

December 8, 2020 | Link: [Board Agenda – December 8, 2020](#)

MEMORANDUM

To: Alamo Colleges District Family

From: Kristi Wyatt, Associate Vice Chancellor of Communications and Engagement

Date: December 8, 2020

Subject: Board Meeting Report

On behalf of Dr. Mike Flores, the following is a summary of proceedings of the Alamo Colleges District Board of Trustees meeting of December 8, 2020.

MEMORIALS

Dr. Robert Ramsay – August 9, 2020
Retired Chancellor - DSO

Dloris Barnes – September 2, 2020
Advisor-Student Success - Northeast Lakeview College

Henry Flores – September 18, 2020
Assistant Professor - San Antonio College

Felix Gonzales – September 22, 2020
Assistant Professor - San Antonio College

Ray E. Cox Jr. – September 22, 2020
Professor - San Antonio College

Rosie Carreon – October 3, 2020
Administrative Assistant - San Antonio College

Linda P. Gonzales – October 3, 2020
Computer Lab Technician - St. Philip's College

Eugene Foster – October 19, 2020
Faculty - San Antonio College

Thomas Richard Norris – November 20, 2020
Information Systems Specialist - Northwest Vista College

INVOCATION

Mallory Plummer, Northwest Vista College

CEREMONIALS/RECOGNITION OF SPECIAL GUESTS

Alamo Colleges District Employee of the Month (November)

Vicky Hart, Northeast Lakeview College

Alamo Colleges District Employee of the Month (December)

Kenneth Ramelli, San Antonio College

Higher Education Canvas Educator of the Year: Suzel Molina, Palo Alto College

Partner of the Month: San Antonio Food Bank

The USAA Foundation comments on \$2M donation – Sheila Marlow Due, Alamo Colleges Foundation

2020 Achievement of Excellence in Procurement Award, National Procurement Institute, Inc.

CITIZENS TO BE HEARD

There were no citizens to be heard.

CHANCELLOR'S REPORT

Presidents' Update on Student Success Initiatives

Four Disciplines of Execution (4DX) Report & Wildly Important Goal (WIG)

Presentation - President's Office Business Council, Northwest Vista College, Dr. Shelah Simmons

Program Highlights: Transfer Academy for Tomorrow's Engineers, Northwest Vista College, Dr. Russell Frohardt

COVID-19 Update, Linda Boyer-Owens

STUDENT SUCCESS – Clint Kingsberry, Chair

Alamo Colleges Online (ACOL) Progress Update - Dr. Luke Dowden

Alamo Collegiate Network (ACN) Meeting Update - Samantha Gallegos and Sara Mann

Student Leadership Report – Rodell Asher

LEGISLATIVE COMMITTEE - Joe Alderete, Jr., Chair

Discussion and Possible Action on Adoption of the 2021 Legislative Agenda – Priscilla Camacho

The Board of Trustees adopted the 2021 Legislative Agenda attached as a working document subject to revision by administration during the course of the 2021 Legislative Session in a manner generally consistent with its priorities

WORKFORCE DEVELOPMENT COMMITTEE, *Dr. Gene Sprague, Chair*

Workforce Development Committee Report – Dr. Gene Sprague

AUDIT, BUDGET AND FINANCE COMMITTEE, *Roberto Zarate, Chair*

Discussion and Possible Action on Acceptance of FY 2020-2021 Budget: Amendment No. 1 – Shayne West

The Alamo Colleges Board of Trustees accepted the FY 2020-21 Budget Amendment No. 1 as presented.

Discussion and Possible Action on Acceptance of FY 2020-2021 Budget: Amendment No. 2 – Shayne West

The Alamo Colleges Board of Trustees accepted the FY 2020-2021 Budget: Amendment No. 2 as presented.

Discussion and Possible Action on 2020 Tax Assessment Roll (Roll Call Vote) – Dr. Diane Snyder

The Board of Trustees approved the 2020 Tax Assessment Roll for the Alamo Colleges District as of October 1, 2020

Discussion and Possible Action to Amend the Video Conferencing Software as a Service Agreement with Zoom Video Communications, Inc. – Dr. Diane Snyder

The Board of Trustees hereby amended the contract with Zoom Video Communications, Inc. providing for the purchase of Video Conferencing Software as a Service for an annual estimated total of \$136,000, as requested by the office of the Vice Chancellor for Planning, Performance, and Information Systems

Discussion and Possible Action for the Purchase of Cyber Security Training Program – Dr. Diane Snyder

The Board of Trustees awarded a contract to Cyberbit, Inc. providing for the purchase of Cyber Security Training Program for a cost of \$340,000 as requested by St. Philip's College.

Discussion and Possible Action for the Purchase of Continuing Education Course Registration Software – Dr. Diane Snyder

The Board of Trustees hereby ratified a contract to Destiny Solutions, Inc. providing for the purchase of Continuing Education Course Registration Software for an annual estimated annual total of \$99,375, as requested by the office of the Interim Vice Chancellor for Economic Workforce and Development.

Annual Financial Highlights for the Fiscal Year Ending August 31, 2020 – Patrick Vrba

2020 Weaver & Tidwell, LLP Audit Results and Required Communication - Patrick Vrba

Discussion and Possible Action on FY2019-2020 Comprehensive Annual Financial Report and Annual Financial Report for Northeast Lakeview College – Diane Snyder
The Board of Trustees approved the drafts of the Comprehensive Annual Financial Report for Alamo Colleges District and the Annual Financial Report for Northeast Lakeview College for the year ended August 31, 2020; and accepts the drafts of the: 1) Independent Auditor’s Report for Alamo Colleges District; 2) Independent Auditor’s Report for Northeast Lakeview College; 3) Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards for Alamo Colleges District; 4) Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards for Northeast Lakeview College; 5) Independent Auditor’s Report on Compliance for Each Major Federal Program and Report on Internal Control over Compliance in Accordance with the Uniform Guidance; 6) Independent Auditor’s Report on Compliance for Each Major State Program and on Internal Control Over Compliance Required UGMS Single Audit Circular; 7) Internal Control Communication for Northeast Lakeview College; 8) Independent Auditor’s Report on Compliance with the Public Funds Investment Act

Discussion and Possible Action to Amend the Health Professions Collaborative Services Agreements with Goodwill Industries of San Antonio and Project Quest – Dr. Diane Snyder

The Board of Trustees approved amendments to the agreements with Goodwill Industries of San Antonio for FYE 2021 for approximately \$275,230 and of Project Quest for approximately \$199,118 providing for the purchase of Health Professions Collaborative Services in support of a Health Professions Opportunity Grant that is funded by the U.S. Department of Health and Human Services Health Professions Opportunity Grant as requested by the office of the Interim Vice Chancellor for Economic Workforce and Development

BUILDING, GROUNDS AND SITES SELECTION, *Joe Jesse Sanchez, Chair*

Discussion and Possible Action on Amending the Construction Manager at Risk Contract with Skanska USA Building, Inc. for the Alamo Colleges District - St. Philip’s College Tourism, Hospitality and Culinary Arts (THCA) Capital Improvement Project to Extend the Construction Time Schedule (CSP 18C-005) – Lacy Hampton
The Board of Trustees approved the amendment of the contract with Skanska USA Building, Inc. for the Alamo Colleges District – St. Philip’s College Hospitality and Culinary Arts (THCA) Capital Improvement Project to extend the construction time schedule to a new substantial completion date of October 7, 2020.

Discussion and Possible Action on Amending the Guaranteed Maximum Price for the Alamo Colleges District - San Antonio College (SAC) Physical Plant, Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with J.T. Vaughn Construction, LLC. (CSP 18C-005) – Lacy Hampton

The Board of Trustees approved an amendment to decrease by \$400,000 to \$2,420,596 the Guaranteed Maximum Price under the contract with Construction Manager-at-Risk J.T. Vaughn Construction, LLC for the construction of the Alamo Colleges District – San Antonio College (SAC) Physical Plant, Capital Improvement Project (CIP), subject to subsequent execution of GMP amendment acceptable to District counsel by Chancellor or delegate.

Discussion and Possible Action on Amending the Guaranteed Maximum Price for the Alamo Colleges District - San Antonio College (SAC) Parking Garage/Added Scope San Pedro Improvements, Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with J.T. Vaughn Construction, LLC. (CSP 18C-005) – Lacy Hampton

The Board of Trustees approved an amendment to decrease by \$425,000 to \$17,598,165 the Guaranteed Maximum Price under the contract with Construction Manager-at-Risk J.T. Vaughn Construction, LLC for the construction of the Alamo Colleges District – San Antonio College (SAC) Parking Garage/Added Scope San Pedro Improvements, Capital Improvement Project (CIP), subject to subsequent execution of GMP amendment acceptable to District counsel by Chancellor or delegate.

Discussion and Possible Action on Amending the Guaranteed Maximum Price for the Alamo Colleges District - San Antonio College (SAC) Fletcher Student Success Administration Building Renovation, Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with J.T. Vaughn Construction, LLC. (CSP 18C-005) – Lacy Hampton

The Board of Trustees approved an amendment to decrease by \$1,350,000 to \$17,202,118 the Guaranteed Maximum Price under the contract with Construction Manager-at-Risk J.T. Vaughn Construction, LLC for the construction of the Alamo Colleges District – San Antonio College (SAC) Fletcher Student Success Administration Building Renovation, Capital Improvement Project (CIP), subject to subsequent execution of GMP amendment acceptable to District counsel by Chancellor or delegate.

Discussion and Possible Action on Guaranteed Maximum Price for Alamo Colleges District - San Antonio College (SAC) Early Child Care and Santikos Micronauts Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with J.T. Vaughn Construction, LLC. (CSP 18C-005) – Lacy Hampton

The Board of Trustees approved the Guaranteed Maximum Price Construction Manager-at-Risk fee negotiated with J.T. Vaughn Construction, LLC in the amount of \$14,371,523 (including contingency) for the construction of the Alamo Colleges District – San Antonio College (SAC) Early Child Care and Santikos Micronauts

Capital Improvement Project (CIP), subject to subsequent execution of GMP amendment acceptable to District counsel by Chancellor or delegate.

Discussion and Possible Action on the Purchase of Construction Services for the Preventative Maintenance of Utilities at Alamo Colleges District - St. Philip's College – Dr. Diane Snyder

The Board of Trustees awarded a contract to Skanska USA Building, Inc. providing for the purchase Construction Services for the Preventative Maintenance of Utilities at Alamo Colleges District - St. Philip's College for a cost of \$3,252,899 as requested by the office of the Vice Chancellor for Finance & Administration.

PERSONNEL

Discussion and Possible Action on Establishment of Internal Revenue Code Section 401(a) Executive Salary Deferral Plan and Approval of Associated Agreements and Documentation

The Board authorized administration to establish an Internal Revenue Code Section 401(a) Executive Salary Deferral Plan for Chancellors, adopts the attached resolution, authorizes, without limitation, the execution of the attached adoption and interlocal agreements with Education Services Center, Region 10 to participate in its 401(a) plan, adopts the attached basic plan document and associated trust agreement, as amended, and adopts and authorizes the execution of any and all appropriate associated agreements and documentation, and all required subsequent updates, each substantially in form presented or referenced, as applicable, all as may be amended to the satisfaction of District counsel, and failing same, authorizes administration to negotiate and documentation with an appropriate substitute provider of such plans.

Discussion and Possible Action on Appointment of Full-Time Faculty

The Board of Trustees approved the appointment of Full Time Faculty submitted by the College Presidents for the 2020-2021 academic year. Further Board action will not be required for these persons to teach in the indicated disciplines

CONSENT AGENDA

The consent agenda was approved by the board

ITEMS DISCUSSED AFTER EXECUTIVE SESSION

The Board approve the resolution of the complaint discussed in executive session on the terms discussed in executive session.

The Board of Trustees authorize Administration to implement its October 20,2020 authorization of an amendment to the Guaranteed Maximum Price of Skanska USA Building, Inc. for the St. Philip's College Health & Wellness Building in the form of a second amendment establishing Guaranteed Maximum Price, subject to terms acceptable to District counsel.

The Board approved establishment of Internal Revenue Code Section 401(a) Executive Salary Deferral Plan and Approval of Associated Agreements and Documentation

The Board approves the appointment of Full-time [faculty](#).

Next Regular Board Meeting Date: Tuesday, January 26, 2021
Via Zoom Webinar