



Faculty Senate  
San Antonio College

## Minutes

January 18, 2019 – 12:30 PM, CG Room 201

Meeting called to order by: Senate President, Lennie Irvin at 12:33 PM.

Note taker: Ruby Martinez, Senate Secretary

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Senators absent: Robert Inman, Deidre Flynn-Dobson, and Patricia Portales

### A. Approval of Minutes

- November 16, 2018 minutes were amended by Senator Jose Moreno and approved by the Senate. December 7, 2018 minutes were approved.

### B. Reports of Officers

- **Senate president Lennie Irvin** spoke about the Communications Plan in the District. He also stated that the Board is going to have a retreat on Saturday January 19, 2019. It is open to the public. He met with the United Faculty Senate and Dr. Flores was present. He presented faculty member Terry Slonaker, who is on the Faculty Compensation Committee. She spoke to the Faculty Senate about the results. They have worked on the research. There are many issues involved such as classification that affects the faculty compensation data.

In addition, we changed our meeting dates as follows due to SAC SCORES DAY:

Feb. 8<sup>th</sup>

Mar. 8<sup>th</sup>

April 12<sup>th</sup>

May 10<sup>th</sup>

With regard to the TCCTA CONVENTION, please let President Lennie Irvin know if you would like to attend no later than 2/01/19.

President Lennie Irvin reviewed and reiterated the Communication Plan to Faculty in Departments. He stated to the Faculty Senate to please be ready to send out an update this week, so try if you can to get the distribution list of emails for your department as the Senate Representative or liaison this week if you have not already. The department Secretary can help Senate members if they have not so already.

We voted to adjust our by-laws for election dates to allow us to conduct the general election of new members to the Senate before we elect new officers for the next year.

The new calendar is:

Jan-Feb: General election of new members or extended terms for old members

Feb.: Senate officer nomination

Mar: Senate officer election

We will need to jump on the general Senate elections quickly. This is our immediate goal.

We created of Task Force to Revise the Faculty Handbook

Alex, Amanda, Olivia, Lennie, and Tonya have agreed to work on updating the Faculty Handbook. This group will work on setting up working session dates so that the Senate can get this done quickly.

- Senate Vice President Gerald Busald: No report
- Senate Secretary Ruby Martinez: No report

### **C. Adjunct Faculty Council**

- **Senator, Amanda Martin:** NO report?

### **D. No Board of Trustees meeting.** No report

**E.** President Lennie Irvin had all the standing committees get together during the Senate meeting to discuss the survey results and see what issues they can come up with or speak about. Everyone was given a copy of the survey. The Senate decided after much discussion that we should have “listening sessions” with all faculty before we present any results and/or solutions to the administration. Senator Argo stated that the administration should acknowledge in writing that they have received and have read our survey and propositions. President Irvin believes the administration will give us a formal reply. We agreed to have a listening session from 11-1 on Feb. 1<sup>st</sup>. President Lennie Irvin will get the location as soon as possible, and make arrangements for some food to be there. Senators will need to pitch in and attend as they are able.

### **F. Reports from Standing Committees**

- **Communication - Senator Robyn McGilloway: No report.**
- **Curriculum and Instructions - Senator Alex Bernal: No report.**
- **Policy and Procedures - Senator Deidra F. Dobson: No report.**

President Lennie Irvin wants volunteers to help update the Faculty Handbook. The following senators volunteered to be on the task force: Amanda, Lennie, Olivia Sandoval, and Tonya Maunsell as stated above.

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- **Research - Senator Patricia Portales: No report**
- **Surveys and Elections – Senator Mai Lai Eng:** President Lennie Irvin mentioned we will be nominating senate officers in January and elect in February.
- **G. New Business/Announcements: There was a special guest brought in by Senator Isabel Garcia.** Senator Isabel Garcia is on the Alamo Colleges Environmental Sustainability Council and spoke to the senate about “greening” the curriculum back on December 7, 2018. She gave us a form for faculty that want to participate. It can also be done electronically. Denise Richter from Palo Alto College spoke to the Faculty Senate about the future of our grandchildren with regards to our environment. She spoke about various ways to “green” the curriculum and how to incorporate it into our classes, regardless of subject matter. A Spanish professor had her students write an essay in Spanish on how to recycle. The list goes on. Denise stated that we can email our forms directly to her email: Our goal at San Antonio College can be 20% of our faculty to participate for now.

Meeting adjourned: at 2:18 pm.

Submitted by Ruby Martinez, Senate Secretary