



## I-20 Application Checklist

### 1 Admissions Application

- Decide on your Alamo College
- Apply online: [www.applytexas.org](http://www.applytexas.org)

### 2 I-20 Application Form

- Download and print application: [alamo.edu/international](http://alamo.edu/international)
- Complete, sign and mail to:



Palo Alto College  
International Student Services  
Rio Grande Building, 105A  
1400 W. Villaret Blvd.  
San Antonio, TX 78224

### 3 Financial Statements

We will accept copies of your financial documents. However, we do not accept copies sent by fax. Students must provide documentation that verifies ability to pay the cost of attending college for a year. Costs of caring for dependent(s) are additional:

\$28,720 student

\$ 5,000 per spouse/children

- Provide official bank letter verifying savings or checking account(s). Letter must be dated within 60 days and in English.
- Bank statements will not be accepted.
- Affidavit of Support-Immigration may be required. Please keep a copy for your records.

### 4 Official Academic Record

- Original documents from high school or all colleges or universities attended
- Original translation and evaluation of foreign transcripts by a member of the National Associate of Credential Evaluation Services (NACES)
- Visit [www.naces.org](http://www.naces.org) for list of members

### 5 Passport

Please provide a copy of your passport

### 6 English Proficiency:

TOEFL or IELTS scores are required to enroll in college level courses. Students enrolling in the English as a second language (ESL) program are not required to submit TOEFL or IELTS scores

**Note:** ESL program is only available at San Antonio College.

### 7 Photo

Please attach a passport-size photo to your application.

### 8 Statement of Understanding

Please read and sign the statement of understanding that is included in this application.

### 9 Processing Fee:

- \$100.00 U.S. Dollars (non-refundable)  
Attach a money order to application
- Online credit card payment visit [www.alamo.edu/district/virtual-business-office/](http://www.alamo.edu/district/virtual-business-office/)
- Alamo Colleges Market Place (select; "click here")
- Select Alamo Colleges International Services
- Select International Application Fee
- Print receipt and attach copy

### 10 Bacterial Meningitis Vaccination

All new students under 22 years of age must provide proof of having received the Bacterial Meningitis vaccination. This vaccination is required in order to register for classes. You can get the vaccination prior to entering the U.S. or arrive three weeks before your schedule classes and get the vaccination in the U.S. Visit [www.alamo.edu/meningitis](http://www.alamo.edu/meningitis) for more information.

### 11 Transfer Students:

Submit copies of the following:

- Current and previous I-20
- Copy of Form I-94 ([www.cbp.gov/i94](http://www.cbp.gov/i94))
- Passport
- Visa



INTERNATIONAL STUDENT: I-20 APPLICATION

STUDENT INFORMATION

(PLEASE PRINT INFORMATION AS LISTED ON PASSPORT)

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_ Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Male \_\_\_\_ Female \_\_\_\_
MM DD YYYY

Passport Number: \_\_\_\_\_ Passport Expiration Date \_\_\_\_/\_\_\_\_/\_\_\_\_
MM DD YYYY

City & Country of Birth: \_\_\_\_\_

Country of Residence: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

Permanent Address in Home Country:

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State/Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Country/Territory: \_\_\_\_\_

Local Address or Planned Residency in the U.S.:

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_

ADMISSION INFORMATION

(PLEASE PRINT)

Apply for: Fall (August) 20\_\_ Spring (January) 20\_\_ Summer 20\_\_

- You are applying as: [ ] New (from home country) [ ] Transfer (Attending U.S. college/university) [ ] Change of Status (from another visa category)

Alamo College you want to attend:

- [ ] Northwest Vista College [ ] Palo Alto College [ ] St. Philip's College [ ] San Antonio College

Program of Study/Major: \_\_\_\_\_ Previous Institution: \_\_\_\_\_

English Language Proficiency

- Knowledge of English: [ ] Excellent [ ] Good [ ] Average [ ] Poor [ ] Applying for ESL (English as Second Language)

TOEFL not needed if enrolling in ESL program

TOEFL/IELTS Score: \_\_\_\_\_

Attach original TOEFL score report.

## VISA INFORMATION

Are you currently in the United States?  Yes  No If yes, what type visa do you have? \_\_\_\_\_

*\*If you have an F-1 visa, attach copies of ALL I-20's from each school attended and your I-94, passport and F-1 visa.*

Will you go to your home country to apply for the F-1 visa?  Yes  No

### Delivery of I-20:

Mail to home country address  Mail to the following representative  Following representative will pick up Form I-20.

I, \_\_\_\_\_, hereby authorize the following representative to receive or collect my Form I-20.

Signature Required: \_\_\_\_\_ Date: \_\_\_\_\_

## REPRESENTATIVE INFORMATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State/Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Country/Territory: \_\_\_\_\_

Relationship: \_\_\_\_\_ Telephone: \_\_\_\_\_

## EMERGENCY CONTACT INFORMATION

*(PLEASE PRINT, CONTACT SHOULD BE A PERSON WHO CAN BE CONTACTED IN THE USA)*

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State/Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Country/Territory: \_\_\_\_\_

Relationship: \_\_\_\_\_ Telephone: \_\_\_\_\_

I CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS CORRECT. I UNDERSTAND THAT CANCELLATION OF MY

APPLICATION MAY RESULT IF ANY INFORMATION IS FOUND TO BE INCOMPLETE OR INACCURATE.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

This application is to obtain the Form I-20 and request your F-1 student visa.  
Apply for admissions to any of the Alamo Colleges at [www.ApplyTexas.org](http://www.ApplyTexas.org).

# Dependent Form

## DEPENDENT 1 (Please Print)

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_ Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Male \_\_\_\_ Female \_\_\_\_  
MM DD YYYY

Passport Number: \_\_\_\_\_ Passport Expiration Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YYYY

Relationship to Student: \_\_\_\_\_ Country of Birth: \_\_\_\_\_

Country of Residence: \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

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## DEPENDENT 2 (Please Print)

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_ Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Male \_\_\_\_ Female \_\_\_\_  
MM DD YYYY

Passport Number: \_\_\_\_\_ Passport Expiration Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YYYY

Relationship to Student: \_\_\_\_\_ Country of Birth: \_\_\_\_\_

Country of Residence: \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

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## DEPENDENT 3 (Please Print)

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_ Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Male \_\_\_\_ Female \_\_\_\_  
MM DD YYYY

Passport Number: \_\_\_\_\_ Passport Expiration Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YYYY

Relationship to Student: \_\_\_\_\_ Country of Birth: \_\_\_\_\_

Country of Residence: \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

This form will be used to identify family members who need to apply for the F-2 dependent visas. A Form I-20 will be issued to eligible dependents. For additional dependents, please print additional copies of this page.

# Financial Resources and Requirements

Please provide documentation that you meet the financial requirements to pay for the cost of attending the Alamo Colleges.

## Estimated Cost of Attendance Per Year

Tuition & Fees	\$11,548
Books & Supplies	\$500
Housing/Rent	\$11,512
Miscellaneous Expenses (food, gas, etc.)	<u>\$5,160</u>
<b>Total</b>	<b>\$28,720</b>

## Financial Resource Requirement

A bank letter verifying proof of financial resources of at least \$28,720 U.S. is required. An additional \$5,000 U.S. per dependent is required if a spouse or children will accompany the F-1 student. Please have your bank, parent's bank, or sponsor's bank draft an official letter on bank letterhead to the International Student Services. The letter should include the following information:

- Name of person who holds account
- Bank account number
- Type of account(s) - checking or savings
- Date account(s) were established
- Current account balance within 60 days.
- Current official rate of exchange from local currency to U.S. dollar.
- Title and signature of bank official
- Telephone number and email address of bank official
- Bank statements will not be accepted

## Confirmation of Financial Resources

The Alamo Colleges requires confirmation of financial resources of all applicants who are not United States citizens or do not hold permanent residence. Evaluation for admission will not begin until the proper financial statements are on file. Students are encouraged to pay tuition, fees, and other charges at the beginning of each term. Installment payments are available through the Alamo Colleges Business Office. It is the responsibility of the international student to meet these financial obligations.

## Financial Guarantee Statement

I certify that I will have the minimum of \$28,720 and an additional \$5,000 for each of my dependents in U.S. currency available to me each year I am studying at one of the Alamo Colleges. This amount is exclusive of travel funds. These funds will be provided by the following:

Check all that apply:

- Self     Parent     Sponsor (name) \_\_\_\_\_     Other (specify) \_\_\_\_\_

I certify that I have adequate funds for my travel to and from the United States.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

# Affidavit of Financial Support

To be completed by parent, sponsor or funding sources. If funding is provided by a U.S. citizen or permanent resident this form must be notarized.

## Affidavit of Support

I, \_\_\_\_\_ residing at  
(sponsor's name)  
\_\_\_\_\_  
(street address) (city) (state) (postal code)  
(country)

Certify:

That I am \_\_\_\_\_ years of age, and do  do not  reside in the United States since (date) \_\_\_\_\_.

This Affidavit is executed on behalf of the following person:

\_\_\_\_\_  
Name of student

\_\_\_\_\_  
Relationship to sponsor

\_\_\_\_\_  
Student country of citizenship

Additional dependents: Spouse or children \_\_\_\_\_

I certify that I will make available to the student listed above the total sum of \$28,720 and the additional \$5,000 for each of the dependents for each year of study at one of the Alamo Colleges. This money is in addition to any travel funds needed to travel to and from the student's home country. I understand that I am solely responsible for the financial support of this student and will be held accountable by the Alamo Colleges for maintaining the terms of this statement. If I am a U.S. citizen or permanent resident, I will have this Affidavit of Support notarized.

I certify that I will make available partial monetary contributions to the above mentioned student in the sum of \$\_\_\_\_\_.

I certify that I will provide the following specific contributions to support the person(s) listed above:

Please indicate type of contribution, amount and duration.

Type of Contribution	Duration	Amount or value
_____	_____	_____
_____	_____	_____

I affirm that the contents of this Affidavit (signed by me) and the attached document(s) are true and correct.

\_\_\_\_\_  
Signature of Sponsor

\_\_\_\_\_  
Date

\* If Sponsor is U.S. citizen or permanent resident this Affidavit must be notarized.

Signed before me this \_\_\_\_\_ day of \_\_\_\_\_ of 20\_\_ in \_\_\_\_\_, County.

\_\_\_\_\_  
Notary Public



## International Student Statement of Understanding

1. I will have sufficient funds for tuition, fees, and living expenses each year I attend one of the Alamo Colleges. I understand the cost of living may be high. International students are not allowed to work and financial aid for international students is not available at the Alamo Colleges.
2. I understand meeting the international student admission requirement does not guarantee admission to all programs offered by the Alamo Colleges. I further understand that programs offered in specific areas, such as allied health or nursing, have separate application and admission requirements.
3. I understand if the college placement exam scores in Reading, English, and Math are not at college level, I must enroll in developmental courses.
4. I will enroll full-time (12 semester hours or more) every fall and spring semester.
5. I understand all student tuition must be paid in full by the payment deadline at the beginning of each semester. I also understand that payment plans are available to me and arrangements can be made with the Alamo Colleges Business Office.
6. I authorize all Alamo Colleges to release any information required by the United States Citizenship and Immigration Services (USCIS) to determine my compliance with U.S. immigration laws. I further understand that Alamo Colleges must report in the Student and Exchange Visitor Information System (SEVIS) those students who are not registered for classes or who are not pursuing a full-time course of study.
7. I certify that the Alamo Colleges nor any of its member colleges are not liable, legally or otherwise, under any circumstances for any expenses or problem difficulties (financial, health related, legal) I may incur while in the United States.
8. I certify that I have read and understand all the information on this form and that all documents I have submitted to support the information given are correct and true. I further understand that false information could result in my dismissal from the Alamo Colleges in accordance with the colleges rules and regulations.
9. Students who were placed on academic dismissal or academic suspension at their previous institutions and are seeking transfer to the Alamo Colleges must follow the academic dismissal policy outlined in the Alamo college's catalog.
10. I understand that a minimum of one-half of my coursework must be completed on campus.
11. I understand that I can only take one internet course per semester.
12. I understand that I may be dropped from my courses for non-attendance. I also understand that dropping below the full-time course load may affect my visa status.
13. I understand that as an international student I am required to have adequate health insurance while in the U.S. and I must provide verification of health insurance at time of registration.

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Student's Signature

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Date