



SKILLS

for Small Business

NO-COST Childcare Provider Supervisor Training

The grant will cover all per person course cost!

TWC Application Deadline: Wednesday, Jan. 10, 2024

GRANT PROVIDES

- Training only for **full-time** employees (No self-employed, 1099 or part-time employees)
- Up to **\$1,800** for tuition and fees per new hire
- Up to **\$900** for tuition and fees per incumbent employee
- Training selected from courses offered by Alamo Colleges District Economic & Workforce Development 7 Center Operation locations

★ *Alamo Colleges in partnership with Workforce Solutions Alamo Texas Rising Star Approved Business Courses (CEU - .4)*

CONTACT US

Kathy M. Fogle, Account Executive

(210) 485-0863 @ kfogle3@alamo.edu

Overview of Communication Strategies

1 Day/4 Hours 10am – 2pm Online Zoom: \$131 pp

The Communication Strategies workshop will help participants understand the different methods of communication and how to make the most of each of them. These strategies will provide a great benefit for any organization and its employees. They will trickle down throughout the organization and positively impact everyone involved.

**Saturday
Feb. 3, 2024**

Overview of Employee Motivation

1 Day/4 Hours 10am – 2pm Online Zoom: \$131 pp

The Employee Motivation workshop will give participants several types of tools to become a great motivator, including goal setting and influencing skills. Participants will also learn about five of the most popular motivational models, and how to bring them together to create a custom program.

**Saturday
Feb. 17, 2024**

Overview of Teamwork & Team Building

1 Day/4 Hours 10am – 2pm Online Zoom: \$131 pp

The Teamwork and Team Building workshop will encourage participants to explore the different aspects of a team, as well as ways that they can become a top-notch team performer. Your participants will be given the details and concepts of what makes up a team, and what factors into being a successful team and team member.

**Saturday
Mar. 2, 2024**

Overview of Change Management

1 Day/4 Hours 10am – 2pm Online Zoom: \$131 pp

The Change Management class will give any leader tools to implement changes more smoothly and to have those changes better accepted. This workshop will also give all participants an understanding of how change is implemented and some tools for managing their reactions to change.

**Saturday
Mar. 9, 2024**

See our current list of courses in our catalog at:

www.alamo.edu/skillsforsmallbusiness





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NON-HEALTHCARE PROVIDER FACE-2-FACE TRAINING

CPR/AED/BBP for Non-Healthcare Providers

1 Day/8 Hours (Min. 6/Max. 12 students)
Face-2-Face Classroom: \$337 pp

The Heartsaver Total course path of the Heartsaver® First Aid CPR AED course is taught in a classroom setting with focus on lifesaving first aid skills related to your employment. From electrical burns to bleeding this course will show you what to do in the event of an emergency until professional help arrives. The Bloodborne Pathogens course is designed for individuals who are at risk for on-the-job exposure to blood and other bodily fluids in the workplace. **Those who complete the training receive a Bloodborne Pathogens Training certification valid for one year.**

Refresher CPR/AED/BBP for Non-Healthcare Providers

1 Day/4 Hours (Min. 4/Max. 12 students)
Face-2-Face Classroom: \$233 pp

This course is designed for those critical skills needed to respond to and manage an emergency until emergency medical services arrive. CPR skills covered in this course include first aid; choking relief in adults, children, and infants; and what to do for sudden cardiac arrest in adults, children, and infants. The Bloodborne Pathogens course is designed for individuals who are at risk for on-the-job exposure to blood and other bodily fluids in the workplace. Those who complete the training receive a Bloodborne Pathogens Training certification valid for one year. **Students MUST have an active certified card to enroll in the refresher course.**

Experience our "Flexible" Face-2-Face Training Options!

At your job site

OR

At one of our Adult Education Training Centers

- Brackenridge & Harlandale (BETC/HETC)
- Eastside (ETTC)
- Greater Kerrville (GTC)
- Westside (WETC)
- Workforce Center of Excellence (WCOE)
- Southside (SETC)



For more information or to schedule your training classes, contact:

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