



**ALAMO
COLLEGES**

ST. PHILIP'S COLLEGE
Office of the President

May 4, 2016

Dr. Belle Wheelan, President
Southern Association of Colleges and Schools
Commission on Colleges
1866 Southern Lane
Decatur, GA 30033

Dear Dr. Wheelan,

In keeping with the Southern Association of Colleges and Schools' *Principles of Accreditation: Foundations for Quality Enhancement*, St. Philip's College is pleased to notify you of a substantive change scheduled for Fall 2016. The change relates to Substantive Change Procedure One: The Review of Substantive Changes Requiring Notification and Approval Prior to Implementation.

St. Philip's College is anticipating offering a new Level 1 Certificate 1 in Massage Therapy. Previously approved as a Continuing Education Program by the Alamo Community College District Board of Trustees, this program maintains Board approval per Alamo Community College District policy. Pending approval from the Alamo College Curriculum Council on May 2, 2016 and the Texas Higher Education Coordinating Board, this program will change from clock hours to credit hours as shown below:

Course Name	Non-Credit / Continuing Education		Credit / Academic Program				
	Contact Hours		Credits	Lecture	Lab	External	Contact
MSSG 1413 Anatomy & Physiology for Massage	96		4	3	2	0	80
MSSG 2413 Kinesiology for Massage	80		4	3	3	0	96
MSSG 1411 Fundamentals of Massage I	125		4	2	6	0	128
MSSG 2314 Pathology	52		3	3	0	0	48
MSSG 2311 Fundamentals of Massage II	75		3	2	6	0	128
MSSG 1105 Hydrotherapy	20		1	0	2	0	32
MSSG 1109 Health & Hygiene	20		1	1	1	0	32
MSSG 1207 Business, Ethics & Jurisprudence	48		2	2	0	0	32
MSSG 2187 Internship / Clinical	50		1	0	0	5	80
TOTALS:	566		23	16	20	5	656

Program requirements are shown below:

Massage Therapy Program Requirements Include:
Requires no new courses
Requires no new faculty
No similar programs currently offered at St. Philip's College
College's Operational Budget and Title III funding to provide new resource base and equipment

Please let me know if these changes require a program prospectus.

I look forward to working with you and your staff to insure that St. Philip's College continues to comply with the Commission's guidelines. Please let me know if you have any questions or need any additional information.

Sincerely,



Adena Williams Loston, PhD
President