditional/non-traditional, developmental/college-ready, dual credit, international, and distance education, to assure every student has the opportunity to “walk in their passion.” For off-campus students, services can be accessed online or by phone.

St. Philip’s e-Catalog and the Student Services webpage are key resources for current students and provide detailed information about each of the support programs. The array of programs, services, and activities available to all students fall under the following headings:

- Registration
- Academic Assistance
- Academic Programs
- Campus Life
- Job, Family, or Personal Concerns

Services accessed by students most often are highlighted below.

Education Support Services offers special services and assistance to first year students. The purpose of these services is to retain participating students beyond their critical first year of college when the majority of dropouts occur. Extensive one-on-one student services and academic support help students adjust to college life and acquire the skills needed to become successful students. Services and programs offered include Fresh X Summer Bridge, Book Loan, Calculator Loan, Early Alert, New Student Orientation, Student Success Workshops, and referral to community family resources. Dual Credit students and faculty will be encouraged to participate in applicable services including advising, Early Alert, and student success workshops. The Early Alert system assists with retaining students. Faculty members, along with academic advisors, identify students at risk of dropping out and contact these students to help them get back on track. Additionally, academic advisors assist students with developing an Individual Education Plan (IEP).

Registration

The **Welcome Center** serves as a one-stop center that supports students transitioning into college. The Center is designed to help students receive assistance in all aspects of the admission and enrollment processes, including advising, assessment, counseling, financial aid, bursar’s services, dual credit, and GED testing. The offices of Veterans’ Affairs, Enrollment Management, and Financial Aid are located in the Welcome Center.

Academic Assistance

Advisors - St. Philip’s College subscribes to an intrusive, progressive advising model, which is a system of shared responsibility between students, faculty, and academic advisors. The goal of academic advising is to assist students in developing educational and career plans, provide opportunities for refining academic and life skills, provide accurate information about academic progression and degree requirements, assist in understanding academic policies and procedures, access campus resources to promote academic success, and enhance retention and success through developing personal interactions with faculty and staff. Academic advising at St. Philip’s College seeks (a) to improve and expand faculty academic advising for all students across the college; and (b) to unite assessment and advisement in support of developmental education and retention programs of the college. The advising

process is composed of five steps to assist the student with their educational goal. These steps include exploration of life goals, exploration of educational/career goals, selection of educational program, selection of coursework, and the scheduling of classes. Academic advisors assist students with navigating requirements of their degree program.

Tutoring and Technology (TnT) Center provides a range of student academic support services. These services include free professional and peer tutoring in more than fifteen subject areas, including Accounting, Biology, Calculus, Chemistry, English, History, Math, and Physics. All students, including online and off-campus students are able to access SMARTThinking for tutoring assistance. SMARTThinking is an online tutoring site available to students 24/7 through the Alamo Colleges Educational Services (ACES) portal, providing students with access to online tutors. The (TnT) Center is home to state-of-the-art equipment. Students use the assistive technology to explore new ways of accessing information and improve learning. Students can utilize Wi-Fi Wireless Internet access and numerous computers located throughout the Center. Students have access to a variety of software applications to assist them with their coursework.

Byrd Sanctuary is a free tutoring lab available exclusively to students at St. Philip's College to utilize throughout the entire academic year in order to succeed in their studies in Natural Sciences. The Byrd delivers essential tutoring services to students in a motivational and stimulating environment with materials and study resources, to include the full breadth of Anatomy and Physiology models as well as a complete catalogue of textbooks.

MathWorld is an on-campus lab available to students who may be experiencing roadblocks as they progress through their math courses. In the lab, students have access to computer programs, such as MyMathLab and individuals that can assist with their math homework.

Rose R. Thomas Writing Center is a writing lab to assist students advance through their English and writing courses. The lab offers computerized instruction, guided by faculty. In addition to completing skills modules in writing, the staff conducts workshops that enhance student understanding of key writing concepts.

The Reading Lab at St. Philip's College provides students with the opportunity to work on their class work, receive tutoring, and participate in other instructional activities. Lab activities consist of computer and written programs focused on assisting students to gain valuable success skills and to enhance learning.

Disability Support Services provide reasonable academic support to eligible students. The staff follows best practices to ensure students have access to the latest information and technology. Students are provided assistance through the registration process, Testing Accommodations (ex: extended time, quiet room, readers and/or scribes), Adaptive Technology and Equipment, and Interpreter Services. At St. Philip's College, the goal is to create an accessible and effective learning environment where students with disabilities can complete their education and training. The Center provides reasonable academic support to eligible students to 'level the learning field.'

Academic Programs

Distance Learning and Off-Campus Courses. To accommodate student needs, St. Philip's College provides a variety of course delivery modes and flexible class scheduling. In addition to

traditional face-to-face courses, the College offers distance learning fully online and in a blended, or hybrid, format. Delivery methods include clinicals, internships, dual credit, and classes taught at remote locations. Myriad course offerings and delivery modes are available during day, evening, and weekend hours to serve all learners. Student support services are also available online; local, off-campus, and distance learning students can take care of needs and issues without coming to campus. Chat rooms are available along with traditional email and phone support. The **Center for Distance Learning** provides resources to students currently enrolled or anticipating enrolling in coursework via distance education.

Campus Life

Student Life department supports the mission of the College by engaging students in activities to enhance the student's college experience. Students connect with the College by participating in activities, such as student organizations, campus and recreation activities, and social development activities. In addition, the department supports students by providing the following services: *bus cards, lockers, student laptops for personal use, and a student lounge/recreation area.*

Job, Family, or Personal Concerns

Career and Transfer Services (operated by Certified Academic Advisors) provide current and former students with the necessary support, skills, and resources to assist students choosing careers and obtaining employment and or long range educational goals while ensuring that the transition is a seamless process. Career and Transfer Services provides students with comprehensive information on career and transfer opportunities. Career Exploration and Job Search Services assist students with identifying personal goals, interests, and abilities. Computerized job market information allows students to explore career options. Career and Transfer Services staff eagerly assists students with information regarding criteria for admission, selectivity of specific colleges, on and off-campus housing, tuition, financial aid and scholarship information and when and where one can apply. College Fair Days, Graduation Audits, Arrange University and College Campus Visits, Transfer and Degree Advising, Tours to 4 College Catalogs.

Career and Transfer Services also provide information on Joint Admission Agreements, Transfer Scholarships, and Transfer Equivalency Guides. Career development and the pursuit to increase one's knowledge is fundamentally a lifelong process geared toward the acquisition of skills, which will strengthen students' ability to live meaningful, enjoyable, and economically rewarding lives. Career and Transfer Services staff devotes to every individual the opportunity to discover, determine, and develop his/her way of life.

The **Student Health Center** is staffed with professionally trained and licensed nurses. The center seeks to inform and educate the campus community in the art of "staying well." The staff is readily available to respond and administer first aid to on-site emergency injuries and illnesses. A wide assortment of health-related services is available at the Health Center.

The mission of **Counseling Services** is to support student success by providing professional counselors who are available to discuss personal, social, educational, and psychological concerns. Counseling Services assist in student's adjustment to college life and contribute to their efforts by resolving issues that are vital to healthy emotional development, as well as necessary for coping with personal difficulties, issues, or crises. Counselors are also available to provide academic advising, support and scholastic intervention as needed. Counseling Services strives to collaborate with the college community

to promote the personal, social, and mental well-being of students. Collaboration occurs through outreach services, classroom visits, topic-specific workshops, and consultation with faculty, staff, and administration. Counseling Services strives to enhance the practice of college counseling through promoting ethical and responsible professional practice, and fostering an accepting and inclusive campus culture which will value, affirm, and respect the differences among all members.

PHYSICAL RESOURCES

St. Philip's College opened the Center for Health Professions in 2009. The Center for Health Professions supplies 116,341 gross square feet of academic space, to include classrooms and labs meant to replicate various departments found throughout healthcare facilities. The classrooms and labs provide hands-on learning experiences in an environment that is realistic, but without risk to real patients. Using full-size electromechanical human patient simulators in environments outfitted as hospital rooms, students will practice assessment, decision-making, and nursing skills in a safe environment. The facility supports career programs such as vocational nursing, surgical technology, radiology and diagnostic imaging, physical therapy, respiratory therapy, occupational therapy, medical assistant, health information systems, and medical transcription. The Center for Health Professions will be the home of the Nurse Aide for Health Care program. Didactic courses will be taught on the main (MLK) campus with labs and clinical activities being taught in the Frank Bryant Simulation Lab and within community long-term care facilities. The Frank Bryant Simulation Lab consists of simulation training areas in a series of 4 large Intensive Care Unit-modeled hospital rooms, with a centralized control room with one way mirrors. Each room is equipped for video and audio capture. Using either high fidelity patient manikins or standardized patients, simulation center staff and nursing faculty can conduct simulated clinical scenarios from the control room, recording student performance for later review and discussion. In this safely controlled environment, the students can be challenged with scenarios that test their critical thinking and professional judgment.

FINANCIAL SUPPORT

St. Philip's College administration is committed to providing the funding necessary to begin the Nurse Aide for Health Care program. The sources of funding for the program will come from Tuition and Fees, Ad Valorem Taxes, and State Appropriations.

The operation and management of the program will fall under the Division of Health Sciences, Nursing Education Department. The program's expenditures will be included into the Nursing Education Department budget. All funds needed for the program will be provided by the college through the program's annual institutional operating budget. (See Appendix H).

INSTITUTIONAL EVALUATION AND ASSESSMENT

Description of Student Learning Outcomes Assessment Process

St. Philip's College uses consistent structure and set of institutional processes to identify, assess, and improve expected outcomes for educational programs. It **identifies Institutional Student Learning Outcomes (ISLOs)** through adoption of competencies defined by the Texas Higher Education Coordinating Board (THECB).

In August 2014, St. Philip's College adopted new Institutional Student Learning Outcomes based on competencies established by Texas Higher Education Coordinating Board (THECB), now called Core Objectives: Critical Thinking, Communication, Empirical and Quantitative Skills, Teamwork, Social Responsibility and Personal Responsibility. Definitions are derived from Texas Higher Education Coordinating Board (THECB) descriptors (see Appendix I). The Core Objectives are aligned with core course instruction and, through degree program plans, are embedded in all educational programs.

St. Philip's College uses a variety of instruments to assess progress toward and attainment of **Institutional Student Learning Outcomes**. The following list illustrates instruments used to assess outcomes. Administration cycles show the level of maturity for each instrument. Instruments are administered according to the assessment cycle associated with each instrument and data are collected as provided below.

- Educational Testing Service Proficiency Profile, 2008 to 2017 (ongoing)
- QEP Personal Responsibility rubric assessment, 2014 to 2017 (ongoing)
- Texas Higher Education Coordinating Board (THECB) Core Objectives rubric assessment, Cycle I, 2013-2014; Cycle II, 2014-2015 (ongoing) Core Objectives rubric assessment, Cycle I, 2015-2016, Cycle II, 2016-2017
- Community College Survey of Student Engagement, 2007, 2009, 2011, 2013, 2015, 2017 (alternating spring semesters, ongoing)
- Noel-Levitz Student Satisfaction Inventory, 2010, 2012, 2014, 2016 (alternating spring semesters, ongoing)

Sampling is used to administer both direct and indirect college-wide assessments. It uses standardized sampling procedures that can be replicated to yield representative results during each assessment cycle. Consequently, a number of factors are considered when selecting sampling methods. These include size of the population and the use of stratification approaches to ensure all programs are represented. St. Philip's College utilizes random sampling with all four assessment instruments: Educational Testing Service Proficiency Profile Exam, Texas Higher Education Coordinating Board Core Objectives rubric assessment, Community College Survey for Student Engagement and Noel-Levitz Inventory.

The Student Learning Outcomes Assessment Report monitors compliance with the assessment process and documents improvement based on results.

St. Philip's College **improves Program Student Learning Outcomes** by ensuring that academic programs use results to inform curricular decisions and to continually update programs to ensure continued alignment, relevance and performance excellence. The Program Student Learning Outcomes Reflective Report requires that program coordinators:

1. Clearly define program outcomes.
2. Describe how program is assessed.
3. Determine success at achieving program outcomes, including the analysis approach for evaluating results.

4. Describe how information and/or data are used to improve programs by providing specific examples.

St. Philip's College **improves Institutional Student Learning Outcomes** through annual evaluations of the assessment process. Faculty are asked to comment on successes and areas that need improvement. Resulting recommendations are presented to administration for consideration and action as appropriate.

Instructor evaluation by the Program Director. The Program Director evaluates the performance of each instructor annually until the instructor is granted tenure, after which evaluation occurs every other year. Program Directors evaluate the progress of the instructor toward tenure and promotion at this time.

Instructor classroom observation. The Program Director observes the instructors in the classroom and makes recommendations to improve the instructors performance. This observation is also used to evaluate instructors for promotion and tenure.

Peer reviews. A group of three tenured instructors observes all non-tenured faculty once each year to ensure all instructors meet college standards of performance in the classroom. This observation is also used to evaluate instructors for promotion and tenure.

Student surveys. All classes are evaluated each semester. The evaluations are used by the Program Director for yearly performance appraisals. The evaluations are also used to evaluate faculty for promotion and tenure.

Employer surveys. Each employer of a graduate of the Nurse Aide for Health Care Program will evaluate the employee no sooner than six months and no later than one year after initial employment using a survey provided by the Health Sciences Quality Assurance Coordinator. The employer evaluates the graduate and the program to determine if the college is meeting their expectations.

Quality Enhancement Program (QEP). Ethical Decision-Making (EDM) is the focus of St. Philip's College's current Quality Enhancement Plan (QEP). EDM is the ability to connect values and choices to actions and consequences by using a 4-step process. Students engage in specific measurable academic activities that provide opportunities to enhance their ethical decision-making skills. Learning outcomes focus on a student's understanding of their values, analysis of key issues, and consideration of the various perspectives of an ethical situation. The key objectives driving EDM plan execution are: (1) Faculty Development; (2) Faculty and Staff Best Practice Sharing Sessions; (3) Student-led EDM Projects; and (4) Community Awareness Activities. The QEP is assessed using established, research-based assessment tools that are well known in areas of Ethics, specifically Personal and Social Responsibility.

Educational Testing Service (ETS) Proficiency Profile Exam. Standardized testing is used to measure gains in general education core competencies. The ETS is used to assess core competency skills in Reading, Writing and Mathematics. Using a random sample of classes from Arts & Sciences, Applied Science & Technology and Health Sciences, the College administers exams to a cross-section of the student population. This cross-sectional assessment allows students from different areas of study to demonstrate competencies.

Ruffalo Noel-Levitz Student Satisfaction Inventory (SSI). The college assesses student importance of and satisfaction with support services and programs using the SSI.

Community College Survey of Student Engagement (CCSSE). The college uses the CCSSE to determine how effectively the college is engaging students in the college experience and how it may impact student learning outcomes.

Performance Metrics. THECB reports on participation, graduation, and placement. St. Philip's College must meet THECB goals to maintain programs in good standing with the state. Programs that fail to meet standards must develop an action plan to address shortcomings or face deactivation of the program.

Appendix A



SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS
COMMISSION ON COLLEGES

July 5, 2017

Dr. Adena Williams Loston
President
St. Philip's College
1801 Martin Luther King Drive
San Antonio, TX 78203

Dear Dr. Loston:

The following action regarding your institution was taken by the Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) during its meeting held on June 15, 2017:

The SACSCOC Board of Trustees denied approval of the Nurse Aide for Health Care Level 1 Certificate because the institution did not provide an acceptable plan and supporting documentation to ensure that it has the capability to comply with the following standards of the *Principles of Accreditation* as they relate to the substantive change:

CS 3.3.1.1 (Institutional effectiveness: educational programs)

This standard expects an institution to identify expected outcomes, assess the extent to which it achieves these outcomes, and provide evidence of improvement based on analysis of the results in its educational programs, including student learning outcomes.

Although student learning outcomes and general information were provided, the institution did not provide specific details regarding the assessment plan for the Nurse Aide Health Care Level 1 Certificate program.

CS 3.4.3 (Admissions policies)

This standard expects an institution to publish admissions policies that are consistent with its mission.

The institution did not provide information regarding admissions or graduation requirements for the Nurse Aide for Health Care Level 1 Certificate program.

If the institution decides to resubmit a request for approval, it should address in its application the additional information noted above related to the standards.

If you have questions, please contact the SACSCOC's staff member assigned to your institution.

Sincerely,

Belle S. Wheelan, Ph.D.
President

BSW:lb

RECEIVED

JUL 10 2017



August 8, 2016

Dr. Adena Williams Loston
President
Saint Philip's College
1801 Martin Luther King Drive
San Antonio, TX 78203

Dear Dr. Loston:

Thank you for your letter of May 4, 2016, providing notification that the College will offer the Level I Certificate in Certified Nursing Assistant program, effective fall 2016.

Currently offered as a continuing education program, the program will change from clock hours to credit hours, thus allowing students to earn semester credit hours which can transfer into the Vocational Nursing program. The change has not yet been approved by the Alamo College Curriculum Council or the Texas Higher Education Coordinating Board.

Change of a program from contact hours to credit hours requires SACSCOC approval. As required by Procedure One in the document entitled *Substantive Change for SACSCOC Accredited Institutions*, a prospectus must include a clear explanation of the formula used to calculate equivalency from clock hours to credit hours. While a list of courses with contact hours and credit hours was provided, no explanation of the formula used was provided. **Please provide an explanation concerning how the conversion of contact to credit hours was determined. Please include also evidence of appropriate approvals for the change.**

We defer action concerning the change from contact hours to credit hours for the Certified Nursing Assistant Certificate pending review of the above listed information.

Best regards,

Sarah L. Armstrong, Ph.D.
Director of Substantive Change

SLA/ABC:efk

cc: Dr. Maria Hinojosa, Director, Institutional Planning, Research, and Effectiveness
Dr. Patricia L. Donat



May 4, 2016

Dr. Belle Wheelan, President
Southern Association of Colleges and Schools
Commission on Colleges
1866 Southern Lane
Decatur, GA 30033

Dear Dr. Wheelan,

St. Philip's is pleased to notify you of the substantive change scheduled for fall 2016. The change relates to Substantive Change Procedure One: The Review of Substantive Changes Requiring Notification and Approval Prior to Implementation. The outlined change will modify the Certified Nursing Assistant (CNA) Continuing Education program from clock hours to 16 semester credit hours, consequently leading to a Level I Certificate.

The Certified Nursing Assistant (CNA) program at St. Philip's College will allow graduating students to earn semester credit hours which can transfer into the Vocational Nursing (VN) program. St. Philip's College currently offers a Vocational Nursing (VN) program that prepares students to sit for the NCLEX-LVN examination. With the complete licensure of a vocational nurse, there is an opportunity to transition into the LVN to RN nursing mobility program. The LVN to RN nursing mobility program is proposed to begin fall 2016 as an Associate of Applied Science degree.

The Certified Nursing Assistant (CNA) program previously offered through the Continuing Education Department will now will be offered in the Nursing Education Department at a credit program.

The proposed curriculum has been approved by the St. Philip's Curriculum Committee on March 3, 2016. Pending approval by the Alamo College Curriculum Council on May 2, 2016, as well as the Texas Higher Education Coordinating Board, the College anticipates offering the semester credit-earning Certified Nursing Assistant (CAN) program in the fall 2016.

The new program and its requirements are outlined below:

Certified Nursing Assistant Program Requirements Include:
Requires no new courses
Requires no new faculty
No similar programs currently offered at St. Philip's College
College's Operational Budget and Title III funding to provide new resource base and equipment

Clock hours will convert to credit hours as shown below:

	Lecture	Lab	External	Contact	Credit
Semester I					
NURA 1401 NURSE AIDE FOR HEALTH CARE	4	0	0	64	4
NURA 1407 BODY SYSTEMS	3	2	0	80	4
NURA 1491 SPECIAL TOPICS IN NURSING ASSISTANT/AIDE – SIMULATION LAB	2	4	0	96	4
NURA 1460 CLINICAL – NURSING ASSISTANT / AIDE AND PATIENT CARE ASSISTANT/AIDE	0	0	16	256	4
Totals	9	6	16	496	16

Please find the previous course information and the current proposed curriculum attached.

I look forward to working with you and your staff to insure St. Philip's College maintains compliance with the Commission's guidelines. Please contact me if you need any additional information.

Sincerely,



Adena Williams Loston, Ph.D.
President

Appendix B

**New AAS/Certificate/Marketable Skills Award
Degree Plan Form**

Degree Plan Title: Nurse Aide for Health
Care Level 1
certificate
Major Code: _____

College: SPC

Effective Term: Fall 2016

ApplyTexas: _____

*(assigned by
CSI)*

(assigned by CSI)

**Degree Plan
Description:**

This program is for individuals who are interested in becoming a Certified Nurse Aide. Upon completion of the program, the Certified Nurse Aide student will have completed an entry-level nursing assistants training to achieve a level of knowledge, skills, and abilities essential to provide basic care to residents in long-term care facilities. This program will include residents' rights, communication, safety, observation, reporting, and assisting residents in maintaining basic comfort and safety, with clinical experience of instruction providing detailed educational training and work-based skilled experience in direct patient care at a clinical site.

Degree CIP: 51.3902
**Dept. to assign
program to:** NURSING
EDUCATION

**Is this an addition of an award
to an existing CIP?** YES

	Lecture	Lab	External	Contact	Credit
Semester I					
NURA 1401 NURSE AIDE FOR HEALTH CARE	4	0	0	64	4
NURA 1407 BODY SYSTEMS	3	2	0	80	4
NURA 1491 SPECIAL TOPICS IN NURSING ASSISTANT/AIDE – SIMULATION LAB	2	4	0	96	4
NURA 1460 CLINICAL – NURSING ASSISTANT / AIDE AND PATIENT CARE ASSISTANT/AIDE	0	0	16	256	4
	9	6	16	496	16
Total Degree Plan hours <i>(above)</i>					

Nurse Aide for Health Care

CIP	Rubric	Number	Course Title	Status	Semester Credit Hrs	Min Cont Hrs	Max Cont Hrs
51.3902	NURA	1001	Nurse Aide for Health Care	Active	0	48	112
51.3902	NURA	1301	Nurse Aide for Health Care	Active	3	48	112
51.3902	NURA	1401	Nurse Aide for Health Care	Active	4	64	112

Course Level: Introductory

Course Description: Knowledge, skills, and abilities essential to provide basic care to residents of long-term care facilities. Topics include resident's rights, communication, safety, observation, reporting and assisting residents in maintaining basic comfort and safety. Emphasis on effective interaction with members of the health care team, restorative services, mental health, and social services needs.

End-of-Course Outcomes: Discuss basic care of residents in a long-term care facility; communicate and interact effectively with residents and their families based on sensitivity to the psychosocial needs. Discuss the rights of the residents; provide safety and preventive measures in the care of residents; demonstrate skills in observing and reporting; assist residents in attaining and maintaining maximum functional independence; and function effectively as a member of the health care team.

Licensing/Certification Agency: Texas Department of Aging and Disability Services

Lab Recommended

CIP Code Description: 51.3902 (Nursing Assistant/Aide and Patient Care Assistant/Aide)

Effective Date: September 1, 2014

Body Systems

CIP	Rubric	Number	Course Title	Status	Semester Credit Hrs	Min Cont Hrs	Max Cont Hrs
51.3902	NURA	1007	Body Systems	Active	0	48	112
51.3902	NURA	1307	Body Systems	Active	3	48	112
51.3902	NURA	1407	Body Systems	Active	4	64	112

Course Level: Introductory

Course Description: A basic study of the structures and functions of the human body.

End-of-Course Outcomes: Identify the structures of the major body systems; describe the functions of each system; and discuss correlation among body systems.

CIP Code Description: 51.3902 (Nursing Assistant/Aide and Patient Care Assistant/Aide)

Effective Date: September 1, 2014

Special Topics in Nursing Assistant/Aide

CIP	Rubric	Number	Course Title	Status	Semester Credit Hrs	Min Cont Hrs	Max Cont Hrs
51.3902	NURA	1091	Special Topics in Nursing Assistant/Aide	Active	0	7	112
51.3902	NURA	1191	Special Topics in Nursing Assistant/Aide	Active	1	16	64
51.3902	NURA	1291	Special Topics in Nursing Assistant/Aide	Active	2	32	96

51.3902	NURA	1391	Special Topics in Nursing Assistant/Aide	Active	3	48	96
51.3902	NURA	1491	Special Topics in Nursing Assistant/Aide	Active	4	64	112

Course Level: Advanced

Course Description: Topics address recently identified current events, skills, knowledge's, and/or attitudes and behaviors pertinent to the technology or occupation and relevant to the professional development of the student. This course was designed to be repeated multiple times to improve student proficiency.

End-of-Course Outcomes: Learning outcomes/objectives are determined by local occupational need and business and industry trends.

Lab Recommended

CIP Code Description: 51.3902 (Nursing Assistant/Aide and Patient Care Assistant/Aide)

Effective Date: September 1, 2010

Clinical - Nursing Assistant/Aide and Patient Care Assistant/Aide

CIP	Rubric	Number	Course Title	Status	Semester Credit Hrs	Min Cont Hrs	Max Cont Hrs
51.3902	NURA	1060	Clinical - Nursing Assistant/Aide and Patient Care Assistant/Aide	Active	0	24	176
51.3902	NURA	1160	Clinical - Nursing Assistant/Aide and Patient Care Assistant/Aide	Active	1	48	96

51.3902	NURA	1260	Clinical - Nursing Assistant/Aide and Patient Care Assistant/Aide	Active	2	96	192
51.3902	NURA	1360	Clinical - Nursing Assistant/Aide and Patient Care Assistant/Aide	Active	3	144	288
51.3902	NURA	1460	Clinical - Nursing Assistant/Aide and Patient Care Assistant/Aide	Active	4	192	384
51.3902	NURA	1560	Clinical - Nursing Assistant/Aide and Patient Care Assistant/Aide	Active	5	240	480
51.3902	NURA	1660	Clinical - Nursing Assistant/Aide and Patient Care Assistant/Aide	Active	6	288	576

Course Level: Introductory

Course Description: A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.

End-of-Course Outcomes: As outlined in the learning plan, apply the theory, concepts, and skills involving specialized materials, tools, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and legal systems associated with the occupation and the business/industry; and will demonstrate legal and ethical behavior, safety practices, interpersonal and teamwork skills, and appropriate written and verbal communication skills using the terminology of the occupation and the business/industry.

Licensing/Certification Agency: Texas Department of Human Services

CIP Code Description: 51.3902 (Nursing Assistant/Aide and Patient Care Assistant/Aide)

Effective Date: September 1, 2010

Appendix C

SPC Curriculum Committee Meeting Minutes 3/3/2016

Action Items:

#127	SPC - Massage Therapy Cert 1 - New Existing	New Certificate		Melissa Arthur
		SPC - Massage Therapy Cert	College Approved Randall Dawson Cynthia Pryor	
		New Courses		
		MSSG 1105 MSSG 1109 MSSG 1411 MSSG 1413 MSSG 2186 MSSG 2311 MSSG 2314 MSSG 2413		

*SACS-COC-check with Dr. Hinojosa for new Level 1 Certificate

#133	SPC - Manufacturing Operations Tech AAS - Archive	Degree Archive		Jose Ybarra
		Manufacturing Operations Tech AAS	TABLED	

#166	AUMT 1310 - Revision - SPC	Course Revision		William Fuller
		AUMT 1310	College Approved Randall Dawson Cindy Katz	

#171	SPC - Certified Nurse Aide Cert 1 - New-Existing	New Certificate		Melissa Arthur
		SPC - Certified Nurse Aide Cert 1	College Approved Randall Dawson Cynthia Pryor	
		New Courses		
		NURA 1401 NURA 1491 NURA 1407 NURA 1460		

#180	PLTC Various - Archive - SPC	Course Archive		Joe Ybarra
		PLTC 1301 PLTC 1343 PLTC 1445 PLTC 2331 PLTC 2346	College Approved Mary Kunz Chris Beardsall	

#185	MATH 0305 - Revision - SPC	Course Revision		Renita Mitchell
		MATH 0305	College Approved Randall Dawson Chris Beardsall	
#186	MATH 0005 - New - SPC	New Course		Renita Mitchell
		MATH 0005	College Approved Randall Dawson Chris Beardsall	

Information Only Items:

- MATH 1333 Fall 2017 plan to revise to recommended MATH 1332
- EDUC 1300-Added Covey requirements, faculty still needs to agree, nothing for next year in the Core, want to make sure it is transferable to a 4-year university. Jessica Cooper will draft a response from the Curriculum Committee to address EDUC 1300.

Report from Core Curriculum:

- Nothing to Report

Dean's Feedback:

- Chris Beardsall-Tutoring software Ed Ready will be ready Fall 2016 for co-enrolled students. Summer Boot Camps to prepare students for the Fall.

Report from VPAS:

- Nothing to Report

Report from SACS Liaison:

- Nothing to Report

Report from WECM & ACGM Liaison:

- Nothing to Report

Report from Distance Learning:

- Nothing to Report

ACCC Report/Items:

- Nothing to Report

SPC Feedback to ACCC:

- Nothing to Report.

Other:

- Nothing to Report

Next meeting scheduled for Thursday, March 31, 2016 at 2:00pm in CHP120.

Appendix D

8/19/2016

Change Requests: 2015-2016 - SPC Requests, By Date



Alamo Colleges Curriculum Council Team Site > Change Requests: 2015-2016 SPC Requests, By Date

	Course/Program	Primary Contact	Initiating College	Affected College	Effective/Archival Date	Change Type	Change Request Status	College Agenda Date	ACCC Agenda Date	Department
<p>College Agenda Date : (1)</p> <p>College Agenda Date : 9/17/2015 (3)</p> <p>College Agenda Date : 10/1/2015 (9)</p> <p>College Agenda Date : 10/29/2015 (4)</p> <p>College Agenda Date : 11/19/2015 (4)</p> <p>College Agenda Date : 1/18/2016 (27)</p> <p>College Agenda Date : 2/11/2016 (5)</p> <p>College Agenda Date : 3/3/2016 (6)</p>										
127	SPC - Massage Therapy Cert 1 - New Existing	Ordianario, Nibr F.	SPC	SPC	Fall 2016	New Certificate, Existing Program	ACCC Approved	3/3/2016	4/18/2016	Health Sciences
166	AUNIT 1310 - Revision - SPC	Fuller, William	SPC	SPC	Fall 2016	Course Revision	ACCC Approved	3/3/2016	3/2/2016	TST
171	SPC - Certified Nurse Aide Cert II - New - Existing	Arthur, Melissa R.	SPC	SPC	Fall 2016	New Certificate, Existing Program	ACCC Approved	3/3/2016	5/2/2016	Health Sciences
180	PLTC Various - Archive - SPC	Ybarra, Joe	SPC	SPC	Fall 2016	Course Archival	ACCC Approved	3/3/2016	3/2/2016	Manufacturing
185	MATH 0385 - Revision - SPC	Mitchell, Renita	SPC	NLC, NVC, PAC, SAC, SPC	Fall 2016	Course Revision	No Action Required	3/3/2016	3/21/2016	Mathematics
186	MATH 0005 - New - SPC	Mitchell, Renita	SPC	NLC, NVC, PAC, SAC, SPC	Fall 2016	New Course	No Action Required	3/3/2016	3/21/2016	Mathematics
<p>College Agenda Date : 3/31/2016 (1)</p> <p>College Agenda Date : 4/14/2016 (6)</p>										

Appendix E



WORKFORCE EDUCATION INVENTORY ACCESS AND UPDATE

Log Off

003608 - Alamo Community College District -- St. Philip's College
513900 - PRACTICAL NURSING, VOCATIONAL NURSING AND
NURSING ASSISTANTS
 Revision 32285 - In Progress - Sept. 1, 2016

Modify Award Back

Award 32286 - Nurse Aide for Health Care Level 1
Certificate - 513902

Award Information

Award Action: Add Award Status: [Approved](#)

Award Type: C1 Level 1 Certificate

Award Title: Nurse Aide for Health Care Level 1 Certificate

Award CIP Code: 513902 - NURSE/NURSING ASSISTANT/AIDE AND PATIENT CARE ASSISTANT

Implementation Date: Sept. 1, 2016

Is this award taught at a correctional facility? No Is this award Tech-Prep

1st Semester								
Prefix	Number	Course Name	Course	Weekly Lec Hrs	Weekly Lab Hrs	Ext	Cont	Cred
NURA	1401	Nurse Aide for Health Care	WECM (SCH)	4	0	0	64	4
NURA	1407	Body Systems	WECM (SCH)	3	2	0	80	4
NURA	1491	Special Topics in Nursing Assistant/Aide	WECM (SCH)	2	4	0	96	4
NURA	1460	Clinical - Nursing Assistant/Aide and Patient Care Assistant/Aide	WECM (SCH)	0	0	16	256	4
1st Semester Totals				9	6	16	496	16
Program Totals				9	6	16	496	16

Appendix F

**Faculty Roster Form
Qualifications of Full-Time and Part-Time Faculty**

Name of Institution: St. Philip's College

Name of Primary Department, Academic Program, or Discipline: Nursing Education Department

Academic Term(s) Included:

Date Form Completed: 12/13/2017

1	2	3	4
NAME (F, P)	COURSES TAUGHT Including Term, Course Number & Title, Credit Hours (D, UN, UT, G)	ACADEMIC DEGREES & COURSEWORK Relevant to Courses Taught, Including Institution & Major List specific graduate coursework, if needed	OTHER QUALIFICATIONS & COMMENTS Related to Courses Taught
Govan, Barbara (F)	NURA 1407 Body Systems NURA 1460 Clinical - Nursing Assistant/Aide and Patient Care Assistant/Aide	University of the Incarnate Word B.S.N. University of Texas Health Science Center at San Antonio M.S.N.	Current RN licensure through Texas State Board of Nursing
Phillips, Adriane (F)	(Program Coordinator)	University of Texas at Arlington B.S.N. M.S.N. Ed.	Current RN licensure through Texas State Board of Nursing
Trinidad, Blanca (F)	(Program Director) NURA 1401 Nurse Aide for Health Care NURA 1491 Special Topics in Nursing Assistant/Aide Simulation Lab NURA 1460 Clinical - Nursing Assistant/Aide and Patient Care Assistant/Aide	Grand Canyon University M.S.N Ed., B.S.N. College of Lake County A.D.N.	Current RN licensure through Texas State Board of Nursing

F, P: Full-time or Part-time; D, UN, UT, G: Developmental, Undergraduate Nontransferable, Undergraduate Transferable, Graduate

Appendix G

Library Resources – Nursing Education

	LOCATION	CALL NUMBER	TITLE	IMPRINT
	ON ORDER	-	Brunner & Suddarth's Handbook of Laboratory	Lippincott Williams & Wilkins, 2013.
	ON ORDER	-	Clinical Nursing Skills & Techniques	Mosby Inc., 2013.
	ON ORDER	-	Davis's Comprehensive Handbook of Laboratory	F.A. Davis Co., 2015.
	STANDING ORDER	-	Dorland's Illustrated Medical Dictionary	W.B. Saunders/Elsevier, Inc.
	ON ORDER	-	Essentials of Psychiatric Mental Health Nursing:	F.A. Davis Co., 2013.
	ON ORDER	-	Gerontological Nursing	Lippincott Williams & Wilkins, 2013.
	ON ORDER	-	Introduction to Human Disease	Jones & Bartlett Learning.
	STANDING ORDER	-	Kaplan NCLEX-PN [Exam Study Guide]	Kaplan.
	STANDING ORDER	-	Kaplan NCLEX-RN [Exam Study Guide]	Kaplan.
	ON ORDER	-	Maternal & Child Health Nursing: Care of the Childbearing & Childrearing Family	Lippincott Williams & Wilkins, 2013.
	ON ORDER	-	Maternal Child Nursing Care	McGraw-Hill, 2014.
	STANDING ORDER	-	Merck Manual of Diagnosis and Therapy	Merck.
	ON ORDER	-	Nursing Care Plans: Transitional Patient & Family	Lippincott Williams & Wilkins, 2013.
	STANDING ORDER	-	Nursing Drug Handbook	Lippincott Williams & Wilkins.
	ON ORDER	-	Psychology for Nurses and Health	CRC Press, 2013.
1	eBook	N/A	American Heritage Medical Dictionary.	Houghton Mifflin, 2007.
2	eBook	N/A	Black's Medical Dictionary.	Black Publishers Ltd, 2009.
3	eBook	N/A	Cambridge Historical Dictionary of Disease.	Cambridge University Press, 2003.
4	eBook	N/A	Churchill Livingstone's Dictionary of Nursing.	Elsevier, Inc., 2006.
5	eBook	N/A	Collins Dictionary of Medicine.	Robert M. Youngson, 2005.
6	eBook	N/A	Dictionary of Medical Terms.	A&C Black Publishers Ltd.,
7	eBook	N/A	Dorland's Illustrated Medical Dictionary.	Elsevier Inc., 2011.
8	eBook	N/A	Encyclopedia of Elder Care.	Springer Publishing Company, 2014.
9	eBook	N/A	Encyclopedia of Medical Anthropology : Health	Springer Publishing Company, 2004.
10	eBook	N/A	Encyclopedia of Nursing Research.	Springer Publishing Company, 2011.
11	eBook	N/A	Encyclopedia of Women's Health.	Kluwer Academic, 2004.
12	eBook	N/A	Human Body Book : An Illustrated Guide to its Structure, Function and Disorders.	Dorling Kindersley Limited, 2009.

13	eBook	N/A	Jablonski's Dictionary of Medical Acronyms & Abbreviations.	Elsevier, Inc., 2009.
14	eBook	N/A	Key Concepts in Nursing.	SAGE Publications Ltd., 2008.
15	eBook	N/A	Key Concepts in Public Health.	SAGE Publications Ltd., 2009.
16	eBook	N/A	Macmillan Dictionary of Toxicology.	Macmillan Reference Ltd.,
17	eBook	N/A	Mosby's Dictionary of Complementary and Alternative Medicine.	Elsevier, Inc., 2005.
18	eBook	N/A	Mosby's Dictionary of Medicine, Nursing, & Health Professions.	Mosby, 2012.
19	eBook	N/A	Mosby's Emergency Dictionary.	Mosby, 1998.
20	eBook	N/A	New Harvard Guide to Women's Health.	Harvard University Press, 2004.
21	eBook	N/A	Nursing Leadership.	Springer Publishing Company, 2011.
22	eBook	N/A	Penn Center Guide to Bioethics.	Springer Publishing Company, 2009.
23	eBook	N/A	Pharmaceutical Medicine Dictionary.	Elsevier, Inc., 2001.
24	eBook	N/A	Women's Health Care in Advanced Practice Nursing.	Springer Publishing Company, 2008.
25	eBook	BJ1475 R63 1992eb	The human act of caring [electronic resource]: a blueprint for the health professions / by Sister M. Simone Roach.	Ottawa, Ont. : Canadian Hospital Association Press. c1992.
26	eBook	BV4435.5 .S53 2003eb	A guide to the spiritual dimension of care for people with Alzheimer's disease and related dementia [electronic resource]: more than body, brain, and breath / Eileen Shamy.	London New York: J. Kingsley Publishers, 2003.
27	eBook	DS559.44	Vietnam War Nurses [electronic resource] : Personal Accounts of 18 Americans	Jefferson : McFarland & Company, Inc., Publishers. 2013
28	eBook	HF5381.A1 I5eb no.187	Career as a community health nurse, public health nurse [electronic resource].	Chicago : Institute for Career Research, c2005.
29	Stacks	HF5383 .R3958713 2003	Real-resumes for nursing jobs : including real resumes used to change careers and resumes used to gain federal employment / Anne McKinney, editor.	Fayetteville, NC : PREP Pub. 2003.
30	Stacks	HF5383 .R47 2007	Resumes for nursing careers / the editors of McGraw-Hill.	New York : McGraw-Hill, c2007.
31	eBook	HV1481 .G72	Social Work With Older People [electronic resource] : Approaches to person-centred practice	Maidenhead : McGraw-Hill Education, 2012.
32	Stacks	KF2915.N8 O38 2001	Nursing practice and the law : avoiding malpractice and other legal risks / Mary E. O'Keefe.	Philadelphia : F.A. Davis Co., c2001.
33	Reference	KF2915.N83 N874 2007	Nursing malpractice / compiled and edited by Patricia W. Iyer, Barbara J. Levin contributors. Monica Agosto ... [et al.]	Tucson, AZ : Lawyers and Judges Pub. Co., c2007.
34	Stacks	KF2915.N83 N877 2003	Nursing malpractice : sidestepping legal minefields / Ann Helm, executive clinical	Philadelphia : Lippincott Williams & Wilkins,

35	Reference	KFT1526.5.N8 N87 2012	Nursing Practice Act, Nursing Peer Review, & Nurse licensure compact: Texas Occupations Code and Statutes Regulating the Practice of Nursing as amended September 2011 and excerpts from the Board of Nursing's Rules and Regulations Relating to Nurse	Austin, Tex. : Texas Board of Nursing, [2012]
36	Stacks	QP141 .R35 2007	Rapid reference for nurses : nutrition / [edited by] Nancie H. Herbold, Sari Edelstein.	Sudbury, Mass. : Jones and Bartlett Publishers, c2007.
37	Stacks	QP34.5 .W38 2011	Anatomy and physiology for nurses / Roger Watson.	Edinburgh New York : Baillière Tindall/Elsevier.
38	Reference	QP771 .H363 1990	The doctors' vitamin and mineral encyclopedia /	New York : Simon and Schuster, 1990.
39	Reference	R121 .M65 2003	Encyclopedia & dictionary of medicine, nursing,	Philadelphia : Saunders, c2003.
40	Reference	R121 .M89 1994	Mosby's medical, nursing, and allied health dictionary: illustrated in full color throughout / revision editor, Kenneth N. Anderson consulting editor and writer, Lois E. Anderson, consulting and pronunciation	St. Louis: Mosby, c1994.
41	Reference	R121 .M89 2009	Mosby's dictionary of medicine, nursing & health	St. Louis, Mo. : Mosby/Elsevier, c2009.
42	eBook	R121 .M89 2009eb	Mosby's Dictionary of Medicine, Nursing, & Health Professions [electronic resource].	St. Louis, Mo. : Mosby/Elsevier, c2009.
43	eBook	R123 .P37 2004eb	Everyday English for international nurses [electronic resource] : a guide to working in the	Edinburgh : Churchill Livingstone, 2004.
44	Stacks	R690 .W565 2005	Top 100 health-care careers : your complete guidebook to training and jobs in allied health nursing medicine and more / Saul	Indianapolis, IN, : JIST Works, c2005.
45	eBook	R705 .M46 1999eb	Medically speaking [electronic resource] : a dictionary of quotations on dentistry, medicine, and nursing / selected and arranged by Carl C. Gaither and Alma E. Cavazos Gaither, illustrated by Andrew	Bristol : Institute of Physics Pub., c1999.
46	eBook	R724 .C384 2013	Ethics For Nurses [electronic resource] : Theory	Maidenhead : McGraw-Hill Education, 2013.
47	Stacks	R724 .M15 1961	Medical ethics for nurses;"Medical ethics [by] Charles J. McFadden. Foreword by Fulton J. Sheen."	Philadelphia., F. A. Davis Co., [1961].
48	Stacks	R725.5 .M35 2009	Professionalism in health care : a primer for career success / Sherry Makely contributing author Vanessa I Austin	Upper Saddle River, NJ : Pearson/Prentice Hall, c2009
49	eBook	R726.7 .P38 2012	Psychology For Nurses And The Caring Professions [electronic resource].	Maidenhead : McGraw-Hill Education, 2012.
50	eBook	R726.7 .R87 2002eb	Essential psychology for nurses and other health professionals [electronic resource] / Graham	London New York : Routledge, c2002.
51	Stacks	R727.4 .H33 1989	Handbook of patient education / Ann Haggard.	Rockville, Md. : Aspen Publishers, 1989.
52	eBook	R733 .B823 2002eb	Holistic health and healing [electronic resource] /	Philadelphia : F.A. Davis Co., c2002.

53	Stacks	R733 .N87 2003	Nurse's handbook of alternative & complementary therapies.	Philadelphia : Lippincott Williams & Wilkins, c2003
54	Stacks	R737 .U55 2000	Understanding cultural diversity : culture, curriculum, and community in nursing / [edited by] Mary Lebreck Kelley, Virginia Macken Fitzsimons	Sudbury, Mass. : Jones and Bartlett, c2000.
55	eBook	RA1141	The Violence of Care [electronic resource] : Rape Victims. Forensic Nurses, and Sexual Assault	New York : NYU Press, 2014.
56	Stacks	RA1155 .S74 2006	Forensic nurse : the new role of the nurse in law	New York : St. Martin's Paperbacks, 2006,
57	Stacks	RA418.5.T73 S64 2009	Cultural diversity in health and illness / Rachel E. Spector.	Upper Saddle River, N.J. : Pearson Prentice Hall, c2009.
58	Stacks	RA418.5.T73 S64 2013	Cultural diversity in health and illness / Rachel E.	Boston : Pearson, c2013.
59	Stacks	RA427.8 .L455 2004	Growth and development across the lifespan : a health promotion focus / Gloria Leifer, Heidi	St. Louis, Mo. : Saunders, c2004.
60	Stacks	RA440 .U49 1997	An introductory study guide to public health and epidemiology / Nigel Unwin, Susan Carr, and	Buckingham Philadelphia : Open University Press.
61	Stacks	RA644.A25 G7613 1990	Histoire du SIDA. English.; "History of AIDS : emergence and origin of a modern pandemic / Mirko D. Grmek translated by Russell C. Maulitz and Jacalyn Duffin."	Princeton, N.J. : Princeton University Press, c1990.
62	Stacks	RA644.A25 M85 1991	The environmental contexts of AIDS / Marie A. Muir.	New York : Praeger, 1991.
63	Stacks	RA645.3 .A458 1996	Don't put me in a nursing home! / Claude Amarnick.	Deerfield Beach, FL : Garrett, c1996.
64	Stacks	RA645.3 .B75 1995	Bringing the hospital home : ethical and social implications of high-tech home care / edited by	Baltimore : Johns Hopkins University, c1995.
65	DVD	RA645.3 .H66 2008	Home health aide and Personal care assistant [(DVD) videorecording] / a production of Meridian Education Corporation producer/director	Lawrenceville, NJ : Meridian Education Corp., c2008.
66	Stacks	RA971 .A8 1981	Time management for health care professionals /	Rockville, Md. : Aspen Systems Corp., c1981.
67	Stacks	RA975.5.C36 F56 2011	Case management for nurses / Anita W. Finkelman.	Boston : Pearson, c2011.
68	eBook	RB113	Nurses! Test Yourself In Pathophysiology [electronic resource].	Maidenhead : McGraw-Hill Education, 2011.
69	Stacks	RB113 .M25 2008	Pathophysiology / Bernadette Madara, Vanessa	Sudbury, Mass. : Jones and Bartlett, c2008.
70	Stacks	RB113 .M35 2006	Pathophysiology : the biologic basis for disease in adults and children / [edited by] Kathryn L.	St. Louis : Mosby, c2006.
71	Stacks	RB113 .M35 2010	Pathophysiology : the biologic basis for disease in adults and children / [edited by] Kathryn L. McCance, Sue E. Huether	Maryland Heights, Mo. : Mosby Elsevier, c2010.

72	Stacks	RB113 .N69 2004	Pathophysiology : concepts and applications for health care professionals / Thomas J. Nowak, A. Gordon Handford in consultation with	Boston : McGraw-Hill Higher Education, c2004.
73	Stacks	RB113 .P3573 2002	Pathophysiology / Eileen M. Crutchlow ... [and others].	Thorofare, NJ : Slack, c2002.
74	Reserves, Stacks	RB113 .P3573 2007	Pathophysiology / Kathleen Jo Gutierrez, Phyllis	St. Louis, Mo. : Saunders Elsevier, c2007.
75	Stacks	RB113 .P3636 2002	Pathophysiology made incredibly easy!	Philadelphia : Lippincott Williams & Wilkins, c2002.
76	Stacks	RB113 .P668 2007	Essentials of pathophysiology : concepts of altered health states / Carol Mattson Porth consultants, Kathryn I. Gaspard, Glenn Matfin	Philadelphia : Lippincott Williams & Wilkins, c2007.
77	Stacks	RB113 .Z47 2006	Mosby's pathophysiology memory notecards : visual, mnemonic and memory aids for nurses / JoAnn Zerwekh, Jo Carol Claborn, Tom Gaglione illustrated by C. L. Miller reviewed	St. Louis, MO : Mosby Elsevier, c2006.
78	eBook	RB127	How To Do A Systematic Literature Review In Nursing [electronic resource] : A Step-By-Step Guide	Maidenhead : McGraw-Hill Education, 2012.
79	eBook	RB127 .H39 1998eb	Pain [electronic resource] : causes and management / Jan Hawthorn & Kathy	Malden, Mass. : BlackwellScience, 1998.
80	Stacks	RB155 .L372 2007	Essentials of clinical genetics in nursing practice /	New York : Springer Pub.,
81	Reference	RB30 .L66 2007	Expert LPN guides: pathophysiology.	Philadelphia : Lippincott Williams & Wilkins, c2007.
82	Reference	RB38.2 .K44 2009	Prentice Hall handbook of laboratory & diagnostic tests : with nursing implications / Joyce LeFever Kee	Upper Saddle River, N.J. : Pearson/Prentice Hall, c2009.
83	Stacks	RB38.2 .M34 2005	Saunders nursing guide to laboratory and diagnostic tests / Louise M. Malarkey, Mary Ellen	St. Louis, Mo. : Elsevier Saunders, c2005.
84	Reference	RB38.2 .S37 2009	Davis's comprehensive handbook of laboratory and diagnostic tests : with nursing implications / Anne M. Van Looyen, Debra J. Boelhuys	Philadelphia : F.A. Davis Co., c2009.
85	Reference	RC55 .M4 2011	Merck manual of diagnosis and therapy.	Rahway, N.J. : Merck, 1950-
86	Stacks	RC111 .L73 2011	Lippincott's guide to infectious diseases.	Philadelphia : Wolters Kluwer Health/Lippincott Williams & Wilkins
87	eBook	RC262 .Q34 1998eb	Quality of life from nursing and patient perspectives [electronic resource] : theory, research, practice / Cynthia R. King & Pamela S. Hinds, editors	Sudbury, Mass. : Jones and Bartlett, c1998.
88	Stacks	RC266 .C356 2005	Cancer nursing : principles and practice / edited by Connie Henke Yarbro, Margaret Hansen Frogge, Michelle Goodman editorial consultants, Barbara Holmes Gehel	Sudbury, Mass. : Jones and Bartlett Publishers, c2005.

89	Stacks	RC266 .I87 2005	Core curriculum for oncology nursing / edited by	St. Louis, Mo. : Elsevier Saunders, c2005.
90	Stacks	RC266 .N877 2006	Nursing care of women with cancer / [edited by]	St. Louis, Mo. : Mosby Elsevier, c2006.
91	Stacks	RC266 .O53 2007	Oncology nursing / [edited by] Martha E. Langhorne, Janet S. Fulton, Shirley E. Otto.	St. Louis, Mo. : Mosby/Elsevier, c2007.
92	eBook	RC266 .O558 2001eb	Oncology nursing in practice [electronic resource] / edited by Janice Gabriel.	London Philadelphia : Whurr, 2001.
93	eBook	RC271.P33 H64 2002eb	Palliative cancer care in acute nursing [electronic	London Philadelphia : Whurr, 2002.
94	Stacks	RC280.L9 C67 2006	Contemporary issues in lymphoma : a nursing perspective / [edited by] Mary Ellen McFadden.	Sudbury, Mass. : Jones and Bartlett Publishers, c2006.
95	Stacks	RC311.8 .P73 2005	Tuberculosis : a foundation for nursing and healthcare practice / Robert J. Pratt, John M. Grange, Virginia G. Williams.	London : Hodder Arnold New York, NY : Distributed in the United States of America by Oxford University
96	Stacks	RC350.5 .C46 1992	Neurologic disorders / Esther M. Chipps, Norma	St. Louis : Mosby Year Book, c1992.
97	Stacks	RC350.5 .C55 2003	The clinical practice of neurological and neurosurgical nursing / [edited by] Joanne V. Hickey	Philadelphia, PA : Lippincott Williams & Wilkins c2003
98	eBook	RC440	Chronic Pain and Brain Abnormalities [electronic	Burlington : Elsevier Science, 2013.
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273	Stacks	RG951 .O774 2008	Maternity, newborn, and women's health nursing : comprehensive care across the lifespan / Susan	Philadelphia : Wolters Kluwer/Lippincott Williams & Wilkins
274	Stacks	RG951 .P637 2007	Maternal & child health nursing : care of the childbearing & childrearing family / Adele Pillitteri.	Philadelphia, PA : Lippincott Williams &
275	Stacks	RG951 .R53 2007	Essentials of maternity, newborn, and women's health nursing / Susan Scott Ricci.	Philadelphia : Lippincott Williams & Wilkins. c2007.
276	Stacks	RG951 .S77 2008	Straight A's in maternal-neonatal nursing.	Ambler, PA : Wolters Kluwer/Lippincott Williams & Wilkins. c2008
277	Stacks	RG951 .S93 2001	Telephone triage for the obstetric patient : a nursing guide / Deborah E. Swenson.	Philadelphia : W.B. Saunders, c2001.
278	Stacks	RG951 .T69 2008	Maternal-child nursing care / Mary Ann Towle, Ellise D. Adams.	Upper Saddle River, N.J. : Pearson / Prentice Hall. c2008.
279	Stacks	RG951 .W87 2006	Maternal child nursing care / Donna L. Wong ...	St. Louis, Mo. : Mosby Elsevier, c2006.
280	Stacks	RG951 .W87 2010	Maternal child nursing care / Shannon E. Perry ...	Maryland Heights, Mo. : Mosby Elsevier, c2010.
281	Stacks	RJ245 .A885 2009	Pediatric nursing care plans for the hospitalized child / Sharon Axton Terry Fugate.	Upper Saddle River, N.J. : Pearson Prentice Hall, c2009.
282	Stacks	RJ245 .B35 2008	Pediatric nursing : caring for children / Jane W. Ball. Ruth C. Bindler. "Caring for children"	Upper Saddle River, N.J. : Pearson/Prentice Hall. c2008.
283	Stacks	RJ245 .B693 2008	Pediatric nursing procedures / Vicky R. Bowden, Cindy Smith Greenberg.	Philadelphia : Wolters Kluwer/Lippincott Williams & Wilkins. c2008
284	Stacks	RJ245 .C368 2012	Care planning in children and young people's nursing / edited by Doris Corkin, Sonya Clarke, Lorna Liggett.	Chichester, West Sussex, UK Malden, MA : Wiley-Blackwell, 2012.

285	DVD	RJ245 .C374 2008	Care of infants and children [(DVD) videorecording] / Elsevier presents.	[St. Louis, Mo.] : Mosby, Inc., c2008.
286	Stacks	RJ245 .C634 2007	Critical thinking in the pediatric unit : skills to assess, analyze, and act / Shelley Cohen.	Marblehead, MA : HCPRO,
287	DVD	RJ245 .G54 2006	Lippincott's pediatric nursing video series [(DVD) videorecording] / [subject matter authority, Cynthia K. Gilbert Iris Chin Ponte]	[Philadelphia, Pa.] : Lippincott, Williams & Wilkins, c2006.
288	DVD	RJ245 .G54 2006	Lippincott's pediatric nursing video series [(DVD) videorecording] / [subject matter authority, Cynthia K. Gilbert Iris Chin]	[Philadelphia, Pa.] : Lippincott, Williams & Wilkins, c2006.
289	DVD	RJ245 .G54 2006	Lippincott's pediatric nursing video series [(DVD) videorecording] / [subject matter authority, Cynthia K. Gilbert Iris Chin]	[Philadelphia, Pa.] : Lippincott, Williams & Wilkins, c2006.
290	Stacks	RJ245 .H59 2012	Wong's clinical manual of pediatric nursing.	St. Louis, Mo. : Mosby, c2012.
291	Stacks	RJ245 .K95 2008	Essentials of pediatric nursing / Terri Kyle.	Philadelphia : Wolters Kluwer/Lippincott Williams & Wilkins, c2008
292	Stacks	RJ245 .L89 2005	Delmar's pediatric nursing care plans / Karla L. Luxner.	Australia Clifton Park, NY : Thomson Delmar
293	Stacks	RJ245 .M675 2008	Mosby's pediatric nursing reference / [edited by]	St. Louis, Mo. : Mosby/Elsevier, c2008.
294	eBook	RJ245 .P343 2003eb	Paediatrics [electronic resource] : a clinical guide for nurse practitioners / edited by Katie	Edinburgh New York : Butterworth-Heinemann.
295	Stacks	RJ245 .P4185 2012	Pediatric nursing : caring for children and their families / [edited by] Nicki L. Potts and Barbara I. Mandleco.	Clifton Park, NY : Delmar Cengage Learning, c2012.
296	Stacks	RJ245 .P4414 2012	Principles of pediatric nursing : caring for children	Boston : Pearson, c2012.
297	Stacks	RJ245 .R44 2007	Registered nurse maternal newborn nursing review module/ [editor, Jeanne Wissmann associate editors, Janine	[Kansas City, MO : Assessment Technologies Institute
298	Stacks	RJ245 .R441 2007	Registered nurse nursing care of children review module / editor, Jeanne Wissman	[Stilwell, KS] : Assessment Technologies
299	Stacks	RJ245 .S695 2008	Straight A's in pediatric nursing.	Ambler, PA : Wolters Kluwer/Lippincott Williams & Wilkins, c2008
300	Stacks	RJ245 .T475 2001	Thompson's pediatric nursing : an introductory	Philadelphia : Saunders, c2001.
301	Stacks	RJ245 .W46 2001	Wong's essentials of pediatric nursing / Donna L.	St. Louis : Mosby, c2001.
302	Stacks	RJ245 .W46 2009	Wong's essentials of pediatric nursing [by] Marilyn J. Hockenberry [and] David Wilson.	St. Louis, MO : Mosby/Elsevier, c2009.
303	Stacks	RJ245 .W47 2011	Wong's nursing care of infants and children / [edited by] Marilyn J. Hockenberry, David	St. Louis, Mo. : Mosby/Elsevier, c2011.
304	Stacks	RJ245 .W54 2008	Wong's clinical manual of pediatric nursing / David Wilson, Marilyn J. Hockenberry.	St. Louis, MO : Mosby Elsevier, 2008.

305	Stacks	RJ370 .H39 2013	Nursing care of the critically ill child / [edited by]	St. Louis, Mo. : Elsevier/Mosby, c2013.
306	Stacks	RJ380 .P75 2010	Primary care of the child with a chronic condition / [edited by] Patricia Jackson Allen.	St. Louis : Mosby/Elsevier, c2010.
307	eBook	RJ502.3 .D64 2009	Nursing in Child and Adolescent Mental Health	Maidenhead : McGraw-Hill Education, 2009.
308	Stacks	RL125 .D47 2007	Dermatologic nursing / guest editor, Heather Jones consulting editor, Suzanne S. Prevost.	Philadelphia : Saunders, c2007.
309	Reference, Stacks	RM125 .N78	Prentice Hall nurse's drug guide.	Upper Saddle River, NJ : Prentice Hall, c2002-
310	Stacks	RM125 .R53 2002	Medications and mathematics for the nurse / Jane Rice.	Albany, NY : Delmar Thomson Learning, c2002.
311	Reference, Stacks	RM125 .S28	Saunders nursing drug handbook.	Philadelphia : Saunders, c2008-
312	Stacks	RM147 .E936 2008	Lippincott's photo atlas of medication administration / Pamela Lynn.	Philadelphia : Wolters Kluwer/Lippincott Williams & Wilkins, c2008.
313	Reserves, Stacks	RM147 .E936 2011	Lippincott's photo atlas of medication administration / Pamela Lynn.	Philadelphia : Wolters Kluwer/Lippincott Williams & Wilkins, c2011.
314	Stacks	RM170 .I595 2008	Intravenous therapy in nursing practice / edited by Lisa Dougherty, Julie Lamb, foreword by	Oxford, UK Malden, MA : Blackwell Pub., 2008.
315	Reference	RM170 .L66 2007	LPN expert guides. I.V. therapy.	Philadelphia : Lippincott Williams & Wilkins, c2007.
316	Stacks	RM170 .N875 2008	Nurse's handbook of I.V. drugs.	Shiremanstown, PA : Blanchard & Loeb Publishers, c2008.
317	Reference	RM170 .N88 2009	Nurse's handbook of I.V. drugs.	Sudbury, Mass. : Jones and Bartlett Publishers, c2009.
318	eBook	RM216 .A43 1999eb	Multiskilling [electronic resource] : dietary assisting for the health care provider / Jo Ann R	Albany : Delmar Publishers, c1999.
319	Stacks	RM216 .D8627 2010	Nutrition essentials for nursing practice / Susan G. Dudek.	Philadelphia : Wolters Kluwer Health/Lippincott Williams & Wilkins, c2010.
320	Stacks	RM216 .G946 2004	Foundations and clinical applications of nutrition : a nursing approach / Michele Grodner, Sara	St. Louis : Mosby, c2004.
321	Stacks	RM216 .G946 2007	Foundations and clinical applications of nutrition : a nursing approach / Michele Grodner, Sara	St. Louis : Mosby Elsevier, c2007.
322	Reserves, Stacks	RM216 .W6865 2005	Williams' basic nutrition & diet therapy / [edited]	St. Louis, MO : Elsevier Mosby, c2005.
323	Stacks	RM216 .W6865 2009	Williams' basic nutrition & diet therapy / Staci Nix.	St. Louis, Mo. : Mosby/Elsevier, c2009.
324	Stacks	RM225 .G84 2001	Tube feeding : practical guidelines and nursing protocols / Peggi Guenter, Marcia Silkroski.	Gaithersburg, Md. : Aspen

325	Stacks	RM300 .C5138 2010	Basic pharmacology for nurses / Bruce D. Clayton, Yvonne N. Stock, Sandra E. Cooper.	St. Louis, Mo. : Mosby/Elsevier, c2010.
326	Stacks	RM300 .K37 2008	Focus on nursing pharmacology / Amy M. Karch.	Philadelphia : Wolters Kluwer Health/Lippincott Williams & Wilkins
327	eBook	RM300 .R43 2001eb	Pharmacological aspects of nursing care [electronic resource] / Barry S. Reiss, Mary F. Evans.	Australia Albany, NY : Delmar/Thomson Learning, c2002.
328	Stacks	RM300 .W675 2011	Understanding pharmacology : essentials for medication safety / M. Linda Workman, Linda LaCharity, Susan C. Kruchko, with Jennifer	St. Louis, Mo. : Elsevier/Saunders, c2011.
329	Stacks	RM301 .K44 2006	Pharmacology : a nursing process approach / Joyce LeFever Kee, Evelyn R. Hayes, Linda E. McCuiston.	Philadelphia : Saunders Elsevier, c2006.
330	Stacks	RM301 .L466 2007	Pharmacology and the nursing process / Linda Lane Lilley, Scott Harrington, Julie S. Snyder with study skills content by Diana Savoca.	St. Louis, MO : Mosby/Elsevier, c2007.
331	Stacks	RM301 .M39 2006	Mosby's pharmacology in nursing / Leda M. McKenry, Ed Tessier, MaryAnn Hogan.	St. Louis, Mo. : Mosby, 2006.+ 1 CD-ROM (4 3/4 in.)
332	Stacks	RM301 .P457 2013	Pharmacology for nursing care / Richard A. Lehne in consultation with Linda A. Moore, Leanna J	St. Louis, Mo. : Elsevier/Saunders, c2013.
333	Reserves, Stacks	RM301.12 .D44 2007	Davis's drug guide for nurses / Judith Hopfer Deglin, April Hazard Vallerand.	Philadelphia, Pa. : F.A. Davis, c2007.
334	Reference, Stacks	RM301.12 .L57	Lippincott's nursing drug guide / Amy M. Karch.	Philadelphia, PA : Lippincott, [1995]-
335	Stacks	RM301.12 .M67	Mosby's nursing drug reference.	St. Louis : Mosby, c1998-
336	Reference	RM301.12 .N87 2013	Nursing ... drug handbook.	Horsham, Pa. : Intermed Communications, c1981-
337	Reference	RM301.12 .N87 2014	Nursing ... drug handbook.	Horsham, Pa. : Intermed Communications, c1981-
338	Reference	RM301.12 .N87 2015	Nursing ... drug handbook.	Horsham, Pa. : Intermed Communications, c1981-
339	Stacks	RM301.12 .N888	Nursing spectrum drug handbook / Patricia Dwyer Schull.	King of Prussia, PA : Nursing Spectrum, c2008
340	Reference	RM301.12 .S59 2013	Mosby's 2013 nursing drug reference / Linda Skidmore-Roth.	St. Louis, Mo. London : Mosby, c2013.
341	Reference	RM301.12 .S66 2012	Delmar nurse's drug handbook : the information considerations / George R. Spratto, Adrienne L.	Clifton Park, N.Y. : Delmar
342	Stacks	RM301.14 .S75 2008	Straight A's in nursing pharmacology.	Ambler, PA : Wolters Kluwer/Lippincott Williams & Wilkins, c2008.
343	eBook	RM301.28	Nurses! Test Yourself In Pharmacology [electronic	Maidenhead : McGraw-Hill Education, 2013.
344	eBook	RM301.28 .M43 2013	Medicine Management For Nurses [electronic resource] : case book / edited by Paul Barber.	Maidenhead : McGraw-Hill Education, 2013.
345	Reserves, Stacks	RM301.28 .S34 2008	Introductory clinical pharmacology / Sally S. Roach, Susan M. Ford.	Philadelphia : Lippincott Williams & Wilkins, c2008.

346	Stacks	RM701 .A54 2000	Home rehabilitation : guide to clinical practice / Wendy K. Anemaet, Michelle F. Moffa-	St. Louis : Mosby, c2000.
347	DVD, Reserves	RM735.3 .S77 2000-2009	StrokeHelp [(DVD) videorecording] : functional treatment ideas & strategies in adult hemiplegia / presented by Jan Davis, writer & narrator	Port Townsend, WA : International Clinical Educators, Inc., c2000- 2009
348	DVD, Reserves	RM735.3 .S773 2000- 2009	StrokeHelp [(DVD) videorecording] : teaching independence : a therapeutic approach to stroke rehabilitation / presented by Jan Davis writer & narrator, Jan Davis, producers	Port Townsend, WA : International Clinical Educators, Inc., c2000- 2009.
349	DVD, Reserves	RM735.3 .S774 2006- 2009	StrokeHelp [(DVD) videorecording] : treatment strategies in the acute care of stroke survivors / presented by Jan Davis writer & narrator, Jan Davis, producers	Port Townsend, WA : International Clinical Educators, Inc., c2006-
350	Stacks	RS57 .O48 2000	Dosage calculations / Gina Oliver, Carol Knauff.	Springhouse, Pa. : Springhouse Corp.,
351	Reserves, Stacks	RS57 .R33 2007	Calculation of drug dosages / Sheila J. Ogden.	St. Louis, Mo. : Mosby Elsevier, c2007.
352	Serial	RT1 .N77 v. 44 no. 2 2009	Long-term care / guest editor, Linda G. Dumas Suzanne S. Prevost, consulting editor.	Philadelphia : Saunders/Elsevier,
353	Serial	RT1 .N77 v. 44 no. 4 2009	Legal and ethical issues : to know, to reason, to act / guest editors, Dana Biarnason, Michele	Philadelphia, Pa. London : Saunders, c2009.
354	Serial	RT1 .N77 v. 45 no. 1 2010	Leadership / guest editors: Patricia S. Yoder- Wise, Karren Kowalski consulting editor, Suzanne S. Prevost.	Philadelphia, PA London : Saunders, 2010.
355	Serial	RT1 .N77 v. 45 no. 2 2010	Uniformed services nursing / guest editors: Deborah J. Kenny, Bonnie M. Jennings.	Philadelphia : Saunders, c2010.
356	Serial	RT1 .N77 v. 45 no. 4 2010	Mental health across the lifespan / Patricia B. Howard, Peggy El-Mallakh, guest editors Suzanne S. Prevost, consulting editor.	Philadelphia, Penn. : W. B. Saunders Co./Elsevier, Inc.,
357	Serial	RT1 .N77 v. 45 no.3 2010	Palliative care and end of life care / guest editor, Margaret M. Mahon consulting editor.	Philadelphia : Saunders/Elsevier, 2010.
358	Serial	RT1 .N77 v. 46 no. 1	Magnet environments : supporting the retention Hill consulting editor, Suzanne S. Prevost.	Philadelphia, Penn. : W.B.
359	Serial	RT1 .N77 v. 47 no. 1 2012	Tobacco control / guest editor, Nancy L. York consulting editor, Suzanne S. Prevost.	Philadelphia : Saunders, 2012.
360	Serial	RT1 .N77 v. 47 no. 2 2012	Future of advanced registered nursing practice / guest editor, Robin Donohoe Dennison	Philadelphia, Pa. : Saunders/Elsevier, c2012.
361	Serial	RT1 .N77 v. 49 no. 2 2014	Facilitating aging in place : safe, sound, and secure / Lazelle E. Benefield, Barbara J. Holtzclaw, editors, Stephen D. Krau	Philadelphia, Pennsylvania : Elsevier, 2014
362	Serial	RT1 .N77 v.11 no.1 1976	Cancer in children [and] Gerontologic nursing / Trish Greene, guest editor [for first symposium]	Philadelphia : W. B. Saunders Co., 1976.

363	Serial	RT1 .N77 v.22 no.3 1987	Adaptation to chronic illness [and] Pain control / Vickie A. Lambert and Clinton E. Lambert, guest	Philadelphia : Saunders, 1987.
364	Serial	RT1 .N77 v.29 no.1 1994	Mental health nursing [and] Alzheimer's disease / Duane F. Pennebaker, guest editor [for first symposium] Ivo J. Abraham, guest	Philadelphia : Saunders, 1994.
365	Serial	RT1 .N77 v.33 no.4 1998	Orthopedic nursing / Gay L. Goss, guest editor.	Philadelphia : Saunders, c1998.
366	Serial	RT1 .N77 v.34 no.1 1999	HIV/AIDS update / Deborah Witt Sherman, guest	Philadelphia : W.B. Saunders, c1999.
367	Serial	RT1 .N77 v.34 no.2 1999	Emerging nursing care of vulnerable populations [and] Contemporary infection control for nurses /	Philadelphia : Saunders, c1999.
368	Serial	RT1 .N77 v.34 no.4 1999	Wound care management / Kathleen A. Smyth,	Philadelphia : Saunders, 1999.
369	Serial	RT1 .N77 v.35 no.1 2000	Pediatric advanced practice nursing [and] Rheumatology / Nan E. Tobias, Cassie S. Klemt, and Marvann Leslie, guest editors.	Philadelphia : W.B. Saunders, c2000.
370	Serial	RT1 .N77 v.35 no.2 2000	Evidence-based nursing practice [and] Enhancing health care through innovative nursing practice /	Philadelphia : W.B. Saunders, c2000.
371	Serial	RT1 .N77 v.35 no.4 2000	Acute care cardiology Continuing care in adult cardiology: living with a cardiac diagnosis / Dennis I. Cheek, Bradi B. Granger and	Philadelphia : Saunders, c2000.
372	Serial	RT1 .N77 v.36 no.1 2001	Holistic nursing care / Jeanne D. Colbath, and Patricia M. Prawlucki, guest editors.	Philadelphia : Saunders, c2001.
373	Serial	RT1 .N77 v.36 no.2 2001	Diabetes : a practical approach / Laurie Quinn, guest editor.	Philadelphia : Saunders, c2001.
374	Serial	RT1 .N77 v.36 no.3 2001	Osteoporosis [and] Treatment advances in surgical oncology / Linda Pachucki-Hyde, Betsy McClung, and Marv Jennings, guest editors.	Philadelphia : Saunders, c2001.
375	Serial	RT1 .N77 v.36 no.4 2001	Palliative and supportive care of advanced cancer	Philadelphia : Saunders, c2001.
376	Serial	RT1 .N77 v.37 no.1 2002	Emergency nursing / Rene --- Semonin Hollerman, guest editor.	Philadelphia : Saunders, 2002.
377	Serial	RT1 .N77 v.38 no.2 2003	Intellectual and developmental disabilities / Joan	Philadelphia : Saunders, 2003.
378	Serial	RT1 .N77 v.39 no.3 2004	Care of older adults / guest editors, Mathy Mezey, Elizabeth Capezuiti, Terry Fulmer.	Philadelphia : Saunders, 2004.
379	Serial	RT1 .N77 v.39 no.4 2004	Transitional care issues for the adolescent with congenital heart disease and acute care cardiology / guest editors: Marv M	Philadelphia : Saunders, 2004.
380	Serial	RT1 .N77 v.40 no.1 2005	Pharmacology / guest editor, Suzanne S. Prevost.	Philadelphia : Saunders, c2005.
381	Serial	RT1 .N77 v.40 no.2 2005	Wound care / guest editor, Barbara Pieper.	Philadelphia : Saunders/Elsevier,
382	Serial	RT1 .N77 v.40 no.3 2005	Disaster management and response / guest editors, Judith Stoner Halpern, and Mary W. Chaffee.	Philadelphia : Saunders, 2005.

383	Serial	RT1 .N77 v.40 no.4 2005	School-based health centers and nurse- managed health centers / guest editors Judith Scully	Philadelphia : Saunders, c2005.
384	Serial	RT1 .N77 v.41 no.2 2006	Perioperative nursing / guest editor, Gratia M. Nagle.	Philadelphia : Saunders, c2006.
385	Serial	RT1 .N77 v.41 no.3 2006	Current issues in HIV / guest editor, Yvonne Wesley.	Philadelphia : Saunders, c2006.
386	Serial	RT1 .N77 v.41 no.4 2006	Diabetes / guest editor,Gail D'Eramo Melkus.	Philadelphia : Saunders, c2006.
387	Serial	RT1 .N77 v.42 no.1 2007	Advances in endocrine disorders / guest editor,	Philadelphia : Saunders, c2007.
388	Serial	RT1 .N77 v.42 no.2 2007	Holistic nursing / guest editor, Noreen Frisch consulting editor, Suzanne S. Prevost.	Philadelphia : Saunders, c2007.
389	Serial	RT1 .N77 v.42 no.3 2007	Dermatologic nursing / guest editor, Heather Jones consulting editor, Suzanne S. Prevost.	Philadelphia : Saunders, c2007.
390	Serial	RT1 .N77 v.43 no.1 2008	Biology, psychology, and behavior in cardiovascular and pulmonary disease / guest editors, Susan K. Frazier, Terry A. Lennie, Debra	Philadelphia : Saunders, c2008.
391	Serial	RT1 .N77 v.43 no.2 2008	Oncology nursing : past, present, and future / guest editors, Marilyn Frank-Stromborg, Judith	Philadelphia : Saunders, c2008.
392	Serial	RT1 .N77 v.43 no.3 2008	Vulnerable populations / guest editors, Marcia Stanhope, Lisa M. Turner, Peggy Riley consulting	Philadelphia : Saunders, c2008.
393	Serial	RT1 .N77 v.43, no.4 2008	Technology : the interface to nursing educational informatics / guest editor, Elizabeth E.	Philadelphia, PA : Saunders, c2008.
394	Serial	RT1 .N77 v.44, no.1 2009	Evidence-based practice / guest editor, Alyce A. Schultz.	Philadelphia, PA : Saunders, 2009.
395	Serial	RT1 .N77 v.44, no.3 2009	Women's health / guest editor, Ellen Olshansky consulting editor, Suzanne S. Prevost.	Philadelphia, PA : Saunders, c2009.
396	Serial	RT1 .N77 v.46, no.2 2011	Culturally competent care / guest editor: Diane B. Monsivais consulting editor: Suzanne S.	Philadelphia, Pa. : Saunders, c2011.
397	Serial	RT1 .N77 v.46, no.3 2011	Patient education / guest editor, Stephen D. Krau Suzanne S. Prevost, consulting editor.	Philadelphia, Pa : Saunders, 2011.
398	Serial	RT1 .N77 v.47 no.3 2012	Second generation QSEN / guest editors, Joanne Disch, Jane Barnsteiner consulting editor.	Philadelphia, PA : Saunders/Elsevier, c2012.
399	Serial	RT1 .N77 v.47 no.4 2012	New directions in nursing education / editor, Mary Ellen Smith Glasgow consulting editor. Suzanne S. Prevost.	Philadelphia, Pa. : Elsevier, c2012.
400	Serial	RT1 .N77 v.48 no. 2 2013	Pediatrics / Patricia V. Burkhart, editor Stephen D. Krau consulting editor.	Philadelphia, Pennsylvania : Elsevier.
401	Serial	RT1 .N77 v.48 no. 3 2013	Nursing and addictions / Albert Rundio, Jr., editor	Philadelphia, Pa. : Elsevier, 2013.
402	Serial	RT1 .N77 V.48 No.4 2013	Genomics / editor, Stephen D. Krau.	Philadelphia : Elsevier, 2013.

403	Serial	RT1 .N77 v.49 no.1 2014	Nursing-sensitive innovations in patient care / editor, Cecilia Anne Kennedy Page consulting editor Stephen D. Krau	Philadelphia : Elsevier, 2014.
404	Serial	RT1.N77 v.21 no.3 1986	Psychiatric/mental health nursing / Elizabeth Anne DeSalvo Rankin, guest editor.	Philadelphia : Saunders, 1986.
405	Serial	RT1.N77 v.11 no.2 1976	Teaching and rehabilitating the cardiac patient /	Philadelphia : Saunders, 1976.
406	Serial	RT1.N77 v.11 no.3 1976	Ostomy care [and] Alcoholism and drug addiction / Susan Dudas, guest editor [for first and	Philadelphia : Saunders, 1976.
407	Serial	RT1.N77 v.12 no.2 1977	Primary nursing [and] Diseases of the liver / Sue T. Hegyvary, guest editor [for first symposium] Carol A. Bover and Susan M. Oehlberg	Philadelphia : W. B. Saunders Co., 1977.
408	Serial	RT1.N77 v.12 no.3 1977	Diabetes: patient education and care [and] Parenting / Anne Lynn Porter, guest editor [for first symposium] Shirley Smovak	Philadelphia : W. B. Saunders, 1977.
409	Serial	RT1.N77 v.12 no.4 1977	Care of the ambulatory patient [and] Impressions of pain: a nursing diagnosis / Virginia M. Shively, guest editor [for first symposium] M. Jean Muelvey and Mary C. Keane, guest	Philadelphia : Saunders, 1977.
410	Serial	RT1.N77 v.13 no.3 1978	Cardiac care.	Philadelphia : Saunders, 1978.
411	Serial	RT1.N77 v.13 no.4 1978	Bioinstrumentation for nurses [and] Directions in psychiatric nursing / June Abbey, guest editor editor [for second symposium].	Philadelphia : Saunders, 1978.
412	Serial	RT1.N77 v.14 no.3 1979	Child psychiatric nursing [and] Implementation of nursing diagnosis / Evelyn M. McElroy, guest editor [for first symposium]	Philadelphia : Saunders, 1979.
413	Serial	RT1.N77 v.14 no.4 1979	Gerontologic nursing [and] Wound healing / Elizabeth Wister, guest editor [for first symposium] Delores Schumann, guest editor [for second symposium]	Philadelphia : Saunders, 1979.
414	Serial	RT1.N77 v.15 no.3 1980	Endocrine disorders [and] Fluid electrolyte, and acid-base balance / Barbara Solomon, guest editor [for first symposium] Susan Harrows	Philadelphia : Saunders, 1980.
415	Serial	RT1.N77 v.15 no.4 1980	Infection control / Lucille M. Arking and Barbara	Philadelphia : Saunders, 1980.
416	Serial	RT1.N77 v.16 no.1 1981	Emergency nursing [and] Child abuse and neglect / Judy L. Spinella, guest editor [for first symposium] M. Catherine Heindl, guest	Philadelphia : Saunders, 1981.
417	Serial	RT1.N77 v.16 no.2 1981	Symposia on respiratory care [and] Hypertension / Rosemary J. Craig, guest editor [for first symposium] Martha N. Hill and Nova Lane	Philadelphia : Saunders, c1981.

418	Serial	RT1.N77 v.16 no.3 1981	Symposia on ophthalmic nursing [and] Chronic renal disease / Heather Boyd-Monk, guest editor [for first symposium] Sharon L. Lewis, guest editor [for second symposium]	Philadelphia : Saunders, 1981.
419	Serial	RT1.N77 v.17 no.2 1982	Symposia on obesity [and] Drugs and the older adult / Mary Ann Schroeder, guest editor [for first symposium] Joan LeSage, guest	Philadelphia : Saunders, 1982.
420	Serial	RT1.N77 v.17 no.4 1982	Symposium on oncologic nursing practice / Mary F. Woods and Jeanette Dollins Kowalski.	Philadelphia : Saunders, 1982.
421	Serial	RT1.N77 v.18 no.1 1983	Symposia on nutrition [and] Sickle cell disease / Loretta Forlaw and Linda M. Bayer, guest editors [for first symposium] Becky Park	Philadelphia : Saunders, c1983.
422	Serial	RT1.N77 v.18 no.3 1983	Symposia on nursing administration [and] Bone marrow transplantation / Gaye W. Poteet, guest editor [for first symposium] Margaret	Philadelphia : Saunders, 1983.
423	Serial	RT1.N77 v.19 no.1 1984	Symposia on inflammatory bowel disease [and] Family nursing in acute care / Sheila A. Myer, guest editor [for first symposium]	Philadelphia : Saunders, 1984.
424	Serial	RT1.N77 v.19 no.2 1984	Symposia on health promotion [and] Pediatric care: psychosocial aspects / Jane Johnson and Margaret Parsons, guest editors [for first symposium] Elizabeth C. Poster and Cecily Betz, guest editors [for second symposium].	Philadelphia : Saunders, 1984.
425	Serial	RT1.N77 v.20 no.3 1985	Symposium on computers in nursing / Dorothy	Philadelphia : Saunders, 1985.
426	Serial	RT1.N77 v.20 no.4 1985	Symposium on nursing diagnosis / Cynthia M. Dougherty, guest editor.	Philadelphia : Saunders, 1985.
427	Serial	RT1.N77 v.21 no.2 1986	Peripheral vascular dysfunction [and] Nursing care of the stroke patient / Mary M. Wagner and Belinda M. Beaver, guest editors [for first symposium] Susan Dudas and Laura Bukowski, guest editors [for second	Philadelphia : Saunders, 1986.
428	Serial	RT1.N77 v.21 no.4 1986	Neurotrauma [and] Emergency nursing / Therese S. Richmond, guest editor [for first symposium]	Philadelphia : Saunders, 1986.
429	Serial	RT1.N77 v.22 no.1 1987	Cardiac monitoring [and] Ineffective breathing patterns and airway clearance / Carol Batten Persons, guest editor [for first symposium] Mi Ja Kim, guest editor [for second	Philadelphia : Saunders, 1987.
430	Serial	RT1.N77 v.22 no.2 1987	Enterostomal therapy [and] Pressure ulcers / Melinda Hively Petillo, guest editor [for first symposium] Linda C. Adams Mondoux, guest editor [for second	Philadelphia : Saunders, 1987.

431	Serial	RT1.N77 v.22 no.4 1987	Common fluid and electrolyte disorders [and] Nursing diagnoses: implementation / Jeanette K. Chambers, guest editor [for first symposium] Marilyn J. Rantz and Meridean Mass, guest editor [for second symposium]	Philadelphia : Saunders, 1987.
432	Serial	RT1.N77 v.23 no.1 1988	Alzheimer's disease [and] Urinary incontinence in the elderly / Ivo L. Abraham, Kathleen Coen Buckwalter and Marcia M. Neundorfer, guest editors [for first symposium] Kathleen A. McCormick, guest editor [for second symposium]	Philadelphia : Saunders, 1988.
433	Serial	RT1.N77 v.23 no.3 1988	DRGs, nursing, and health care [and] Quality assurance / Franklin A. Shaffer, guest editor [for first symposium] Mariorie Bevers, guest editor [for second symposium]	Philadelphia : Saunders, 1988.
434	Serial	RT1.N77 v.27 no.1 1992	Innovative systems for providing acute nursing care [and] Coronary artery disease / Mary Kay Kohles and Barbara A. Donaho, guest editors [for first symposium] Cheryl D. Berman, guest editor [for second symposium]	Philadelphia : Saunders, 1992.
435	Serial	RT1.N77 v.27 no.2 1992	Nursing interventions / Gloria M. Bulechek and	Philadelphia : Saunders, 1992.
436	Serial	RT1.N77 v.27 no.3 1992	Lung cancer [and] Ophthalmic nursing / Jo Anne T. Turner and Wendy G. Langston, guest editors	Philadelphia : Saunders, 1992.
437	Serial	RT1.N77 v.28 no.1 1993	Diabetes [and] Rural nursing / James A. Fain, guest editor [for first symposium] Jamie Anderson, guest editor [for second symposium]	Philadelphia : Saunders, 1993.
438	Serial	RT1.N77 v.28 no.2 1993	Advances in clinical nursing research / Meridean	Philadelphia : Saunders, 1993.
439	Serial	RT1.N77 v.28 no.3 1993	Post anesthesia care nursing [and] Infection control / Kim Litwack Saleh, guest editor [for first symposium] Vicki Brinsko, guest editor [for second symposium]	Philadelphia : Saunders, 1993.
440	Serial	RT1.N77 v.28 no.4 1993	Neuroscience nursing [and] Vascular and related access devices / Orpha J. Glick, guest editor [for first symposium] Janet S. Fulton, guest editor [for second symposium]	Philadelphia : Saunders, 1993.
441	Serial	RT1.N77 v.29 no.2 1994	Issues in the care of adults with congenital heart	Philadelphia : Saunders, 1994.
442	Serial	RT1.N77 v.29 no.3 1994	Community health nursing and home health nursing / Linda Dumas, Anna Bissonnette, guest editor	Philadelphia : Saunders, 1994.
443	Serial	RT1.N77 v.29 no.4 1994	Pediatric surgical nursing [and] Plastic surgical nursing / Christine J. McKenna and Joyce M. Black, guest editors [for first and second symposium]	Philadelphia : Saunders, 1994.
444	Serial	RT1.N77 v.30 no.3 1995	Research utilization / Marita G. Titler and Colleen	Philadelphia : Saunders, c1995.
445	Serial	RT1.N77 v.31 no.2 1996	Maternal/fetal nursing / Linda P. Brown, guest editor.	Philadelphia : Saunders, 1996.
446	Serial	RT1.N77 v.31 no.3 1996	Advanced practice nursing [and] The role of the certified registered nurse anesthetist /	Philadelphia : Saunders, 1996.

447	Serial	RT1.N77 v.31 no.4 1996	Endocrine disorders / June Hart Romeo, guest editor.	Philadelphia : Saunders, 1996.
448	Serial	RT1.N77 v.32 no.1 1997	Advances and emerging topics in perioperative pediatric nursing / Anne Jenks Micheli.	Philadelphia : Saunders, c1997.
449	Serial	RT1.N77 v.32 no.3 1997	Outcomes measurement and management / Suzanne S. Prevost, guest editor.	Philadelphia : Saunders, 1997.
450	Serial	RT1.N77 v.33 no.1 1998	Substance abuse interventions in general nursing practice [and] mental health nursing interventions for the generalist nurse /	Philadelphia : Saunders, 1998.
451	Serial	RT1.N77 v.33 no.2 1998	Ethics for nursing practice / Charlotte McDaniel,	Philadelphia : Saunders, 1998.
452	Serial	RT1.N77 v.33 no.3 1998	Geriatric nursing / Ivo L. Abraham, Terry Fulmer	Philadelphia : Saunders, 1998.
453	Serial	RT1.N77 v.34 no.3 1999	Neuroscience nursing for a new millennium / Joanne V. Hickey, and Melanie S. Minton, guest editors	Philadelphia : Saunders, c1999.
454	Serial	RT1.N77 v.38 no.1 2003	Psychiatric mental health nursing / Deborah Antai-Otong, guest editor.	Philadelphia : Saunders, 2003.
455	Serial	RT1.N77 v.48 no.1 2013	Asthma / Catherine D. Catrambone, Linda M. Follenweider, editors Stephen D. Krau, consulting editor.	Philadelphia, PA : Elsevier, c2013.
456	Stacks	RT108 .D56 2007	Disaster nursing and emergency preparedness for chemical, biological, and radiological terrorism and other hazards / Tener Goodwin Veenema	New York, NY : Springer Pub., c2007.
457	eBook	RT11	Gendered Careers in Nursing [electronic resource] [edited by] Regine Bendl.	Bradford : Emerald Group Publishing Limited.
458	eBook	RT11 .H45 2011	Nursing before Nightingale, 1815-1899 [electronic resource].	Farnham : Ashgate Publishing Ltd, 2011.
459	Stacks	RT120 .E4 S54 2010	Sheehy's emergency nursing : principles and practice.	St. Louis, Mo. : Mosby Elsevier, c2010.
460	Reference	RT120 .I5 M29 2005	Manual of critical care nursing : nursing interventions and collaborative management / edited by Marianne Saunorus Baird, Janet Hicks Keen Pamela L. Swearingen, special project editor	St. Louis, Mo. : Elsevier Mosby, c2005.
461	Stacks	RT120.F34 F75 2003	Family nursing : research, theory, & practice / Marilyn M. Friedman, Vicky R. Bowden, Elaine G.	Upper Saddle River, N.J. : Prentice Hall, c2003.
462	eBook	RT120.F34 M36 2002eb	Management guidelines for nurse practitioners working in family practice [electronic	Philadelphia, PA : F.A. Davis, 2003.
463	Stacks	RT120.F34 W75 2009	Nurses and families : a guide to family assessment and intervention / Lorraine M. Wright, Maureen Leahey.	Philadelphia : F.A. Davis, c2009.
464	Reference, Stacks	RT120.I5 A165 2006	AACN essentials of critical care nursing / [edited by] Marianne Chulav, Suzanne M. Burns.	New York : McGraw-Hill, Medical Pub. Division, c2006.
465	eBook	RT120.I5 C33 2002eb	Uncommon problems in intensive care [electronic resource] / J.F. Cade.	London San Francisco : Greenwich Medical Media, 2002.

466	Stacks	RT120.I5 C576 2005	Delmar's critical care nursing care plans / Sheree Comer	Clifton Park, NY : Thomson/Delmar Learning c2005
467	Stacks	RT120.I5 C744 2009	Critical care nursing : a holistic approach / [edited by] Patricia Gonce Morton, Dorrie Fontaine.	Philadelphia : Wolters Kluwer Health/Lippincott Williams & Wilkins c2009
468	Stacks	RT120.I5 C752 2010	Critical care nursing : diagnosis and management / Linda D. Urden, Kathleen M. Stacy, Mary E.	St. Louis, Mo. : Mosby/Elsevier, c2010.
469	Stacks	RT120.I5 C766 2008	Critical care nursing made incredibly easy!.	Philadelphia : Wolters Kluwer Health/Lippincott Williams & Wilkins c2008
470	Stacks	RT120.I5 E83 2008	Priorities in critical care nursing / [edited by] Linda D. Urden, Kathleen M. Stacy, Mary E. Lough.	St. Louis, Mo. : Mosby/Elsevier, c2008.
471	Stacks	RT120.I5 P47 2013	Understanding the essentials of critical care nursing / Kathleen Ouimet Perrin, Carrie Edgerly	Boston : Pearson, c2013.
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473	Stacks	RT120.L64 H44 2002	Assisting in long-term care / Barbara R. Hegner contributing author, Joan F. Needham.	Australia Albany : Delmar/Thomson Learning c2002.
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477	Reference	RT21 .G353 2002	The Gale encyclopedia of nursing & allied health	Detroit : Gale Group, c2002.
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479	eBook	RT23	Communication Skills For Adult Nurses [electronic resource].	Maidenhead : McGraw- Hill Education, 2010.
480	eBook	RT23 .W66 1998eb	Interpersonal skills for nurses and health care professionals [electronic resource] / R.F. Wondrak	Oxford Malden, Mass. : Blackwell Science, 1998.
481	Stacks	RT31 .D5 1967	History and modern nursing / Lena Dixon Dietz,	Philadelphia, F.A. Davis Co. c1967.
482	Stacks	RT31 .D62 1965	The story of nursing, by Bertha S. Dodge. Illustrated by Barbara Corrigan.	Boston, Little, Brown [1965]
483	Stacks	RT31 .D64 1983	Nursing in society : a historical perspective / Josephine A. Dolan, M. Louise Fitzpatrick, Fleanor	Philadelphia : Saunders, 1983.
484	Stacks	RT31 .D66 1985	Nursing, the finest art : an illustrated history / M. Patricia Donahue illustrations edited	St. Louis : C.V. Mosby, 1985.
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487	Stacks	RT31 .G74 1973	History & trends of professional nursing [by] Gerald Joseph Griffin [and] Joanne King Griffin. With a special unit on legal aspects, by Robert G.	Saint Louis, C. V. Mosby Co., 1973.
488	Stacks	RT31 .J3 1966	Trends in nursing history: their social, international, and ethical relationships [by] Elizabeth M. Jamieson, Mary F. Sewall [and] Eleanor B. Subrie	Philadelphia, Saunders, 1966.
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490	Stacks	RT31 .M34 1983	The origins of general nursing / Christopher J. Maggs.	London : Croom Helm, c1983.
491	Stacks	RT31 .M44 1990	A Basic history of nursing / JM Mellish.	Durban : Butterworths, 1990.
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493	Stacks	RT31 .S45 1959	The history of nursing an interpretation of the social and medical factors involved.	Philadelphia, Saunders, 1959.
494	Stacks	RT31 .S7	A history of nursing, from ancient to modern times a world view.	New York, Putnam [1962]
495	Stacks	RT34 .H68 2004	Pivotal moments in nursing : leaders who changed the path of a profession. [volume I] / by Beth Houser and Kathy Plaver	Indianapolis, IN, USA : Sigma Theta Tau International Honor Society of Nursing
496	eBook	RT37 .N5 A2 2009	Florence Nightingale [electronic resource] : Collected Works of Florence Nightingale, Volume	Waterloo ON : Wilfrid Laurier University Press, 2009.
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503	Stacks	RT4 .K35 1987	The changing image of the nurse / Philip A. Kalisch, Beatrice J. Kalisch.	Menlo Park, Calif. : Addison-Wesley Pub. Co., c1987.
504	Stacks	RT4 .P76 1983	Prologue to professionalism : a history of nursing	Bowie, Md. : R.J. Brady Co., c1983.
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506	Stacks	RT4 .S73 1977	Historical studies in nursing : papers presented at the 15th Annual Stewart Conference on Research in Nursing, March 1977 / M. Louise	New York : Teachers College Press, c1978.

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512	Stacks	RT41 .D325 2007	Contemporary medical-surgical nursing / Rick Daniels, Laura John Nosek, Leslie H. Nicoll.	Clifton Park, NY : Thomson Delmar Learning c2007
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917	Stacks	RT89 .T36 2001	Nursing leadership and management : concepts	Philadelphia : F.A. Davis, c2001.
918	eBook	RT89.3	Leadership for Nursing and Allied Health Care Professions [electronic resource].	Maidenhead : McGraw-Hill Education, 2009.
919	Stacks	RT89.3 .M37 2009	Guide to nursing management and leadership /	St. Louis : Mosby Elsevier,
920	Reference	RT90 .N974 2007	Nurse educator competencies : creating an evidence-based practice for nurse educators / Judith A. Halstead, editor.	New York, NY : National League for Nursing, c2007.
921	Stacks	RT90.3 .H435 2010	Health promotion throughout the life span / [edited by] Carole Lium Edelman, Carol Lynn Mandle.	St. Louis, Mo. : Mosby, c2010.
922	Stacks	RT90.7 .C64 2005	Nursing case management : from essentials to advanced practice applications / Elaine L. Cohen, Toni G. Cesta.	St. Louis : Mosby, c2005.
923	Stacks	RT97 .S78 2008	Public health nursing : population-centered health care in the community / [edited by] Marcia Stanhone, Jeanette Lancaster.	St. Louis, Mo. : Mosby Elsevier, c2008.
924	eBook	RT98	Introduction To Community Nursing Practice [electronic resource].	Maidenhead : McGraw-Hill Education, 2012.
925	Stacks	RT98 .C56 2002	Comprehensive community health nursing : family, aggregate, & community practice / Susan Clemen-Stone, Sandra J. McGuire, Diane	St. Louis, Mo. : London : Mosby, 2002.
926	Stacks	RT98 .D49 2001	Developing community nursing practice / edited by Sue Spencer, John Unsworth, and Wendy	Buckingham Philadelphia : Open University Press.
927	Stacks	RT98 .H86 2001	Introduction to community-based nursing / Roberta Hunt.	Philadelphia : Lippincott, c2001.
928	Stacks	RT98 .N88 2008	Community health nursing : advocacy for population health / Mary Jo Clark.	Upper Saddle River, NJ : Pearson Prentice Hall, c2008.

929	Stacks	RT98 .S68 2010	Community health nursing : promoting and protecting the public's health / Judith A. Allender, Cherie Rector, Kristine D. Warner.	Philadelphia : Wolters Kluwer Health/Lippincott Williams & Wilkins
930	Stacks	RT98 .S9 2001	Community health nursing : promoting the health of populations / [edited by] Mary A. Nies, Melanie McEwen.;"Promoting the health of populations"	Philadelphia : Saunders, c2001.

Appendix H

Alamo Colleges
Return on Investment Calculation
Nurse Aide for Health Care Level 1

DRAFT

#Students / Cohort - Program	20
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	Cohort 1 Begins
Average Class size	20
Retention Rate	80.0%
Students / Yr	

Per AAS Degree Plan tab:	Semester 1	Semester 2
SCH / Program	16.00	
Semester Credit Hours / Term	16.00	-

	Yr1	
	Start Up Costs	
	Fall17	Spring18
Cohorts:		
Cohort 1 Day	20.0	-
Cohort 2 Day		
Cohort 3 Day		
Cohort 4 Day		
Cohort 5 Day		
Total Students	20.0	-

Cohort Semester Hours:		
Cohort 1 Semester Hrs	320.0	-
Cohort 2 Semester Hrs		
Cohort 3 Semester Hrs		
Cohort 4 Semester Hrs		
Cohort 5 Semester Hrs		
Total Semester Credit Hours	320.0	-

	Start Up Costs	Fall17	Spring18
Contact Hours:			
Technical Contact Hours		9,920	-
Academic Contact Hours		-	-
Total Contact Hours		9,920	-
Contact Hrs per SCH		31.00	-

Technical CH / Term		
Cohort Term 1	496.00	-
Cohort Term 2		
Cohort Term 3		
Cohort Term 4		
Cohort Term 5		
Total Technical CH / Term	496.00	-

Alamo Colleges
Return on Investment Calculation
Nurse Aide for Health Care Level 1

DRAFT

#Students / Cohort -
Program 20

Academic CH / Term		
Cohort Term 1	-	-
Cohort Term 2		
Cohort Term 3		
Cohort Term 4		
Cohort Term 5		
Total Academic CH / Term	-	-

Alamo Colleges
Return on Investment Calculation
Nurse Aide for Health Care Level 1

DRAFT

#Students / Cohort -
 Program 20

Revenue Input:	Fall	Spring
Tuition per SCH <i>Assumes In-District at 12 SCH; updated for Fall 2017 Tuition; Fast Completion Incentive Plan noted below</i>	\$ 86	\$ -
Special Program Tuition	\$ -	\$ -
Other Fees		
State Reimb Rate FY1617	Full Rate	Multiplier
Technical - Avg THECB Rate per Fund Codes listed on AAS	\$ 11.66	26.76%
Academic -Avg THECB Rate per Fund Codes listed on AAS	\$ -	26.76%
	Start Up Costs	Spring18
State Reimb Rate:		
Technical - Fund Codes listed on AAS	\$ 3.12	\$ -
Academic - Fund Codes listed on AAS	\$ -	\$ -

Student Success Points = \$185/point	\$ 185.00	\$ 185.00
Student Success Points - Cohort 1	3.00	-
# Students Completing Metric - Cohort 1	20	-
Student Success Points - Cohort 2		
# Students Completing Metric - Cohort 2		
Student Success Points - Cohort 3		
# Students Completing Metric - Cohort 3		
Student Success Points - Cohort 4		
# Students Completing Metric - Cohort 4		
Student Success Points - Cohort 5		
# Students Completing Metric - Cohort 5		
Total Success Point Funding	11,100	-

Expense Input:			
FT Faculty & Adjunct Salary:			
FT Fac load per Year (Fall & Spring)		10	5 per term
		FT Faculty Rate	FT Faculty Rate
FT Fac Annual Salary (<i>without benefits</i>) (Avg MA+)	69,039	\$ 69,039	\$ 69,039
FT Fac Annual Salary Including Benefits	29.325%	\$ 89,285	\$ 89,285
FT Fac Salary Including Benefits (29.325% FY17)		\$ 89,285	
		Fall17	Spring18
# of FT Faculty per Term		1.0	-

Alamo Colleges
Return on Investment Calculation
Nurse Aide for Health Care Level 1

DRAFT

#Students / Cohort - Program 20

Cost of 1 FT Faculty by Term	\$	44,642	\$	44,642
Adjunct \$ / Section - MA24	\$	2,592	Alamo Share>HR>Adj	
	\$	-		

# Cohorts		1	0
Cohort #1 Day - # of classes		5.33	-
Cohort #2 Day - # of classes			
Cohort #3 Day - # of classes			
Cohort #4 Day - # of classes			
Cohort #5 Day - # of classes			

# of Classes		5.33	-
Total Available FT Faculty Load		5.0	-
Excess Load (Adjunct)		0.3	-
Faculty Load		5.0	-

Other Expense Input Items:			
Equipment - Startup/One Time Expense	\$	-	
Supplies (\$8.4 a week per student x20 students x16 weeks)		2,688	-
Staff Travel/Development		-	
Other Expense			

	Yr1		
	Start Up Costs	Fall17	Spring18
REVENUES			
Tuition & Fees	\$	27,520	\$ -
State Appropriations - Technical	\$	30,953	\$ -
State Appropriations - Academic	\$	-	\$ -
Success Points Funding	\$	11,100	\$ -
Special Program Tuition*	\$	-	\$ -
Other Revenue*			
TOTAL REVENUE	\$ -	\$ 69,573	\$ -

* Note: Exclude any revenues that are "pass-through" to a testing or other 3rd party. Needs to be apples to apples with Alamo

EXPENSES			
FT Faculty Salaries		44,642	-
Adjunct Faculty per Section		864	-
Other Salaries per Section		-	-
Equipment - Startup	-	-	-
Supplies - Per Term		2,688	-
Staff Travel/Development		-	-

**Alamo Colleges
Return on Investment Calculation
Nurse Aide for Health Care Level 1**

DRAFT

#Students / Cohort - Program	20
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Cost Factor - FFE	\$	-	\$	-
TOTAL DIRECT COSTS	\$	-	\$ 48,194	\$ -
Indirect costs (per Finance Factor)	\$	252	\$	-
Depreciation - on Current equipment				
TOTAL EXPENSE	\$	-	\$ 48,446	\$ -
NET INCOME / (LOSS)	\$	-	\$ 21,127	\$ -
CUMULATIVE NET INCOME/(LOSS)	\$		21,127	21,127

Appendix I

**St. Philip's College
Institutional Student Learning Outcomes
(Adopted from THECB Core Curriculum Objectives)
Effective Fall 2014**

Critical Thinking: St. Philip's College students will use inquiry and analysis, evaluation and synthesis of information and innovation and creative thinking.

Communication: St. Philip's College students will develop, interpret and express ideas through effective written, oral and visual communication for various academic and professional contexts.

Empirical and Quantitative: St. Philip's College students will manipulate and analyze numerical data or observable facts resulting in informed conclusions.

Teamwork: St. Philip's College students will demonstrate the ability to work effectively with others to support a shared purpose or goal and consider different points of view.

Social Responsibility: St. Philip's College students will demonstrate intercultural competency, civic knowledge and the ability to engage effectively in regional, national and global communities.

Personal Responsibility: St. Philip's College students will connect choices, actions and consequences to ethical decision-making.

Appendix J

St. Philip's College Scorecard FY 2017

For a detailed review of SPC Student Achievement Goals: <http://www.alamo.edu/mainwide.aspx?id=43716>

Results of Mission: Empower our diverse student population through educational achievement and career readiness. Vision: Best in the nation in Student Success and Performance Excellence. Values: Students First Respect For All Can Do Spirit Community Engaged Data Informed Collaboration Core Competencies: Quality Instruction of Educational Programs Student Engagement Community Engagement							
STRATEGIC OBJECTIVES	INSTITUTIONAL PRIORITIES	SUPPORTING DOCUMENTS LEADING INDICATORS	BENCHMARK	RESULTS			TARGET
Student Success	Productive Grade Rate (PGR)	<ul style="list-style-type: none"> SLO Assessment Results (QEP and ETS) Early Alert/Follow-Up Reports Tutoring Student Engagement (CCSSE Survey) 4E, 4L, 4P, 21 Noel Levitz 1-16 	AC baseline (Fall 2006) = 67.3% Dual Credit = 93.8% Non-Dual Credit = 75.3%	Fall 14	Fall 15	Fall 16	Fall 17
	Persistence FT FTIC Fall-to-Fall	<ul style="list-style-type: none"> On-Site Wait Times Noel Levitz 1-16, 43,32,15,65 CCSSE 4O, 4E, 4P, 9B Tutoring/Advising Class Climate 	State & VLCC Best (San Jacinto South) = 70.7% VLCC Average = 62.8% Statewide = 58.5% AC developmental education 50.8%				
	Graduation Rate FT FTIC 3-year	<ul style="list-style-type: none"> Enrollment Productive Grade Rate (PGR) Early Alert Follow-Up Reports Tutoring/Advising Weekly Degree Audits (45+ Hrs) 	VLCC Best (San Jacinto North) = 28.7% VLCC Average = 15.8%, State Average = 17.6%	Fall 11 Cohort	Fall 12 Cohort	Fall 13 Cohort	Fall 14 Cohort
Leadership	Ethical Decision Making (EDM)	<ul style="list-style-type: none"> Rubric Assessment Ethical Decision Making/Personal Responsibility Student Engagement and Satisfaction (CCSSE, Noel Levitz) 	CCSSE every odd year (spring) Target: 50.0% NL every even year (spring) Ethical Decision Making (EDM)/Personal Responsibility Baseline (Fall 2014) = 73%	14/15	15/16	16/17	17/18
				CCSSE ACL 51.3 SE 49.5 AC 49.0 SFI 50.8 SFL 53.7	Assessed Biannually	CCSSE Available 7/2017	CCSSE ACL 51.8 SE 50.0 AC 50.0 SFI 51.3 SFL 54.2
				Assessed Biannually	Summary Score NL 5.90	Next Assessment Spring 18	Summary Score 6.4
Performance Excellence		<ul style="list-style-type: none"> College Climate Survey (PACE) Employee Professional development 	PACE every year (Fall) target 3.76	3.68	3.76	3.86	3.91
Reaffirmation	SACSCOC Reaffirmation	<ul style="list-style-type: none"> Alumni Constituent Survey (ACS) Submission of Autonomy Report and Response Report BOT Review/Recommendations Dec.2017 Action Plans Sustainability Plans for Submission of the 5th year Report in 2021 	Alumni (EDM) SPC Constituent Survey Spring 2016 Average = 80.1% Best in the region (SACSCOC); 0 Recommendations; 2.5 (Average); SPC below average on cited recommendations	TBD	80.1%	84.3%	84.8%



ALAMO
COLLEGES
DISTRICT

St. Philip's College

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