

SAC SCORES: Assessment Day FALL 2019 Strategic Planning Year-End Activities

Entering a Strategic Plan Year-End Finding

1. Access WEAVEonline: <https://app.weaveonline.com/sac> login using established San Antonio College WEAVEonline ID and Password credentials.
2. Ensure the Cycle and Entity Selection display for the current plan cycle:

Cycle and Entity Selection:



3. Navigate to the **Assessment** tab



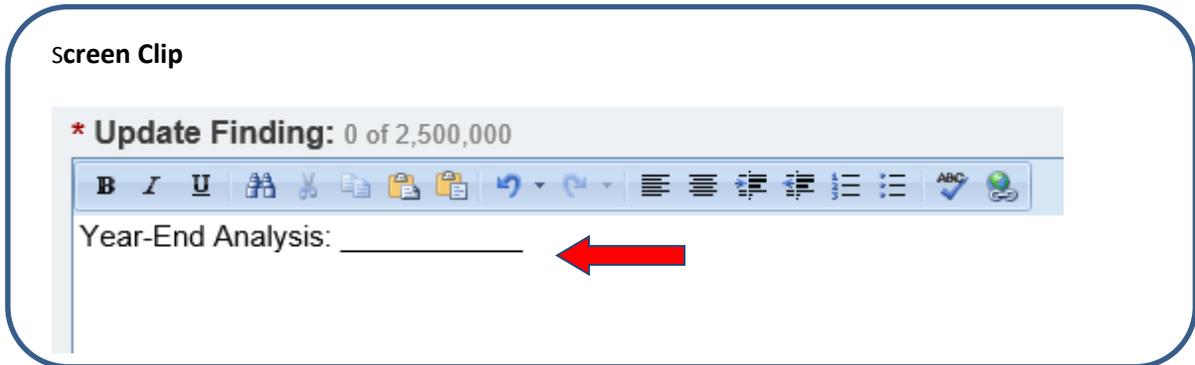
4. Select **Measures & Findings**



5. In the **Assessment Summary** page that displays navigate to the **Measures & Findings** section

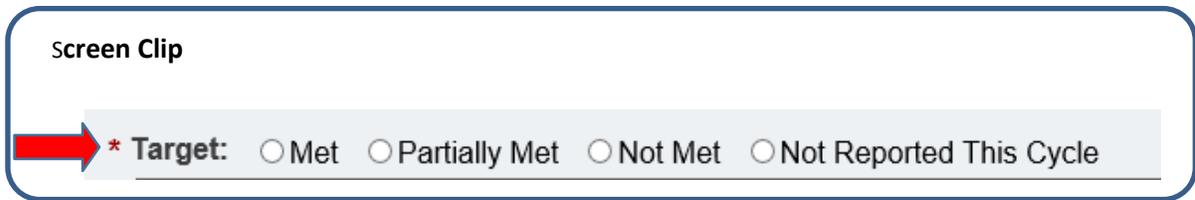


10. Enter a Finding

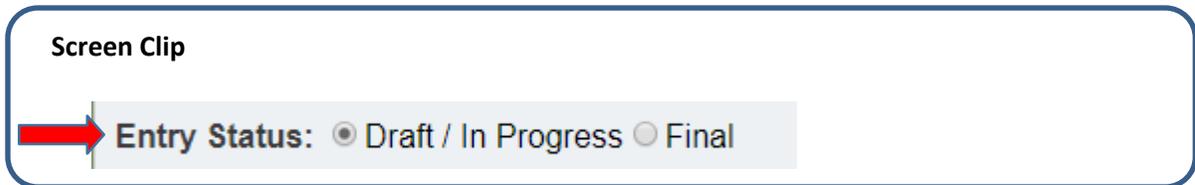


11. Scroll to * Target and select from:

- Met
- Partially Met
- Not Met



12. Proceed to Entry Status and select either: Draft/In Progress - If entry is not complete.
 Final - If entry is complete.



13. To save the entry, click Save

