



# Corporate College

## Portfolio of Training



Updated by KMF 8/25/21

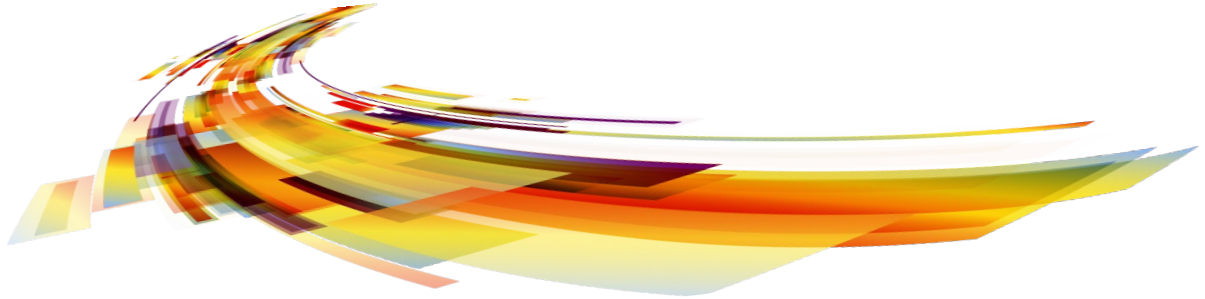


ALAMO COLLEGES DISTRICT

Economic & Workforce Development

Corporate College

## **STRENGTHEN YOUR SKILLS & DEVELOP YOUR WORKFORCE**

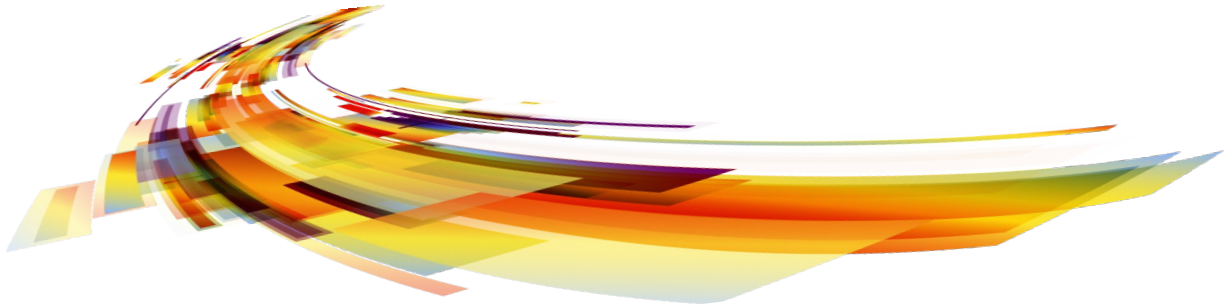


Develop your workforce skills in our Corporate College and combine your real-world experience with our expertise. With a vast portion of today's workforce nearing retirement, the dynamic transfer of knowledge is crucial for tomorrow's leaders. The Alamo Colleges' Corporate College offers state-of-the-art workforce education training in manufacturing, health care, information technology and business leadership development. We offer flexible customized training solutions for organizations and individuals. Training classes may be offered on-site or at our campuses. Let us assist you in providing employees with effective training that supports your business objectives.

THE **ALAMO** WAY  
ALWAYS INSPIRE. ALWAYS IMPROVE.



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# CONSTRUCTION



Courses	Courses
AC Control Principles	Carpentry Maintenance Skills
AC/DC Motor Control	Cat – 5
Accident & Injury Investigations	Commercial Construction and Fixture Setting
Advanced Air Conditioning Controls	Commercial Refrigeration
Advanced Flux Cored Arc Welding	Commercial Wiring
Advanced Gas Tungsten Arc Welding	Construction Management
Advanced Layout and Fabrication	Construction Materials and Methods I
Advanced Pipe Welding	Construction Methods and Materials
Advanced Shielded Metal Arc Welding	Construction Specialization
Air Conditioning and Heating	Construction Supervision
Air Conditioning and Refrigeration Codes	Construction Technology I,II, III, IV, & V
Air Conditioning and Troubleshooting	Cost Estimating
Air Conditioning Installation and Startup	Crane Operator
Basic Construction Management	Diesel Construction Equipment Technician
Basic Electrical Theory	Digital Fundamentals
Basic Project Management	Electrical Machines
Building Codes and Inspections	Electrical Planning and Estimating



# CONSTRUCTION



Courses	Courses
Electromechanical Devices	Industrial Wiring
Electronic Controls	Introduction to Blueprint for Welders
Electronics Technology, Instrumentation	Introduction to Carpentry
Fall Protection	Introduction to Gas Metal Arc Welding (GMAW)
Fiber Installation	Introduction to Gas Tungsten Arc Welding (GTAW)
Forklift Operator	Introduction to Layout and Fabrication
Gas and Electric Heating	Introduction to Oxy-Fuel Welding and Cutting
Gas Tungsten Arc Welding (GTAW)	Introduction to the Construction Industry
Green Building	Introduction to Wind Energy
Hazardous Materials Handling in Industry	Motor Control
Hazwoper 40-hour	National Electrical Code I & II
Hazwoper Refresher 8-hour	NCCER Core Curriculum
Heat Pumps	Occupational Math
Heating, Ventilation, and Air Conditioning	OSHA – 10 Hour
HVAC Duct Fabrication	OSHA 10 (Construction)
Industrial Refrigeration	OSHA 10 (General Industry Safety)



# CONSTRUCTION



Courses	Courses
OSHA 30 (Construction)	Residential and Light Commercial Blueprint Reading
OSHA 30 (General Industry Safety)	Residential and Light Commercial Construction Drawings
Photovoltaic Technical Sales	Residential Construction Plumbing I & II
Plumbing and Pipefitting Equipment and Safety	Residential Wiring
Plumbing Maintenance and Repair	Robotic Fundamentals
Power Generation Fundamentals	Scheduling
Power Generation Troubleshooting and Repair	SCRUM Master Certified
Print Reading for Construction	Solar Photovoltaic Systems
Programmable Logic Controllers I	Solid State Devices
Refrigeration Principles	Specialized Commercial Refrigeration
Refrigeration Technology	Welder/Welding Technologist
Refrigerators, Freezers, Window Air Conditioners	Wind Power Delivery Systems
Residential Air Conditioning Systems Design	



# HEALTHCARE & PUBLIC SERVICE



Courses	Courses
Blood Borne Pathogens	Medical Front Office
Certified Nursing Assistant/Aide (CNA)	Medical Software Applications
Child Development Associate (CDA)	Medical Terminology
Communication Skills	Mental Health Nursing Technician for the Healthcare Worker
Community Healthworker	Microsoft Office for the Medical Professional
Computer Basics & Operations Systems	Nurse Aide for Healthcare (CNA)
CPR for Health Professional	Nursing Home Activity Director
CPR/First Aid	Patient Care Technician
Educator Prep	Pharmacy Technician
EKG Technician	Phlebotomy Technician
Electronic Health Records	Spanish for Healthcare
ICD-10-CM	Sterile Processing Technician
Medical Assistant	Substitute Teachers
Medical Billing & Coding Specialist	



# INFORMATION TECHNOLOGY



Courses	Courses
A+ Certification	Ethical Hacker
Access: Levels I, II & III	Excel 1, 2 & 3 for Apple OS-X User
Adobe Photoshop CS6: Level I, II & III	Excel 1, 2, & 3
Advanced Access	File Transfer Protocol (FTP)
Agile Certified Practitioner (PMI-ACP) Exam Prep	Git Hub
Agile Essentials	Google Sheets
Amazon Sagemaker	ICND1/ICND2
Amazon Web Services (AWS)	Intermediate Access
CISCO CCNA	Intermediate Excel
Cisco Firewall	Intermediate Project Management
Cisco IP Switched Networks (SWITCH)	Introduction to Apache
Cisco Routing (ROUTE)	Introduction to Computers and the internet for Seniors
CISSP Exam Prep	Introduction to Excel 2010
CompTIA A+, Network+, Security Certs.	Introduction to Keyboard and Typing
CompTIA Linux	Introduction to Linux
Doman Name System (DNS)	Introduction to MySQL





# INFORMATION TECHNOLOGY



Courses	Courses
Introduction to Personal Computers & Windows Part I	Project Management
Introduction to Personal Computers & Windows Part II	Project: Level I & II
Introduction to Project Management	Python 1, 2 & 3
ITIL V3 Foundations	QuickBooks - Level I
Linux	QuickBooks - Level II
Linux Trouble-shooting	Scrum Master Certified (SMC)
Microsoft Applications	Scrum Master Certified
Microsoft Azure	Search Engine Optimization SEO
Microsoft Office	SharePoint: Levels 1 & 2
Microsoft Outlook	Social Media Bootcamp
Photoshop Elements: Level I	Troubleshooting and Maintaining Cisco Networks (TSHOOT)
PMI Certification Test Prep	Twisted Python for Networking I & II
PowerPoint 2010 Level I & II	Visio: Levels I & II



# LEADERSHIP & BUSINESS FINANCE



Courses	Courses
Accident & Injury Investigation	Budget and Managing Money
Accident Prevention	Budgets and Financial Reports
Accounting	Building Self Esteem and Assertiveness Skills
Accounting Fundamentals	Business Communication
Accounting Payroll Clerk	Business Diplomacy
Active & Responsive Listening	Business English as a Second Language (ESL)
Advanced Skills for the Practical Trainer	Business Etiquette
Advanced Writing Skills	Business Leadership: Becoming Management Material
Analyzing Financial Statement	Business Math
Anger Management	Business Process Management
Anger Management: Understanding Anger – Yours and Others	Business Succession Planning
Applied Math, Locating Information/	Business Writing (Intro. & Advanced)
Assertiveness & Self Confidence	Career Readiness
Auto Insurance	Career Readiness Certification - Work Key's (3 Tests)
Basic Keyboarding	Celebrating Diversity
Bookkeeping Overview	Change Management: Change and How to Deal with it



# LEADERSHIP & BUSINESS FINANCE



Courses	Courses
Coaching: A Leadership Skill	Customer Service Training: Managing Customer Service
Commercial Lending	Customer Service: Critical Elements of Customer Service
Communication & Listening Skills	Delegation: The Art of Delegating Effectively
Communication Strategies	Dietary Supervisor
Conducting Effective Performance Reviews	Diversity in the Workplace
Conflict Management	Effective Meeting Guidelines
Conflict Resolution	Effective Team Work
Conflict Resolution: Dealing with Difficult People	Emotional Intelligence
Conflict Resolution: Getting Along in the Workplace	Employee Dispute Resolution: Mediation through Peer Review
Consumer Lending	Employee Motivation
Cost Estimating	Engaging and Retaining Talent
Creating a Respectful Workplace	Engineering Ethics
Creative Problem Solving	English as a Second Language (ESL)
Critical Thinking	Entrepreneurship
Crucial Conversations	Environmental Services
Customer Service	Ergonomics



# LEADERSHIP & BUSINESS FINANCE



Courses	Courses
Executive and Personal Assistants	Internal Customer Service
Facilitation Skills: Becoming a Great	International Logistics
Fast Track Excel, Access, PPT, Word 2010-2013 (Intro, Intermediate, Advanced)	Interpersonal Skills
Finance	Interview/Resume Writing
General Office	Introduction to Computer Technology Business
Generations in the Workplace	ITIL Foundations
Goal Setting	Keyboarding/Document Formatting
Grant Writing	Leadership Certificate Program
Harassment	Leadership Skills for First Time Supervisors
Hazwoper Refresher 8-hour	Leading Success Through your Team
Hiring Smart: Behavioral & Performance-based Techniques	Lean Manufacturing
How to stay calm under pressure	Lean Process and Six Sigma
Human Resource Management	Library Technology Assistant Certificate
Human Resources Training: HR for the Non-HR Manager	Lockout Tagout
Industrial Maintenance	Making Effective Group Decisions
Industrial Security	Making Work A Happier Place: How to Manage Anger and Violence



# LEADERSHIP & BUSINESS FINANCE



Courses	Courses
Marketing and Sales	Performance Evaluation
Meeting Management: The Art of Making Meetings Work	Performance Management: Managing Employee Performance
Motivation Training: Motivating you Workforce	Personal Development
Negotiating for Results	Presentation Skills
Notary	Principles of Banking
Observation Techniques Feedback Communication Methods	Problem Solving & Decision Making: Creative Team Problem/Solving
Occupational Spanish	Public Service (Terrorism Online)
Office Ethics	Public Speaking: Presentation Survival School
Office Support Assistant	Quality Manufacturing
Oilfield Safety	QuickBooks Pro 2013
Organizational Culture Development	Radical Leadership
Organizational Strategic Planning	Reading for Information
Orientation Handbook: Getting Employees Off to a Good Start	Records MNGT/Document MNGT
OSHA – 10 Hour	Safety in the Workplace
OSHA Regulations - 12 hour	Sales Training: Prospecting for Leads Like a Pro
Paralegal	Sales Training: Dynamite Sales Presentations



# LEADERSHIP & BUSINESS FINANCE



Courses	Courses
Sales Training: Building Relationships for Success in Sales	Team Leader Preparation
Sales Training: Using the Telephone	Teamwork: Building Better Teams
Sales Training: Overcoming Objections and Nailing the Sale	The Art of Interviewing
Sales Training: Selling Smarter	The Minute-Taker's Course
Situational Leadership®	The Nuts & Bolts of Inventory and Warehouse Management
Skills for the Administrative Assistant	The Professional Supervisors
Social Intelligence	Time Management
Solar/Renewable Energy	Time Management: Get Organized for Peak Performance
Speak Easy: Conquering Your Fear of Speaking in Public	Trainer
Speaking Under Pressure	Train-the-Trainer: Developing Your Training Programs
Strengthening Your Partnerships	Train-the-Trainer: The Practical Trainer
Stress Management Training	Train-the-Trainer: Using Activities to Make Training Fun
Supervision	Understanding Project Management
Supervision of Manufacturing Practices	Understanding Team Dynamics and Stages
Supervisor Training: The ABC's of Supervising Others	Working Smarter Using Technology to your Advantage
Team Building: Developing High Performance Teams	Work-Life Balance



# LEADERSHIP & BUSINESS FINANCE



Courses	Courses
Workplace Harassment – What it is and What To Do About it	Workplace Violence
Workplace Spanish for Managers	Writing Reports and Proposals



# LOGISTICS



Courses	Courses
Class A Commercial Driver Test Prep	Manufacturing Management Level 1
Certified Logistics Associate (CLA)	Transportation Management
Certified Logistics Technician (CLT)	Transportation Management Level 1
Class A Commercial Driver Training Program	Warehouse Management
International Logistics Management Level 1	Warehouse Management Level 1
Logistics	





# MANUFACTURING



Courses	Courses
AC/DC Motor Controls	Basic Machine Shop I
AC-DC Circuits	Basic Metal Repair
Advanced CNC Machining	Basic Refinishing
Advanced Collision Repair Welding	Certified Logistics Associate (CLA)
Advanced Flux Cored Arc Welding	Certified Logistics Technician (CLT)
Advanced Gas Tungsten Arc Welding (GTAW)	CNC Manufacturing Technician
Advanced Layout and Fabrication	Collision Repair Estimating
Advanced Pipe Welding	Collision Repair Shop Management
Advanced Refinishing	Collision Repair Welding
Advanced Shielded Metal Arc Welding (SMAW)	Color Analysis and Paint Matching
Air Conditioning and Heating	Commercial Wiring
Automotive Body Repairer (Collision Technology)	Computer Integrated Manufacturing
Automotive Plastic and Sheet Molded Compound Repair	Diesel Construction Equipment Technician
Basic Electrical Theory	Digital Fundamentals
Basic Fluid Power	Electrical Assessment
Basic Hydraulics	Electrical Machines



# MANUFACTURING



Courses	Courses
Electrical Planning and Estimating	Introduction to Industrial 4.0
Electromechanical Devices	Introduction to Layout and Fabrication
Electronics Technology/Instrumentation	Introduction to Lean Manufacturing
Fabrication Assessment	Introduction to Oxy-Fuel Welding and Cutting
Fluid Power Assessment	Introduction to Shielded Metal Arc Welding (SMAW)
Hazwoper 40-hour	Introduction to Wind Energy
Hazwoper Refresher 8-hour	Major Collision Repair and Panel Replacement
Industrial Maintenance Assessment	Manufacturing Operations Technician
Industrial Vision Technology	Manufacturing Skills Standards Council (MSSC) Certifications
Industrial Wiring	Mechanical Drives Assessment
Introduction to Blueprint for Welders	MSSC- Certified Production Technician (CPT) - Quality Practice & Measurement
Introduction to Computer-Aided Manufacturing (CAM)	MSSC- Certified Production Technician (CPT) - Maintenance Awareness
Introduction to Gas Metal Arc Welding (GMAW)	MSSC- Certified Production Technician (CPT) - Manufacturing Processes & Production
Introduction to Gas Tungsten Arc Welding (GTAW)	MSSC- Certified Production Technician (CPT) - Safety



# MANUFACTURING



Courses	Courses
MSSC- Certified Production Technician (CPT) + Skill Boss	Residential Wiring
National Electrical Code I & II	Robotic Fundamentals
National Institute for Metalworking Skills, Inc. (NIMS) Certification	Separate, Simplify, Shine, Standardize and Sustain - 5S
Operation of CNC Machining Centers	Solar Cell Overview
Operation of CNC Turning Centers	Solar Photovoltaic Systems
OSHA – 10 Hour	Solid State Devices
Power Generation Troubleshooting and Repair	Specialized Refinishing Techniques
Precision Tools and Measurement	Statistical Process Control for Machinist
Preventive Maintenance	Structural Analysis and Damage Repair V
Print Reading For Machining Trades	Supply Chain Management
Programmable Logic Controller Assessment	Tool & Die Assessment
Programmable Logic Controllers I	Transformers
Pumps, Compressors and Mechanical Drives	VRTC - Variance Reduction Team Concept
Quality Assurance	Welder/Welding Technologist



# MANUFACTURING



Courses	Courses
Wind Power Delivery Systems	Wind Turbine Troubleshooting and Repair

## ALAMO COLLEGE TECHNICAL INSTITUTE (ACTI) Mechatronics Fundamentals & Advanced\*

Courses	Courses
* Advanced PLC	Integrated Systems Troubleshooting
DC/AC Motor Controls	* Intermediate PLC
Electricity AC Fundamentals	Intro to Programmable Logic Controllers
Electricity DC Fundamentals	Mechanical Drive
Electro-Mechanical Devices	National Electrical Code
Electronic Equipment Control	Pneumatics Fundamentals
* Electronic Pneumatics	Robotic Fundamentals
Fluid Power	* Sequence Control
Hydraulic Fundamentals	Smart Sensors
Industrial Troubleshooting	Technical Mathematics & Blueprint Reading
Industrial Wirings	



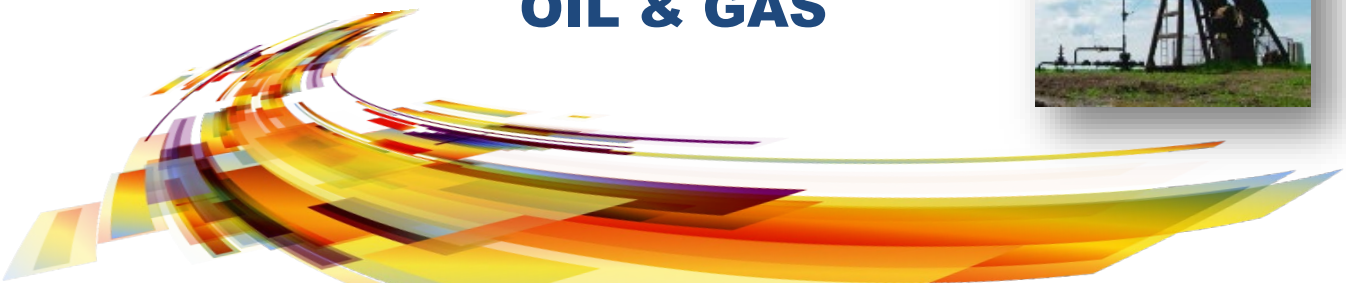
# OIL & GAS



Courses	Courses
Advanced Diesel Tune-up and Troubleshooting	Diesel Engine
Advanced Flux Cored Arc Welding	Electrical Machines
Advanced Gas Tungsten Arc Welding (GTAW)	Electronic Controls
Advanced Hydraulics	Hazwoper Refresher 8-hour
Advanced Layout and Fabrication	Heating, Ventilation, and Air Conditioning
Advanced Pipe Welding	Introduction to Blueprint for Welders
Advanced Shielded Metal Arc Welding (SMAW)	Introduction to Gas Metal Arc Welding (GMAW)
Basic Brake Systems	Introduction to Gas Tungsten Arc Welding (GTAW)
Basic Electrical Systems	Introduction to Layout and Fabrication
Basic Fluid Power	Introduction to Oxy-Fuel Welding and Cutting
Basic Hydraulics	Introduction to Shielded Metal Arc Welding (SMAW)
Basic Machine Shop I	Motor Control
Basic Safety for Machining	Occupational Safety & Health 40hr
Die Maintenance Calculations	OSHA – 10 Hour
Diesel Construction Equipment Technician	Precision Tools and Measurement



# OIL & GAS



Courses	Courses
Preventive Maintenance	Tracks and Undercarriages
Programmable Logic Controllers I	Welder/Welding Technologist
Pumps, Compressors and Mechanical Drives	



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