

Minutes

November 18, 2016 – 12:30 PM, MLC 643

Meeting called to order by: Senate President, Tiffany Cox at 12:42 PM.

Note taker: Barbara Knotts, Senate Secretary

Senators Absent: V. Castillo, L. Irvin, M. Lennon, T. Maunsell, L. Rodriguez, and (R. Watson, excused absence)

A. Approval of Minutes

- October 21, 2016 minutes approved with the following corrections: David Castillo's is the Adjunct Senate Liaison, not the vice-president; add "s" to Staggs on page 2 of the minutes.

B. Board of Trustees – No November Board of Trustees Meeting

C. Reports of Officers

- Senate President Tiffany Cox:** Welcomed Senator Sharon Argo to the Senate who will complete Senator Slonaker's term. Information on EDUC 1300 was distributed for review (Appendix A) and it was confirmed that the course was approved by the Curriculum Review Committee and several other approval systems many years ago. The concern is how this course is mandated as a college policy that all students will take some level of student development as an entry requirement to take other courses. SAC's Deans and Directors approved the EDUC 1300 course more than 25 years ago that all students should take this course. The course will be added to the degree plans, but the course will not be a credit course. The information gathered by Senate President was given to the Curriculum Committee for review. "Seven Habits..." is not mandated to be a part of EDUC 1300, it is up to the instructor. Each college can decide if they want to include Seven Habits in their EDUC 1300 course.
- The College's Poverty Initiative was a success. Lots of can goods were collected, and students are already benefitting from the center. The name selected for the center is the *Advocate Center*. The College Holiday Party is December 2nd, and there are still a few serving slots available for Senators. Please select a time, send your selection to Senate President, it will be given to the president's office.

- HR has been working on a district-wide faculty professional development program for the past three years and is ready to present it. The program has a new director and will also have instructional instructors. The hiring committee for the new director has changed to an advisory committee for the program. The model includes one Faculty Development Fellow from each college. Two fellows will be hired in the Spring of 2017, then two in the Summer and one in the Fall. The preference for the fellow positions is current faculty members from the college who will be given full release time to serve in this position for one year with two additional appointments. The faculty member will receive a 12-month pay, and their salary will be based on their current salary. The Super Senate asked the Faculty Senate Council to investigate the model planned by HR to ensure that it is faculty-driven. HR is designing the training programs and will provide additional information soon. Once it is received, the information will be provided to all. A request was made for the list of faculty who served on the committee, which established the faculty professional development program model; President Cox will request the list.
- President Cox stated that neither the Chancellor nor the Board is in favor of bringing faculty-tenure back, but the chancellor is considering a three years contract for faculty instead of the 1-year contract, more information to come later.
- Dianna Torres-Lee, Senate President for Northeast Lakeview and the Super Senate President, was introduced. She gave a presentation on what the purpose of the Super Senate and the Executive Faculty Council. The role of the Super Senate is to discuss and develop issues and provide one concise answer for all to hear.
- The role of the Executive Faculty Council is to look at an issue, research it, and if a concern arises then present it to the Board of Trustees. The process to follow: to present issue at a Faculty Senate meeting, then thru the Super Senate, moves to the Faculty Executive Council, and finally goes to the Board of Trustees. The Faculty Executive Council has been added as a line item to the regular Board of Trustees' agenda. A senator voiced concern on the length of time it will take to get an issue to the board; Senator Tammy Cox believes there will be a process to help fast track an issue. President Cox will provide the Super Senate minutes to all senators soon.
- **Senate Vice President Tammy Perez:** Announced that the Faculty Mentoring data from the Charrette is still being sorted through. There are two plans for the faculty development training sessions: The first training session will be held in the

Spring (technology-based) and the second training session (Grade-First) will be held in the Fall. Also, a Faculty Mentoring website is in development.

- **Vice President Perez** thanked everyone for his/her contribution to the revision of the Faculty Handbook. She is still making the corrections/changes. Senator Duffy offers to review the revised draft to ensure the corrections are conceded.
- **Senate Secretary, Barbara Knotts:** Asked Senators to please sign up to attend the Board of Trustees meetings and to bring refreshments.
- **Adjunct Faculty Council President, Amanda Martin** announced that the adjunct faculty survey results would be presented at their next meeting, November 29th. The council is reviewing its website and bylaws.

D. Reports from Standing Committees

- **Curriculum- Senator Mike Burton** discussed a draft of a faculty survey that addressed faculty issues (see Appendix 2). He distributed a draft of the survey and requested feedback. Suggestions on the survey were offered to the committee. Senators Zottarelli and Perez volunteered to assist the committee with the redrafting. The committee plans to present the revised survey at the next senate meeting.
- **Communications- Senator Tom Cox** announced that the committee is working with the college's webmaster to develop the Senate's website and the common college calendar.
- **Policy and Procedures-Senator Jeff Hunt:** Senator Perez presented the revision of the 2016-17 Senate Bylaws. Senator Tom Cox made the motion to accept the corrections/edits as presented, and Senator Hunt seconded the motion. The motion passed. Vice-President Perez presented corrections recommended for the Faculty Handbook.
- **Research – Senator Kim Hochmeister:** No Report
- **Surveys and Elections - Senator Julie Engel:** No Report.

E. Comments

- Senator Moreno stated that the SWOT survey was very interested and suggested that Senators review it.
- Senator Settle asked why wasn't the SWOT survey distributed to all faculty? President Cox replied that HR made the decision to distribute the survey on to 30% of the faculty. November 30th is the deadline for completing the survey.

F. Recognitions

- Members of the College Executive Team briefly joined the Senate to thank Senator Lisa Black for her leadership as SAC's Faculty Senate President and to congratulate her in her new role as an Executive Faculty Council Fellow. Senator Black was presented with a glass vase and flowers.

Meeting Adjourned at 2:51 pm.

Next Meeting: January 20, 2017 at 12:30 pm in MLC 643.

Refreshments: January 20, 2017 - Senators Moreno, Perez, and Tom Cox

Standing Committee Meeting, January 10, 2017 - Senators Burton, Perez, and Tom Cox

Regular Board of Trustee Meeting, January 17, 2016 – Senators Moreno, Perez, and Tom Cox

Submitted by

Barbara Knotts, Senate Secretary