# St. Philip's College Appointment Links

# Fall 2021 Return to Campus (Student Success)

# **<u>Attention Prospective or Current Students:</u>**

SPC will be offering student services via appointment (strongly encouraged to reduce wait time) and walk-in Monday through Friday from 8 a.m. to 5 p.m., Wednesday 8 a.m. to 7 p.m. and the first Saturday from 9 a.m. to 1 p.m. at the Welcome Center and Building 1 B172. If you are needing assistance with any process mentioned below, schedule your appointment through the link or send an email if a link is not available. We are here to ensure that we provide you the best service remotely.

## Call Center/Student Identification Card (ID):

Students that are wanting to obtain a student identification card will need to be enrolled in the Summer or Fall 2021 semester, must have a zero balance or have a payment plan in place. Prior to scheduling your appointment, log into their ACES portal and confirm their balance is zero or look for an indication of a payment plan. Any student who schedules their appointment will need to bring a picture ID with them.

Students that are needing a replacement ID, will be required to pay a \$10.00 replacement fee online prior to their scheduled appointment. You may do so at the following URL:

https://secure.touchnet.com/C20015\_ustores/web/store\_cat.jsp?STOREID=18&CATID=355

Students who schedule an appointment and need to cancel will need to log into their email, identify their confirmation email and cancel. Students can reschedule their appointment. The department will not be scheduling appointments.

Students who schedule an appointment and do not have the proper requirements will be canceled.

Schedule your appointment today: <u>calendly.com/spc-admissions</u>

Need assistance email spc-admissions@alamo.edu

Visit via our QR code:



# **Academic Advising and Veteran Affairs**

Current students will have the capability of scheduling their appointment in their ACES portal under Navigate.

Schedule your appointment today in your ACES portal (Navigate).

Need assistance email <a href="mailto:spc-advising@alamo.edu">spc-advising@alamo.edu</a> for Advising or <a href="mailto:spc-advising@alamo.edu">spc-vetaffairs@alamo.edu</a> for Veteran Affairs

## **Testing Office**

Students that are needing assistance with remote, on-campus testing or technology checks will be able to schedule an appointment. Contact 210.486.2444.

Schedule your appointment today: <a href="https://booknow.appointment-plus.com/43vjyyxq/">https://booknow.appointment-plus.com/43vjyyxq/</a>

Need assistance email <a href="mailto:spc-testcenter@alamo.edu">spc-testcenter@alamo.edu</a>

Schedule via our QR code:



### Admission/Residency:

Students that are needing assistance with address and/or residency (for tuition purposes) changes. All appointments are done via ZOOM.

Schedule your appointment today: <a href="https://calendly.com/spc-residency">https://calendly.com/spc-residency</a>

Schedule your Calendly appointment via our QR code:



Need assistance email <a href="mailto:spc-residency@alamo.edu">spc-residency@alamo.edu</a>

ZOOM via our QR code:



# **Records and Registration/Enrollment Management:**

Students needing assistance with their student record (i.e., registration: add/drop, transcript questions, registration holds, 3-peat, change of major/change of primary institution, and online forms). All appointments are done via ZOOM.

Schedule your appointment today: <a href="https://calendly.com/spc-records">https://calendly.com/spc-records</a>

Schedule your Calendly via our QR code:



Need assistance email spc-records@alamo.edu

ZOOM via our QR code:



## **Student Onboarding/AlamoPROMISE/Recruitment/College Connections**

Students that are needing assistance with onboarding to include ApplyTexas application, bacterial meningitis and holds related to the application checklist.

Need additional assistance email spc-recruit@alamo.edu

Schedule your appointment today by emailing your Enrollment Coach directly:

### Students Last Names A – J

Dawn Lopez - Certified Enrollment Coach

Email: klopez228@alamo.edu

Phone: 210-486-2820

# Students Last Names K – Z

Jaime Sosa - Certified Enrollment Coach

Email: <u>jsosa70@alamo.edu</u> Phone: 210-486-2631

#### **College Connection and AlamoPROMISE (Highlands)**

Deborah Gee\_- Certified Enrollment Coach

Email: dgee@alamo.edu Phone: 210-486-2529

#### AlamoPROMISE (Sam Houston)

Alan Freeman – Enrollment Team Lead (Interim)

Email: afreeman28@alamo.edu

Phone: 210-486-2309

#### **College Connection and AlamoPROMISE (Brackenridge)**

Sandra Gonzalez-Lamb - Certified Enrollment Coach

Email: sgonzalez-lamb@alamo.edu

Phone: 210-486-2691

# **Financial Aid**

Students that are needing assistance with the Financial Aid office can visit us in person at the Welcome Center Monday through Friday 8 a.m. to 5 p.m., Wednesday 8 a.m. to 7 p.m. and first Saturday of the month from 9 a.m. to 1 p.m., may call 210.212.5266, or virtually Mon/Tues/Thurs/Fri: 9:00-11:30 & 2:00-4:30, Wednesday: 9:00-11:30 & 2:00-6:30, and first Saturday of the month 9:00-1:00 p.m. https://alamo.zoom.us/j/92505834839

## ZOOM via our QR code:



### **Business Office**

Students that are needing assistance with the Business office can visit us in person at the Welcome Center Monday through Friday 8 a.m. to 5 p.m., Wednesday 8 a.m. to 7 p.m. and first Saturday of the month from 9 a.m. to 1 p.m. No appointment needed. Students can also email us at <a href="https://dx.dec.up.nc.nlm.needed.com/dec.up.nc.nlm.needed

#### ZOOM via our QR code:

