

Student Success Newsletter

St. Philip's College, 1801 Martin Luther King Dr., San Antonio, TX 78203
St. Philip's College - Southwest Campus, 800 Quintana Rd., San Antonio, TX 78211

Academic Advising Services

For more information, contact Christina Cortez at 210-486-2894.

Office Hours:

Monday, Tuesday, Thursday	8:00 am – 5:00 pm
Wednesday (Dec. 6, 13)	8:00 am – 7:00 pm
Friday	1:00 pm – 5:00 pm
First Saturday of the month	9:00 am – 1:00 pm

Location:

MLK – Welcome Enrollment Center (WEC)
SWC – Instructional Technology Ctr. (ITC), Bldg. 1, Room B-172

Quality Enhancement Plan – Ethical Decision-Making

St. Philip's College is in the process of reaffirmation by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). Part of this process is the QEP (Quality Enhancement Plan) to promote student success. Our QEP topics Ethical Decision-Making.

QEP Focus: Ethical decision-making is the ability to connect values and choices to actions and consequences.

QEP Goal: Students engage in specific measurable academic activities to enhance their ethical decision-making skills.

Ethical Decision Making Process:

- *Stop and think to determine the facts.
- *Identify the options.
- *Consider consequences for yourself and others.
- *Make an ethical choice and take appropriate action.



Student Services in the SLC – MLK Campus

For more information, contact Charleen Brammer at 210-486-2468 or 210-486-2275.

Office Hours:

Monday, Tuesday, Thursday, Friday	8:00 am – 5:00 pm
Wednesday	(No late hours)
First Saturday of the month	9:00 am – 1:00 pm

SLC 102

Counseling Services
Disability Services
Student Conduct/Title IX Programs
Service Learning/Financial Literacy

SLC 127

SPC Health Center

Point of Contact

Rosalinda Rivas
Maria Botello
John Martin
Elizabeth Castillo
Point of Contact
Janet Feathers

IMPORTANT DATES

December 1	Last Day to Withdraw for Flex II
December 8	Student Graduation Rehearsal
December 11-16	Final Exams
December 15	Graduation Ceremony
December 20	College Closed – Winter Break
- January 2, 2018	

Student Success Leadership Team



Dr. Mordecai Brownlee
Vice President of Student Success



Dr. Paul Machen, II
Dean of Student Success



Beautrice M. Butler
Director of Enrollment Management



Elizabeth Castillo
Director of Student Success

MESSAGE FROM OUR VICE-PRESIDENT:

Happy Holidays St. Philip's College –

Graduation is December 15th and on behalf of our president Dr. Adena Williams Loston I would like to congratulate all of our fall graduates on a job well done. There is a vast world that awaits your talents, and St. Philip's College was honored to be a part of your journey. Remain determined in your goals and dreams, and know that St. Philip's College is always here to support your endeavors. Take care.

Dr. Mordecai Ian Brownlee
Vice President of Student Success
St. Philip's College

SACSCOC Accreditation

St. Philip's College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees and certificates.

SACSCOC Frequently Asked Questions (FAQ's)

Although St. Philip's College was denied reaffirmation, St. Philip's College continues to be an accredited institution for the next 12 months. At the end of these 12 months, our institutional reaffirmation accreditation status will be reviewed again by the SACSCOC Board of Trustees.

What is SACSCOC?

SACSCOC is an acronym for Southern Association of Colleges and Universities Commission on Colleges. It is an accreditation body for degree-granting higher education institutions and serves institutions approved by the Commission to award associate, baccalaureate, master's, or doctoral degrees in Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Texas, Virginia, and Latin America and other international sites.

Is St. Philip's College (SPC) still accredited?

Yes, currently St. Philip's College continues to be an accredited institution. SPC has been accredited by SACSCOC since 1951.

Will St. Philip's College shut down like Career Point College, ITT Technical Institute and similar schools? SPC was not found to be in non-compliance regarding financial stability, like Career Point College and ITT Technical Institute. SPC remains financially stable with strong academic programs, and we will work collaboratively with District representatives to earn the reaffirmation of SPC.

Will I still be able to transfer to/from St. Philip's College?

Yes, students can still transfer to/from SPC; however the "receiving institution" determines the transferability of all coursework.

Will I still be able to enroll at St. Philip's College?

Yes, currently SPC continues to be an accredited institution.

Will I still be able to graduate from St. Philip's College?

Yes, currently St. Philip's College continues to be an accredited institution. Students are encouraged to meet with their advisor and apply for graduation. St. Philip's has two annual commencement ceremonies (one in December and one in May every year). For more information, visit <https://www.alamo.edu/spc/graduation/>.

Is my financial aid affected by this warning?

No, the warning does not affect students who receive financial aid at this time. Currently, SPC continues to be an accredited institution.

Are students who are enrolled in dual credit courses or at any of the Early College High Schools at SPC affected by this warning?

SPC is working with the Alamo Colleges District to develop a contingency plan in the event that dual credit or Early College High School students are affected by changes in accreditation status in December of 2017.



St. Philip's College

AlamoCARES

For more information, contact Dr. Mordecai Brownlee, Vice President of Student Success at 210-486-2252.

St. Philip's College is committed to providing a supportive learning environment and to fostering, safe, healthy relationships among our students. In this effort, Alamo Colleges District initiated AlamoCARES, a prevention, education and support program regarding dating violence, domestic violence, sexual assault and stalking. It is our sincere hope that AlamoCARES will empower you to make well-informed decisions about life issues that affect your college years and beyond.

Within the AlamoCARES site, you will find information on rights granted by **Title IX** and resources to help educate and assist you when dealing with harassment and sexual violence. Coming soon are events, training and opportunities to bring awareness when dealing with difficult issues and creating discussion opportunities with students. Visit us at <http://alamo.edu/spc/alamocares/> for more information.

The Alamo Colleges District encourage individuals to bring forward information/complaints about sexual harassment and sexual violence. **Retaliation** against any **individual who reports or participates** in the investigation of alleged violations is **strictly forbidden** and will be **enforced** by the College administration.

If you believe you have experienced **Sexual Misconduct** you may consider the following options:

- Contact **Campus Police** at 210-485-0099 (non-emergency) or 210-485-0911 (emergency)
- Seek **medical attention** at a hospital or with a physician
- **Report the incident** at www.alamo.edu/TitleIXCoordinator/ (call John Martin 210-486-2746)
- **Contact SPC Counseling Services** at 210-486-2333 (for confidential counseling and or referrals)
- Contact **parents, relatives or close friends** for support

H.1.1 Equal Education and Employment Opportunities (Policy) www.alamo.edu/district/policies/
AlamoCARES has additional **Title IX** information and resources at: www.alamo.edu/spc/AlamoCARES

ATTENTION STUDENTS! Required Haven Training

Haven is an online survey and course addressing critical life skills. Haven is our way of informing St. Philip's College students about **Title IX** standards, reporting violations and resources available. **All entering freshmen, former and transfer students are required to complete Part 1 of Haven: Understanding Sexual Assault, by November 1, 2017 (to avoid a registration hold being placed on their account).**

Haven Instructions:

1. Always sign in through ACES at <https://alamoaces.alamo.edu>.
2. Look for the AlamoCARES box on the Student tab and read the important message before accessing the course. Note: an alternative training is available; see your Vice President for Student Success for assistance.
3. Click on the link provided, and complete the confidential pre-survey at the start of the course. The Alamo Colleges District does not receive a copy of your responses.
4. The quiz at the end of the course is required to document your completion, but the score is not recorded and will not impact you in any way. Completion is documented on your student record.

No One has the Right to Harm You or Make YOU feel Uncomfortable.

Academic and Career Advising Services (MLK Campus)

For more information, contact Christina Cortez at 210-486-2894.

Event: Freshmen Experience
Date: September – December
Time: Tuesday 9:00 am – 12:00 pm
Wednesday (Dec. 6, 13 only) 8:00 am – 7:00 pm
Closed Dec. 20 – Jan. 2 ---
Location: Center for Learning Resources (CLR), Room 108
Summary: Check your student email as you will be receiving periodic email from your assigned Certified Academic Advisor with important information. You can register for Freshman Experience at <http://spcweb.alamo.edu/StudentSuccess/Registration.aspx>.

***Schedule your appointment via your ACES e-mail for September!
Banner ID and Photo ID Required!***

Hours of Operation for Appointment Based Academic Advising:

Monday - Thursday: 8:00 am – 5:00 pm

Hours of Operation for Walk-In Advisement Services:

Wednesday: 8:00 am – 7:00 pm (Dec. 6 and 13 only)

Friday: 1:00 pm – 5:00 pm

First Saturday of the month: 9:00 am – 1:00 pm

Appointment-Based Advising Services:

Academic Probation/Dismissal Petition
Transfer/Career Exploration
Degree Planning
Financial Aid Appeal
Course Substitution/Transfer
Degree/Program Information
Equivalency/Experiential Credit
Graduation Advising/Confirmation
Certificate/Developmental Education Registration
Degree Audit/Individual Success Plan (GPS Planner)
Advising PIN

Walk-In Advisement Services:

Change of Pre major/Major
Change of Primary Institution
Post Assessment Advising
Registration of Refresher/Freshman
Experience



ALAMO
COLLEGES

AlamoINSTITUTES

An organization of six career pathways designed for students who have key interests, such as, but not limited to the following areas:

Creative & Communication Arts Institute	<i><u>The Arts, Audio/Video Technology and Communications*</u></i>
Business & Entrepreneurship Institute	<i><u>Business Management & Administration, Finance, Hospitality & Tourism, and Marketing*</u></i>
Health & Biosciences Institute	<i><u>Health Sciences*</u></i>
Advanced Manufacturing & Logistics Institute	<i><u>Architecture, Construction, Manufacturing, Transportation, Distribution & Logistics*</u></i>
Public Service Institute	<i><u>Education, Training, Government, Public Administration, Human Services, Law, Public Safety, Correction and Security*</u></i>
Science & Technology Institute	<i><u>Agriculture, Food & National Resources, Information Technology, Science, Technology, Engineering and Mathematics*</u></i>

*National Career Cluster

Academic and Career Advising Services (continued)

Be Wise, Get Advised: Have you met with your Certified Academic Advisor? Contact your Advisor today. Below are the steps to identify who your advisor is:

1. Log into ACES
2. Click on the My Page tab (4th tab from the left)
3. Under Academic Profile (on the left) select the current term and press Go
4. Your advisor's name will appear under the "Advisors" title
5. Visit your advisor

Institute 1: Creative and Communication Arts

Larry Medina lmedina46@alamo.edu
Victor Natera vnatera@alamo.edu

Institute 2: Business and Entrepreneurship

Yolanda Ward yward@alamo.edu
James Satchell jsatchell@alamo.edu

Institute 3: Health and Biosciences

Janet Hart jhart26@alamo.edu
Frances Calderon fcalderson4@alamo.edu
Irma Lopez isanchez17@alamo.edu
Teresa Hopwood thopwood2@alamo.edu
Tricia McElligott tmcelligott@alamo.edu
Nathaniel Martinez nmartinez324@alamo.edu

Institute 4: Advanced Manufacturing and Logistics Automotive Technology (MLK Campus)

Yvonne Benton ybenton@alamo.edu
Christine Saucedo csauceda1@alamo.edu
Konnie Harper-Thompson kharper-thompson@alamo.edu

Institute 4: Advanced Manufacturing and Logistics (Southwest Campus)

Sarah Ramirez sramirez260@alamo.edu
Carlos Solis csolis@alamo.edu
Jennifer Salmeron jleal@alamo.edu
Quenoot Almecci qalmecci@alamo.edu

Institute 5: Public Service

Yvonne Benton ybenton@alamo.edu
Christine Saucedo csauceda1@alamo.edu
Konnie Harper-Thompson kharper-thompson@alamo.edu

Institute 6: Science and Technology

Meredith Bess mbess@alamo.edu
Deborah Woods dwoods54@alamo.edu
Monica Guerrero mguerrero151@alamo.edu

Academic and Career Advising Services (continued)

For more information, contact Christina Cortez at 210-486-2894.

Do you need a job this semester? Visit [Career Services Online](#) and create an account. Career Services Online is an online database developed for students seeking employment. This service is free to all St. Philip's College students. Once registered, you can log in daily to view postings and apply for jobs. For more information contact Career Services at 210-486-2008, or visit the Career Services Online Employment Center at <https://www.myinterfase.com/stphilips/Account/LogOn?ReturnUrl=%2fstphilips%2fstudent%2f>.

Students requiring more in-depth assistance with their resume are asked to schedule an appointment with their advisor at one of the following locations:

St. Philip's College, 1801 Martin Luther King Dr. (78203), 210-486-2008
Southwest Campus, 800 Quintana Rd. (78211), 210-486-7281

Alumni Affairs (MLK Campus)

For more information, contact Dr. Sharon Crockett-Ray at 210-486-2887.

The Alumni and Friends Association is committed to bringing together alumni and friends from all walks of life. We are a rapidly expanding organization and are proud to carry forward the St. Philip's College legacy. If you are looking for a great way to stay in touch with SPC and the community, there is no better way than with a membership into the Alumni and Friends Association. For more information on membership visit <http://www.alamo.edu/spc/alumni-affairs/> or click [here](#).

Business Office (MLK Campus)

For more information, contact Sophia Zavala at 210-486-2200.

Monday, Tuesday, Thursday, Friday	8:00 am – 5:00 pm
Wednesday (Dec. 6 and 13)	8:00 am – 7:00 pm
First Saturday of the month	9:00 am – 1:00 pm

Child Development Center (MLK Campus)

For more information, contact Monica Guzman at 210-486-2501.

The Child Development Center (CDC), located at 2207 Wyoming Dr., provides excellent learning opportunities for every child. Payment assistance and subsidized rates are available for SPC students who qualify. For more information call us or visit www.alamo.edu/spc/child-dev-center/.



Counseling Services (MLK Campus)

For more information, contact Rosalinda Rivas at 210-486-2333.

Event: Personal Counseling – Safe Space

Date/Time: Monday - Friday 8:00 am – 5:00 pm
First Saturday of the month 9:00 am – 1:00 pm

Location: Sutton Learning Center (SLC), Suite 102

Summary: Students talk to Counselors about many different types of issues, like career concerns, anxiety, academic stress, relationships, stress associated with deportation/family legal status, coping with illness, procrastination, and more. Make an appointment with a Counselor at 210-486-2333 if you want to talk about strategies that can help you manage your stress, school and life activities.

Counseling Services can help address problems that interfere with your academic growth in college. See a Counselor if you believe your substance use is affecting your academic success.

The holidays can make those who struggle with substance use disorder feel stressed out and alone. Support groups are a great way to connect to people who understand what you are going through.

Help is available! Various support groups meet throughout the area. Find one that works for you:

<http://www.alamo.edu/spc/counseling-helpfullinks/>

Suicide Prevention Lifeline 1-800-273-8255

Deaf, hard of hearing TTY 800-799-4889

Veterans Crisis Line (send a text message to 838255 or call 800-273-8255)

Someone who is homeless or who resides in a household where the housing and utility costs are greater than 50% of the household income could be described as housing insecure. **Are you experiencing housing insecurity? If so, you are not alone.**

Contact [Counseling Services](#), so we can share local resources with you.

Come by or call for an appointment.

(210) 486-2333

MLK: Sutton Learning Ctr., Room 102

SWC: LIFEspace Ctr., Bldg. 1, Room A-135

Disability Services (MLK Campus)

For more information, contact Maria Botello at 210-486-2199.

- Event:** Schedule your appointment. To be eligible for disability-related services, students must have a disability as defined by the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973.
- Date/Time:** Monday - Friday 8:00 am – 5:00 pm
First Saturday of the month 9:00 am – 1:00 pm
- Location:** Sutton Learning Center (SLC), Suite 102
- Summary:** Disability Services ensures reasonable academic support to qualifying students with disabilities. We follow national best practices to ensure that our students have access to the latest information and technologies. Disability Services is a hub of activities, support, referrals and encouragement for our students with disabilities.

Good Samaritan Veteran's Outreach and Transition Center (MLK Campus)

For more information, contact William Moseley at 210-486-2506.

The GSVOTC, located at 202 Connelly St. (near the St. Philip's College campus), provides free personalized services to active duty service members, veterans and their families and the community. This includes a variety of referral services, job training, financial counseling, health and wellness, legal services, business start-up, and academic advisement. We are available Monday-Friday from 8:00 am to 5:00 pm. We look forward to seeing you. For more information come by or visit <http://www.alamo.edu/spc/gsvotc/>.

International Student Services (MLK Campus)

For more information, contact Sunny Hernandez at 210-486-2605.

- Event:** International Student Services provides many resources for all visa holders.
- Date/Time:** Monday – Thursday 8:00 am – 5:00 pm
Friday 1:00 pm – 5:00 pm
First Saturday of the month 9:00 am – 1:00 pm
- Location:** Welcome Enrollment Center (WEC)
- Summary:** St. Philip's College supports a variety of cultures and languages at our college. For more information visit <http://www.alamo.edu/spc/international/>.

*St. Philip's College Ranked #1
Best Online 2-Year College in Texas for 2017*



Library Resources and Services (MLK Campus)

For more information, contact Rita Castro at 210-486-2337.

Event: December Schedule

Date/Time: Monday - Thursday 7:00 am – 8:00 pm
Dec. 18 and 19 8:00 am – 5:00 pm
Friday 7:00 am – 5:00 pm
Saturday 9:00 am – 3:00 pm



Location: Center for Learning Resources (CLR)

Summary: Students are encouraged to set up an Individual Research Assistance (IRA) appointment with a librarian for help in doing research and obtaining quality information for research projects by submitting a request online from the Library web page, by phoning the library at (210) 486-2330, by email or chat on the library web page **Ask a Librarian** link, or by visiting the library. For more information call the Circulation Desk at 210-486-2555, the Reference Desk at 210-486-2330, or visit us at <http://www.alamo.edu/spc/library/>.

Event: Tiger Research Starter - One-on-One or Group Training Sessions

Date/Time: Monday – Friday 8:00 am – 4:00 pm

Location: Center for Learning Resources (CLR), Library Resources and Services

Summary: Come by the Library for a tour of Tiger Research Starter. Everyone is welcome! On behalf of the Library Staff: Have a Safe and Happy Winter Break! We look forward to seeing you in the Spring.

Military Support Services (Off-Campus Military Sites)

For more information, contact Betsy Hamilton at 210-486-7223.

The St. Philip's College, Military Support Services team is honored to serve our Active Duty Military, National Guard and Reserve students and their dependents. Our offices are located on the military installations listed below and at the Good Samaritan Veterans Outreach and Transition Center. We assist students with academic guidance, admission, ACES navigation, registration, military residency classification (Military Verification Forms) and initial advising. Additionally, we help students with questions and issues related to **Military Tuition Assistance (TA)** and the **Military Spouse Career Advancement Account (MyCAA)** scholarship program.

Military, Veterans and Dependents

SPC now offers a variety of terms, reserved online and on-campus courses specifically for military members, veterans and their dependents. These courses are in addition to the courses traditionally offered on JBSA Ft. Sam Houston, Lackland and Randolph.

- **New Reserved Online courses for Military, Veterans and Dependents** (Look for these classes in the online class schedule marked, "**Reserved Mil/Vet/Dependents**")
- **New Reserved Face to Face high demand biology courses held at SPC main campus** (Look for these classes in the online class schedule marked, "**Reserved Mil/Vet/Dependents**")
- **New 5-week evening courses held on JBSA Lackland and Randolph.** Some courses are offered in a hybrid format, (in class/online combination)
- **8-week evening courses held on Ft. Sam Houston, Lackland and Randolph** (Registration priority is based on DoD MoU). Upon registration in one of these courses, **Civilian** students must submit a [Consent for Release of Personal Information](#) form and are subject to a Military Security Forces background check.

Records and Registration (continued)

For more information, contact Tracy Shelton at 210-486-2292.

Event: Winter Graduation
Date/Time: December 15 7:00 pm – 10:00 pm
Location: Freeman Coliseum
Summary: Come celebrate the achievements of our most recent St. Philip's College graduates! Note that diplomas will be mailed 10-12 weeks after the degree/certificate has been confirmed. For additional information, refer to the SPC E-Catalog Graduation Section or contact Enrollment Management at 210-486-2700.



SPC Health Center (MLK Campus)

For more information, contact Janet Feathers at 210-486-2222.

Event: San Antonio AIDS Foundation and Mobile Preventive Health Measures
Date/Time: December 6 9:00 am – 1:00 pm
Location: MLK Parking lot 12
Summary: The San Antonio AIDS Foundation will provide free preventive health testing in their mobile van. Empower yourself and find out your status.

Strategies of Behavioral Intervention (MLK Campus)

For more information, contact Maria Botello at 210-486-2199.

The Strategies of Behavioral Intervention (SOBI) mission is to promote student, faculty and staff success and campus safety. The SOBI protocol guides our college community to recognize, prevent and respond to incidents.

Student Conduct/Title IX (MLK Campus)

For more information, contact John Martin at 210-486-2746.

All entering freshmen, former and transfer students are now required to complete Part 1 of Haven, Understanding Sexual Assault. Registration holds have been placed on student accounts who still need this training.

Go Tigers!

Student Financial Aid (MLK Campus)

For more information, contact the staff at 210-486-2600.

Stop by our office to learn more about Federal Work Study positions and the application process. There may be an opening for you! For more Financial Aid news (priority dates and deadlines, resources and more) visit:

<http://www.alamo.edu/district/financial-aid/>.



**STUDENT
FINANCIAL AID**

**WELCOME
ENROLLMENT
CENTER
(WEC), 106
(210) 486-2600**

ARE YOU INTERESTED IN WORKING ON CAMPUS?

If you answered **“YES”**, then come by or call the **Student Financial Aid Office** and inquire about our **Work-Study Program**.

Work-Study Benefits

- Save time and money!
- Flexible working hours!
- Earn money to help pay for school!
- Gain valuable job skills/training!

Please visit or call our office for further details.

Student Life (MLK Campus)

For more information, contact Dr. Angela McPherson Williams at 210-486-2090.

Event: Tiger Basketball Game vs. Trinity University
Date/Time: December 4 8:00 pm – 10:00 pm
Location: Trinity University, Bell Athletic Center
Summary: Come to cheer on the Tigers. Men’s game only at 8:00 pm.

Event: Power Up for Finals- Stress Relief Week
Date/Time: December 4 and 5 8:00 am – 5:00 pm
Location: Turbon Student Center (TSC), 1st floor
Summary: Come relieve the stress of Finals Week with helpful tips and snacks to keep you going!

Event: Tiger Basketball Game vs. Southwest Texas Junior College
Date/Time: December 6 6:00 pm – 10:00 pm
Location: Southwest Texas Junior College, La Forge Hall Gym
Summary: Come to cheer on the Lady Tigers and Tigers. Lady Tigers play at 6:00 pm, Tigers at 8:00 pm.

Student Life (continued)

For more information, contact Dr. Angela McPherson Williams at 210-486-2090.

- Event:** Tiger Volleyball Game vs. Trinity University
Date/Time: December 5 7:00 pm – 8:30 pm
Location: Health & Fitness Center (HFC), Gymnasium
Summary: Come to cheer the Volleyball team to victory! Students, faculty, staff and SPC sports fans are invited to attend, enjoy refreshments from the concessions stand, and much more.

Tutoring Services & Service Learning (MLK Campus)

For more information, contact Elizabeth Castillo at 210-486-2473.

Financial Literacy

- Event:** Free Online Financial Coaching
Date/Time: By appointment
Location: www.TG.org/FinancialCoaching
Summary: This free service in partnership with TG is designed to help you make smart financial decisions.

Tutoring Services

- Event:** General tutoring, a great place to study, a computer lab and free Book Loan program!
Date/Time: Monday – Friday 8:00 am – 7:00 pm
Saturday 10:00 am – 3:00 pm
Location: Norris Technical Building (NTB), Room 116
Summary: Tutoring in speech, history, business, accounting (I and II) and Spanish.

Veterans Affairs (MLK Campus)

For more information, contact Veronica Griego at 210-486-2540.

Veterans Affairs Certified Academic Advisors:

- | | | |
|------------------------|--|--------------|
| Tony Gable | lgable@alamo.edu | 210-486-2521 |
| Gloria (Maria) De Luna | mdeluna@alamo.edu | 210-486-2522 |
| Alicia Stolte | astolte2@alamo.edu | 210-486-2539 |



- Event:** VA Work Study Opportunity
Date/Time: Monday, Tuesday, Thursday, Friday 8:00 am – 5:00 pm
Wednesday (Dec. 6 and 13) 8:00 am – 7:00 pm
First Saturday of the month 9:00 am – 1:00 pm
Closed Dec. 20-Jan. 2 ---
Location: Welcome Enrollment Center (WEC), Room 205
Summary: If you receive VA benefits (a monthly stipend), and will be enrolled and certified in at least $\frac{3}{4}$ time enrollment, and are looking for part-time work, please apply for a VA Work Study position. Call 210-486-2111, or visit our website at <http://www.alamo.edu/spc/veterans-affairs/>.

Academic and Career Advising Services (SW Campus)

For more information, contact Gina Jasso at 210-486-7185.

Event: Freshmen Experience

Date: September – December

Time: Monday's only 9:30 am – 12:30 pm

Location: Industrial Technology Center (ITC), Building 1, Room B-172, Conference Room

Summary: Check your student email as you will be receiving periodic email from your assigned Certified Academic Advisor with important information. You can register for Freshman Experience at <http://spcweb.alamo.edu/StudentSuccess/Registration.aspx>.

Event: Academic Advising by Appointment

Date/Time: Monday, Tuesday, Thursday 8:00 am – 5:00 pm

Wednesday (Dec. 6, 13 only) 8:00 am – 7:00 pm

Friday 1:00 pm – 5:00 pm

First Saturday of the month 9:00 am – 1:00 pm

Closed Dec. 20-Jan. 2 ---

Location: Industrial Technology Center (ITC), Building 1, Room B-172

Summary: The SWC Advising hotline is 210-486-7281. Do you need a job for the fall? Visit [Career Services Online](#) and create an account. Career Services Online is an online database developed for students seeking employment. This service is free to all St. Philip's College students. Once registered, you can log in daily to view postings and apply for jobs. For more information contact Career Services at 210-486-2008, or visit Career Services Online Employment Center at: <https://www.myinterfase.com/stphilips/Account/LogOn?ReturnUrl=%2fstphilips%2fstudent%2f>.

The Career Services team asks that students requiring more in-depth career assistance schedule an appointment with their advisor at one of the following locations:

St. Philip's College, 1801 Martin Luther King Dr. (78203), 210-486-2008

Southwest Campus, 800 Quintana Rd. (78211), 210-486-7281



Business Office (SW Campus)

For more information, contact Claudia Hernandez at 210-486-7002.

Office Hours (Fall 2017):

Monday 9:00 am – 1:00 pm Tuesday 9:00 am – 1:00 pm
Wednesday 8:30 am – 3:30 pm Thursday 9:00 am – 1:00 pm



Counseling Services (SW Campus)

For more information, contact Rosalinda Rivas at 210-486-2333.

Event: Personal Counseling – Safe Space

Date/Time: Monday and Wednesday 8:00 am – 5:00 pm

Location: Industrial Technology Center (ITC), Building 1, Room A-135

Summary: Students talk to counselors about many different types of issues, like career concerns, anxiety, academic stress, relationships, stress associated with deportation/family legal status, coping with illness, procrastination, and more. Make an appointment with a Counselor at 210-486-2333 if you want to talk about strategies that can help you manage your stress, school and life activities.

Abuse Doesn't Take a Day Off . . .

Each year the calls to the police about domestic violence increase from Thanksgiving through New Year's Day. If you or a loved one is experiencing abuse, reach out for help.

The National Domestic Violence HOTLINE: www.thehotline.org or call 1-800-799-7233.

St. Philip's College is committed to providing a supportive learning environment and to fostering safe, healthy relationships among our students. Here is some important information about making decisions within your personal relationships. Visit <http://www.alamo.edu/spc/counseling-services/> for more information.

A household that lacks enough **money** to consistently access adequate food can be described as **food insecure**. These families may be experiencing hunger or struggling to avoid it. **Are you experiencing hunger?**

Contact **Counseling Services**, so we can share local resources with you.

Come by or call for an appointment.

(210) 486-2333

MLK: Sutton Learning Ctr., Room 102

SWC: LIFEspace Ctr., Bldg. 1, Room A-135

Disability Services (SW Campus)

For more information, contact Maria Botello at 210-486-2199.

Event: **Schedule your appointment.** To be eligible for disability-related services, students must have a disability as defined by the **Americans with Disabilities Act of 1990 (ADA)** and **Section 504 of the Rehabilitation Act of 1973.**

Date/Time: Tuesdays and Thursdays only 8:00 am – 5:00 pm

Location: Industrial Technology Center (ITC), Building 1, Room A-135

Summary: Disability Services ensures reasonable academic support to qualifying students with disabilities. We follow national best practices to ensure that our students have access to the latest information and technologies. Disability Services is a hub of activities, support, referrals and encouragement for our students with disabilities.

#SeasonOfSelfCare

The holiday season can be a difficult and stressful time for many. That's why it's so important to stop and listen to your own needs, too. Consider adding one activity below to your self-care list.

- Take a new fitness class at the gym (yoga, Zumba, etc.)
- Plan a lunch date with someone you haven't seen in a while
- Pamper yourself with an at-home spa day
- Take a day off from social media and the Internet



Do you think you are the only one who is worried about your housing situation? About 50% of students who live off-campus experience poverty and many of them lack adequate housing. **You are not alone.**

Contact **Counseling Services**, so we can share local resources with you.

Come by or call for an appointment.

(210) 486-2333

MLK: Sutton Learning Ctr., Room 102

SWC: LIFEspace Ctr., Bldg. 1, Room A-135

Library Resources and Services (SW Campus)

For more information, contact Rita Castro at 210-486-2337.

Event: December 2017 Schedule

Location: Industrial Technology Center (ITC), Building 1, C-123 – Library

Date/Time: Monday - Thursday 8:00 am – 7:00 pm

Friday 8:00 am – 5:00 pm

Closed Saturday and Sunday

Closed Dec. 18 - January 2

Summary: Students are encouraged to set up an Individual Research Assistance (IRA) appointment with a librarian for help in doing research and obtaining quality information for research projects by submitting a request online from the Library web page, by phoning the library at (210) 486-2330, by email or chat on the library web page **Ask a Librarian** link, or by visiting the library. For more information call the Circulation Desk at 210-486-2555, the Reference Desk at 210-486-2330, or visit us at <http://www.alamo.edu/spc/library/>.



Event: Tiger Research Starter - One-on-One or Group Training Sessions

Date/Time: Monday – Friday 8:00 am – 4:00 pm

Location: Library, Industrial Technology Center (ITC), Building 1, Room C-123

Summary: Come by the Library for a tour of the Tiger Research Starter. Everyone is welcome! On behalf of the Library Staff: Have a Safe and Happy Winter Break! We look forward to seeing you in the Spring.

SPC Health Center (SW Campus)

For more information, contact Brenda Major at 210-486-7166.

Prescription for an Active Lifestyle: Move More, Sit Less

The American College of Sports Medicine and the American Heart Association recommend that every U. S. adult accumulate 30 minutes of more of moderate-intensity physical activity 5 days per week. Take the stairs instead of the elevator, or park your car away from the building and walk more.

Sleep, Health, Learning and Memory

www.publicschoolreview.com

Benefits of Sleep . . .

- *Promotes physical health, learning and memory (sleep is good for you -- get 7-8 hours of sleep each night).
- *Necessary for learning new information, and for proper memory function.
- *Restores and repairs our bodies.

Low-Quality Sleep and Sleep Deprivation . . .

- *Increases irritability and may lead to severe mood swings.
- *Affects the brain's performance; reduces ability to carry out math calculations, and more.
- *Students cannot learn efficiently or access previously learned information.

Tutoring Services & Service Learning (SW Campus)

For more information, contact Elizabeth Castillo at 210-486-2473.

Tutoring Services

With Brainfuse, students experience online tutoring that is simple, fast and always available. Students connect to live educators from any computer that has Internet access, with no special software installation or equipment required. Students work one-on-one, in real-time with a tutor, communicating using a virtual whiteboard technology. **To access Brainfuse, Canvas Course:** Open your course in Canvas and click on the Brainfuse Online Tutoring Link on the left-hand side.

Event: General tutoring, a great place to study, a computer lab and free Book Loan program!

Date/Time: Tuesday and Thursday 10:00 am – 12:00 pm, and 1:00 pm – 4:00 pm
Wednesday 12:00 pm – 3:15 pm

Location: Industrial Technology Center (ITC), Building 1, Room C-150

Summary: Tutoring in speech, history, business, accounting (I and II) and Spanish.



Deferred Action for Childhood Arrivals (DACA)

For more information, contact Carmen de Luna Jones at 210-485-0280.

To locate resources on immigrant rights to advocate for yourself and protect your community, visit <http://www.alamo.edu/district/daca/>. View an important immigrant's training video, "Know Your Rights & Family Preparedness". The video can also be viewed in Spanish.

What should I do if I believe an enforcement action has taken place that is inconsistent with this guidance?

DHS has explained that there are a number of locations where an individual may lodge a complaint with DHS about a particular immigration enforcement action that may have taken place in violation of these or other policies. You may find information about these locations, and information about how to file a complaint, on the DHS website at <https://www.dhs.gov/>, the CBP website at <https://www.cbp.gov/>, or ICE website at <https://www.ice.gov/>.

You may contact ICE Enforcement and Removal Operations (ERO) through the Detention Reporting and Information Line at (888)351-4024 or through the ERO information email address at ERO.INFO@ice.dhs.gov, also available at <https://www.ice.gov/webform/ero-contact-form>. The Civil Liberties Division of the ICE Office of Diversity and Civil Rights may be contacted at (202) 732-0092 or ICE.Civil.Liberties@ice.dhs.gov.

You may contact the CBP Information Center to file a complaint or compliment via phone at 1-877-227-5511, or submit an email through the website at <https://help.cbp.gov>.

Where should I report discrimination if I believe it is taking place in my school?

Anyone with information about discrimination occurring in schools, including discrimination on the basis of race, color, or national origin (which may include citizenship or immigration status), may file a complaint by contacting the U.S. Department of Education, Office for Civil Rights via www.ed.gov/ocr, ocr@ed.gov, 800-421-3481 or TDD: 800-877-8339 (for language assistance contact 800-USA-LEARN (800-872-5327)) or by contacting the U.S. Department of Justice, Civil Rights Division, Educational Opportunities Section via www.justice.gov/crt/edo, education@usdoj.gov, 877-292-3804, or TTY: 800-514-0383.

ⁱ For more information about these civil rights protections, please see the U.S. Department of Education (ED) and U.S. Department of Justice joint Dear Colleague letter on the ED website: <http://www2.ed.gov/about/offices/list/ocr/letters/colleague-201405.pdf>.

Deferred Action for Childhood Arrivals (continued)

For more information, contact Carmen de Luna Jones at 210-485-0280.

Will enforcement actions ever occur at sensitive locations?

DHS has explained that immigration enforcement actions may occur at sensitive locations in limited circumstances, but should generally be avoided. DHS officers and agents from U.S. Immigration and Customs Enforcement (ICE) or U.S. Customs and Border Protection (CBP) may conduct an enforcement action at a sensitive location only with prior approval from an appropriate supervisory DHS official, or if the enforcement action involves exigent circumstances related to national security, terrorism, or public safety, or where there is imminent risk of destruction of evidence material to an ongoing criminal case.

FACT SHEET FOR FAMILIES AND SCHOOL STAFF: LIMITATIONS ON DHS IMMIGRATION ENFORCEMENT ACTIONS AT SENSITIVE LOCATIONS

All children have a right to a free public education, regardless of their actual or perceived immigration or citizenship status or that of their parents.¹ Education leaders, teachers, students, and families, have asked questions about guidance that was released by the U.S. Department of Homeland Security (DHS) that limits immigration enforcement actions from occurring at schools and other “sensitive locations.” This DHS guidance is at: <https://www.cbp.gov/border-security/sensitive-locations-faqs>. To respond to those questions, the U.S. Department of Education has worked with DHS to prepare this fact sheet, intended to help parents, families, educators, and other school staff understand the DHS guidance.

In general, DHS has explained that immigration enforcement actions may not occur at or in “sensitive locations.”

These locations include:



Schools, such as known and licensed daycares, pre-schools and other early learning programs; primary schools; secondary schools; post-secondary schools up to and including colleges and universities; as well as scholastic or education-related activities or events.



School bus stops that are marked and/or known to the officer, during periods when children are present at the stop.



Medical treatment and health care facilities, such as hospitals, doctors' offices, accredited health clinics, and emergent or urgent care facilities.



Places of worship, such as churches, synagogues, mosques, and temples.



Religious or civil ceremonies or observances, such as funerals and weddings.



During public demonstrations, such as a march, rally, or parade.



The WHIHBCU is now accepting Interns for Spring 2018

Greetings!

The U.S. Department of Education, White House Initiative on Historically Black Colleges and Universities is seeking interns for Spring 2018!

This year-round volunteer Internship Program will provide current HBCU students with an opportunity to learn more about HBCUs and their impact on the economy, higher education policy, federal funding opportunities, communications, and outreach. This internship will be based at the U.S. Department of Education in Washington, D.C. The Initiative and Department will **not** sponsor travel or lodging.

Responsibilities include, but are not limited to:

- Collecting and compiling research and data related to HBCUs;
- Participating in strategic planning meetings, staff meetings and other Department briefings and meetings relevant to the work of the Initiative;
- Compiling meeting minutes;
- Assisting and creating and/or updating presentations, fact sheets, one-pagers and talking points;
- Greeting and escorting visitors to meetings;
- Assisting with planning and implementation needs for upcoming local events and meetings, which can include collecting/researching background materials, creating promotional materials; and
- Contributing to the creative efforts of the Initiative.

In addition, opportunities for developmental growth are welcomed and encouraged, such as informational meetings with senior Department officials and officials from external organizations. Throughout the course of the internship students will have the opportunity to attend and potentially lead in the planning and management of meetings, briefings and other special events at the White House and in other federal agencies

Skills needed:

- Ability to work well independently and as part of a team
- Ability to organize and prioritize work
- Excellent research skills
- Excellent oral, written, and editing communication skills
- Knowledge of Microsoft Office programs (Word, Excel, PowerPoint, Outlook, Access)
- Takes initiative and proactively tackles responsibilities
- Ability to work across networks

Duty Timeframe

- Interns must be available to be in the office **at least three days per week**. Office hours can be negotiated.
- Spring Internship will take place **February-May**

Eligibility

- You must be a U.S. citizen or have a resident visa to apply.
- You also must be enrolled part- or full-time in an accredited HBCU.
- Incomplete application packets will be disqualified from consideration. Proofread your materials before submission.

How to Apply:

Please send a copy of your resume to: oswhi-hbcu@ed.gov with the subject line: **2018 HBCU Spring Internship**. Upon receipt of your resume an application link will be sent to you for your completion.

Complete spring 2018 Internship Applications are due December 5, 2017

if interested please submit resume to the general mailbox so you can receive the application link as soon as possible; the application will require signatures and other materials from your HBCU!

We are not accepting SUMMER 2018 applications at this time.



Scholarship and Membership Information

Join our membership! Every year the American Association of University Women (AAUW), San Antonio branch awards several scholarships to local women pursuing various higher education degrees. The number of scholarships and their value will vary each year depending upon our fundraising and earnings on our invested endowments. Briefly, below, is one type of scholarship we typically give. For more information visit <https://sanantonio-tx.aauw.net/>



» Text Book Scholarships

The San Antonio Branch offers \$500 scholarships to assist women in purchasing required textbooks. Applications will be accepted from both undergraduate and graduate students who are attending a college or university in Bexar County and from high school students with an unconditional letter of acceptance to a college or university in Bexar County for the upcoming summer/fall. The postmark deadline is **February 3, 2018** for applicants to submit their name, address, telephone number, email address, a short essay, no longer than 250 words, on (1) what their goals are and (2) how a textbook scholarship would help achieve their goals, and a transcript demonstrating a grade point average of 3.0 or better (or the equivalent).

Mail application to: Textbook Scholarships, AAUW San Antonio, P.O. Box 460825, San Antonio, Texas 78246.

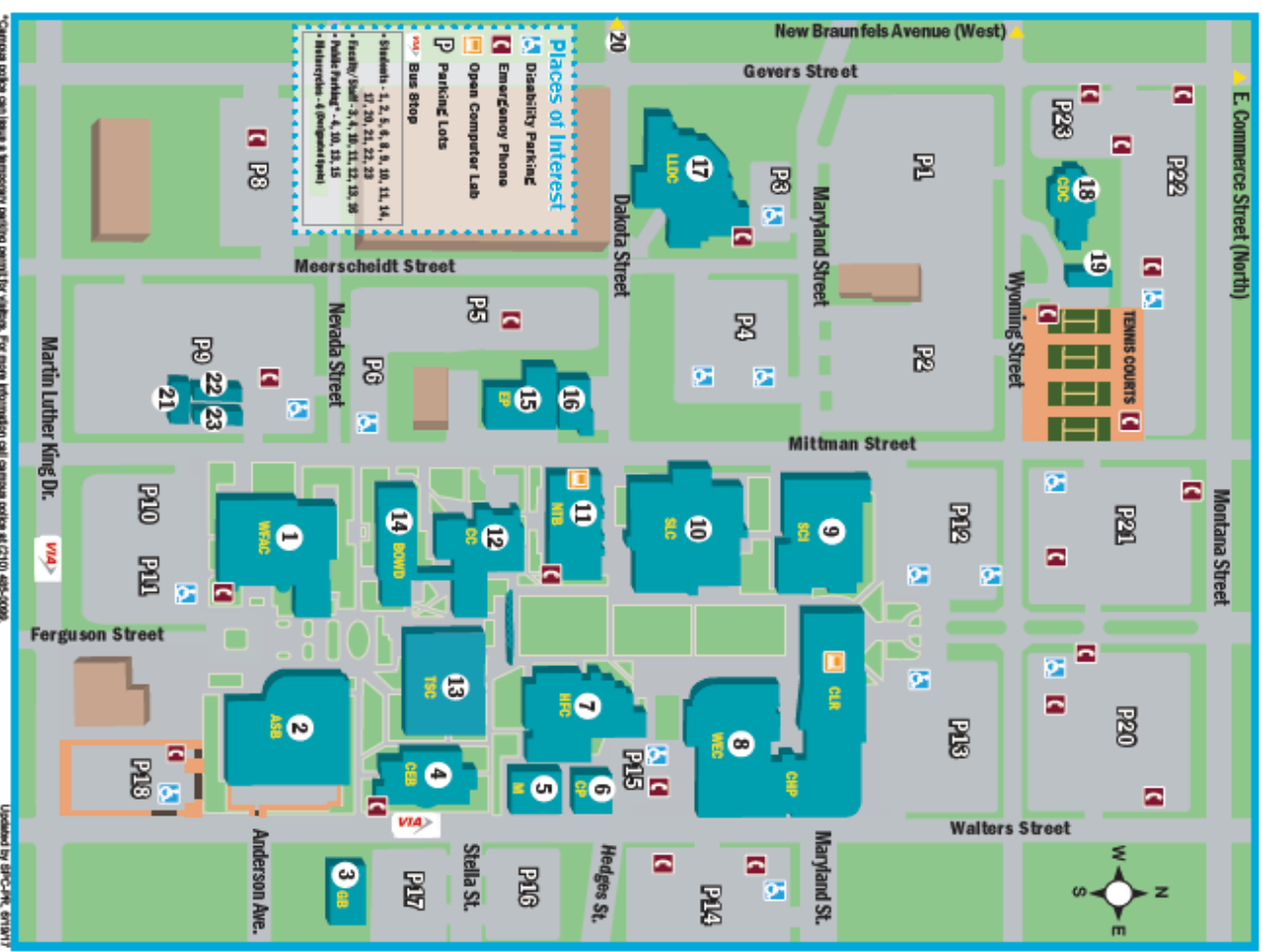
DEADLINE: All submissions must be postmarked by **February 3, 2018**



MLK CAMPUS MAP

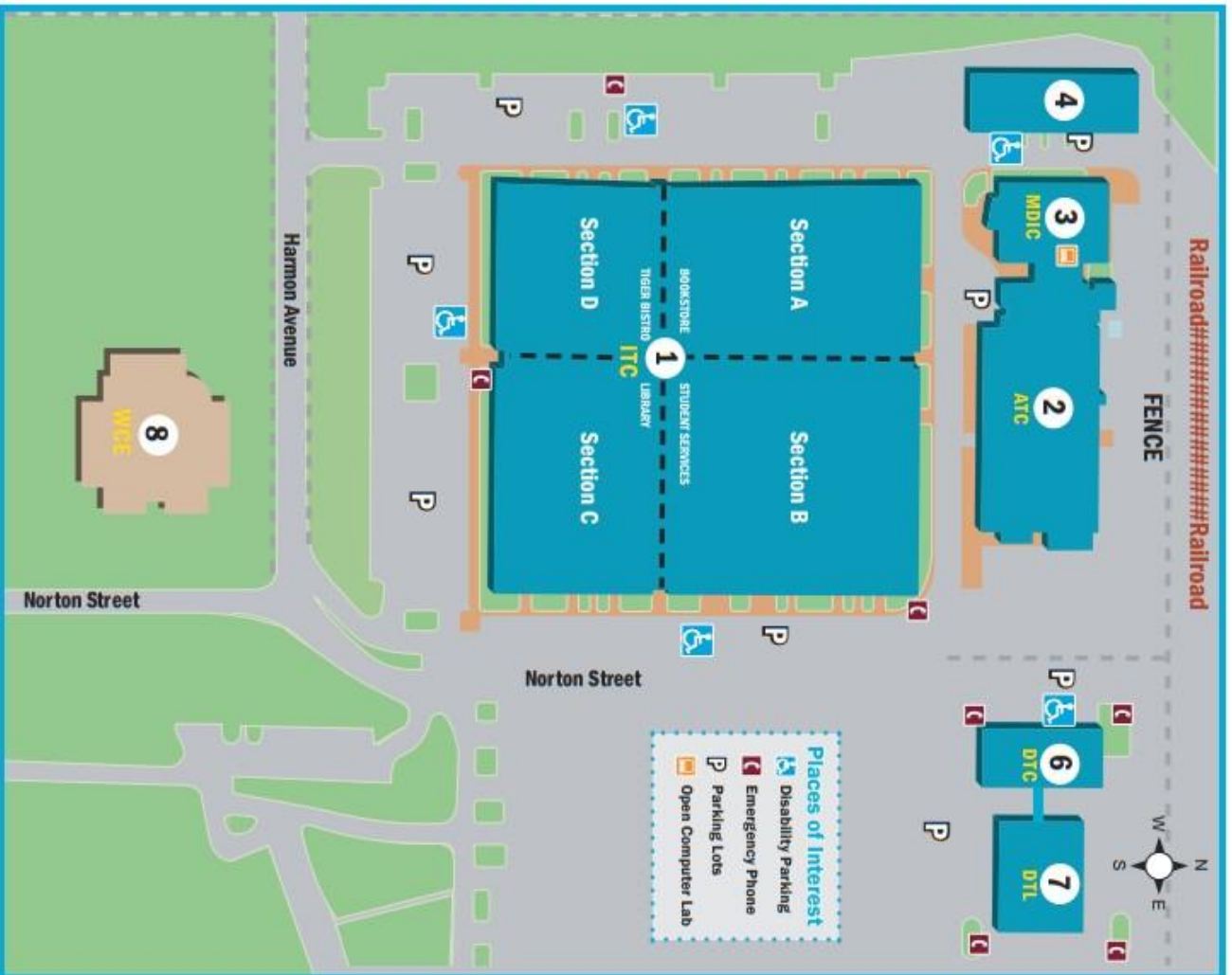
1801 Martin Luther King Drive,
San Antonio, Texas 78203
(210) 486-2000

- 1 Watson Fine Arts Center (WFAC)
Fine Arts, Theatre, Kathryn Morgan Gallery
- 2 Applied Science Building (ASB)
Transportation Services Technology, Cisco Academy, Electronic Systems Tech, Grants, Microsoft Academy, Applied Science and Technology
- 3 Grounds Building (GB)
Continuing Education (CEB)
- 4 Workforce Development and Continuing Education Administration
- 5 Maintenance (M)
- 6 Central Plant (CP)
- 7 Health and Fitness Center (HFC)
- 8 Welcome Center (WEC)
Admissions, Advising, Assessment and Testing, Business Office (Bursar), Counseling, Financial Aid, International Student Services, Records and Registration, Veterans Affairs, Student Recruitment, Student Development
- Center for Health Professions (CHP)
Dr. Frank Bryant, Jr., Human Patient Simulation Center and Nursing
- 9 Laboratories, Health Sciences Education, Nursing Education Center for Learning Resources (CLR)
Archives, Library, Media Services
William C. Davis Science Building (SCI)
Natural Sciences, Mathematics
- 10 Sutton Learning Center (SLC)
Administrative Offices, Institutional Advancement, UPS Store, Planning and Research, Title III, Campus Budget Office, Public Relations, Dual Credit, Visitors' Center, Staff Council, Faculty Senate, College Health Center, Service-Learning Programs, International Student Services, Disability Resource Center, Dean of Student Success, Educational Support Services, Career and Transfer Services, Social & Behavioral Sciences, Veterans Outreach & Transition Center, Financial Literacy, PTK Honors Program, Visitor's Center, Distance Learning, Institutional Innovation Center, Human Resources, College Services, New Program Start-Up, Employee Wellness Center
- 11 Norris Technical Building (NTB)
English/Speech, Information and Communications Technology, Read/Educ./Foreign Lang., Rose R. Thomas Writing Center, Tutoring Lab, Student Life on 3rd Floor
- 12 Campus Center (CC)
Bookstore, Heritage Room, Tiger Café, Tourism, Hospitality & Culinary Arts, US Post Office, Artemisia's
- 13 Turbon Student Center (TSC)
UNDER CONSTRUCTION
- 14 Bowden (BOWD)
Administrative Computer Technology, Accounting, Business Administration, Business Management, Computer Science, Web Developer
- 15 Electrical Plant (EP)
- 16 Campus Police
- 17 Learning and Leadership Development Center (LLDC)
CE-Community Training Center
- 18 Child Development Center (CDC)
Child Care Center
- 19 Tennis Courts
- 20 Good Samaritan Veterans Outreach & Transition Center
Located on 202 Connelly St.
- 21, 22, 23 Portable Buildings



*Campus police can issue a temporary parking permit for visitors. For more information call campus police at (210) 486-0009.
Updated by GIS-CAD, 8/2017

- 1 Industrial Technology Center (ITC), Building 1**
Section A - Air Conditioning Program, Bookstore, Electrical Program, Plumbing Program, Manufacturing Technology Program, Life Space Center
Section B - Auto Collision Repair Program, Business Office (Bursar), Home Building Program, Mailroom, Student Support Services Center (Advising, Financial Aid, Records and Registration)
Section C - Centers of Excellence for Math and Science, Division of Workforce Development and Continuing Education, Learning Resource Center (Library), Phoenix Middle College Program
Section D - Campus Police, Tiger Bistro, Welding Program, Student Activity Center
- 2 Aircraft Technology Center (ATC), Building 2**
Aircraft Classrooms and Lab
- 3 Multi-Disciplinary Instructional Center (MDIC), Building 3**
Alamo Area Aerospace Academy, College Health Center, College Services, IT Open Computer Lab, Information and Communications Technology, Multi-Modal Transportation Technology, Office for Dean of Applied Science and Technology
- 4 Building 4**
- 6 Diesel Technology Center (DTC), Building 6**
Diesel Classrooms
- 7 Diesel Technology Lab (DTL), Building 7**
Diesel Technology Lab
- 8 Workforce Center for Excellence, Building 8**



*Campus police will issue a temporary parking permit for visitors. For more information call the SWC campus police at (210) 486-0099.