



**Early Admissions Recommendation & Parent Consent**

The proponent department is enrollment Services

**THIS FORM IS PROTECTED UNDER THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974**

AUTHORITY: San Antonio College Catalog  
 PRINCIPAL PURPOSE: Allow a current high school student to enroll in college courses  
 ROUTINE USES: A student request early admission to enroll concurrently in high school and college before graduating high school  
 DISCLOSURE: Voluntary Failure to furnish information may result in denial of the request.  
 INSTRUCTIONS: This form must be completed and signed by the appropriate high school official and parent/guardian. This form, along with the Apply Texas Application must be submitted no later than four weeks before the start of classes.

1. STUDENT NAME (LAST, FIRST)	2. DATE OF REQUEST
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3. COLLEGE STUDENT ID (If Applicable)	4. HIGH SCHOOL	5. GRADE
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6. SEMESTER <input type="checkbox"/> FALL <input type="checkbox"/> SPRING <input type="checkbox"/> SUMMER	7. YEAR	8. PRIMARY PHONE
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9. Does this student participate in extra-curricular and/or community activities?  
 YES  NO If yes, please list all.

10. Does this student demonstrate a high level of responsibility by having at least a 90% class attendance rate and submitting homework assignments and out-of-class projects consistently?  
 YES  NO

11. Please list any leadership positions the student holds in either an extra-curricular or community activity.

12. How would you rate this student's prospect for academic achievement in completing college-level course work? Please select a response:  
 EXCELLENT  GOOD  AVERAGE  FAIR  POOR

13. How long have you known this student?

14. Would you recommend this student for Early Admissions?  
 YES  NO

15. Please add any other information you believe would help the college evaluate this student's potential and explain why the student is seeking to be admitted as an Early Admission Student?

16. NAME OF QUALIFYING TEST	17. DATE TAKEN
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18. COLLEGE READY Math <input type="checkbox"/> Yes <input type="checkbox"/> No English <input type="checkbox"/> Yes <input type="checkbox"/> No Reading <input type="checkbox"/> Yes <input type="checkbox"/> No	19. IS THE STUDENT TSI EXEMPT <input type="checkbox"/> Yes <input type="checkbox"/> No
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20. NUMBER OF CLASSES THE STUDENT WILL BE ENROLLED IN AT THE HIGH SCHOOL FOR THE UPCOMING YEAR  
 \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer (*Early Admit, Pay out of Pocket*) **LIST COURSES BELOW:**

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## EARLY ADMISSIONS PROGRAM PRECEDURE

- A. Complete the Sophomore year of high school or the home school equivalent
- B. Submit:
  - a. Apply Texas Application, select "Early Admission" as type
  - b. Non-Final Official High School Transcript
  - c. Recommendation and Parent Consent form
- C. Take a placement exam OR submit exempting scores (Exit level TAKS, ACT, SAT).
- D. Receive notification of the Office of Student Records decision.
- E. If admitted, meet with an advisor and register for classes.
- F. Provide proof of bacterial meningitis vaccination.

### Program Requirements:

- A. The maximum combined class load must not exceed eighteen (18 semester credit hours, counting each high school courses as equivalent to one three-hour course.
- B. Re-enrollment eligibility in subsequent semesters requires a grade of "C" or better in all college-level courses.
- C. Students must meet with an advisor each semester prior to registration.
- D. Official transcripts will not be released until the Office of Student Records receive student's official high school transcript affixed with graduation date, appropriate seals, and signatures.

### COMPLETED BY THE HIGH SCHOOL OFFICIAL

23. TITLE AND SIGNATURE OF HIGH SCHOOL OFFICIAL

24. DATE

### I hereby grant my child permission to enroll in the Early Admissions Program

25. PARENT/GUARDIAN SIGNATURE

26. DATE

### FOR OFFICIAL USE ONLY

27. RECEIVED BY OFFICE OF STUDENT RECORDS

28. DATE

29. DECISION OF REQUEST

APPROVED  NO APPROVED

30. APPROVED BY PRINTED NAME/TITLE

31. APPROVED SIGNATURE

32. DATE

33. PROCESSED BY THE OFFICE OF STUDENT RECORDS

34. DATE