

ST. PHILIP'S COLLEGE

1800 Martin Luther King Drive, San Antonio, Texas 78203

SACSCOC Substantive Change Prospectus



Substantive Change Prospectus
for approval of a change from clock hours to credit hours

Prepared by St. Philip's College

Submitted to the Southern Association of Colleges and Schools
Commission on Colleges



St. Philip's College
Office of the President

March 7, 2017

Dr. Belle Wheelan, President
Southern Association of Colleges and Schools
Commission on Colleges
1866 Southern Lane
Decatur, GA 30033

Dear Dr. Wheelan,

In keeping with the Southern Association of Colleges and Schools' Principles of Accreditation: Foundations for Quality Enhancement, St. Philip's College is pleased to provide the information requested on August 8, 2016 and relating to a substantive change now anticipated for August 2017. The change relates to Substantive Change Procedure One: The Review of Substantive Changes Requiring Notification and Approval Prior to Implementation.

St. Philip's College requests SACSCOC approval to offer a **Nurse Aide for Health Care Level I Certificate**, a program previously approved as a Continuing Education Program by the Alamo Community College District Board of Trustees. The Nurse Aide for Health Care program will change from clock hours to credit hours, as detailed in the prospectus.

This program gained approval from St. Philip's College Curriculum Committee on March 3rd, 2016 (Appendix C), Alamo College [District] Curriculum Council on May 2nd, 2016 (Appendix D), and the Texas Higher Education Coordinating Board on September 1st, 2016 (Appendix E).

I look forward to working with you and your staff to ensure that St. Philip's College continues to comply with the Commission's guidelines. Please let me know if you have any questions or need any additional information.

Sincerely,

A handwritten signature in black ink that reads "Adena Williams Loston".

Adena Williams Loston, Ph.D.
President

cc: Maria Hinojosa, Ed.D. SACSCOC Accreditation Liaison, St. Philip's College

Cover Sheet for Submission of Substantive Changes Requiring Approval

COMPLETE ONE FORM PER PROSPECTUS OR APPLICATION SUBMITTED.

For questions about this form, contact the Substantive Change Office at 404.679.4501, ext. 4571, or email Dr. Sarah Armstrong at sarmstrong@sacsoc.org

Complete, attach to submission, and send to:
 Dr. Belle Wheelan, President
 Southern Association of Colleges and Schools
 Commission on Colleges
 1866 Southern Lane
 Decatur, GA 30033

OFFICIAL NAME OF INSTITUTION

MAIN CAMPUS CITY + STATE (OR NON-U.S. COUNTRY)

SUBMISSION DATE
(MM/DD/YYYY)

INTENDED STARTING
DATE (MM/YYYY)

Type of change (check the appropriate boxes)

New program at the current degree level that is a significant departure from current programs

FULL NAME OF PROPOSED PROGRAM (E.G., CERTIFICATE IN CYBER SECURITY, BACHELOR OF SCIENCE IN CIVIL ENGINEERING)

New off-campus instructional site where 50% or more of a program's credits are offered

SITE NAME

CITY

STATE

STREET ADDRESS

ZIP

COUNTRY

Will the site be a **branch campus?** (see Substantive Change Policy, p. 16, for definition) Yes No

Distance delivery: approval of the institution to offer 50% or more of programs electronically for the first time

Competency-based educational program in which 50% or more of the credit is offered by direct assessment (see "Direct Assessment Competency-based Educational Programs" policy)

Closing a program, instructional site, or institution

Type of closure:

Program closure

Site closure

Institution closure

Degree Level Change (see Substantive Change Policy, p. 15, for definitions; for changes from Level III to IV and from Level V to VI, an Application is not required; contact Commission staff for guidance)

FROM LEVEL

TO LEVEL

TO OFFER (E.G., BACHELOR OF SCIENCE IN COMPUTER SCIENCE)

Merger / consolidation, program acquisition, or site acquisition

NAMES AND ACCREDITORS OF ALL INSTITUTIONS

DESCRIPTION

Change of governance, ownership, control, or legal status

NAMES AND ACCREDITORS OF ALL INSTITUTIONS

DESCRIPTION

Other (PLEASE DESCRIBE)

OFFICE USE ONLY

On sanction | date imposed: _____
 Sanction recently removed for CR 2.11.1
 or CS 3.10.1 | date removed: _____

Institutional ID



ALAMO
COLLEGES
DISTRICT

St. Philip's College

Substantive Change Prospectus:
Implementation New Certificate Program:
Nurse Aide for Health Care
Level 1 Certificate

Prepared by St. Philip's College

Submitted to Southern Association of Colleges and Schools
Commission on Colleges

March 7, 2017

Contact for questions regarding the prospectus

Dr. Maria Hinojosa
 Director of Institutional Planning, Research and Effectiveness
 (210) 486-2897
 chinojosa32@alamo.edu

List Degrees the institution is authorized to grant:

St. Philip’s College is authorized to grant the Associate of Arts degree.

St. Philip’s College is authorized to grant the Associate of Arts in Teaching degree.

St. Philip’s College is authorized to grant the Associate of Science degree.

St. Philip’s College is authorized to grant the Associate of Applied Science degree in the following areas:

Accounting Technology	Electrical Trades
Administrative Office Technology	Electronics Technology, Instrumentation
Advanced Manufacturing Technology	General Motors Automotive Service Educational Program
Air Conditioning and Heating	Health Information Technology - Health Management with Allied Health Technical Specialties
Aircraft Technician Airframe	Health Information Technology
Aircraft Technician Powerplant	Hospitality Management
Automotive Technology - Option II Ford	Hotel Management
Automotive Technology	Information Assurance and Cybersecurity
Baking and Pastry Arts	Invasive Cardiovascular Technology
Biomedical Equipment Technology	Manufacturing Operations Technician
Business Management and Technology	Medical Laboratory Technician
CNC Manufacturing Technician	Network Administrator
Collision/Refinishing Technician	Nursing: Career Mobility – LVN to RN/Military to RN
Computer Maintenance Technology with Network Cisco Specialization	Occupational Therapy Assistant
Computer Maintenance Technology	Physical Therapist Assistant
Construction Business Management	Power Generation and Alternative Energy
Construction Technology	Radiography Technologist
Culinary Arts	Refrigeration Technology
Diagnostic Medical Sonography	Respiratory Care Technology
Diesel Construction Equipment Technician	Restaurant Management
Diesel/Light to Heavy Truck Technology	Surgical Technology
Early Childhood and Family Studies	Vision Care Technology
Early Childhood and Family Studies – Specialization in Accreditation Leadership	Web and Mobile Developer
Early Childhood and Family Studies Specialization in Language and Literacy Preschool	Welder/Welding Technologist

St. Philip's College is authorized to grant Level 1 Certificates in the following areas:

Administrative Office Assistant Technology	GM ASEP Level 1
Air Conditioning and Heating	Hospitality Management Fundamentals
Aircraft Structures Mechanic	Hotel Limited Service Property Management
Aircraft Turbine Mechanic	Inert Gas GTAW/GMAW Welder
Automotive Heating and Air Conditioning Specialist	Information Assurance and Cybersecurity
Automotive Performance Specialist	Machinist/Machine Technologist
Automotive Technology	Manufacturing Operations Maintenance Mechanic
Baking Principles	Manufacturing Skills Trade Helper
Brake and Front End Specialist	MCSE: Server Infrastructure
Catering Management	Microsoft Office Specialist (MOS)
Cisco Systems Networking	Nurse Aide for Health Care
CNC Operator	Payroll Clerk
Collision Technology	Plumber's Helper
Computer Maintenance with Cisco Specialization	Plumbing Trades
Construction Technology	Power Generation and Alternative Energy
Culinary Studies	Production Tool Operator/Maintenance Assistant
Diesel Heavy Equipment	Refinishing Technology
Diesel/Light to Heavy Duty Truck Technology Brake and Front End Specialist	Refrigeration
Diesel/Light to Heavy Truck Technology	Restaurant Supervision
Early Childhood Studies	Structural/Pipe Layout
Electrical Trades	Transmission Specialist
Entrepreneurship	Web and Mobile Developer
Ford Maintenance and Light-Duty Repair	

St. Philip's College is authorized to grant Level 2 Certificates in the following programs/majors:

- Aircraft Mechanic Airframe Certificate
- Aircraft Mechanic Power plant Certificate
- Histologic Technician Certificate
- Vocational Nursing Certificate

St. Philip's College is authorized to grant Occupational Skills Achievement Awards in the following programs/majors:

*Occupational Skills Achievements (OSA)

Aircraft Technology (OSA)	Customer Service Specialist (OSA)
Adobe Desktop Publishing (OSA)	Cyber First Responders (OSA)
Air Conditioning Systems - Installation (OSA)	Diesel/Light to Heavy Truck Technology Mechanic Helper I (OSA)
Air Conditioning Systems - Service (OSA)	Diesel/Light to Heavy Truck Technology Mechanic Helper II (OSA)
Android Application Developer (OSA)	Electronics Assistant (OSA)
Beginning Accounting Technician (OSA)	Human Patient Simulators (OSA)
Business Communications Specialist (OSA)	Microsoft Certified Technology Specialist Microsoft Exchange Server (OSA)
Certified Database Specialist (OSA)*	Power Generation and Alternative Energy (OSA)

Certified Legal Receptionist (OSA)	Project Management (OSA)
Certified Medical Receptionist (OSA)	Project Team Leader (OSA)
Cloud Computing (OSA)	Retail Management (OSA)
Community Leadership (OSA)	Social Media Specialist (OSA)
CompTIA A+ and Network+ Certification Preparation (OSA)	Web Designer Apprentice I (OSA)
CompTIA Linux+ Certification Preparation (OSA)	Web Designer Apprentice II (OSA)
CompTIA Security + Certification Preparation (OSA)	

Enhanced Skills Certificate

- Automotive Specialized Tuning and Enhancement Program, Enhanced Skills Certificate
- Computed Tomography Enhanced Skills Certificate
- Healthcare Technology Management Enhanced Skills Certificate
- Magnetic Resonance Imaging Enhanced Skills Certificate

List certificate, diploma, and degree programs which are related to the proposed programs:

- Certified Nurse Aide for Health Care (Continuing Education program)
- Vocational Nursing (Level 2 Certificate)
- Associate of Applied Science in Nursing
- Associate of Applied Science in Nursing: Career Mobility - LVN to RN/Military to RN

The proposed Nurse Aide for Health Care program will serve a dual purpose. Upon completion of the Level 1 certificate students will be eligible to take the National Nurse Aide Assessment Program Examination. As students successfully complete Nurse Aide for Health Care program coursework, credit will be obtained simultaneously for the Vocational Nursing Program at St. Philip’s College. This program will assist students with the transition from Nurse Aide for Health Care program to the Vocational Nursing program. In addition, this educational program will allow students to advance their nursing career. The Vocational Nursing program allows students the opportunity to transition from the Licensed Vocational Nursing (LVN) to Registered Nursing (RN) career mobility program. The LVN to RN career mobility program falls under the Associate of Applied Science in Nursing degree.

List institutional strengths that facilitate the offering of the proposed program (s):

St. Philip’s College has a history of meeting the diverse educational and industry needs of the San Antonio Community.

1. Over 100 years of experience offering quality educational opportunities
2. Diversity –Dual Federal designations as a Historically Black College or University (HBCU) and a Hispanic Serving Institution (HSI)
3. Outcomes for educational programs are identified, assessed and used to provide evidence of improvement
4. Cyclical and systemic Planning, Budgeting and Assessment (PBA) Cycle
5. Annual Strategic Planning and Unit Planning Process
6. Strong and substantive Faculty Development programs
7. Information Technology Support
8. Nurturing and supportive environment for students
9. St. Philip’s College is a state of Texas recognized site for certified nursing aide examination.

List of existing approved off-campus sites and their addresses

LOCATION	COURSES AND PROGRAMS
St. Philip's College - Southwest Campus (SWC) 800 Quintana Road San Antonio, Texas (Bexar County) 78211	General Academic and Vocational Courses
Central Texas Technology Center (CTTC) 2189 FM 758 New Braunfels, Texas (Comal County) 78130	General Academic and Vocational Courses
Workforce Center of Excellence – Alamo Academies 800 Quintana Road, Building 8 San Antonio, Texas (Bexar County) 78211	Vocational Courses
Memorial Early College High School 1419 N. Business IH 35 New Braunfels, Texas (Comal County) 78130	General Academic Courses
Brackenridge Early College High School 4900 Eagleland Drive San Antonio, TX, 78210	Associate of Arts

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- Appendix A. Letter from SACSCOC requesting program information/Original SPC Notification Letter
- Appendix B. Degree Plan with Exhibits 1 and 2
- Appendix C. SPC Curriculum Committee Approved Minutes
- Appendix D. Alamo Colleges [District] Curriculum Council Change Request Approval
- Appendix E. THECB Workforce Education Inventory Access and Update
- Appendix F. Faculty Roster
- Appendix G. Library Resources Listing- Nursing Education
- Appendix H. Return on Investment: Nurse Aide for Health Care
- Appendix I. SPC Institutional Student Learning Outcomes

ABSTRACT

St. Philip's College Division of Health Sciences Department of Nursing respectfully requests approval to convert the Continuing Education Certified Nursing Aide clock hour program to an academic, educational credit program. The planned implementation of this change is the Fall 2017 semester. The Level 1 certificate will be completed in a 12 or 16-week semester. The enrollment for the first cohort (ongoing) will be approximately 20 students.

The didactic courses in this program will be held at St. Philip's College Martin Luther King (MLK) campus, located at 1801 Martin Luther King Drive, San Antonio, Texas, 78203. The laboratory skills will also occur at St. Philip's College MLK campus, in the Dr. Frank Bryant Jr. Patient Simulation Center. The external clinical portions of the academic, educational program will be held at health care facilities to meet the learning objectives for the clinical assignment. The curriculum is designed with a total of 16 credit hours (See Appendix B).

The proposed Nurse Aide for Health Care program will serve a dual purpose: (1) offering students career preparation skills and knowledge, and (2) allowing students to earn credits that can be applied to additional educational/career readiness programs. Upon completion of the Level 1 certificate students will be eligible to take the National Nurse Aide Assessment Program Examination and demonstrate workforce preparedness. Additionally, as students successfully complete Nurse Aide for Health Care program coursework, credit may be earned simultaneously for the Vocational Nursing Program to facilitate advancement from Nurse Aide for Health Care program to the Vocational Nursing program and provide students a more comprehensive pathway toward educational progression and career preparation. In this regard, the Nurse Aide for Health Care program targets Health Care students who wish to enter the workforce while continuing their education.

Instructional delivery methods will include didactic, laboratory skills, and external clinical experiences. Other methods of instruction will be incorporated in conjunction with the external clinical settings.

St. Philip's College is already a state of Texas approved examination site for the certified nursing aide examination that offers qualified faculty who receive annual professional development opportunities. The College provides comprehensive instruction in a state-of-the art health professions facility that includes simulation activities for hands-on training.

Background Information

St. Philip's College is the only community college in the nation that is federally designated as a Historically Black College (HBC) and a Hispanic-Serving Institution (HSI). St. Philip's College was founded in 1898 by the Episcopal Church as a sewing school for young black girls in the San Antonio area. From these humble beginnings, through extreme financial challenges during the depression, desegregation and the civil rights movement in the 1950s and 1960s, massive expansions in the 1970s, and into the present, St. Philip's College has become a pillar in the community and often is referred to as "a point of pride in the community." Over the last 119 years and with the shift from parochial school to public institution, St. Philip's College has developed a culture that respects diversity, provides a nurturing and supportive environment for students, and guides students toward academic excellence as well as development of marketable job skills.

DETERMINATION OF NEED/RELATIONSHIP TO SPC MISSION

The Nurse Aide for Health Care program previously offered through the Continuing Education Department will be offered in the Nursing Education Department as a credit program. Offering the Nurse

Aide for Health Care program at St. Philip’s College will allow students to earn credits which can transfer into the Vocational Nursing program. St. Philip’s College currently offers a Vocational Nursing program which will prepare students for the National Council Licensure Examination-Licensed Vocational Nurse (NCLEX-LVN). With the complete licensure of a Vocational Nurse, there is an opportunity to transition into the Career Mobility-LVN to RN program. Creating a pathway of educational attainment will allow the students to transition from one program while gaining credit for the next educational step.

St. Philip’s College Mission Statement reads:

St. Philip's College, founded in 1898, is a comprehensive public community college whose mission is to empower our diverse student population through personal educational growth, ethical decision-making, career readiness, and community leadership. As a Historically Black College (HBC) and Hispanic Serving Institution (HSI), St. Philip's College is a vital facet of the community, responding to the needs of a population rich in ethnic, cultural, and socio-economic diversity. St. Philip's College creates an environment fostering excellence in academic and technical achievement while expanding its commitment to opportunity and access.

Key educational programs, offerings, and services at St. Philip’s College include a Vocational Nursing Program, Associate Degree programs, credit courses, and student support services. These educational programs, offerings, and services are vital for the institution to realize its vision and achieve its mission. Helping students gain individual economic independence, as well as supporting the community’s workforce demands are at the heart of St. Philip’s College culture. St. Philip’s College also offers the License Vocational Nurse (LVN) to Registered Nurse (RN) Associated Degree Program. The importance of the Vocational Nursing program and the LVN to RN Associate Degree program in meeting the St. Philip’s College mission is substantial. Earning the Vocational Nursing certificate and continuing on to the LVN to RN Associate Degree Program allows students an affordable pathway to a nursing career.

St. Philip’s College core competencies of quality instruction, student engagement, and community engagement are steeped within the mission. Quality instruction is imperative for St. Philip’s College to effectively respond to the needs of business and industry. Business stakeholders and constituencies depend on St. Philip’s College to provide a reliable workforce who are skillfully trained and intellectually ready to perform effectively on the job. Four-year colleges also depend on St. Philip’s College to adequately prepare students for transfer to their institutions academically ready to achieve success. The St. Philip’s College external community depends on St. Philip’s College to prepare residents for the workforce and academic opportunity, while empowering students through personal educational growth, ethical decision-making, career readiness, and community leadership.

Key St. Philip’s College Goals and Strategic Objectives

#	Goal	Strategic Objective
1	Student Success	Provide academic and student support and align labor market-based pathways to achieve student completion
2	Leadership	Provide opportunities for St. Philip’s College students and employees to develop as leaders
3	Performance Excellence	Continuously improve our employee, financial, technological, physical and other capacities to enhance efficiency and effectiveness
4	Reaffirmation	Successful submission of the decennial SACSCOC Response Reports and QEP Proposal

PROGRAM PLANNING/APPROVAL

The steps of the program approval process have occurred in the following manner:

- St. Philip's College Curriculum Committee approved the program March 3, 2016 (Appendix C)
- Alamo College [District] Curriculum Council, approved on May 2, 2016 (Appendix D)
- Texas Higher Education Coordinating Board (THECB) approved to begin September 1, 2016 (Appendix E)

DESCRIPTION OF THE SUBSTANTIVE CHANGE

The Nurse Aide for Health Care program prepares individuals to perform routine nursing-related services to patients in hospitals or long-term care facilities, under the training and supervision of a registered nurse or licensed practical nurse. (National Center for Education Statistics, <http://nces.ed.gov/ipeds/cipcode/cipdetail.aspx?y=55&cip=51.3801>)

CONVERTING NURSE AIDE FOR HEALTH CARE FROM CONTINUING EDUCATION TO ACADEMIC CREDIT

Conversion of the Nurse Aide for Health Care program began with a review of the statutes and laws found in Texas Administrative Code, Title 40, part 1, and chapter 94: Nurse Aides and the Department of Aging and Disability Services regulations for minimum contact hours and program requirements. The committee reviewed the information found in Title 19 of the Texas Administrative Code, rules adopted by the Texas Higher Education Coordinating Board, the "Guidelines for Instructional Programs in Workforce Development" (GIPWE), the "Workforce Education Course Manual" (WECM), and the "Lower-Division Academic Course Guide Manual" (ACGM) to ensure compliance with guidelines established for new program creation.

Continuing education course contact hours were cross-referenced with state minimum contact hours for certification. That data was then assessed using the Workforce Education Course Manual to determine the most accurate and appropriate credit hour(s) for mastery of minimum learning outcomes. Certification requirements and credit hours listed in Workforce Education Course Manual were then enumerated to ensure preliminary program coursework met Level 1 Certificate Guidelines that 15-42 Semester Credit Hours may be completed within one calendar year. The preliminary set matched those characteristics.

Subsequently, credit hours were researched in Lower-Division Academic Course Guide Manual, but there were no matches for established courses and guidelines for Certified Nursing Aide as academic courses. Since there were no established courses in Lower-Division Academic Course Guide Manual and no previously developed Lecture-Lab Credit/Contact Hour Combinations listed in Workforce Education Course Manual and Protocol Manual, the St. Philip's College Curriculum Committee reviewed the **Guidelines for Instructional Programs in Workforce Development** for new academic program Lecture – Lab Credit/Contact Hour Combinations (see Appendix B, Exhibits 1 and 2). Using the Semester Credit Hours and Preferred/Allowable Contact Hour Range per Semester, the committee determined the Semester Contact Hours, Lecture-Lab Combination, and Contact Hours per semester to meet the certification requirements and guidelines for new programs under the Texas Higher Education Coordinating Board.

Program Goals/Objectives and Student Learning Outcomes

Curriculum: In order to meet the program goals, the requirements of the nurse aide training and competency evaluation programs (NATCEP) must teach the Department of Aging and Disability Services (DADS)-established curriculum, including:

1. The student will complete at least 16 introductory hours of training in the following areas before direct client contact:
 - a. communication and interpersonal skills;
 - b. infection control;
 - c. safety and emergency procedures, including the Heimlich maneuver
 - d. promoting residents' independence; and
 - e. Respecting residents' rights.
2. The student will demonstrate personal care skills.
3. The student will demonstrate basic nursing skills.
4. The student will identify mental health and social service needs.
5. The student will describe care of cognitively impaired residents.
6. The student will provide basic restorative services.
7. The student will discuss Residents' rights

<https://hhs.texas.gov/doing-business-hhs/licensing-credentialing-regulation/nurse-aide-training-competency-evaluation-program-natcep>

The Nurse Aide for Health Care curriculum includes theory, lab, and external clinical experiences (Appendix B). Completion of this 12 or 16-week program will allow students to earn 16 credit hours. The curriculum's lecture/lab and external credits hours meet the preferred combinations of the Guidelines for Instructional Programs in Workforce Development" (GIPWE, page 33)

The student learning outcomes will be measured through examination, quizzes and skills observation during the theory courses, hands on skills and clinical experiences. In addition, using the Quality Enhancement Plan established by St. Philip's College will assess the critical thinking of the students learning. The completion rate of students and the successful passing of the certification will be used as a measuring guide of the student learning outcomes of the program. The overall program Nurse Aide for Health Care will be assessed through conducting the Institutional Unit Review.

Administrative Oversight

The assigned faculty members will oversee the teaching of the students. The faculty members will report directly to the program director. The program director is responsible to manage the admission of students, curriculum changes, and to direct the faculty and students. The program director reports to the Dean of Health Sciences.

FACULTY QUALIFICATIONS

This program will require a program director and faculty for the theory and clinical experiences. According to the Texas Health and Human Services, the following requirements are necessary.

(a) Program director. The training of nurse aides must be performed by or under the general supervision of a Department of Human Services (DHS)-approved program director. Each approved Nurse Aide Training and Competency Evaluation Program (NATCEP) must have an approved program director at the time of initial application and during the time training occurs.

(1) The program director must:

(A) be licensed as a Registered Nurse in the state of Texas;

(B) have a minimum of two years of nursing experience, at least one year of which must be in the provision of long term care services in a facility; and

- (C) Have completed a course in teaching adults or has experience in teaching adults or supervising nurse aides.
- (2) In a facility-based program, the director of nursing (DON) for the facility may be approved as the program director but is prohibited from performing the actual training.
- (3) A program director may supervise more than one NATCEP.
- (4) The program director's responsibilities include, but are not limited to:
 - (A) Directing the NATCEP in compliance with the Act and this chapter;
 - (B) Teaching the NATCEP or supervising the program instructor and supplemental trainers;
 - (C) Ensuring that NATCEP records are maintained;
 - (D) Determining if trainees have passed the training portion of the NATCEP;
 - (E) Signing an application for examination for each trainee who has passed the training portion of the NATCEP and has completed DHS's application; and
 - (F) Signing a certificate of completion or a letter on letterhead stationery, at the request of an eligible trainee, stating that the trainee has passed the training portion of the NATCEP under the circumstance in which a trainee does not take the competency evaluation with the same NATCEP. The certificate or letter must include the date of training completion, the total training hours completed, and the official NATCEP name and number on file with DHS.
- (5) A NATCEP must submit a change application for approval for a change of program director.
 - (b) Program instructor. The actual training of nurse aides must be conducted by a DHS-approved instructor who may be the approved program director, pursuant to meeting the requirements in subsection (a) (1) - (5) of this section. Each approved NATCEP must have at least one qualified program instructor at the time of initial application and during the time training occurs.
- (1) The program instructor must:
 - (A) Be a licensed nurse in the state of Texas;
 - (B) Have a minimum of one year of nursing experience in a facility;
 - (C) Have completed a course in teaching adults or have experience in teaching adults or supervising nurse aides; and
 - (D) Work under the general direction of the program director or be the approved program director who meets the requirements in subsection (a) (1) - (5) of this section.
- (2) The program instructor is responsible for conducting the classroom and clinical training under the general direction of the approved program director or be the approved program director conducting the classroom and clinical training, who meets the requirements in subsection (a) (1) -(5) of this section.
- (3) A NATCEP or applicant for a NATCEP must certify on the NATCEP application that all program instructors will meet the requirements in paragraph (1) (A)-(D) of this subsection.
- (4) A NATCEP must submit a change of application for approval for a change of program instructor.

Texas Health and Human Services, TSNART, Chapter 94, Standards for Nurse's Aide Registry and Training.

<https://hhs.texas.gov/laws-regulations/handbooks/texas-standards-nurse-aide-registry-training-handbook/tsnart-chapter-94-standards-nurses-aide-registry-training>

Faculty members have been approved and meet the requirements. Please see (Appendix F) for the SACSCOC faculty roster.

LIBRARY AND LEARNING RESOURCES

Note: St. Philip's College has two libraries – one on the main Martin Luther King Campus and another at the Southwest Campus. Except where otherwise noted, this report on library resources refers to the library located at the Martin Luther King Campus where the SPC Center for Health Professions resides.

Nurse Aide for Health Care students will have access to a substantial collection of books, periodicals, and electronic databases within the St. Philip's College Library. The SPC Library includes resources in multiple formats including print, microform, audio-visual, and electronic.

Other resources complement the Learning Resource Center's holdings. For example, the students, faculty and staff of St. Philip's College can borrow and request materials from other libraries within the Alamo Colleges District. Also, through TexShare, St. Philip's College has access to a multitude of additional resources to locate information. TexShare is a voluntary statewide consortium of libraries in not-for-profit higher education institutions and public libraries that promotes access to library and information resources for Texas citizens and is administered by the Texas State Library. St. Philip's College students, faculty, and staff have access to TexShare electronic databases and can borrow materials from other TexShare libraries across the state through a reciprocal borrowing program.

Resources for information available to St. Philip's College students, faculty, and staff include:

- The holdings of the St. Philip's College Library
- The holdings of other Alamo Colleges District libraries (San Antonio College, Palo Alto College, Northeast Lakeview College, and Northwest Vista College).
- Electronic books and reference materials available through EBSCO (formerly NetLibrary),
- Electronic Book Library (EBL), CREDO Reference, and Gale Virtual Reference Library.
- Electronic databases (with access to articles, streaming videos, research materials, and test prep resources) pertinent to the health sciences and medicine including those provided through the TexShare consortium:
 - Academic One File
 - Academic Search Complete
 - AHFS Consumer Medication Information
 - CINAHL Plus with Full Text (Cumulative Index to Nursing and Allied Health Literature)
 - CREDO Reference
 - Gale Virtual Reference Library
 - Health Reference Center Academic
 - Health Source: Consumer Edition
 - Health Source Nursing/Academic
 - MEDLINE with MeSH
 - Natural & Alternative Treatments
 - Nursing and Allied Health Collection
 - ProQuest Nursing and Allied Health Source
 - Physical Therapy and Sports Medicine Collection
 - Psychology and Behavioral Sciences Collection
 - Science Direct
 - Web of Knowledge
- Streaming video collections pertinent to the health sciences and medicine:
 - Films on Demand (Films Media Group) Health & Medicine Video Collection – over 2,400 titles available

- MEDCOM Video Training Program Collection (through ProQuest Nursing & Allied Health Source) – over 170 titles available

All electronic materials pertinent to nursing, medicine, and health are accessible to current St. Philip’s College students, faculty, staff, and administrators both on and off campus, 24 hours a day, seven days a week. Computer access is also available at the Library. Forty-nine computers are available to students in the Reference Services area with access to the Internet, Microsoft Office Suite products, electronic databases, and automated printing capabilities. The library also offers iPad checkouts for in-library use. iPads are preloaded with various productivity, reference, multimedia and medical apps, and students can submit requests for additional apps to be added.

The Library’s website (<http://www.alamo.edu/spc/library>) provides links to the Library’s online catalog, electronic databases, e-book collections, and other resources, all of which are accessible to current students, faculty, staff, and administrators while on and off campus. The website also features information on the large variety of services offered by the library such as interlibrary loan services, resources for distance learning, information literacy instruction, virtual reference service (email, chat, and SMS texting, and branded as “Ask A Librarian”), a library wiki (LibAnswers) and general information assistance.

Online Catalog – The Library’s online public access catalog provides access to its holdings information 24 hours a day, seven days a week from any computer with an Internet connection. It also catalogs and includes links to access many of the Library’s ebooks. For ease of searching, the online catalog lists holdings information for all libraries in the Alamo Colleges District, including the St. Philip’s College Library, and is available at <http://library.alamo.edu>. See (Appendix G) for physical resource listings.

STUDENT SUPPORT SERVICES

Students of the Nurse Aide for Health Care program may access support services while on campus and through the St. Philip’s College website. St. Philip’s College Mission Statement requires that the college empower our diverse student population through personal educational growth, ethical decision-making, career readiness, and community leadership. Student support is a collaborative effort among the Divisions of Student Success, Academic Success, Interdisciplinary Programs, and the Division of Arts and Sciences. The administration of these divisions works continuously to strengthen services, programs, and activities for every student population served by the College: traditional/non-traditional, developmental/college-ready, dual credit, international, and distance education, to assure every student has the opportunity to “walk in their passion.” For off-campus students, services can be accessed online or by phone.

St. Philip’s e-Catalog and the Student Services webpage are key resources for current students and provide detailed information about each of the support programs. The array of programs, services, and activities available to all students fall under the following headings:

- Registration
- Academic Assistance
- Academic Programs
- Campus Life
- Job, Family, or Personal Concerns

Services accessed by students most often are highlighted below.

Education Support Services offers special services and assistance to first year students. The purpose of these services is to retain participating students beyond their critical first year of college when the majority of dropouts occur. Extensive one-on-one student services and academic support help students

adjust to college life and acquire the skills needed to become successful students. Services and programs offered include Fresh X Summer Bridge, Book Loan, Calculator Loan, Early Alert, New Student Orientation, Student Success Workshops, and referral to community family resources. Dual Credit students and faculty will be encouraged to participate in applicable services including advising, Early Alert, and student success workshops. The Early Alert system assists with retaining students. Faculty members, along with academic advisors, identify students at risk of dropping out and contact these students to help them get back on track. Additionally, academic advisors assist students with developing an Individual Education Plan (IEP).

Registration

The **Welcome Center** serves as a one-stop center that supports students transitioning into college. The Center is designed to help students receive assistance in all aspects of the admission and enrollment processes, including advising, assessment, counseling, financial aid, bursar's services, dual credit, and GED testing. The offices of Veterans' Affairs, Enrollment Management, and Financial Aid are located in the Welcome Center.

Academic Assistance

Advisors - St. Philip's College subscribes to an intrusive, progressive advising model, which is a system of shared responsibility between students, faculty, and academic advisors. The goal of academic advising is to assist students in developing educational and career plans, provide opportunities for refining academic and life skills, provide accurate information about academic progression and degree requirements, assist in understanding academic policies and procedures, access campus resources to promote academic success, and enhance retention and success through developing personal interactions with faculty and staff. Academic advising at St. Philip's College seeks (a) to improve and expand faculty academic advising for all students across the college; and (b) to unite assessment and advisement in support of developmental education and retention programs of the college. The advising process is composed of five steps to assist the student with their educational goal. These steps include exploration of life goals, exploration of educational/career goals, selection of educational program, selection of coursework, and the scheduling of classes. Academic advisors assist students with navigating requirements of their degree program.

Tutoring and Technology (TnT) Center provides a range of student academic support services. These services include free professional and peer tutoring in more than fifteen subject areas, including Accounting, Biology, Calculus, Chemistry, English, History, Math, and Physics. All students, including online and off-campus students are able to access Brainfuse for tutoring assistance. Brainfuse is an online tutoring site available to students 24/7 through the Alamo Colleges Educational Services (ACES) portal, providing students with access to online tutors. The (TnT) Center is home to state-of-the-art equipment. Students use the assistive technology to explore new ways of accessing information and improve learning. Students can utilize Wi-Fi Wireless Internet access and as many as 50 Dell computers located throughout the Center. Students have access to a variety of software applications to assist them with their coursework.

Byrd Sanctuary is a free tutoring lab available exclusively to students at St. Philip's College to utilize throughout the entire academic year in order to succeed in their studies in Natural Sciences. The Byrd delivers essential tutoring services to students in a motivational and stimulating environment with materials and study resources, to include the full breadth of Anatomy and Physiology models as well as a complete catalogue of textbooks.

MathWorld is an on-campus lab available to students who may be experiencing roadblocks as they progress through their math courses. In the lab, students have access to computer programs, such as MyMathLab and individuals that can assist with their math homework.

Rose R. Thomas Writing Center is a writing lab to assist students advance through their English and writing courses. The lab offers computerized instruction, guided by a staff of Instructional Skills Specialists. In addition to completing skills modules in writing, the staff conducts workshops that enhance student understanding of key writing concepts.

The Reading Lab at St. Philip's College provides students with the opportunity to work on their class work, receive tutoring, and participate in other instructional activities. Lab activities consist of computer and written programs focused on assisting students to gain valuable success skills and to enhance learning.

Disability Support Services provide reasonable academic support to eligible students. The staff follows best practices to ensure students have access to the latest information and technology. Students are provided assistance through the registration process, Testing Accommodations (ex: extended time, quiet room, readers and/or scribes), Adaptive Technology and Equipment, and Interpreter Services. At St. Philip's College, the goal is to create an accessible and effective learning environment where students with disabilities can complete their education and training. The Center provides reasonable academic support to eligible students to 'level the learning field.'

Academic Programs

Distance Learning and Off-Campus Courses. To accommodate student needs, St. Philip's College provides a variety of course delivery modes and flexible class scheduling. In addition to traditional face-to-face courses, the College offers distance learning fully online and in a blended, or hybrid, format. Delivery methods include clinicals, internships, dual credit, and classes taught at remote locations. Myriad course offerings and delivery modes are available during day, evening, and weekend hours to serve all learners. Student support services are also available online; local, off-campus, and distance learning students can take care of needs and issues without coming to campus. Chat rooms are available along with traditional email and phone support. The **Center for Distance Learning** provides resources to students currently enrolled or anticipating enrolling in coursework via distance education.

Campus Life

Student Life department supports the mission of the College by engaging students in activities to enhance the student's college experience. Students connect with the College by participating in activities, such as student organizations, campus and recreation activities, and social development activities. In addition, the department supports students by providing the following services: *bus cards, lockers, student laptops for personal use, and a student lounge/recreation area.*

Job, Family, or Personal Concerns

Career and Transfer Services (operated by Certified Academic Advisors) provide current and former students with the necessary support, skills, and resources to assist students choosing careers and obtaining employment and or long range educational goals while ensuring that the transition is a seamless process. Career and Transfer Services provides students with comprehensive information on career and transfer opportunities. Career Exploration and Job Search Services assist students with identifying personal goals, interests, and abilities. Computerized job market information allows students to explore career options. Career and Transfer Services staff eagerly assists students with information regarding criteria for

admission, selectivity of specific colleges, on and off-campus housing, tuition, financial aid and scholarship information and when and where one can apply. College Fair Days, Graduation Audits, Arrange University and College Campus Visits, Transfer and Degree Advising, Tours to 4 College Catalogs.

Career and Transfer Services also provide information on Joint Admission Agreements, Transfer Scholarships, and Transfer Equivalency Guides. Career development and the pursuit to increase ones' knowledge is fundamentally a lifelong process geared toward the acquisition of skills, which will strengthen students' ability to live meaningful, enjoyable, and economically rewarding lives. Career and Transfer Services staff devotes to every individual the opportunity to discover, determine, and develop his/her way of life.

The **Student Health Center** is staffed with professionally trained and licensed nurses. The center seeks to inform and educate the campus community in the art of "staying well." The staff is readily available to respond and administer first aid to on-site emergency injuries and illnesses. A wide assortment of health-related services are available at the Health Center.

The mission of **Counseling Services** is to support student success by providing professional counselors who are available to discuss personal, social, educational, and psychological concerns. Counseling Services assist in student's adjustment to college life and contribute to their efforts by resolving issues that are vital to healthy emotional development, as well as necessary for coping with personal difficulties, issues, or crises. Counselors are also available to provide academic advising, support and scholastic intervention as needed. Counseling Services strives to collaborate with the college community to promote the personal, social, and mental well-being of students. Collaboration occurs through outreach services, classroom visits, topic-specific workshops, and consultation with faculty, staff, and administration. Counseling Services strives to enhance the practice of college counseling through promoting ethical and responsible professional practice, and fostering an accepting and inclusive campus culture which will value, affirm, and respect the differences among all members.

PHYSICAL RESOURCES

St. Philip's College opened the Center for Health Professions in 2009. The Center for Health Professions supplies 116,341 gross square feet of academic space, to include classrooms and labs meant to replicate various departments found throughout healthcare facilities. The classrooms and labs provide hands-on learning experiences in an environment that is realistic, but without risk to real patients. Using full-size electromechanical human patient simulators in environments outfitted as hospital rooms, students will practice assessment, decision-making, and nursing skills in a safe environment. The facility supports career programs such as vocational nursing, surgical technology, radiology and diagnostic imaging, physical therapy, respiratory therapy, occupational therapy, medical assistant, health information systems, and medical transcription. The Center for Health Professions will be the home of the Nurse Aide for Health Care program. Didactic courses will be taught on the main (MLK) campus with labs and clinical activities being taught in the Frank Bryant Simulation Lab and within community long-term care facilities. The Frank Bryant Simulation Lab consists of simulation training areas in a series of 4 large Intensive Care Unit-modeled hospital rooms, with a centralized control room with one way mirrors. Each room is equipped for video and audio capture. Using either high fidelity patient manikins or standardized patients, simulation center staff and nursing faculty can conduct simulated clinical scenarios from the control room, recording student performance for later review and discussion. In this safely controlled environment, the students can be challenged with scenarios that test their critical thinking and professional judgment.

FINANCIAL SUPPORT

St. Philip's College administration is committed to providing the funding necessary to begin the Nurse Aide for Health Care program. The sources of funding for the program will come from Tuition and Fees, Ad Valorem Taxes, and State Appropriations.

The operation and management of the program will fall under the Division of Health Sciences, Nursing Education Department. The program's expenditures will be included into the Nursing Education Department budget. All funds needed for the program will be provided by the college through the program's annual institutional operating budget. (See Appendix H).

INSTITUTIONAL EVALUATION AND ASSESSMENT

Description of Student Learning Outcomes Assessment Process

St. Philip's College uses consistent structure and set of institutional processes to identify, assess, and improve expected outcomes for educational programs. It **identifies Institutional Student Learning Outcomes (ISLOs)** through adoption of competencies defined by the Texas Higher Education Coordinating Board (THECB).

In August 2014, St. Philip's College adopted new Institutional Student Learning Outcomes based on competencies established by Texas Higher Education Coordinating Board (THECB), now called Core Objectives: Critical Thinking, Communication, Empirical and Quantitative Skills, Teamwork, Social Responsibility and Personal Responsibility. Definitions are derived from Texas Higher Education Coordinating Board (THECB) descriptors (see Appendix I). The Core Objectives are aligned with core course instruction and, through degree program plans, are embedded in all educational programs.

St. Philip's College uses a variety of instruments to assess progress toward and attainment of **Institutional Student Learning Outcomes**. The following list illustrates instruments used to assess outcomes. Administration cycles show the level of maturity for each instrument. Instruments are administered according to the assessment cycle associated with each instrument and data are collected as provided below.

- Educational Testing Service Proficiency Profile, 2008 to 2016 (ongoing)
- QEP Personal Responsibility rubric assessment, 2014 to 2016 (ongoing)
- Texas Higher Education Coordinating Board (THECB) Core Objectives rubric assessment, Cycle I, 2013-2014; Cycle II, 2014-2015 (ongoing) Core Objectives rubric assessment, Cycle I, 2015-2016
- Community College Survey of Student Engagement, 2007, 2009, 2011, 2013, 2015, 2017 (alternating spring semesters, ongoing)
- Noel-Levitz Student Satisfaction Inventory, 2010, 2012, 2014, 2016 (alternating spring semesters, ongoing)

Sampling is used to administer both direct and indirect college-wide assessments. It uses standardized sampling procedures that can be replicated to yield representative results during each assessment cycle. Consequently, a number of factors are considered when selecting sampling methods. These include size of the population and the use of stratification approaches to ensure all programs are represented. St. Philip's College utilizes random sampling with all four assessment instruments: Educational Testing Service Proficiency Profile Exam, Texas Higher Education Coordinating Board Core Objectives rubric assessment, Community College Survey for Student Engagement and Noel-Levitz Inventory.

The Student Learning Outcomes Assessment Report monitors compliance with the assessment process and documents improvement based on results.

St. Philip's College **improves Program Student Learning Outcomes** by ensuring that academic programs use results to inform curricular decisions and to continually update programs to ensure continued alignment, relevance and performance excellence. The Program Student Learning Outcomes Reflective Report requires that program coordinators:

1. Clearly define program outcomes.
2. Describe how program is assessed.
3. Determine success at achieving program outcomes, including the analysis approach for evaluating results.
4. Describe how information and/or data are used to improve programs by providing specific examples.

St. Philip's College **improves Institutional Student Learning Outcomes** through annual evaluations of the assessment process. Faculty are asked to comment on successes and areas that need improvement. Resulting recommendations are presented to administration for consideration and action as appropriate.

Instructor evaluation by the Program Director. The Program Director evaluates the performance of each instructor annually until the instructor is granted tenure, after which evaluation occurs every other year. Program Directors evaluate the progress of the instructor toward tenure and promotion at this time.

Instructor classroom observation. The Program Director observes the instructors in the classroom and makes recommendations to improve the instructors performance. This observation is also used to evaluate instructors for promotion and tenure.

Peer reviews. A group of three tenured instructors observes all non-tenured faculty once each year to ensure all instructors meet college standards of performance in the classroom. This observation is also used to evaluate instructors for promotion and tenure.

Student surveys. All classes are evaluated each semester. The evaluations are used by the Program Director for yearly performance appraisals. The evaluations are also used to evaluate faculty for promotion and tenure.

Employer surveys. Each employer of a graduate of the Nurse Aide for Health Care Program will evaluate the employee no sooner than six months and no later than one year of initial employment using a survey provided by the Health Sciences Quality Assurance Coordinator. The employer evaluates the graduate and the program to determine if the college is meeting their expectations.

Quality Enhancement Program (QEP). Ethical Decision-Making (EDM) is the focus of St. Philip's College's current Quality Enhancement Plan (QEP). EDM is the ability to connect values and choices to actions and consequences by using a 4-step process. Students engage in specific measurable academic activities that provide opportunities to enhance their ethical decision-making skills. Learning outcomes focus on a student's understanding of their values, analysis of key issues, and consideration of the various perspectives of an ethical situation. The key objectives driving EDM plan execution are: (1) Faculty Development; (2) Faculty and Staff Best Practice Sharing Sessions; (3) Student-led EDM Projects; and (4) Community Awareness Activities. The QEP is assessed using established, research-based assessment tools that are well known in areas of Ethics, specifically Personal and Social Responsibility.

Educational Testing Service (ETS) Proficiency Profile Exam. Standardized testing is used to measure gains in general education core competencies. The ETS is used to assess core competency skills in Reading, Writing and Mathematics. Using a random sample of classes from Arts & Sciences, Applied Science & Technology and Health Sciences, the College administers exams to a cross-section of the student population. This cross-sectional assessment allows students from different areas of study to demonstrate competencies.

Community College Survey of Student Engagement (CCSSE). The college uses the CCSSE to determine how effectively the college is engaging students in the college experience and how it may impact student learning outcomes.

Performance Metrics. THECB reports on participation, graduation, and placement. St. Philip's College must meet THECB goals to maintain programs in good standing with the state. Programs that fail to meet standards must develop an action plan to address shortcomings or face deactivation of the program.



August 8, 2016

Dr. Adena Williams Loston
President
Saint Philip's College
1801 Martin Luther King Drive
San Antonio, TX 78203

Dear Dr. Loston:

Thank you for your letter of May 4, 2016, providing notification that the College will offer the Level I Certificate in Certified Nursing Assistant program, effective fall 2016.

Currently offered as a continuing education program, the program will change from clock hours to credit hours, thus allowing students to earn semester credit hours which can transfer into the Vocational Nursing program. The change has not yet been approved by the Alamo College Curriculum Council or the Texas Higher Education Coordinating Board.

Change of a program from contact hours to credit hours requires SACSCOC approval. As required by Procedure One in the document entitled *Substantive Change for SACSCOC Accredited Institutions*, a prospectus must include a clear explanation of the formula used to calculate equivalency from clock hours to credit hours. While a list of courses with contact hours and credit hours was provided, no explanation of the formula used was provided. **Please provide an explanation concerning how the conversion of contact to credit hours was determined. Please include also evidence of appropriate approvals for the change.**

We defer action concerning the change from contact hours to credit hours for the Certified Nursing Assistant Certificate pending review of the above listed information.

Best regards,

Sarah L. Armstrong, Ph.D.
Director of Substantive Change

SLA/ABC:efk

cc: Dr. Maria Hinojosa, Director, Institutional Planning, Research, and Effectiveness
Dr. Patricia L. Donat



**A L A M O
C O L L E G E S**

ST. PHILIP'S COLLEGE
Office of the President

May 4, 2016

Dr. Belle Wheelan, President
Southern Association of Colleges and Schools
Commission on Colleges
1866 Southern Lane
Decatur, GA 30033

Dear Dr. Wheelan,

St. Philip's is pleased to notify you of the substantive change scheduled for fall 2016. The change relates to Substantive Change Procedure One: The Review of Substantive Changes Requiring Notification and Approval Prior to Implementation. The outlined change will modify the Certified Nursing Assistant (CNA) Continuing Education program from clock hours to 16 semester credit hours, consequently leading to a Level I Certificate.

The Certified Nursing Assistant (CNA) program at St. Philip's College will allow graduating students to earn semester credit hours which can transfer into the Vocational Nursing (VN) program. St. Philip's College currently offers a Vocational Nursing (VN) program that prepares students to sit for the NCLEX-LVN examination. With the complete licensure of a vocational nurse, there is an opportunity to transition into the LVN to RN nursing mobility program. The LVN to RN nursing mobility program is proposed to begin fall 2016 as an Associate of Applied Science degree.

The Certified Nursing Assistant (CNA) program previously offered through the Continuing Education Department will now will be offered in the Nursing Education Department at a credit program.

The proposed curriculum has been approved by the St. Philip's Curriculum Committee on March 3, 2016. Pending approval by the Alamo College Curriculum Council on May 2, 2016, as well as the Texas Higher Education Coordinating Board, the College anticipates offering the semester credit-earning Certified Nursing Assistant (CAN) program in the fall 2016.

The new program and its requirements are outlined below:

Certified Nursing Assistant Program Requirements Include:
Requires no new courses
Requires no new faculty
No similar programs currently offered at St. Philip's College
College's Operational Budget and Title III funding to provide new resource base and equipment

Clock hours will convert to credit hours as shown below:

	Lecture	Lab	External	Contact	Credit
Semester I					
NURA 1401 NURSE AIDE FOR HEALTH CARE	4	0	0	64	4
NURA 1407 BODY SYSTEMS	3	2	0	80	4
NURA 1491 SPECIAL TOPICS IN NURSING ASSISTANT/AIDE – SIMULATION LAB	2	4	0	96	4
NURA 1460 CLINICAL – NURSING ASSISTANT / AIDE AND PATIENT CARE ASSISTANT/AIDE	0	0	16	256	4
Totals	9	6	16	496	16

Please find the previous course information and the current proposed curriculum attached.

I look forward to working with you and your staff to insure St. Philip's College maintains compliance with the Commission's guidelines. Please contact me if you need any additional information.

Sincerely,



Adena Williams Loston, Ph.D.
President

APPENDIX B.

New AAS/Certificate/Marketable Skills Award
Degree Plan Form

Degree Plan Title: Nurse Aide for Health
Care Level 1
certificate
Major Code: _____

College: SPC

Effective Term: Fall 2016

ApplyTexas: _____

*(assigned by
CSI)*

(assigned by CSI)

**Degree Plan
Description:**

This program is for individuals who are interested in becoming a Certified Nurse Aide. Upon completion of the program, the Certified Nurse Aide student will have completed an entry-level nursing assistants training to achieve a level of knowledge, skills, and abilities essential to provide basic care to residents in long-term care facilities. This program will include residents' rights, communication, safety, observation, reporting, and assisting residents in maintaining basic comfort and safety, with clinical experience of instruction providing detailed educational training and work-based skilled experience in direct patient care at a clinical site.

Degree CIP: 51.3902
**Dept. to assign
program to:** NURSING
EDUCATION

**Is this an addition of an award
to an existing CIP?** YES

	Lecture	Lab	External	Contact	Credit
Semester I					
NURA 1401 NURSE AIDE FOR HEALTH CARE	4	0	0	64	4
NURA 1407 BODY SYSTEMS	3	2	0	80	4
NURA 1491 SPECIAL TOPICS IN NURSING ASSISTANT/AIDE – SIMULATION LAB	2	4	0	96	4
NURA 1460 CLINICAL – NURSING ASSISTANT / AIDE AND PATIENT CARE ASSISTANT/AIDE	0	0	16	256	4
	9	6	16	496	16
Total Degree Plan hours <i>(above)</i>					

Table 3.2: External Learning Experience SCH Course Ranges

SCH	Contact Hrs Semester	Clinical	Internship	Practicum	Cooperative Education
1	48-96	xxxx1160, 1161, 1162 or 1163 xxxx2160, 2161, 2162 or 2163	xxxx2186, 2187, 2188, or 2189	n/a	n/a
1	112-160	n/a	n/a	xxxx1164, 1165, 1166, 1167, 1168 or 1169 xxxx2164, 2165, 2166, 2167, 2168 or 2169	n/a
2	96-192	xxxx1260, 1261, 1262 or 1263 xxxx2260, 2261, 2262 or 2263	xxxx2286, 2287, 2288, or 2289	n/a	n/a
2	128-176	n/a	n/a	n/a	xxxx1280, 1281, 1282, 1283, 1284 or 1285 xxxx2280, 2281, 2282, 2283, 2284 or 2285
2	224-320	n/a	n/a	xxxx1264, 1265, 1266, 1267, 1268 or 1269 xxxx2264, 2265, 2266, 2267, 2268 or 2269	n/a
3	144-288	xxxx1360, 1361, 1362 or 1363 xxxx2360, 2361, 2362 or 2363	xxxx2386, 2387, 2388, or 2389	n/a	n/a
3	240-336	n/a	n/a	n/a	xxxx1380, 1381, 1382, 1383, 1384 or 1385 xxxx2380, 2381, 2382, 2383, 2384 or 2385
3	336-480	n/a	n/a	xxxx1364, 1365, 1366, 1367, 1368 or 1369 xxxx2364, 2365, 2366, 2367, 2368 or 2369	n/a
4	192-384	xxxx1460, 1461, 1462 or 1463 xxxx2460, 2461, 2462 or 2463	xxxx2486, 2487, 2488, or 2489	n/a	n/a
4	352-496	n/a	n/a	n/a	xxxx1480, 1481, 1482, 1483, 1484 or 1485 xxxx2480, 2481, 2482, 2483, 2484 or 2485
4	448-640	n/a	n/a	xxxx1464, 1465, 1466, 1467, 1468 or 1469 xxxx2464, 2465, 2466, 2467, 2468 or 2469	n/a
5	240-480	xxxx1560, 1561, 1562 or 1563 xxxx2560, 2561, 2562 or 2563	xxxx2586, 2587, 2588, or 2589	n/a	n/a
5	464-656	n/a	n/a	n/a	xxxx1580, 1581, 1582, 1583, 1584 or 1585 xxxx2580, 2581, 2582, 2583, 2584 or 2585
5	560-640	n/a	n/a	xxxx1564, 1565, 1566, 1567, 1568 or 1569 xxxx2564, 2565, 2566, 2567, 2568 or 2569	n/a
6	288-576	xxxx1660, 1661, 1662 or 1663 xxxx2660, 2661, 2662 or 2663	xxxx2686, 2687, 2688, or 2689	n/a	n/a
6	576-656	n/a	n/a	n/a	xxxx1680, 1681, 1682, 1683, 1684 or 1685 xxxx2680, 2681, 2682, 2683, 2684 or 2685

Exhibit 2

A SCH Local Need lecture-lab course may not have fewer than 16 or more than 176 contact hours. The courses must follow the established ratios for contact hour and credit hour assignments as discussed in Chapter Three. Preferred and allowable combinations are outlined in Table 4.1 below. A range of contact hours with lecture-lab components is specified for each number of SCH. Local Need external learning courses must follow the established ratios for the appropriate type of external learning course as outlined in the *WECM Protocol Manual*.

Table 4.1: Lecture – Lab Credit/Contact Hour Combinations for SCH, Local Need, and Special Topics Courses

SEMESTER CREDIT HOURS (SCH)	PREFERRED Contact Hour Range per Semester	PREFERRED COMBINATIONS*			ALLOWABLE Contact Hour Range per Semester**	OTHER ALLOWABLE COMBINATIONS***		
		Lecture /wk	Lab /wk	Contact /sem		Lecture /wk	Lab /wk	Contact /sem
1	16-48	1 0 0	0 2 3	16 32 48	16-64	1 0	1 4	32 64
2	32-80	2 1 0 1 1	0 2 4 3 4	32 48 64 64 80	32-128	2 0 0 0 0	1 5 6 7 8	48 80 96 112 128
3	48-96	3 2 2 2	0 2 3 4	48 64 80 96	48-144	3 1 1 1 1 1	1 4 5 6 7 8	64 80 96 112 128 144
4	64-128	4 3 3 2 2 3	0 2 3 4 6 4	64 80 96 96 128 112	64-160	4 2 2 2 1	1 5 7 8 9	80 112 144 160 160
5	80-144	5 4 4 4 3	0 2 3 4 6	80 96 112 128 144	80-176	5 3 3 3 3 2	1 4 5 7 8 9	96 112 128 160 176 176

*Preferred contact hours and combinations are those that typically represent best practices or the most common course patterns.

**Range includes Preferred Combinations and Other Allowable Combinations.

***Other allowable combinations are available for specific circumstances.

APPENDIX C.
SPC Curriculum Committee Meeting Minutes 3/3/2016

Action Items:

#127	SPC - Massage Therapy Cert 1 - New Existing	New Certificate		Melissa Arthur
		SPC - Massage Therapy Cert	College Approved Randall Dawson Cynthia Pryor	
		New Courses		
		MSSG 1105 MSSG 1109 MSSG 1411 MSSG 1413 MSSG 2186 MSSG 2311 MSSG 2314 MSSG 2413		

*SACS-COC-check with Dr. Hinojosa for new Level 1 Certificate

#133	SPC - Manufacturing Operations Tech AAS - Archive	Degree Archive		Jose Ybarra
		Manufacturing Operations Tech AAS	TABLED	

#166	AUMT 1310 - Revision - SPC	Course Revision		William Fuller
		AUMT 1310	College Approved Randall Dawson Cindy Katz	

#171	SPC - Certified Nurse Aide Cert 1 - New-Existing	New Certificate		Melissa Arthur
		SPC - Certified Nurse Aide Cert 1	College Approved Randall Dawson Cynthia Pryor	
		New Courses		
		NURA 1401 NURA 1491 NURA 1407 NURA 1460		

#180	PLTC Various - Archive - SPC	Course Archive		Joe Ybarra
		PLTC 1301 PLTC 1343 PLTC 1445 PLTC 2331 PLTC 2346	College Approved Mary Kunz Chris Beardsall	

#185	MATH 0305 - Revision - SPC	Course Revision		Renita Mitchell
		MATH 0305	College Approved Randall Dawson Chris Beardsall	
#186	MATH 0005 - New - SPC	New Course		Renita Mitchell
		MATH 0005	College Approved Randall Dawson Chris Beardsall	

Information Only Items:

- MATH 1333 Fall 2017 plan to revise to recommended MATH 1332
- EDUC 1300-Added Covey requirements, faculty still needs to agree, nothing for next year in the Core, want to make sure it is transferable to a 4-year university. Jessica Cooper will draft a response from the Curriculum Committee to address EDUC 1300.

Report from Core Curriculum:

- Nothing to Report

Dean's Feedback:

- Chris Beardsall-Tutoring software Ed Ready will be ready Fall 2016 for co-enrolled students. Summer Boot Camps to prepare students for the Fall.

Report from VPAS:

- Nothing to Report

Report from SACS Liaison:

- Nothing to Report

Report from WECM & ACGM Liaison:

- Nothing to Report

Report from Distance Learning:

- Nothing to Report

ACCC Report/Items:

- Nothing to Report

SPC Feedback to ACCC:

- Nothing to Report.

Other:

- Nothing to Report

Next meeting scheduled for Thursday, March 31, 2016 at 2:00pm in CHP120.

Alamo Colleges [District] Curriculum Council Change Request Approval

8/19/2016

Change Requests: 2015-2016 - SPC Requests, By Date



Alamo Colleges Curriculum Council Team Site - Change Requests: 2015-2016 SPC Requests, By Date

ID	Course/Program	Primary Contact	Instalting College	Affected College	Effective/Archival Date	Change Type	Change Request Status	College Agenda Date	ACCC Agenda Date	Department
<p>College Agenda Date : (1)</p> <p>College Agenda Date : 3/17/2015 (3)</p> <p>College Agenda Date : 10/1/2015 (9)</p> <p>College Agenda Date : 10/29/2015 (4)</p> <p>College Agenda Date : 11/19/2015 (4)</p> <p>College Agenda Date : 1/28/2016 (22)</p> <p>College Agenda Date : 2/11/2016 (5)</p> <p>College Agenda Date : 3/23/2016 (6)</p>										
127	SPC - Massage Therapy Cert 1 - New Existing	Ordianero, Nedy F.	SPC	SPC	Fall 2016	New Certificate, Existing Program	ACCC Approved	3/3/2016	4/18/2016	Health Sciences
166	AUNIT 1310 - Revision - SPC	Fuller, William	SPC	SPC	Fall 2016	Course Revision	ACCC Approved	3/3/2016	3/7/2016	TST
171	SPC - Certified Nurse Aide Cert 1 - New Existing	Arthur, Melissa H.	SPC	SPC	Fall 2016	New Certificate, Existing Program	ACCC Approved	3/3/2016	5/21/2016	Health Sciences
180	PATC Vendors - Archive - SPC	Ybarra, Joe	SPC	SPC	Fall 2016	Course Archival	ACCC Approved	3/3/2016	3/7/2016	Manufacturing
185	MATH 0385 - Revision - SPC	Mitchell, Renita	SPC	MCC, RVC, PAC, SAC, SPC	Fall 2016	Course Revision	No Action Required	3/3/2016	3/21/2016	Mathematics
186	MATH 0005 - New - SPC	Mitchell, Renita	SPC	MCC, RVC, PAC, SAC, SPC	Fall 2016	New Course	No Action Required	3/3/2016	3/21/2016	Mathematics
<p>College Agenda Date : 3/31/2016 (1)</p> <p>College Agenda Date : 4/14/2016 (6)</p>										

APPENDIX E

THECB Workforce Education Inventory Access and Update
1/24/2017 Workforce Education Inventory Access and Update - Award Table



Log Off

WORKFORCE EDUCATION INVENTORY ACCESS AND UPDATE

003608 - Alamo Community College District -- St. Philip's College 513900 - PRACTICAL NURSING, VOCATIONAL NURSING AND NURSING ASSISTANTS Revision 32285 - In Progress - Sept. 1, 2016
Modify Award Back
Award 32286 - Nurse Aide for Health Care Level 1 Certificate - 513902
<b style="color: blue;">Award Information
Award Action: Add Award Status: Approved
Award Type: C1 Level 1 Certificate
Award Title: Nurse Aide for Health Care Level 1 Certificate
Award CIP Code: 513902 - NURSE/NURSING ASSISTANT/AIDE AND PATIENT CARE ASSISTANT
Implementation Date: Sept. 1, 2016
Is this award taught at a correctional facility? No Is this award Tech-Prep

1st Semester								
Prefix	Number	Course Name	Course	Weekly Lec Hrs	Weekly Lab Hrs	Ext	Cont	Cred
NURA	1401	Nurse Aide for Health Care	WECM (SCH)	4	0	0	64	4
NURA	1407	Body Systems	WECM (SCH)	3	2	0	80	4
NURA	1491	Special Topics in Nursing Assistant/Aide	WECM (SCH)	2	4	0	96	4
NURA	1460	Clinical - Nursing Assistant/Aide and Patient Care Assistant/Aide	WECM (SCH)	0	0	16	256	4
1st Semester Totals				9	6	16	496	16
Program Totals				9	6	16	496	16

APPENDIX F

FACULTY ROSTER

Name of Institution:		St. Philip's College	
Name of Primary Department, Academic Program, or Discipline:		Nursing Education Department	
Academic Term(s) Included:		Fall 2016/Spring 2016	
Date Form Complete		02/09/17	
F = Full-time P = Part-time D = Developmental Transferable G = Graduate		UN = Undergraduate Nontransferable UT = Undergraduate	
Column 1 - NAME: Please enter faculty members name last name, first name and identify status (F, P)	Column 2 – COURSES TAUGHT: Include Term, Course Number & Title, Credit Hours and identify type (D, UN, UT, G). List course and not sections.	Column 3 – ACADEMIC DEGREES & COURSEWORK: Relevant to Courses Taught, Including Institution & Major. List specific graduate coursework, if needed. If the person does not have the degree in the area, please identify the 18 hours.	Column 4 – OTHER QUALIFICATIONS & COMMENTS: Related to Courses Taught (Provide hardcopy of documentation as an attachment)
Casillas, Elish (P)	Fall 2016 VNSG1423 Basic Nursing Skills, 4 (UN) VNSG1160 Clinical-Licensed Practical/Vocational Nurse Training, 1 (UN) Spring 2016 VNSG 1160 Clinical-Licensed Practical/Vocational Nurse Training, 1 (UN)	San Antonio College A.D.N.	Current RN licensure through Texas State Board of Nursing
Govan, Barbara (F)	Fall 2016 VNSG1330 Maternal-Neonatal Nursing, 3 (UN) VNSG2160 Clinical-Licensed Practical/Vocational Nurse Training, 1 (UN) Spring 2016 VNSG1261 Clinical-Licensed Practical/Vocational Nurse Training, 1 (UN) VNSG2260 Clinical-Licensed Practical/Vocational Nurse Training, 2 (UN)	University of the Incarnate Word B.S.N. University of Texas Health Science Center at San Antonio M.S.N.	Current RN licensure through Texas State Board of Nursing
Neaves, Blanca (P)	Fall 2016 VNSG1423 Basic Nursing Skills, 4 (UN) VNSG1160 Clinical-Licensed Practical/Vocational Nurse Training, 1 (UN)	San Antonio College A.D.N.	Current RN licensure through Texas State Board of Nursing

	<p>Spring 2016 VNSG2260 Clinical-Licensed Practical/Vocational Nurse Training, 2 (UN) </p>		
<p>Phillips, Adriane (F) </p>	<p>Fall 2016 RNSG 1424 Concept Transition, 4 (UN) RNSG 1128 Introduction to Health Care, 1 (UN) RNSG 1216 Professional Nursing Competencies, 2 (UN) RNSG 1263 Clinical- Concept Based Transition, 2 (UN)</p> <p>Spring 2016: VNSG1429 Medical-Surgical Nursing I, 4 (UN) VNSG1432 Medical-Surgical Nursing II, 4 (UN) VNSG2261 Clinical-Licensed Practical/Vocational Nurse Training, 2 (UN) </p>	<p>University of Texas at Arlington B.S.N. M.S.N. Ed. </p>	<p>Current RN licensure through Texas State Board of Nursing </p>
<p>Trinidad, Blanca (F) </p>	<p>Fall 2016 VNSG1304 Foundations of Nursing, 3 (UN) VNSG1116 Nutrition, 1 (UN) VNSG 1423 Basic Nursing Skills, 4 (UN) VNSG 1160 Clinical-Licensed Practical/Vocational Nurse Training, 1 (UN) VNSG 1261 Clinical-Licensed Practical/Vocational Nurse Training, 1 (UN)</p> <p>Spring 2016 VNSG1304 Foundations of Nursing, 3 (UN) VNSG1133 Growth & Development, 1 (UN) VNSG1116 Nutrition, 1 (UN) VNSG 1423 Basic Nursing Skills, 4 (UN) VNSG 1160 Clinical-Licensed Practical/Vocational Nurse Training, 1 (UN) VNSG 2261 Clinical-Licensed Practical/Vocational Nurse Training, 2 (UN) </p>	<p>Grand Canyon University M.S.N Ed., B.S.N.</p> <p>College of Lake County A.D.N. </p>	<p>Current RN licensure through Texas State Board of Nursing </p>

APPENDIX G

Library Resources – Nursing Education

	LOCATION	CALL NUMBER	TITLE	IMPRINT
	ON ORDER	-	Brunner & Suddarth's Handbook of Laboratory and Diagnostic Tests	Lippincott Williams & Wilkins, 2013.
	ON ORDER	-	Clinical Nursing Skills & Techniques	Mosby Inc., 2013.
	ON ORDER	-	Davis's Comprehensive Handbook of Laboratory	F.A. Davis Co., 2015.
	STANDING ORDER	-	Dorland's Illustrated Medical Dictionary	W.B. Saunders/Elsevier, Inc.
	ON ORDER	-	Essentials of Psychiatric Mental Health Nursing:	F.A. Davis Co., 2013.
	ON ORDER	-	Gerontological Nursing	Lippincott Williams & Wilkins, 2013.
	ON ORDER	-	Introduction to Human Disease	Jones & Bartlett Learning, 2014.
	STANDING ORDER	-	Kaplan NCLEX-PN [Exam Study Guide]	Kaplan.
	STANDING ORDER	-	Kaplan NCLEX-RN [Exam Study Guide]	Kaplan.
	ON ORDER	-	Maternal & Child Health Nursing: Care of the Childbearing & Childrearing Family	Lippincott Williams & Wilkins, 2013.
	ON ORDER	-	Maternal Child Nursing Care	McGraw-Hill, 2014.
	STANDING ORDER	-	Merck Manual of Diagnosis and Therapy	Merck.
	ON ORDER	-	Nursing Care Plans: Transitional Patient & Family	Lippincott Williams & Wilkins, 2013.
	STANDING ORDER	-	Nursing Drug Handbook	Lippincott Williams & Wilkins.
	ON ORDER	-	Psychology for Nurses and Health	CRC Press, 2013.
1	eBook	N/A	American Heritage Medical Dictionary.	Houghton Mifflin, 2007.
2	eBook	N/A	Black's Medical Dictionary.	Black Publishers Ltd, 2009.
3	eBook	N/A	Cambridge Historical Dictionary of Disease.	Cambridge University Press, 2003.
4	eBook	N/A	Churchill Livingstone's Dictionary of Nursing.	Elsevier, Inc., 2006.
5	eBook	N/A	Collins Dictionary of Medicine.	Robert M. Youngson, 2005.
6	eBook	N/A	Dictionary of Medical Terms.	A&C Black Publishers Ltd., 2005.
7	eBook	N/A	Dorland's Illustrated Medical Dictionary.	Elsevier Inc., 2011.
8	eBook	N/A	Encyclopedia of Elder Care.	Springer Publishing Company, 2014.
9	eBook	N/A	Encyclopedia of Medical Anthropology : Health	Springer Publishing Company, 2004.
10	eBook	N/A	Encyclopedia of Nursing Research.	Springer Publishing Company, 2011.
11	eBook	N/A	Encyclopedia of Women's Health.	Kluwer Academic, 2004.
12	eBook	N/A	Human Body Book : An Illustrated Guide to its Structure, Function and Disorders.	Dorling Kindersley Limited, 2009.

13	eBook	N/A	Jablonski's Dictionary of Medical Acronyms & Abbreviations.	Elsevier, Inc., 2009.
14	eBook	N/A	Key Concepts in Nursing.	SAGE Publications Ltd., 2008.
15	eBook	N/A	Key Concepts in Public Health.	SAGE Publications Ltd., 2009.
16	eBook	N/A	Macmillan Dictionary of Toxicology.	Macmillan Reference Ltd., 2000.
17	eBook	N/A	Mosby's Dictionary of Complementary and Alternative Medicine.	Elsevier, Inc., 2005.
18	eBook	N/A	Mosby's Dictionary of Medicine, Nursing, & Health Professions.	Mosby, 2012.
19	eBook	N/A	Mosby's Emergency Dictionary.	Mosby, 1998.
20	eBook	N/A	New Harvard Guide to Women's Health.	Harvard University Press, 2004.
21	eBook	N/A	Nursing Leadership.	Springer Publishing Company, 2011.
22	eBook	N/A	Penn Center Guide to Bioethics.	Springer Publishing Company, 2009.
23	eBook	N/A	Pharmaceutical Medicine Dictionary.	Elsevier, Inc., 2001.
24	eBook	N/A	Women's Health Care in Advanced Practice Nursing.	Springer Publishing Company, 2008.
25	eBook	BJ1475 R63 1992eb	The human act of caring [electronic resource]: a blueprint for the health professions / by Sister M. Simone Roach.	Ottawa, Ont. : Canadian Hospital Association Press, c1992.
26	eBook	BV4435.5 .S53 2003eb	A guide to the spiritual dimension of care for people with Alzheimer's disease and related dementia [electronic resource]: more than body, brain, and breath / Eileen Shamy.	London New York: J. Kingsley Publishers, 2003.
27	eBook	DS559.44	Vietnam War Nurses [electronic resource] : Personal Accounts of 18 Americans	Jefferson : McFarland & Company, Inc., Publishers, 2013.
28	eBook	HF5381.A1 I5eb no.187	Career as a community health nurse, public health nurse [electronic resource].	Chicago : Institute for Career Research, c2005.
29	Stacks	HF5383 .R3958713 2003	Real-resumes for nursing jobs : including real resumes used to change careers and resumes used to gain federal employment / Anne McKinney, editor.	Fayetteville, NC : PREP Pub. 2003.
30	Stacks	HF5383 .R47 2007	Resumes for nursing careers / the editors of McGraw-Hill.	New York : McGraw-Hill, c2007.
31	eBook	HV1481 .G72	Social Work With Older People [electronic resource] : Approaches to person-centred practice	Maidenhead : McGraw-Hill Education, 2012.
32	Stacks	KF2915.N8 O38 2001	Nursing practice and the law : avoiding malpractice and other legal risks / Mary E. O'Keefe.	Philadelphia : F.A. Davis Co., c2001.
33	Reference	KF2915.N83 N874 2007	Nursing malpractice / compiled and edited by Patricia W. Iyer, Barbara J. Levin contributors, Monica Agosto ... [et al.].	Tucson, AZ : Lawyers and Judges Pub. Co., c2007.
34	Stacks	KF2915.N83 N877 2003	Nursing malpractice : sidestepping legal minefields / Ann Helm, executive clinical	Philadelphia : Lippincott Williams & Wilkins,

35	Reference	KFT1526.5.N8 N87 2012	Nursing Practice Act, Nursing Peer Review, & Nurse licensure compact: Texas Occupations Code and Statutes Regulating the Practice of Nursing as amended September 2011 and excerpts from the Board of Nursing's Rules and Regulations Relating to Nurse Education, Licensure and Practice.	Austin, Tex. : Texas Board of Nursing, [2012]
36	Stacks	QP141 .R35 2007	Rapid reference for nurses : nutrition / [edited by] Nancie H. Herbold, Sari Edelstein.	Sudbury, Mass. : Jones and Bartlett Publishers, c2007.
37	Stacks	QP34.5 .W38 2011	Anatomy and physiology for nurses / Roger Watson.	Edinburgh New York : Baillière Tindall/Elsevier,
38	Reference	QP771 .H363 1990	The doctors' vitamin and mineral encyclopedia / by Sheldon Saul Hendler.	New York : Simon and Schuster, 1990.
39	Reference	R121 .M65 2003	Encyclopedia & dictionary of medicine, nursing, and allied health	Philadelphia : Saunders, c2003.
40	Reference	R121 .M89 1994	Mosby's medical, nursing, and allied health dictionary: illustrated in full color throughout / revision editor, Kenneth N. Anderson consulting editor and writer, Lois E. Anderson consulting and pronunciation editor, Walter D.	St. Louis: Mosby, c1994.
41	Reference	R121 .M89 2009	Mosby's dictionary of medicine, nursing & health	St. Louis, Mo. : Mosby/Elsevier, c2009.
42	eBook	R121 .M89 2009eb	Mosby's Dictionary of Medicine, Nursing, & Health Professions [electronic resource].	St. Louis, Mo. : Mosby/Elsevier, c2009.
43	eBook	R123 .P37 2004eb	Everyday English for international nurses [electronic resource] : a guide to working in the UK / Joy Parkinson, Chris Brooker.	Edinburgh : Churchill Livingstone, 2004.
44	Stacks	R690 .W565 2005	Top 100 health-care careers : your complete guidebook to training and jobs in allied health, nursing, medicine, and more / Saul Wischnitzer and Edith schnitzer.	Indianapolis, IN, : JIST Works, c2005.
45	eBook	R705 .M46 1999eb	Medically speaking [electronic resource] : a dictionary of quotations on dentistry, medicine, and nursing / selected and arranged by Carl C. Gaither and Alma E. Cavazos-Gaither illustrated by Andrew Slocombe.	Bristol : Institute of Physics Pub., c1999.
46	eBook	R724 .C384 2013	Ethics For Nurses [electronic resource] : Theory and Practice	Maidenhead : McGraw-Hill Education, 2013.
47	Stacks	R724 .M15 1961	Medical ethics for nurses;"Medical ethics [by] Charles J. McFadden. Foreword by Fulton J. Sheen."	Philadelphia., F. A. Davis Co., [1961].
48	Stacks	R725.5 .M35 2009	Professionalism in health care : a primer for career success / Sherry Makely contributing author, Vanessa J. Austin.	Upper Saddle River, NJ : Pearson/Prentice Hall, c2009.
49	eBook	R726.7 .P38 2012	Psychology For Nurses And The Caring Professions [electronic resource].	Maidenhead : McGraw-Hill Education, 2012.
50	eBook	R726.7 .R87 2002eb	Essential psychology for nurses and other health professionals [electronic resource] / Graham Russell.	London New York : Routledge, c2002.
51	Stacks	R727.4 .H33 1989	Handbook of patient education / Ann Haggard.	Rockville, Md. : Aspen Publishers, 1989.
52	eBook	R733 .B823 2002eb	Holistic health and healing [electronic resource] /	Philadelphia : F.A. Davis Co., c2002.

53	Stacks	R733 .N87 2003	Nurse's handbook of alternative & complementary therapies.	Philadelphia : Lippincott Williams & Wilkins, c2003.
54	Stacks	R737 .U55 2000	Understanding cultural diversity : culture, curriculum, and community in nursing / [edited by] Mary Lebreck Kelley, Virginia Macken Fitzsimons.	Sudbury, Mass. : Jones and Bartlett, c2000.
55	eBook	RA1141	The Violence of Care [electronic resource] : Rape Victims, Forensic Nurses, and Sexual Assault	New York : NYU Press, 2014.
56	Stacks	RA1155 .S74 2006	Forensic nurse : the new role of the nurse in law enforcement / Serita Stevens.	New York : St. Martin's Paperbacks, 2006, c2004.
57	Stacks	RA418.5.T73 S64 2009	Cultural diversity in health and illness / Rachel E. Spector.	Upper Saddle River, N.J. : Pearson Prentice Hall, c2009.
58	Stacks	RA418.5.T73 S64 2013	Cultural diversity in health and illness / Rachel E.	Boston : Pearson, c2013.
59	Stacks	RA427.8 .L455 2004	Growth and development across the lifespan : a health promotion focus / Gloria Leifer, Heidi Hartston.	St. Louis, Mo. : Saunders, c2004.
60	Stacks	RA440 .U49 1997	An introductory study guide to public health and epidemiology / Nigel Unwin, Susan Carr, and Joyce Leeson with Tanja Pless-Mulloli.	Buckingham Philadelphia : Open University Press, 1997.
61	Stacks	RA644.A25 G7613 1990	Histoire du SIDA. English.;"History of AIDS : emergence and origin of a modern pandemic / Mirko D. Grmek translated by Russell C. Maulitz and Jacalyn Duffin."	Princeton, N.J. : Princeton University Press, c1990.
62	Stacks	RA644.A25 M85 1991	The environmental contexts of AIDS / Marie A. Muir.	New York : Praeger, 1991.
63	Stacks	RA645.3 .A458 1996	Don't put me in a nursing home! / Claude Amarnick.	Deerfield Beach, FL : Garrett, c1996.
64	Stacks	RA645.3 .B75 1995	Bringing the hospital home : ethical and social implications of high-tech home care / edited by John D. Arras.	Baltimore : Johns Hopkins University, c1995.
65	DVD	RA645.3 .H66 2008	Home health aide and Personal care assistant [(DVD) videorecording] / a production of Meridian Education Corporation producer/director, Christine Dean.	Lawrenceville, NJ : Meridian Education Corp., c2008.
66	Stacks	RA971 .A8 1981	Time management for health care professionals /	Rockville, Md. : Aspen Systems Corp., c1981.
67	Stacks	RA975.5.C36 F56 2011	Case management for nurses / Anita W. Finkelman.	Boston : Pearson, c2011.
68	eBook	RB113	Nurses! Test Yourself In Pathophysiology [electronic resource].	Maidenhead : McGraw-Hill Education, 2011.
69	Stacks	RB113 .M25 2008	Pathophysiology / Bernadette Madara, Vanessa Pomarico-Denino.	Sudbury, Mass. : Jones and Bartlett, c2008.
70	Stacks	RB113 .M35 2006	Pathophysiology : the biologic basis for disease in adults and children / [edited by] Kathryn L.	St. Louis : Mosby, c2006.
71	Stacks	RB113 .M35 2010	Pathophysiology : the biologic basis for disease in adults and children / [edited by] Kathryn L. McCance, Sue E. Huether section editors,	Maryland Heights, Mo. : Mosby Elsevier, c2010.

72	Stacks	RB113 .N69 2004	Pathophysiology : concepts and applications for health care professionals / Thomas J. Nowak, A. Gordon Handford in consultation with Geraldine M. Whitelegg.	Boston : McGraw-Hill Higher Education, c2004.
73	Stacks	RB113 .P3573 2002	Pathophysiology / Eileen M. Crutchlow ... [and others].	Thorofare, NJ : Slack, c2002.
74	Reserves, Stacks	RB113 .P3573 2007	Pathophysiology / Kathleen Jo Gutierrez, Phyllis	St. Louis, Mo. : Saunders Elsevier, c2007.
75	Stacks	RB113 .P3636 2002	Pathophysiology made incredibly easy!	Philadelphia : Lippincott Williams & Wilkins, c2002.
76	Stacks	RB113 .P668 2007	Essentials of pathophysiology : concepts of altered health states / Carol Mattson Porth consultants, Kathryn J. Gaspard, Glenn Matfin.	Philadelphia : Lippincott Williams & Wilkins, c2007.
77	Stacks	RB113 .Z47 2006	Mosby's pathophysiology memory notecards : visual, mnemonic and memory aids for nurses / JoAnn Zerwekh, Jo Carol Claborn, Tom Gaglione illustrated by C.J. Miller reviewed by Ashley Zerwekh.	St. Louis, MO : Mosby Elsevier, c2006.
78	eBook	RB127	How To Do A Systematic Literature Review In Nursing [electronic resource] : A Step-By-Step Guide	Maidenhead : McGraw-Hill Education, 2012.
79	eBook	RB127 .H39 1998eb	Pain [electronic resource] : causes and management / Jan Hawthorn & Kathy	Malden, Mass. : BlackwellScience, 1998.
80	Stacks	RB155 .L372 2007	Essentials of clinical genetics in nursing practice / Felissa R. Lashley.	New York : Springer Pub., 2007.
81	Reference	RB30 .L66 2007	Expert LPN guides: pathophysiology.	Philadelphia : Lippincott Williams & Wilkins, c2007.
82	Reference	RB38.2 .K44 2009	Prentice Hall handbook of laboratory & diagnostic tests : with nursing implications / Joyce LeFever Kee.	Upper Saddle River, N.J. : Pearson/Prentice Hall, c2009.
83	Stacks	RB38.2 .M34 2005	Saunders nursing guide to laboratory and diagnostic tests / Louise M. Malarkey, Mary Ellen	St. Louis, Mo. : Elsevier Saunders, c2005.
84	Reference	RB38.2 .S37 2009	Davis's comprehensive handbook of laboratory and diagnostic tests : with nursing implications / Anne M. Van Leeuwen, Debra J. Poelhuis-Leth with special considerations by Marijke Vroomen- Durining.	Philadelphia : F.A. Davis Co., c2009.
85	Reference	RC55 .M4 2011	Merck manual of diagnosis and therapy.	Rahway, N.J. : Merck, 1950-
86	Stacks	RC111 .L73 2011	Lippincott's guide to infectious diseases.	Philadelphia : Wolters Kluwer Health/Lippincott Williams & Wilkins, c2011.
87	eBook	RC262 .Q34 1998eb	Quality of life from nursing and patient perspectives [electronic resource] : theory, research, practice / Cynthia R. King & Pamela S. Hinds, editors.	Sudbury, Mass. : Jones and Bartlett, c1998.
88	Stacks	RC266 .C356 2005	Cancer nursing : principles and practice / edited by Connie Henke Yarbro, Margaret Hansen Frogge, Michelle Goodman editorial consultants, Barbara Holmes Gobel, Debra Wujcik.	Sudbury, Mass. : Jones and Bartlett Publishers, c2005.

89	Stacks	RC266 .I87 2005	Core curriculum for oncology nursing / edited by Joanne K. Itano, Karen N. Taoka.	St. Louis, Mo. : Elsevier Saunders, c2005.
90	Stacks	RC266 .N877 2006	Nursing care of women with cancer / [edited by] Karen Hassey Dow.	St. Louis, Mo. : Mosby Elsevier, c2006.
91	Stacks	RC266 .O53 2007	Oncology nursing / [edited by] Martha E. Langhorne, Janet S. Fulton, Shirley E. Otto.	St. Louis, Mo. : Mosby/Elsevier, c2007.
92	eBook	RC266 .O558 2001eb	Oncology nursing in practice [electronic resource] / edited by Janice Gabriel.	London Philadelphia : Whurr, 2001.
93	eBook	RC271.P33 H64 2002eb	Palliative cancer care in acute nursing [electronic	London Philadelphia : Whurr, 2002.
94	Stacks	RC280.L9 C67 2006	Contemporary issues in lymphoma : a nursing perspective / [edited by] Mary Ellen McFadden, Barbara Poniatowski, Susan V. Temple.	Sudbury, Mass. : Jones and Bartlett Publishers, c2006.
95	Stacks	RC311.8 .P73 2005	Tuberculosis : a foundation for nursing and healthcare practice / Robert J. Pratt, John M. Grange, Virginia G. Williams.	London : Hodder Arnold New York, NY : Distributed in the United States of America by Oxford University Press, c2005.
96	Stacks	RC350.5 .C46 1992	Neurologic disorders / Esther M. Chipps, Norma J. Clanin, Victor G. Campbell.	St. Louis : Mosby Year Book, c1992.
97	Stacks	RC350.5 .C55 2003	The clinical practice of neurological and neurosurgical nursing / [edited by] Joanne V. Hickey.	Philadelphia, PA : Lippincott Williams & Wilkins, c2003.
98	eBook	RC440	Chronic Pain and Brain Abnormalities [electronic resource].	Burlington : Elsevier Science, 2013.
99	eBook	RC440 .C537 2002eb	Challenging ideas in psychiatric nursing [electronic resource] / Liam Clarke.	London New York : Routledge, 2002.
100	Stacks	RC440 .C58 1997	Comprehensive psychiatric nursing / Judith Haber	St. Louis : Mosby, c1997.
101	Stacks	RC440 .E29 2009	Mental health : nursing care / Linda Eby, Nancy J. Brown.	Upper Saddle River, NJ : Pearson/Prentice Hall, c2009.
102	Stacks	RC440 .F43 1997	Developing a private practice in psychiatric mental-health nursing / Susanne Fine.	New York, NY : Springer Pub. Co., c1997.
103	Stacks	RC440 .F58 2002	Foundations of psychiatric mental health nursing : a clinical approach / Elizabeth M. Varcarolis	Philadelphia : W.B. Saunders, c2002.
104	Stacks	RC440 .F67 2003	Psychiatric nursing care plans / Katherine M. Fortinash, Patricia A. Holoday-Worret.	St. Louis, Mo. : Mosby, c2003.
105	Stacks	RC440 .F67 2003	Psychiatric nursing care plans / Katherine M. Fortinash, Patricia A. Holoday-Worret.	St. Louis, Mo. : Mosby, c2003.
106	Stacks	RC440 .G659 2002	Psychosocial nursing for general patient care / [Linda M. Gorman, Marica L. Raines, Donna F. Sultan].	Philadelphia : F.A. Davis Co., c2002.
107	eBook	RC440 .I573 2009	Introduction to Mental Health Nursing [electronic resource].	Maidenhead : McGraw-Hill Education, 2009.
108	Stacks	RC440 .K36 2007	Psychiatric nursing / Norman L. Keltner, Lee Hilyard Schwecke, Carol E. Bostrom.	St. Louis : Mosby/Elsevier, c2007.
109	Stacks	RC440 .L43 2006	Caring for adults with mental health problems / edited by I. Peate, S. Chelvanayagam.	Hoboken, NJ : Wiley, c2006.
110	Stacks	RC440 .L57 2001	Mental health and psychiatric nursing / Ann Isaacs.	Philadelphia : Lippincott, c2001.

111	Stacks	RC440 .M3545 2008	Mental health nursing.	Upper Saddle River, N.J. : Pearson/Prentice Hall, c2008.
112	Stacks	RC440 .M3546 1996	Mental health nursing : the nurse-patient journey / [edited by] Verna Benner Carson, Elizabeth Nolan Arnold.	Philadelphia : Saunders, c1996.
113	Stacks	RC440 .N415 2001	Fundamentals of mental health nursing / Kathy Neeb.	Philadelphia : F.A. Davis Co., c2001.
114	Stacks	RC440 .P423 1989	Interpersonal theory in nursing practice : selected works of Hildegard E. Peplau / Anita Werner O'Toole, and Sheila Rouslin Welt,	New York : Springer Pub. Co., c1989.
115	Stacks	RC440 .P7338 2008	Psychiatric mental health nursing / [edited by] Katherine M. Fortinash, Patricia A. Holoday Worret.	St. Louis, Mo. : Mosby Elsevier, c2008.
116	Stacks	RC440 .P7427 2007	Psychiatric-mental health nursing : scope and standards of practice / American Psychiatric Nurses Association, International Society of Psychiatric-Mental Health Nurses.	Silver Spring, Md. : American Nurses Association, 2007.
117	Stacks	RC440 .P774 2013	Psychiatric mental health nursing : an introduction to theory and practice / [edited by] Patricia G. O'Brien, Winifred Z. Kennedy, Karen A. Ballard.	Burlington, Mass. : Jones & Bartlett Learning, c2013.
118	eBook	RC440 .R324 2013	Psychosocial Nursing Care [electronic resource] :	Maidenhead : McGraw-Hill Education, 2013.
119	Stacks	RC440 .R53 2007	Case studies in psychiatric nursing / Betty Kehl Richardson.	Clifton Park, NY : Thomson Delmar Learning, c2007.
120	Stacks	RC440 .R62 1983	Psychiatric nursing as a human experience / Lisa Robinson.	Philadelphia : Saunders, 1983.
121	Stacks	RC440 .S3317 2009	Lippincott's manual of psychiatric nursing care plans / Judith M. Schultz, Sheila L. Videbeck.	Philadelphia : Lippincott Williams and Wilkins, c2009.
122	Stacks	RC440 .S3317 2013	Lippincott's manual of psychiatric nursing care plans / Judith M. Schultz, Sheila L. Videbeck.	Philadelphia : Wolters Kluwer Health/Lippincott Williams & Wilkins, c2013.
123	Stacks	RC440 .S487 2008	Basic concepts of psychiatric-mental health nursing / Louise Rebraca Shives.	Philadelphia : Wolters Kluwer/Lippincott Williams & Wilkins, c2008.
124	Stacks	RC440 .S487 2012	Basic concepts of psychiatric-mental health nursing / Louise Rebraca Shives.	Philadelphia : Wolters Kluwer Health/Lippincott Williams & Wilkins, c2012.
125	Stacks	RC440 .S795 2013	Principles and practice of psychiatric nursing / Gail Wiscarz Stuart.	St. Louis, Mo. : Elsevier, c2013.
126	eBook	RC440 .S889 2012	Psychological Interventions In Mental Health Nursing [electronic resource].	Maidenhead : McGraw-Hill Education, 2012.
127	Reference, Stacks	RC440 .T69 2008	Nursing diagnoses in psychiatric nursing : care plans and psychotropic medications / Mary C. Townsend.	Philadelphia : F.A. Davis Co., c2008.
128	Stacks	RC440 .T693 2009	Psychiatric mental health nursing : concepts of care in evidence-based practice / Mary C. Townsend.	Philadelphia : F.A. Davis, c2009.

129	Stacks	RC440 .V354 2009	Foundations of mental health care / Michelle Morrison-Valfre.	St. Louis, MO : Mosby Elsevier, 2009.
130	Reserves, Stacks	RC440 .V536 2008	Psychiatric-mental health nursing / Sheila L. Videbeck illustrations by Cathy J. Miller.	Philadelphia, PA : Wolters Kluwer Health/Lippincott Williams & Wilkins, c2008.
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301	Stacks	RJ245 .W46 2009	Wong's essentials of pediatric nursing [by] Marilyn J. Hockenberry [and] David Wilson.	St. Louis, MO : Mosby/Elsevier, c2009.
302	Stacks	RJ245 .W47 2011	Wong's nursing care of infants and children / [edited by] Marilyn J. Hockenberry, David	St. Louis, Mo. : Mosby/Elsevier, c2011.
303	Stacks	RJ245 .W54 2008	Wong's clinical manual of pediatric nursing / David Wilson, Marilyn J. Hockenberry.	St. Louis, MO : Mosby Elsevier, 2008.
304	Stacks	RJ370 .H39 2013	Nursing care of the critically ill child / [edited by] Mary Fran Hazinski.	St. Louis, Mo. : Elsevier/Mosby, c2013.
305	Stacks	RJ380 .P75 2010	Primary care of the child with a chronic condition / [edited by] Patricia Jackson Allen,	St. Louis : Mosby/Elsevier,
306	eBook	RJ502.3 .D64 2009	Nursing in Child and Adolescent Mental Health [electronic resource].	Maidenhead : McGraw- Hill Education, 2009.
307	Stacks	RL125 .D47 2007	Dermatologic nursing / guest editor, Heather Jones consulting editor, Suzanne S. Prevost.	Philadelphia : Saunders, c2007.
308	Reference, Stacks	RM125 .N78	Prentice Hall nurse's drug guide.	Upper Saddle River, NJ : Prentice Hall, c2002-
309	Stacks	RM125 .R53 2002	Medications and mathematics for the nurse / Jane Rice.	Albany, NY : Delmar Thomson Learning,
310	Reference, Stacks	RM125 .S28	Saunders nursing drug handbook.	Philadelphia : Saunders, c2008-
311	Stacks	RM147 .E936 2008	Lippincott's photo atlas of medication administration / Pamela Lynn.	Philadelphia : Wolters Kluwer/Lippincott
312	Reserves, Stacks	RM147 .E936 2011	Lippincott's photo atlas of medication administration / Pamela Lynn.	Philadelphia : Wolters Kluwer/Lippincott Williams & Wilkins, c2011.
313	Stacks	RM170 .I595 2008	Intravenous therapy in nursing practice / edited by Lisa Dougherty, Julie Lamb foreword by Tom Elliott.	Oxford, UK Malden, MA : Blackwell Pub., 2008.
314	Reference	RM170 .L66 2007	LPN expert guides. I.V. therapy.	Philadelphia : Lippincott Williams & Wilkins, c2007.
315	Stacks	RM170 .N875 2008	Nurse's handbook of I.V. drugs.	Shiremanstown, PA : Blanchard & Loeb Publishers, c2008.
316	Reference	RM170 .N88 2009	Nurse's handbook of I.V. drugs.	Sudbury, Mass. : Jones and Bartlett Publishers, c2009.
317	eBook	RM216 .A43 1999eb	Multiskilling [electronic resource] : dietary assisting for the health care provider / Jo Ann R. Airaghi, Rebecca S. Galvin.	Albany : Delmar Publishers, c1999.
318	Stacks	RM216 .D8627 2010	Nutrition essentials for nursing practice / Susan G. Dudek.	Philadelphia : Wolters Kluwer Health/Lippincott Williams & Wilkins,

319	Stacks	RM216 .G946 2004	Foundations and clinical applications of nutrition : a nursing approach / Michele Grodner, Sara Long, Sandra DeYoung.	St. Louis : Mosby, c2004.
320	Stacks	RM216 .G946 2007	Foundations and clinical applications of nutrition : a nursing approach / Michele Grodner, Sara	St. Louis : Mosby Elsevier, c2007.
321	Reserves, Stacks	RM216 .W6865 2005	Williams' basic nutrition & diet therapy / [edited by] Staci Nix.	St. Louis, MO : Elsevier Mosby, c2005.
322	Stacks	RM216 .W6865 2009	Williams' basic nutrition & diet therapy / Staci Nix.	St. Louis, Mo. : Mosby/Elsevier, c2009.
323	Stacks	RM225 .G84 2001	Tube feeding : practical guidelines and nursing protocols / Peggi Guenter, Marcia Silkroski.	Gaithersburg, Md. : Aspen Publishers, 2001.
324	Stacks	RM300 .C5138 2010	Basic pharmacology for nurses / Bruce D. Clayton, Yvonne N. Stock, Sandra E. Cooper.	St. Louis, Mo. : Mosby/Elsevier, c2010.
325	Stacks	RM300 .K37 2008	Focus on nursing pharmacology / Amy M. Karch.	Philadelphia : Wolters Kluwer Health/Lippincott
326	eBook	RM300 .R43 2001eb	Pharmacological aspects of nursing care [electronic resource] / Barry S. Reiss, Mary E. Evans.	Australia Albany, NY : Delmar/Thomson Learning, c2002.
327	Stacks	RM300 .W675 2011	Understanding pharmacology : essentials for medication safety / M. Linda Workman, Linda LaCharity, Susan C. Kruchko with Jennifer	St. Louis, Mo. : Elsevier/Saunders, c2011.
328	Stacks	RM301 .K44 2006	Pharmacology : a nursing process approach / Joyce LeFever Kee, Evelyn R. Hayes, Linda E. McCuiston.	Philadelphia : Saunders Elsevier, c2006.
329	Stacks	RM301 .L466 2007	Pharmacology and the nursing process / Linda Lane Lilley, Scott Harrington, Julie S. Snyder with study skills content by Diana Savoca.	St. Louis, MO : Mosby/Elsevier, c2007.
330	Stacks	RM301 .M39 2006	Mosby's pharmacology in nursing / Leda M. McKenry, Ed Tessier, MaryAnn Hogan.	St. Louis, Mo. : Mosby, 2006.+ 1 CD-ROM (4 3/4 in.)
331	Stacks	RM301 .P457 2013	Pharmacology for nursing care / Richard A. Lehne in consultation with Linda A. Moore, Leanna J. Crosby, Diane B. Hamilton.	St. Louis, Mo. : Elsevier/Saunders, c2013.
332	Reserves, Stacks	RM301.12 .D44 2007	Davis's drug guide for nurses / Judith Hopfer Deglin, April Hazard Vallerand.	Philadelphia, Pa. : F.A. Davis, c2007.
333	Reference, Stacks	RM301.12 .L57	Lippincott's nursing drug guide / Amy M. Karch.	Philadelphia, PA : Lippincott, [1995]-
334	Stacks	RM301.12 .M67	Mosby's nursing drug reference.	St. Louis : Mosby, c1998-
335	Reference	RM301.12 .N87 2013	Nursing ... drug handbook.	Horsham, Pa. : Intermed Communications, c1981-
336	Reference	RM301.12 .N87 2014	Nursing ... drug handbook.	Horsham, Pa. : Intermed Communications, c1981-
337	Reference	RM301.12 .N87 2015	Nursing ... drug handbook.	Horsham, Pa. : Intermed Communications, c1981-
338	Stacks	RM301.12 .N888	Nursing spectrum drug handbook / Patricia Dwyer Schull.	King of Prussia, PA : Nursing Spectrum, c2008
339	Reference	RM301.12 .S59 2013	Mosby's 2013 nursing drug reference / Linda Skidmore-Roth.	St. Louis, Mo. London : Mosby, c2013.
340	Reference	RM301.12 .S66 2012	Delmar nurse's drug handbook : the information standard for prescription drugs and nursing	Clifton Park, N.Y. : Delmar

			considerations / George R. Spratto, Adrienne L. Woods.	
341	Stacks	RM301.14 .S75 2008	Straight A's in nursing pharmacology.	Ambler, PA : Wolters Kluwer/Lippincott
342	eBook	RM301.28	Nurses! Test Yourself In Pharmacology [electronic resource] Katherine Rogers.	Maidenhead : McGraw-Hill Education, 2013.
343	eBook	RM301.28 .M43 2013	Medicine Management For Nurses [electronic resource] : case book / edited by Paul Barber.	Maidenhead : McGraw-Hill Education, 2013.
344	Reserves, Stacks	RM301.28 .S34 2008	Introductory clinical pharmacology / Sally S. Roach, Susan M. Ford.	Philadelphia : Lippincott Williams & Wilkins,
345	Stacks	RM701 .A54 2000	Home rehabilitation : guide to clinical practice / Wendy K. Anemaet, Michelle E. Moffa-Trotter contributions by J. Mark Trotter.	St. Louis : Mosby, c2000.
346	DVD, Reserves	RM735.3 .S77 2000-2009	StrokeHelp [(DVD) videorecording] : functional treatment ideas & strategies in adult hemiplegia / presented by Jan Davis writer & narrator, Jan	Port Townsend, WA : International Clinical Educators, Inc., c2000-
347	DVD, Reserves	RM735.3 .S773 2000- 2009	StrokeHelp [(DVD) videorecording] : teaching independence : a therapeutic approach to stroke rehabilitation / presented by Jan Davis writer & narrator, Jan Davis producers, Jane Champion,	Port Townsend, WA : International Clinical Educators, Inc., c2000- 2009.
348	DVD, Reserves	RM735.3 .S774 2006- 2009	StrokeHelp [(DVD) videorecording] : treatment strategies in the acute care of stroke survivors / presented by Jan Davis writer & narrator, Jan Davis producers, Jane Champion, Jan Davis.	Port Townsend, WA : International Clinical Educators, Inc., c2006- 2009.
349	Stacks	RS57 .O48 2000	Dosage calculations / Gina Oliver, Carol Knauff.	Springhouse, Pa. : Springhouse Corp., c2000.
350	Reserves, Stacks	RS57 .R33 2007	Calculation of drug dosages / Sheila J. Ogden.	St. Louis, Mo. : Mosby Elsevier, c2007.
351	Serial	RT1 .N77 v. 44 no. 2 2009	Long-term care / guest editor, Linda G. Dumas Suzanne S. Prevost, consulting editor.	Philadelphia : Saunders/Elsevier, c2009.
352	Serial	RT1 .N77 v. 44 no. 4 2009	Legal and ethical issues : to know, to reason, to act / guest editors, Dana Bjarnason, Michele A.	Philadelphia, Pa. London : Saunders, c2009.
353	Serial	RT1 .N77 v. 45 no. 1 2010	Leadership / guest editors: Patricia S. Yoder-Wise, Karren Kowalski consulting editor, Suzanne S. Prevost.	Philadelphia, PA London : Saunders, 2010.
354	Serial	RT1 .N77 v. 45 no. 2 2010	Uniformed services nursing / guest editors: Deborah J. Kenny, Bonnie M. Jennings.	Philadelphia : Saunders, c2010.
355	Serial	RT1 .N77 v. 45 no. 4 2010	Mental health across the lifespan / Patricia B. Howard, Peggy El-Mallakh, guest editors	Philadelphia, Penn. : W. B. Saunders Co./Elsevier,
356	Serial	RT1 .N77 v. 45 no.3 2010	Palliative care and end of life care / guest editor, Margaret M. Mahon consulting editor, Suzanne S. Prevost.	Philadelphia : Saunders/Elsevier, 2010.
357	Serial	RT1 .N77 v. 46 no. 1	Magnet environments : supporting the retention and satisfaction of nurses / guest editor, Karen S. Hill consulting editor, Suzanne S. Prevost	Philadelphia, Penn. : W.B. Saunders/Elsevier, c2011.
358	Serial	RT1 .N77 v. 47 no. 1 2012	Tobacco control / guest editor, Nancy L. York consulting editor, Suzanne S. Prevost.	Philadelphia : Saunders, 2012.
359	Serial	RT1 .N77 v. 47 no. 2 2012	Future of advanced registered nursing practice / guest editor, Robin Donohoe Dennison	Philadelphia, Pa. : Saunders/Elsevier, c2012.

360	Serial	RT1 .N77 v. 49 no. 2 2014	Facilitating aging in place : safe, sound, and secure / Lazelle E. Benefield, Barbara J.Holtzclaw, editors Stephen D. Krau,	Philadelphia, Pennsylvania : Elsevier, 2014.
361	Serial	RT1 .N77 v.11 no.1 1976	Cancer in children [and] Gerontologic nursing / Trish Greene, guest editor [for first symposium] Rosalee Yeaworth, guest editor [for second symposium].	Philadelphia : W. B. Saunders Co., 1976.
362	Serial	RT1 .N77 v.22 no.3 1987	Adaptation to chronic illness [and] Pain control / Vickie A. Lambert and Clinton E. Lambert, guest editors [for first symposium] Marilee Donovan, guest editor [for second symposium].	Philadelphia : Saunders, 1987.
363	Serial	RT1 .N77 v.29 no.1 1994	Mental health nursing [and] Alzheimer's disease / Duane F. Pennebaker, guest editor [for first symposium] Ivo L. Abraham, guest editor [for second symposium].	Philadelphia : Saunders, 1994.
364	Serial	RT1 .N77 v.33 no.4 1998	Orthopedic nursing / Gay L. Goss, guest editor.	Philadelphia : Saunders, c1998.
365	Serial	RT1 .N77 v.34 no.1 1999	HIV/AIDS update / Deborah Witt Sherman, guest	Philadelphia : W.B. Saunders, c1999.
366	Serial	RT1 .N77 v.34 no.2 1999	Emerging nursing care of vulnerable populations [and] Contemporary infection	Philadelphia : Saunders, c1999.
367	Serial	RT1 .N77 v.34 no.4 1999	Wound care management / Kathleen A. Smyth, and Denise Poirier Maguire, guest editors.	Philadelphia : Saunders, 1999.
368	Serial	RT1 .N77 v.35 no.1 2000	Pediatric advanced practice nursing [and] Rheumatology / Nan E. Tobias, Cassie S.	Philadelphia : W.B. Saunders, c2000.
369	Serial	RT1 .N77 v.35 no.2 2000	Evidence-based nursing practice [and] Enhancing health care through innovative nursing practice /Maurita Soukup, and Charlotte	Philadelphia : W.B. Saunders, c2000.
370	Serial	RT1 .N77 v.35 no.4 2000	Acute care cardiology Continuing care in adult cardiology: living with a cardiac diagnosis / Dennis J. Cheek, Bradi B. Granger and Linda A. Prinkey-Briggs, guest editors.	Philadelphia : Saunders, c2000.
371	Serial	RT1 .N77 v.36 no.1 2001	Holistic nursing care / Jeanne D. Colbath, and Patricia M. Prawlucki, guest editors.	Philadelphia : Saunders, c2001.
372	Serial	RT1 .N77 v.36 no.2 2001	Diabetes : a practical approach / Laurie Quinn, guest editor.	Philadelphia : Saunders, c2001.
373	Serial	RT1 .N77 v.36 no.3 2001	Osteoporosis [and] Treatment advances in surgical oncology / Linda Pachucki-Hyde, Betsy	Philadelphia : Saunders, c2001.
374	Serial	RT1 .N77 v.36 no.4 2001	Palliative and supportive care of advanced cancer / Betty Thomas Daniel, guest editor.	Philadelphia : Saunders, c2001.
375	Serial	RT1 .N77 v.37 no.1 2002	Emergency nursing / Rene — Semonin Hollerman, guest editor.	Philadelphia : Saunders, 2002.
376	Serial	RT1 .N77 v.38 no.2 2003	Intellectual and developmental disabilities / Joan Earle Hahn, Beth A. Marks, guest editors.	Philadelphia : Saunders, 2003.
377	Serial	RT1 .N77 v.39 no.3 2004	Care of older adults / guest editors, Mathy Mezey, Elizabeth Capezuiti, Terry Fulmer.	Philadelphia : Saunders, 2004.
378	Serial	RT1 .N77 v.39 no.4 2004	Transitional care issues for the adolescent with congenital heart disease and acute care	Philadelphia : Saunders, 2004.
379	Serial	RT1 .N77 v.40 no.1 2005	Pharmacology / guest editor, Suzanne S. Prevost.	Philadelphia : Saunders, c2005.

380	Serial	RT1 .N77 v.40 no.2 2005	Wound care / guest editor, Barbara Pieper.	Philadelphia : Saunders/Elsevier, c2005.
381	Serial	RT1 .N77 v.40 no.3 2005	Disaster management and response / guest editors, Judith Stoner Halpern, and Mary W.	Philadelphia : Saunders, 2005.
382	Serial	RT1 .N77 v.40 no.4 2005	School-based health centers and nurse-managed health centers / guest editors, Judith Scully and Diana Hackbarth and Barbara Rideout.	Philadelphia : Saunders, c2005.
383	Serial	RT1 .N77 v.41 no.2 2006	Perioperative nursing / guest editor, Gratia M. Nagle.	Philadelphia : Saunders, c2006.
384	Serial	RT1 .N77 v.41 no.3 2006	Current issues in HIV / guest editor, Yvonne Wesley.	Philadelphia : Saunders, c2006.
385	Serial	RT1 .N77 v.41 no.4 2006	Diabetes / guest editor,Gail D'Eramo Melkus.	Philadelphia : Saunders, c2006.
386	Serial	RT1 .N77 v.42 no.1 2007	Advances in endocrine disorders / guest editor, June Hart Romeo.	Philadelphia : Saunders, c2007.
387	Serial	RT1 .N77 v.42 no.2 2007	Holistic nursing / guest editor, Noreen Frisch consulting editor, Suzanne S. Prevost.	Philadelphia : Saunders, c2007.
388	Serial	RT1 .N77 v.42 no.3 2007	Dermatologic nursing / guest editor, Heather Jones consulting editor, Suzanne S. Prevost.	Philadelphia : Saunders, c2007.
389	Serial	RT1 .N77 v.43 no.1 2008	Biology, psychology, and behavior in cardiovascular and pulmonary disease / guest	Philadelphia : Saunders, c2008.
390	Serial	RT1 .N77 v.43 no.2 2008	Oncology nursing : past, present, and future / guest editors, Marilyn Frank-Stromborg, Judith Johnson consulting editor, Suzanne S. Prevost.	Philadelphia : Saunders, c2008.
391	Serial	RT1 .N77 v.43 no.3 2008	Vulnerable populations / guest editors, Marcia Stanhope, Lisa M. Turner, Peggy Riley consulting	Philadelphia : Saunders, c2008.
392	Serial	RT1 .N77 v.43, no.4 2008	Technology : the interface to nursing educational informatics / guest editor, Elizabeth E. Weiner.	Philadelphia, PA : Saunders, c2008.
393	Serial	RT1 .N77 v.44, no.1 2009	Evidence-based practice / guest editor, Alyce A. Schultz.	Philadelphia, PA : Saunders, 2009.
394	Serial	RT1 .N77 v.44, no.3 2009	Women's health / guest editor, Ellen Olshansky consulting editor, Suzanne S. Prevost.	Philadelphia, PA : Saunders, c2009.
395	Serial	RT1 .N77 v.46, no.2 2011	Culturally competent care / guest editor: Diane B. Monsivais consulting editor: Suzanne S. Prevost.	Philadelphia, Pa. : Saunders, c2011.
396	Serial	RT1 .N77 v.46, no.3 2011	Patient education / guest editor, Stephen D. Krau Suzanne S. Prevost, consulting editor.	Philadelphia, Pa : Saunders, 2011.
397	Serial	RT1 .N77 v.47 no.3 2012	Second generation QSEN / guest editors, Joanne Disch, Jane Barnsteiner consulting editor, Suzanne S. Prevost.	Philadelphia, PA : Saunders/Elsevier, c2012.
398	Serial	RT1 .N77 v.47 no.4 2012	New directions in nursing education / editor, Mary Ellen Smith Glasgow consulting editor, Suzanne S. Prevost.	Philadelphia, Pa. : Elsevier, c2012.
399	Serial	RT1 .N77 v.48 no. 2 2013	Pediatrics / Patricia V. Burkhart, editor Stephen D. Krau, consulting editor.	Philadelphia, Pennsylvania : Elsevier, 13.:"-2013"
400	Serial	RT1 .N77 v.48 no. 3 2013	Nursing and addictions / Albert Rundio, Jr., editor Stephen D. Krau, consulting editor.	Philadelphia, Pa. : Elsevier, 2013.

401	Serial	RT1 .N77 V.48 No.4	Genomics / editor, Stephen D. Krau.	Philadelphia : Elsevier, 2013.
402	Serial	RT1 .N77 v.49 no.1 2014	Nursing-sensitive innovations in patient care / editor, Cecilia Anne Kennedy Page consulting editor, Stephen D. Krau.	Philadelphia : Elsevier, 2014.
403	Serial	RT1.N77 v.21 no.3 1986	Psychiatric/mental health nursing / Elizabeth Anne DeSalvo Rankin, guest editor.	Philadelphia : Saunders, 1986.
404	Serial	RT1.N77 v.11 no.2 1976	Teaching and rehabilitating the cardiac patient / Elizabeth Hahn Winslow, guest editor.	Philadelphia : Saunders, 1976.
405	Serial	RT1.N77 v.11 no.3 1976	Ostomy care [and] Alcoholism and drug addiction	Philadelphia : Saunders, 1976.
406	Serial	RT1.N77 v.12 no.2 1977	Primary nursing [and] Diseases of the liver / Sue T. Hegyvary, guest editor [for first symposium] Carol A. Boyer and Susan M. Oehlberg, guest	Philadelphia : W. B. Saunders Co., 1977.
407	Serial	RT1.N77 v.12 no.3 1977	Diabetes: patient education and care [and] Parenting / Anne Lynn Porter, guest editor [for first symposium] Shirley Smoyak, guest editor [for second symposium].	Philadelphia : W. B. Saunders, 1977.
408	Serial	RT1.N77 v.12 no.4 1977	Care of the ambulatory patient [and] Impressions of pain: a nursing diagnosis / Virginia M. Shively, guest editor [for first symposium] M. Joan Munley and Mary C.	Philadelphia : Saunders, 1977.
409	Serial	RT1.N77 v.13 no.3 1978	Cardiac care.	Philadelphia : Saunders, 1978.
410	Serial	RT1.N77 v.13 no.4 1978	Bioinstrumentation for nurses [and] Directions in psychiatric nursing / June Abbey, guest editor	Philadelphia : Saunders, 1978.
411	Serial	RT1.N77 v.14 no.3 1979	Child psychiatric nursing [and] Implementation of nursing diagnosis / Evelyn M. McElroy, guest editor [for first symposium] Marjory Gordon,	Philadelphia : Saunders, 1979.
412	Serial	RT1.N77 v.14 no.4 1979	Gerontologic nursing [and] Wound healing / Elizabeth Wister, guest editor [for first symposium] Delores Schumann, guest editor [for second symposium].	Philadelphia : Saunders, 1979.
413	Serial	RT1.N77 v.15 no.3 1980	Endocrine disorders [and] Fluid electrolyte, and acid-base balance / Barbara Solomon, guest editor [for first symposium] Susan Urrows, guest	Philadelphia : Saunders, 1980.
414	Serial	RT1.N77 v.15 no.4 1980	Infection control / Lucille M. Arking and Barbara J. McArthur, guest editors.	Philadelphia : Saunders, 1980.
415	Serial	RT1.N77 v.16 no.1 1981	Emergency nursing [and] Child abuse and neglect / Judy L. Spinella, guest editor [for first	Philadelphia : Saunders, 1981.
416	Serial	RT1.N77 v.16 no.2 1981	Symposia on respiratory care [and] Hypertension / Rosemary J. Craig, guest editor [for first symposium] Martha N. Hill and Nova Jane McCombs, guest editors [for second	Philadelphia : Saunders, c1981.
417	Serial	RT1.N77 v.16 no.3 1981	Symposia on ophthalmic nursing [and] Chronic renal disease / Heather Boyd-Monk, guest editor [for first symposium] Sharon L. Lewis, guest editor [for second symposium].	Philadelphia : Saunders, 1981.
418	Serial	RT1.N77 v.17 no.2 1982	Symposia on obesity [and] Drugs and the older adult / Mary Ann Schroeder, guest editor [for first symposium] Joan LeSage, guest editor [for second symposium].	Philadelphia : Saunders, 1982.

419	Serial	RT1.N77 v.17 no.4 1982	Symposium on oncologic nursing practice / Mary E. Woods and Jeanette Dollins Kowalski, guest editors.	Philadelphia : Saunders, 1982.
420	Serial	RT1.N77 v.18 no.1 1983	Symposia on nutrition [and] Sick cell disease / Loretta Forlaw and Linda M. Bayer, guest editors [for first symposium] Becky Pack,	Philadelphia : Saunders, c1983.
421	Serial	RT1.N77 v.18 no.3 1983	Symposia on nursing administration [and] Bone marrow transplantation / Gaye W. Poteet, guest editor [for first symposium] Margaret McGahan Hutchison, guest editor [for second	Philadelphia : Saunders, 1983.
422	Serial	RT1.N77 v.19 no.1 1984	Symposia on inflammatory bowel disease [and] Family nursing in acute care / Sheila A. Myer, guest editor [for first symposium] Maribelle B. Leavitt, guest editor [for second symposium].	Philadelphia : Saunders, 1984.
423	Serial	RT1.N77 v.19 no.2 1984	Symposia on health promotion [and] Pediatric care: psychosocial aspects / Jane Johnson and Margaret Parsons, guest editors [for first symposium] Elizabeth C. Poster and Cecily	Philadelphia : Saunders, 1984.
424	Serial	RT1.N77 v.20 no.3 1985	Symposium on computers in nursing / Dorothy Pocklington and Judith Baron, guest editors.	Philadelphia : Saunders, 1985.
425	Serial	RT1.N77 v.20 no.4 1985	Symposium on nursing diagnosis / Cynthia M. Dougherty, guest editor.	Philadelphia : Saunders, 1985.
426	Serial	RT1.N77 v.21 no.2 1986	Peripheral vascular dysfunction [and] Nursing care of the stroke patient / Mary M. Wagner and	Philadelphia : Saunders, 1986.
427	Serial	RT1.N77 v.21 no.4 1986	Neurotrauma [and] Emergency nursing / Therese S. Richmond, guest editor [for first symposium] Judy Stoner Halpern, guest editor [for second symposium].	Philadelphia : Saunders, 1986.
428	Serial	RT1.N77 v.22 no.1 1987	Cardiac monitoring [and] Ineffective breathing patterns and airway clearance / Carol Batten Persons, guest editor [for first symposium] Mi Ja Kim, guest editor [for second symposium].	Philadelphia : Saunders, 1987.
429	Serial	RT1.N77 v.22 no.2 1987	Enterostomal therapy [and] Pressure ulcers / Melinda Hively Petillo, guest editor [for first symposium] Linda C. Adams Mondoux, guest editor [for second symposium].	Philadelphia : Saunders, 1987.
430	Serial	RT1.N77 v.22 no.4 1987	Common fluid and electrolyte disorders [and] Nursing diagnoses: implementation / Jeanette K. Chambers, guest editor [for first symposium] Marilyn J. Rantz and Meridean Maas, guest	Philadelphia : Saunders, 1987.
431	Serial	RT1.N77 v.23 no.1 1988	Alzheimer's disease [and] Urinary incontinence in the elderly / Ivo L. Abraham, Kathleen Coen Buckwalter and Marcia M. Neundorfer, guest editors [for first symposium] Kathleen A. McCormick, guest editor [for second	Philadelphia : Saunders, 1988.
432	Serial	RT1.N77 v.23 no.3 1988	DRGs, nursing, and health care [and] Quality assurance / Franklin A. Shaffer, guest editor [for first symposium] Marjorie Beyers, guest editor [for second symposium].	Philadelphia : Saunders, 1988.

433	Serial	RT1.N77 v.27 no.1 1992	Innovative systems for providing acute nursing care [and] Coronary artery disease / Mary Kay Kohles and Barbara A. Donaho, guest editors [for first symposium] Cheryl P. Finney, guest	Philadelphia : Saunders, 1992.
434	Serial	RT1.N77 v.27 no.2 1992	Nursing interventions / Gloria M. Bulechek and Joanne C. McCloskey, guest editors.	Philadelphia : Saunders, 1992.
435	Serial	RT1.N77 v.27 no.3 1992	Lung cancer [and] Ophthalmic nursing / Jo Anne	Philadelphia : Saunders, 1992.
436	Serial	RT1.N77 v.28 no.1 1993	Diabetes [and] Rural nursing / James A. Fain, guest editor [for first symposium] Jamie Anderson, guest editor [for second symposium].	Philadelphia : Saunders, 1993.
437	Serial	RT1.N77 v.28 no.2 1993	Advances in clinical nursing research / Meridean L. Maas, Marita G. Titler, Kathleen C. Buckwalter.	Philadelphia : Saunders, 1993.
438	Serial	RT1.N77 v.28 no.3 1993	Post anesthesia care nursing [and] Infection control / Kim Litwack Saleh, guest editor [for	Philadelphia : Saunders, 1993.
439	Serial	RT1.N77 v.28 no.4 1993	Neuroscience nursing [and] Vascular and related access devices / Orpha J. Glick, guest editor [for first symposium] Janet S. Fulton, guest editor [for second symposium].	Philadelphia : Saunders, 1993.
440	Serial	RT1.N77 v.29 no.2 1994	Issues in the care of adults with congenital heart disease / Mary M. Canobbio, guest editor.	Philadelphia : Saunders, 1994.
441	Serial	RT1.N77 v.29 no.3 1994	Community health nursing and home health nursing / Linda Dumas, Anna Bissonnette, guest	Philadelphia : Saunders, 1994.
442	Serial	RT1.N77 v.29 no.4 1994	Pediatric surgical nursing [and] Plastic surgical nursing / Christine J. McKenna and Joyce M. Black, guest editors [for first and second	Philadelphia : Saunders, 1994.
443	Serial	RT1.N77 v.30 no.3 1995	Research utilization / Marita G. Titler and Colleen J. Goode, guest editors.	Philadelphia : Saunders, c1995.
444	Serial	RT1.N77 v.31 no.2 1996	Maternal/fetal nursing / Linda P. Brown, guest editor.	Philadelphia : Saunders, 1996.
445	Serial	RT1.N77 v.31 no.3 1996	Advanced practice nursing [and] The role of the certified registered nurse anesthetist / Lillie M.	Philadelphia : Saunders, 1996.
446	Serial	RT1.N77 v.31 no.4 1996	Endocrine disorders / June Hart Romeo, guest editor.	Philadelphia : Saunders, 1996.
447	Serial	RT1.N77 v.32 no.1 1997	Advances and emerging topics in perioperative pediatric nursing / Anne Jenks Micheli, guest	Philadelphia : Saunders, c1997.
448	Serial	RT1.N77 v.32 no.3 1997	Outcomes measurement and management / Suzanne S. Prevost, guest editor.	Philadelphia : Saunders, 1997.
449	Serial	RT1.N77 v.33 no.1 1998	Substance abuse interventions in general nursing practice [and] mental health nursing	Philadelphia : Saunders, 1998.
450	Serial	RT1.N77 v.33 no.2 1998	Ethics for nursing practice / Charlotte McDaniel, guest editor.	Philadelphia : Saunders, 1998.
451	Serial	RT1.N77 v.33 no.3 1998	Geriatric nursing / Ivo L. Abraham, Terry Fulmer	Philadelphia : Saunders, 1998.
452	Serial	RT1.N77 v.34 no.3 1999	Neuroscience nursing for a new millennium / Joanne V. Hickey, and Melanie S. Minton, guest	Philadelphia : Saunders, c1999.
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**Alamo Colleges
Return on Investment Calculation
Nurse Aide for Health Care Level 1**

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#Students / Cohort - Program	20
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	Cohort 1 Begins
Average Class size	20
Retention Rate	80.0%
Students / Yr	

Per AAS Degree Plan tab:	Semester 1	Semester 2
SCH / Program	16.00	
Semester Credit Hours / Term	16.00	-

	Yr1		
	Start Up Costs	Fall17	Spring18
Cohorts:			
Cohort 1 Day		20.0	-
Cohort 2 Day			
Cohort 3 Day			
Cohort 4 Day			
Cohort 5 Day			
Total Students		20.0	-

Cohort Semester Hours:			
Cohort 1 Semester Hrs		320.0	-
Cohort 2 Semester Hrs			
Cohort 3 Semester Hrs			
Cohort 4 Semester Hrs			
Cohort 5 Semester Hrs			
Total Semester Credit Hours		320.0	-

Contact Hours:			
	Start Up Costs	Fall17	Spring18
Technical Contact Hours		9,920	-
Academic Contact Hours		-	-
Total Contact Hours		9,920	-
Contact Hrs per SCH		31.00	-

Technical CH / Term			
Cohort Term 1		496.00	-
Cohort Term 2			
Cohort Term 3			
Cohort Term 4			
Cohort Term 5			
Total Technical CH / Term		496.00	-

Alamo Colleges
Return on Investment Calculation
Nurse Aide for Health Care Level 1

DRAFT

#Students / Cohort -
Program 20

Academic CH / Term		
Cohort Term 1	-	-
Cohort Term 2		
Cohort Term 3		
Cohort Term 4		
Cohort Term 5		
Total Academic CH / Term	-	-

Alamo Colleges
Return on Investment Calculation
Nurse Aide for Health Care Level 1

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#Students / Cohort - Program	20
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Revenue Input:	Fall	Spring
Tuition per SCH <i>Assumes In-District at 12 SCH; updated for Fall 2017 Tuition; Fast Completion Incentive Plan noted below</i>	\$ 86	\$ -
Special Program Tuition	\$ -	\$ -
Other Fees		
State Reimb Rate FY1617	Full Rate	Multiplier
Technical - Avg THECB Rate per Fund Codes listed on AAS	\$ 11.66	26.76%
Academic -Avg THECB Rate per Fund Codes listed on AAS	\$ -	26.76%
	Start Up Costs	Spring18
State Reimb Rate:		
Technical - Fund Codes listed on AAS	\$ 3.12	\$ -
Academic - Fund Codes listed on AAS	\$ -	\$ -

Student Success Points = \$185/point	\$ 185.00	\$ 185.00
Student Success Points - Cohort 1	3.00	-
# Students Completing Metric - Cohort 1	20	-
Student Success Points - Cohort 2		
# Students Completing Metric - Cohort 2		
Student Success Points - Cohort 3		
# Students Completing Metric - Cohort 3		
Student Success Points - Cohort 4		
# Students Completing Metric - Cohort 4		
Student Success Points - Cohort 5		
# Students Completing Metric - Cohort 5		
Total Success Point Funding	11,100	-

Expense Input:			
FT Faculty & Adjunct Salary:			
FT Fac load per Year (Fall & Spring)		10	5 per term
		FT Faculty Rate	FT Faculty Rate
FT Fac Annual Salary (<i>without benefits</i>) (Avg MA+)	69,039	\$ 69,039	\$ 69,039
FT Fac Annual Salary Including Benefits	29.325%	\$ 89,285	\$ 89,285
FT Fac Salary Including Benefits (29.325% FY17)		\$ 89,285	
		Fall17	Spring18
# of FT Faculty per Term		1.0	-

Alamo Colleges
Return on Investment Calculation
Nurse Aide for Health Care Level 1

DRAFT

#Students / Cohort - Program 20

Cost of 1 FT Faculty by Term	\$	44,642	\$	44,642
Adjunct \$ / Section - MA24	\$	2,592	Alamo Share>HR>Adj	
	\$	-		

# Cohorts		1	0
Cohort #1 Day - # of classes		5.33	-
Cohort #2 Day - # of classes			
Cohort #3 Day - # of classes			
Cohort #4 Day - # of classes			
Cohort #5 Day - # of classes			

# of Classes		5.33	-
Total Available FT Faculty Load		5.0	-
Excess Load (Adjunct)		0.3	-
Faculty Load		5.0	-

Other Expense Input Items:			
Equipment - Startup/One Time Expense	\$	-	
Supplies (\$8.4 a week per student x20 students x16 weeks)		2,688	-
Staff Travel/Development		-	
Other Expense			

	Yr1		
	Start Up Costs	Fall17	Spring18
REVENUES			
Tuition & Fees	\$	27,520	\$ -
State Appropriations - Technical	\$	30,953	\$ -
State Appropriations - Academic	\$	-	\$ -
Success Points Funding	\$	11,100	\$ -
Special Program Tuition*	\$	-	\$ -
Other Revenue*			
TOTAL REVENUE	\$ -	\$ 69,573	\$ -

* Note: Exclude any revenues that are "pass-through" to a testing or other 3rd party. Needs to be apples to apples with Alamo

EXPENSES			
FT Faculty Salaries		44,642	-
Adjunct Faculty per Section		864	-
Other Salaries per Section		-	-
Equipment - Startup	-	-	-
Supplies - Per Term		2,688	-
Staff Travel/Development		-	-

Alamo Colleges
Return on Investment Calculation
Nurse Aide for Health Care Level 1

DRAFT

#Students / Cohort - Program	20
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Cost Factor - FFE		\$	-	\$	-
TOTAL DIRECT COSTS	\$	-	\$	48,194	\$ -
Indirect costs (per Finance Factor)		\$	252	\$	-
Depreciation - on Current equipment					
TOTAL EXPENSE	\$	-	\$	48,446	\$ -
NET INCOME / (LOSS)	\$	-	\$	21,127	\$ -
CUMULATIVE NET INCOME/(LOSS)		\$		21,127	\$ 21,127

APPENDIX I

St. Philip's College Institutional Student Learning Outcomes (Adopted from THECB Core Curriculum Objectives) Effective Fall 2014

Critical Thinking: St. Philip's College students will use inquiry and analysis, evaluation and synthesis of information and innovation and creative thinking.

Communication: St. Philip's College students will develop, interpret and express ideas through effective written, oral and visual communication for various academic and professional contexts.

Empirical and Quantitative: St. Philip's College students will manipulate and analyze numerical data or observable facts resulting in informed conclusions.

Teamwork: St. Philip's College students will demonstrate the ability to work effectively with others to support a shared purpose or goal and consider different points of view.

Social Responsibility: St. Philip's College students will demonstrate intercultural competency, civic knowledge and the ability to engage effectively in regional, national and global communities.

Personal Responsibility: St. Philip's College students will connect choices, actions and consequences to ethical decision-making.



ALAMO COLLEGES

ST. PHILIP'S COLLEGE

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