

Plan of Study
Continuing Education - Alamo Colleges

Student Name	Banner ID	Program	Campus(s) Specific				
		Professional Truck Driver (CDL) Refresher	SPC				
Program Description							
This quality 40-clock hour training program designed to exceed the standard certification for entry-level truck drivers. Students will learn Tractor-Trailer vehicle systems, the Department of Transportation (DOT) rules and regulations, and logs and legal topics pertaining to safe operations. Additional topics include cargo handling, hazardous materials, and the vehicle pre-trip inspection and students will receive a defensive driving course. Motor Vehicle Registration and drug screen for the refresher program are required prior to registration. All participants expected to follow safety and social distancing protocols.							
Sequence	Notes:						
Single Course							
Completion Status	Course Title(s)	Rubric	Contact Hours	CRN	Prerequisite(s)	Grade Mode	Training Mode
	CDL Refresher Program	CVOP 1015	40			P/NR	Hybrid
Program Requirements							
All qualified applicants must at least be 21 years of age. Ability to comprehend the English language sufficiently to meet the Department of Transportation regulations Pass a DOT physical exam as well as meet the Motor Carrier Safety Regulations; Qualification of Drivers Some High School Must have access to computer/tablet and internet							

This form is an outline of courses required to complete the elected Continuing Education program.

Reference the course syllabus; the syllabus provides an overview of the assignments and activities in a course. It is your guide to what to expect from the course and to your responsibilities as a student.

	Yes	No
CE to Credit pathway eligible:	X	X
Prior Learning Credit eligible:	X	X

CE students have access to the ACES portal at <https://aces.alamo.edu>. ACES is your official access point to student resources and information. All Alamo Colleges CE students are given a banner ID number and official Alamo Colleges e-mail; your Official Alamo College e-mail address will be the official form of communication between you and the college.

CE courses require a minimum of 80% attendance; some State Regulated courses require a specific number of hours to qualify for a certification from a credentialing body. Students are expected to attend class on the first day and throughout the program. Students may be dropped who do not attend the first class meeting or make contact with the instructor regarding the absence.

For fully online courses, an attendance verification activity is assigned and must be completed. For courses that are less than 3-days the student is expected to complete the attendance activity on or before the Census Date.

CE students may have the option to convert CEU's to academic credits for qualifying programs which may lead towards an academic certificate or associate's degree at any of the Alamo Colleges. A six-hour academic requirement must be met before the CEU's can be transferred into college credit.

The Alamo Colleges District's grading system is available in the Academic Standards section of the academic catalog on the left hand navigation bar. A grade of NR (Not Recorded) is posted on your transcript when your instructor has not assigned a final grade. To change a grade of NR, you should follow up with the instructor or, reach out to dst-alamoICD@alamo.edu for further guidance.