

# Student Success Newsletter

St. Philip's College, 1801 Martin Luther King Dr., San Antonio, TX 78203  
St. Philip's College - Southwest Campus, 800 Quintana Rd., San Antonio, TX 78211

## Student Success Leadership Team



Dr. Mordecai Brownlee  
Vice President of Student Success



Dr. Paul Machen, II  
Dean of Student Success



Beautrice M. Butler  
Director of Enrollment Management



Elizabeth Castillo  
Director of Student Success

**Editors:** Rosalinda Rivas, Eitandria Gatlin

## Quality Enhancement Plan – Ethical Decision-Making

St. Philip's College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). Part of this process is the QEP (Quality Enhancement Plan) to promote student success. Our QEP topics Ethical Decision-Making.

QEP Focus: Ethical decision-making is the ability to connect values and choices to actions and consequences.

QEP Goal: Students engage in specific measurable academic activities to enhance their ethical decision-making skills.

### Ethical Decision Making Process:

- \*Stop and think to determine the facts.
- \*Identify the options.
- \*Consider consequences for yourself and others.
- \*Make an ethical choice and take appropriate action.



## MESSAGE FROM OUR VICE-PRESIDENT:

Greetings St. Philip's College –

April is an exciting time of the year with the anticipation of graduation next month. Please be sure you have met with your certified advisor to discuss graduation plans and prepare for summer courses. Also, don't forget to speak with your certified advisor regarding the summer momentum program – which grants eligible students FREE summer courses. Remember, St. Philip's College is committed to your success.

**Dr. Mordecai Ian Brownlee**  
Vice President of Student Success  
St. Philip's College

## Student Success in the SLC – MLK Campus

For more information, contact Charleen Brammer at 210-486-2468 or 210-486-2275.

### SLC 102 Point of Contact

Counseling Services	Rosalinda Rivas
Disability Services	Maria Botello
Student Conduct/Title IX Programs	John Martin
Service Learning/Financial Literacy	Elizabeth Castillo

### SLC 127 Point of Contact

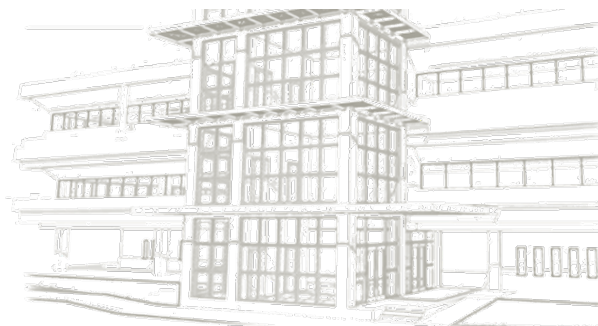
SPC Health Center	Janet Feathers
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## SPC Office Hours for Spring 2018

Monday, Tuesday, Thursday, Friday	8:00 am – 5:00 pm
Wednesday	8:00 am – 7:00 pm
Every first Saturday of the month	9:00 am – 1:00 pm

## Important Dates

Mar. 30-Apr. 1	Easter Holiday (College Closed)
April 9	Last day for Incomplete "I" grades
April 13	Last day to withdraw (16-week)
April 20	Last day to withdraw (Start Two 14-week)
April 26	CultureFest – Official Fiesta event
April 27	Fiesta Holiday – College Closed (Weekend classes will meet)
April 30	Last day to withdraw (Flex II)





# St. Philip's College AlamoCARES

For more information, contact Dr. Mordecai Brownlee, Vice President of Student Success at 210-486-2252.

St. Philip's College is committed to providing a supportive learning environment and to fostering, safe, healthy relationships among our students. In this effort, Alamo Colleges District initiated AlamoCARES, a prevention, education and support program regarding dating violence, domestic violence, sexual assault and stalking. It is our sincere hope that AlamoCARES will empower you to make well-informed decisions about life issues that affect your college years and beyond.

Within the AlamoCARES site, you will find information on rights granted by **Title IX** and resources to help educate and assist you when dealing with harassment and sexual violence. Coming soon are events, training and opportunities to bring awareness when dealing with difficult issues and creating discussion opportunities with students. Visit us at <http://alamo.edu/spc/alamocares/> for more information.

The Alamo Colleges District encourage individuals to bring forward information/complaints about sexual harassment and sexual violence. **Retaliation** against any **individual who reports or participates** in the investigation of alleged violations is **strictly forbidden** and will be **enforced** by the College administration.

If you believe you have experienced **Sexual Misconduct** you may consider the following options:

- Contact **Campus Police** at 210-485-0099 (non-emergency) or 210-485-0911 (emergency)
- Seek **medical attention** at a hospital or with a physician
- **Report the incident** at [www.alamo.edu/TitleIXCoordinator/](http://www.alamo.edu/TitleIXCoordinator/) (call John Martin 210-486-2746)
- **Contact SPC Counseling Services** at 210-486-2333 (for confidential counseling and or referrals)
- Contact **parents, relatives or close friends** for support

**H.1.1 Equal Education and Employment Opportunities (Policy)** [www.alamo.edu/district/policies/](http://www.alamo.edu/district/policies/) AlamoCARES has additional **Title IX** information and resources at: [www.alamo.edu/spc/AlamoCARES](http://www.alamo.edu/spc/AlamoCARES)

### **ATTENTION STUDENTS! Required Haven Training**

Haven is an online survey and course addressing critical life skills. Haven is our way of informing St. Philip's College students about **Title IX** standards, reporting violations and resources available. **All entering freshmen, former and transfer students are required to complete Part 1 of Haven: Understanding Sexual Assault, by Nov. 1, 2017 (to avoid a registration hold being placed on their account).**

Haven Instructions:

1. Always sign in through ACES at <https://alamoaces.alamo.edu>.
2. Look for the AlamoCARES box on the Student tab and read the important message before accessing the course. Note: an alternative training is available; see your Vice President for Student Success for assistance.
3. Click on the link provided, and complete the confidential pre-survey at the start of the course. The Alamo Colleges District does not receive a copy of your responses.
4. The quiz at the end of the course is required to document your completion, but the score is not recorded and will not impact you in any way. Completion is documented on your student record.

**You Have the Right to Feel Safe.**

# Academic and Career Advising Services (MLK Campus)

For more information, contact Christina Cortez at 210-486-2894.

**Event: Freshmen Experience**

**Date/Time:** Tuesday 9:00 am – 12:00 pm  
 Wednesday 3:00 pm – 6:00 pm

**Location:** Center for Learning Resources (CLR), Room 108

**Summary:** Check your student email as you will be receiving periodic email from your assigned Certified Academic Advisor with important information. You can register for Freshman Experience at <http://spcweb.alamo.edu/StudentSuccess/Registration.aspx>.


**Event: Tiger Advising Days**

**Date/Time:** April 3 10:00 am – 6:00 pm

**Location:** Turbon Student Center (TSC), Lobby

**Summary:** Take a paws. Meet your Advisor at Tiger Advising Days and get cleared for Summer/Fall registration. Learn about important campus resources, network with academic program representatives, and enjoy refreshments and door prizes.





**ALAMO COLLEGES**

## AlamoINSTITUTES

An organization of six career pathways designed for students who have key interests, such as, but not limited to the following areas:

<b>Creative &amp; Communication Arts Institute</b>	<i>The Arts, Audio/Video Technology and Communications*.</i>
<b>Business &amp; Entrepreneurship Institute</b>	<i>Business Management &amp; Administration, Finance, Hospitality &amp; Tourism, and Marketing*.</i>
<b>Health &amp; Biosciences Institute</b>	<i>Health Sciences*.</i>
<b>Advanced Manufacturing &amp; Logistics Institute</b>	<i>Architecture, Construction, Manufacturing, Transportation, Distribution &amp; Logistics*.</i>
<b>Public Service Institute</b>	<i>Education, Training, Government, Public Administration, Human Services, Law, Public Safety, Correction and Security*.</i>
<b>Science &amp; Technology Institute</b>	<i>Agriculture, Food &amp; National Resources, Information Technology, Science, Technology, Engineering and Mathematics*.</i>

**Banner ID and Photo ID Required!**

**Hours of Operation for Appointment-Based Academic Advising:**

Monday - Thursday: 8:00 am – 5:00 pm

**Hours of Operation for Walk-In Advisement Services:**

Wednesday: 8:00 am – 7:00 pm

Friday: 1:00 pm – 5:00 pm

1st Saturday of the month: 9:00 am – 1:00 pm

[www.alamo.edu/spc/academic-advising](http://www.alamo.edu/spc/academic-advising)

**Be Wise, Get Advised: Have you met with your Certified Academic Advisor? Contact your Advisor today. Below are the steps to identify who your advisor is:**

1. Log into ACES
2. Click on the My Page tab (4th tab from the left)
3. Under Academic Profile (on the left) select the current term and press Go
4. Your advisor's name will appear under the "Advisors" title
5. Visit your advisor

# Academic and Career Advising Services (continued)

For more information, contact Christina Cortez at 210-486-289494.

## Institute 1: Creative and Communication Arts

Larry Medina [lmedina46@alamo.edu](mailto:lmedina46@alamo.edu)  
Victor Natera [vnatera@alamo.edu](mailto:vnatera@alamo.edu)

## Institute 2: Business and Entrepreneurship

Yolanda Ward [yward@alamo.edu](mailto:yward@alamo.edu)  
James Satchell [jsatchell@alamo.edu](mailto:jsatchell@alamo.edu)  
Joseph Hernandez [jhernandez31@alamo.edu](mailto:jhernandez31@alamo.edu)

## Institute 3: Health and Biosciences

Janet Hart [jhart26@alamo.edu](mailto:jhart26@alamo.edu)  
Frances Calderon [fcalderson4@alamo.edu](mailto:fcalderson4@alamo.edu)  
Irma Lopez [isanchez17@alamo.edu](mailto:isanchez17@alamo.edu)  
Teresa Hopwood [thopwood2@alamo.edu](mailto:thopwood2@alamo.edu)  
Tricia McElligott [tmcelligott@alamo.edu](mailto:tmcelligott@alamo.edu)  
Nathaniel Martinez [nmartinez324@alamo.edu](mailto:nmartinez324@alamo.edu)  
Doug Gable [dgable@alamo.edu](mailto:dgable@alamo.edu)

## Institute 4: Advanced Manufacturing and Logistics Automotive Technology (MLK Campus)

Yvonne Benton [ybenton@alamo.edu](mailto:ybenton@alamo.edu)  
Christine Saucedo [csauceda1@alamo.edu](mailto:csauceda1@alamo.edu)  
Konnie Harper-Thompson [kharper-thompson@alamo.edu](mailto:kharper-thompson@alamo.edu)

## Institute 4: Advanced Manufacturing and Logistics (Southwest Campus)

Sarah Ramirez [sramirez260@alamo.edu](mailto:sramirez260@alamo.edu)  
Carlos Solis [csolis@alamo.edu](mailto:csolis@alamo.edu)  
Jennifer Salmeron [jleal@alamo.edu](mailto:jleal@alamo.edu)

## Institute 5: Public Service

Yvonne Benton [ybenton@alamo.edu](mailto:ybenton@alamo.edu)  
Christine Saucedo [csauceda1@alamo.edu](mailto:csauceda1@alamo.edu)  
Konnie Harper-Thompson [kharper-thompson@alamo.edu](mailto:kharper-thompson@alamo.edu)

## Institute 6: Science and Technology

Meredith Bess [mbess@alamo.edu](mailto:mbess@alamo.edu)  
Deborah Woods [dwoods54@alamo.edu](mailto:dwoods54@alamo.edu)  
Monica Guerrero [mguerrero151@alamo.edu](mailto:mguerrero151@alamo.edu)

The **Career Services team** will be hosting a series of workshops designed to assist students by helping them prepare for entry into the workforce. The third and fourth workshop in this series are **Job Applications** and **Dress for Success**. **Job Applications** will cover the basics of how to fill online job applications while the **Dress for Success** career workshops will cover the basics of how to dress professionally in the workplace. *Light refreshments will be served.*

### Event: **Job Applications**

**Date/Time:** April 3 12:30 pm – 1:30 pm  
**Location:** Center for Learning Resources (CLR), Room 108

### Event: **Dress for Success**

**Date/Time:** April 10 12:30 pm – 1:30 pm  
**Location:** Sutton Learning Center (SLC), Room 126

Do you need a job this semester? Visit [Career Services Online](https://www.myinterfase.com/stphilips/Account/LogOn?ReturnUrl=%2fstphilips%2fstudent%2f) and start your free job search. Once registered, you can log in daily to view postings and apply for jobs. For more information contact Career Services at 210-486-2008, or visit the Career Services Online Employment Center at <https://www.myinterfase.com/stphilips/Account/LogOn?ReturnUrl=%2fstphilips%2fstudent%2f>.

Students requiring more in-depth assistance with their resume are asked to schedule an appointment with their advisor at one of the following locations:

St. Philip's College, 1801 Martin Luther King Dr., 210-486-2008  
Southwest Campus, 800 Quintana Rd., 210-486-7281

## Alumni Affairs (MLK Campus)

For more information, contact Dr. Sharon Crockett-Ray at 210-486-2887.

The Alumni and Friends Association is committed to bringing together alumni and friends from all walks of life. We are a rapidly expanding organization and are proud to carry forward the St. Philip's College legacy. If you are looking for a great way to stay in touch with SPC and the community, there is no better way than with a membership into the Alumni and Friends Association. For more information on membership visit <http://www.alamo.edu/spc/alumni-affairs/> or click [here](#).

## Bae-B-Safe (MLK Campus)



For more information, contact Tracy Watts at 210-486-2538.

BAE-B-SAFE works to support educational success and increase graduation rates by preventing unplanned pregnancies and preparing young people with life skills to protect their future. Empower and educate yourself about healthy sexual behaviors. Participate in one of our programs to earn gift cards! Visit us in the Center for Health Professionals (CHP) Building, Room 202A. (Must be 14-19 years of age to participate.)

## Business Office (MLK Campus)

For more information, contact Sophia Zavala at 210-486-2247.

Monday, Tuesday, Thursday, Friday	8:00 am – 5:00 pm
Wednesday	8:00 am – 7:00 pm
1 <sup>st</sup> Saturday of the Month	9:00 am – 1:00 pm

Someone who is homeless or who resides in a household where the housing and utility costs are greater than 50% of the household income could be described as housing insecure. **Are you experiencing housing insecurity? If so, you are not alone.**

Contact [Counseling Services](#), so we can share local resources with you.  
Come by or call for an appointment.  
(210) 486-2333  
MLK: Sutton Learning Ctr., Room 102  
SWC: LIFEspace Ctr., Bldg. 1, Room A-135

## Child Development Center (MLK Campus)

For more information, contact Monica Guzman at 210-486-2501.

The Child Development Center (CDC), located at 2207 Wyoming Dr., provides excellent learning opportunities for every child. Payment assistance and subsidized rates are available for SPC students who qualify. For more information call us or visit [www.alamo.edu/spc/cdc/](http://www.alamo.edu/spc/cdc/).



## Counseling Services (MLK Campus)

For more information, contact Rosalinda Rivas at 210-486-2333.

**Event:** Personal Counseling – Safe Space

**Date/Time:** Monday – Friday 8:00 am – 5:00 pm  
Wednesday 8:00 am – 5:00 pm (or 10:00 am – 7:00 pm)

**Location:** Sutton Learning Center (SLC), Suite 102

**Summary:** Students talk to Counselors about many different types of issues, like career concerns, anxiety, academic stress, relationships, stress associated with deportation/family legal status, coping with illness, procrastination, and more. Make an appointment with a Counselor at 210-486-2333 if you want to talk about strategies that can help you manage your stress, school and life activities. See important links on our website [www.alamo.edu/spc/counseling-services/](http://www.alamo.edu/spc/counseling-services/).

Counseling Services can help address problems that interfere with your academic growth in college. See a Counselor if you believe your substance use is affecting your academic success.

## National Suicide Prevention Lifeline 1-800-273-8255

Deaf, hard of hearing TTY 800-799-4889

Veterans Crisis Line (send a text message to 838255, or call 800-273-8255)

A household that lacks enough **money** to consistently access adequate food can be described as **food insecure**. These families may be experiencing hunger or struggling to avoid it. **Are you experiencing hunger?**

Contact [Counseling Services](#), so we can share local resources with you.

Come by or call for an appointment.

(210) 486-2333

**MLK:** Sutton Learning Ctr., Room 102

**SWC:** LIFEspace Ctr., Bldg. 1, Room A-135

## Disability Services (MLK Campus)

For more information, contact Maria Botello at 210-486-2199.

**Event:** **Schedule your appointment.** To be eligible for disability-related services, students must have a disability as defined by the **Americans with Disabilities Act of 1990 (ADA)** and **Section 504 of the Rehabilitation Act of 1973.**

**Date/Time:** Monday – Friday 8:00 am – 5:00 pm  
Wednesday 8:00 am – 7:00 pm

**Location:** Sutton Learning Center (SLC), Suite 102

**Summary:** Disability Services ensures reasonable academic support to qualifying students with disabilities. We follow national best practices to ensure that our students have access to the latest information and technologies. Disability Services is a hub of activities, support, referrals and encouragement for our students with disabilities. For more information visit <http://www.alamo.edu/spc/disability-services/>.



# Good Samaritan Veteran's Outreach and Transition Center (MLK Campus)

For more information, contact William Moseley at 210-486-2506.

The GSVOTC, located at 202 Connelly St. (near the St. Philip's College campus), provides free personalized services to active duty service members, veterans, their families and the community. This includes a variety of referral services, job training, financial counseling, health and wellness, legal services, business start-up, and academic advisement. We are available Monday-Friday from 8:00 am to 5:00 pm. We look forward to seeing you. For more information come by or visit <http://www.alamo.edu/spc/gsvotc/>.

## Inclement Weather Closure

Dear Students,

St. Philip's College may cancel classes from time to time due to inclement weather. Please be safe and take precaution. For the most up-to-date information on college closures, go to [www.alamo.edu/spc](http://www.alamo.edu/spc) or check social media channels.

Come Learn...

### SECRETS TO FINDING THOSE HIDDEN & UNADVERTISED JOBS

*BONUS CLASS: The Essential First Steps to Get Hired Now*



Free Career Training Classes for Veterans & Military Families

**Tues, April 24, 2018, 9am-3pm**

Hosted by:  
Good Samaritan Veterans Outreach & Transition Center (GSVOTC)  
202 Connelly Street, San Antonio, TX 78203

Sign-up Today! Breakfast & Lunch Included  
[www.Facebook.com/LeftRightStep](http://www.Facebook.com/LeftRightStep)



## Student Interfaith Dialogue (MLK Campus)

**Event:** Better Together Week – Musical Expressions

**Date/Time:** April 9 1:00 pm – 3:00 pm

**Location:** Sutton Learning Center (SLC), Room 115

**Summary:** Join us for this musical event.

**Event:** Better Together Week – Volunteer Fair

**Date/Time:** April 11 11:00 am – 1:00 pm

**Location:** Heritage Pavilion

**Summary:** We invite students to join us to learn more about serving a purpose and helping a cause.

## 7<sup>th</sup> Annual Wellness Fair

**Event:** Wellness Fair

**Date/Time:** April 11 11:00 am – 2:00 pm

**Location:** Health & Fitness Center (Gym)

**Summary:** Many community partners. Free health screenings, items and bags. There will be a raffle for prizes every 30 minutes. Zumba Class at 1:00 pm. For more information call 210-486-2178.



ALAMO COLLEGES DISTRICT  
St. Philip's College



# VETERANS & STUDENT RESOURCE FAIR

**JOIN US APRIL 25, 2018 9:00 AM - 3:00 PM**

Know the resources available to you. Please join the Good Samaritan Veterans Outreach & Transition Center and Financial Literacy in meeting community, academic and student services on April 25, 2018, from 9:00 am – 3:00 pm. These services such as Women's Peer Support, V.A. Re-adjustment Counseling and Claims, Job Coaching and so much more are able to assist you in becoming familiar with resources on campus and within the community.

## HEALTH AND WELLNESS



## EDUCATIONAL AND WORKFORCE TRAINING

## PERSONAL FINANCIAL COUNSELING

## LOCATIONS:

GSVOTC:  
Center for Health Professions Atrium

Financial Literacy:  
Turbon Student Center Spirit Room 203A and 203B

## ST. PHILIPS COLLEGE

1801 Martin Luther King Dr.  
San Antonio, TX 78203

April 25, 2018  
9:00am – 3:00pm



## International Student Services (MLK Campus)

For more information, contact Sunny Hernandez at 210-486-2605.

- Event:** International Student Services provides many resources for all visa holders.  
**Location:** Welcome Enrollment Center (WEC)  
**Summary:** St. Philip's College supports a variety of cultures and languages at our college. For more information visit <http://www.alamo.edu/spc/international/>.

## Library Resources and Services (MLK Campus)

For more information, contact Rita Castro at 210-486-2337.



- Event:** Spring 2018 Library Hours  
**Date/Time:** Monday – Thursday 7:00 am – 8:00 pm  
Friday 7:00 am – 5:00 pm  
Saturday 9:00 am – 3:00 pm  
**Location:** Center for Learning Resources (CLR)  
**Summary:** The College has two physical libraries: one is located in the Center for Learning Resources (CLR) at the MLK campus, and the other is located at SWC in the Industrial Technology Center (ITC), Room C-123. Students can use the Ask-A-Librarian button on our website to call, email, text or chat with a librarian. If you would like in-depth research help, use the Individual Research Assistance Form under Library Services on our website to schedule an appointment. The online resources, including e-books, video, and credible, authoritative information sources, are always available through our online databases. For more information visit <http://www.alamo.edu/spc/library/>.

- Event:** Got Game?  
**Date/Time:** April 25 10:00 am – 12:00 Noon  
**Location:** Center for Learning Resources (CLR), 3<sup>rd</sup> floor  
**Summary:** Join us in the Library to play some fun board games, and learn more about the library services available to you! You can even bring you own board game. First-time gamers are welcomed.

## Military Support Services (Off-Campus Military Sites)

For more information, contact Betsy Hamilton at 210-486-7223.

The St. Philip's College, Military Support Services team is honored to serve our Active Duty Military, National Guard and Reserve students and their dependents. Our offices are located on the military installations listed below and at the Good Samaritan Veterans Outreach and Transition Center. We assist students with academic guidance, admission, ACES navigation, registration, military residency classification (Military Verification Forms) and initial advising. Additionally, we help students with questions and issues related to **Military Tuition Assistance (TA)** and the **Military Spouse Career Advancement Account (MyCAA)** scholarship program.

## Military, Veterans and Dependents

SPC now offers a variety of terms, reserved online and on-campus courses specifically for military members, veterans and their dependents. These courses are in addition to the courses traditionally offered on JBSA Ft. Sam Houston, Lackland and Randolph.

- **New Reserved Online courses for Military, Veterans and Dependents** (Look for these classes in the online class schedule marked, "**Reserved Mil/Vet/Dependents.**")

## Military Support Services (Off-Campus Military Sites - continued)

For more information, contact Betsy Hamilton at 210-486-7223.

- **New Reserved Face to Face high demand biology courses held at SPC main campus** (Look for these classes in the online class schedule marked, “**Reserved Mil/Vet/Dependents.**”)
- **New 5-week evening courses held on JBSA Lackland and Randolph.** Some courses are offered in a hybrid format, (in class/online combination).
- **8-week evening courses held on Ft. Sam Houston, Lackland and Randolph** (Registration priority is based on DoD MoU). Upon registration in one of these courses, **Civilian** students must submit a [Consent for Release of Personal Information](#) form and are subject to a Military Security Forces background check.

Check the **JBSA Combined Class Schedule as a Quick Reference for these Courses:** [JBSA Combined Class Schedule](#)

Questions? Email us at: [DST-Military@alamo.edu](mailto:DST-Military@alamo.edu)

District Military Webpage: [alamo.edu/military](http://alamo.edu/military)

### **JBSA- Ft. Sam Houston**

2478 Stanley Rd.  
Bldg. 2268, Room 207  
Office (210) 486-2004  
Fax (210) 486-9907

[alamo.edu/fortsam](http://alamo.edu/fortsam)

Classroom Location  
Trailer#4011A  
2427 Hood St.

### **JBSA -Lackland**

1550 Wurtsmith St.  
Bldg. 5725, Room 144  
Office (210) 486-7224  
Fax (210) 486-9878

[alamo.edu/lackland](http://alamo.edu/lackland)

Classroom Location  
Bldg. 5725  
1550 Wurtsmith St.

### **JBSA- Randolph**

301 B Street West,  
Bldg. 208, Room 10  
Office (210) 486-2901  
Fax (210) 486-9877

[alamo.edu/randolph](http://alamo.edu/randolph)

Classroom Location  
Bldg. 208  
301 B Street West

## Phi Theta Kappa Honor Society (MLK Campus)

For more information, contact Maria Botello at 210-486-2199.



PHI THETA KAPPA  
HONOR SOCIETY

Students who have a cumulative (overall) GPA of 3.5 or higher and have completed at least 12 college hours are qualified! Graduate with honors by accepting membership! For more information, contact a Chapter advisor at <http://www.alamo.edu/spc/Phi-Theta-Kappa/> and visit the organization's website <http://www.ptk.org/join.aspx>.

## Records and Registration (MLK Campus)

For more information, contact Tracy Shelton at 210-486-2292.

The Records and Registration staff is dedicated to your success as a student. You can find some resources to help continue your journey here at SPC. Let us know how we can help by calling 210-486-2700, or visiting <http://www.alamo.edu/spc/records/>. The last day for Incomplete “I” Grades to be completed are as follows:

<b><u>Due Date</u></b>	<b><u>For all parts of the term</u></b>
April 9, 2018	Fall 2017
September 10, 2018	Spring 2018
December 7, 2018	Maymester and Summer 2018

## Strategies of Behavioral Intervention (MLK Campus)

For more information, contact Maria Botello at 210-486-2199.

The Strategies of Behavioral Intervention (SOBI) mission is to promote student, faculty and staff success and campus safety. The SOBI protocol guides our college community to recognize, prevent and respond to incidents.

## Student Conduct/Title IX (MLK Campus)

For more information, contact John Martin at 210-486-2746.

All entering freshmen, former and transfer students are now required to complete **Part 1 of Haven, Understanding Sexual Assault**. Registration holds have been placed on student accounts who still need this training.

## Student Financial Services (MLK Campus)

For more information, contact Grace Zapata at 210-486-2269.

Stop by our office to learn more about **Federal Work Study** positions and the application process. There may be an opening for you! For more Financial Aid news (priority dates and deadlines, resources and more) call our staff at 210-486-2600 or visit:

<http://www.alamo.edu/district/financial-aid/>.

### ATTEND A SESSION! COMPLETE THE FAFSA/TASFA!

October 7, 2017      February 3, 2018  
November 4, 2017      March 3, 2018  
December 2, 2017      April 7, 2018  
May 5, 2018

**9:00 a.m. to 1:00 p.m.**

*(Look for directional signs at each college for session location)*

- Students must complete the Apply Texas Application before submitting a FAFSA.
- Students/parents must use their 2016 Income Tax.
- Guarantee Processing Date for Fall 2018 is May 1, 2018.

## Student Life (MLK Campus)

For more information, contact Dr. Angela McPherson Williams at 210-486-2090.

**Event:** Spirit Day with Birthday Cake  
**Date/Time:** April 4      11:00 am – 1:00 pm  
**Location:** Heritage Pavilion (Turbon Student Center for inclement weather)  
**Summary:** Wear your favorite St. Philip's shirt or wear our school colors (royal blue and white)!

**Event:** Spirit Day  
**Date/Time:** April 11, 18 and 25      11:00 am – 1:00 pm  
**Location:** Heritage Pavilion (Turbon Student Center for inclement weather)  
**Summary:** Wear your favorite St. Philip's shirt or wear our school colors!

**Event:** CultureFest  
**Date/Time:** April 26      10:00 am – 4:00 pm  
**Location:** MLK Campus Greens  
**Summary:** The 2018 St. Philip's College CultureFest and Rib Cook-Off, an official San Antonio Fiesta event, will include a full slate of Fiesta® royalty, mariachis, dance troupes, amusements, food, crafts, car show, and cultural information booths. Don't miss out on the fun!

## Tutoring Services & Service Learning (MLK Campus)

For more information, contact Elizabeth Castillo at 210-486-2473.

### Financial Literacy

**Event:** Free Online Financial Coaching

**Date/Time:** By appointment

**Location:** [www.TG.org/FinancialCoaching](http://www.TG.org/FinancialCoaching)

**Summary:** This free service in partnership with TG is designed to help you make smart financial decisions.

### Tutoring Services

Seminars on Success are free mini-workshops that empower students with better study and organizational skills. New topics are explored throughout the semester. **\*All Seminars on Success take place in Sutton Learning Center (SLC), Room 126.** Contact the TNT staff at 210-486-2527, or at [spc-tutoring@alamo.edu](mailto:spc-tutoring@alamo.edu).

**Event:** General tutoring, a great place to study, a computer lab and free Book Loan program!

**Date/Time:** Monday – Friday 8:00 am – 7:00 pm  
Saturday 10:00 am – 3:00 pm

**Location:** Norris Technical Building (NTB), Room 116

**Summary:** Tutoring in speech, history, business, accounting (I and II) and Spanish.

**Event:** Seminar on Success: Preparing to Make a Speech or Presentation

**Date/Time:** April 9 (10:30 am), April 10 (12:15 pm), April 11 (4:30 pm)\*

**Event:** Seminar on Success: Earthstock

**Date/Time:** April 16 (10:30 am), April 17 (12:15 pm), April 18 (4:30 pm)\*

**Event:** Seminar on Success: Test-Taking Strategies

**Date/Time:** April 23 (10:30 am)\*

## Veterans Affairs (MLK Campus)

For more information, contact Veronica Griego at 210-486-2540.

### Veterans Affairs

#### Certified Academic Advisors:

Tony Gable

Gloria (Maria) De Luna

Alicia Stolte

[lgable@alamo.edu](mailto:lgable@alamo.edu)

[mdeluna@alamo.edu](mailto:mdeluna@alamo.edu)

[astolte2@alamo.edu](mailto:astolte2@alamo.edu)

210-486-2521

210-486-2522

210-486-2539

**Event:** VA Work Study Opportunity

**Location:** Welcome Enrollment Center (WEC), Room 205

**Summary:** If you receive GI Bill Educational Benefits and are certified at least  $\frac{3}{4}$  time, you could be eligible to work for the Veterans Affairs office. The federal work study positions have flexible work schedules. To apply, call 210-486-2111, or visit <http://www.alamo.edu/spc/veterans-affairs/>.



**SPC's Automotive Technology program is a finalist for the Texas Higher Education Coordination Board (THECB) 2017 Star Award.**

## Volunteer Income Tax Assistance (MLK Campus)

For more information contact Kenneth Bankston at (210) 486-2872.

**Event:** VITA - Free Income Tax Preparation Program

**Date:** January 16 – April 17

**Time:** Monday, Wednesday, Friday 1:00 pm – 7:00 pm  
Tuesday, Thursday 1:00 pm – 6:00 pm  
Saturdays: 8:00 am – 6:00 pm

**Location:** Bowden Building, Room 110

**Summary:** The Volunteer Income Tax Assistance (VITA) Program offers free tax preparation assistance to individuals and families who earn up to \$60,000 annually. What documents should clients bring? For more information visit <http://www.alamo.edu/spc/vita/>.



## Academic and Career Advising Services (SW Campus)

For more information, contact Gina Jasso at 210-486-7185.

**Event:** Freshmen Experience

**Date/Time:** Monday 9:30 am – 12:30 pm

**Location:** Industrial Technology Center (ITC), Building 1, Room B172, Conference Room

**Summary:** Check your student email as you will be receiving periodic email from your assigned Certified Academic Advisor with important information. You can register for Freshman Experience at <http://spcweb.alamo.edu/StudentSuccess/Registration.aspx>.

**Event:** Tiger Advising Days

**Date/Time:** April 3 10:00 am – 6:00 pm

**Location:** Industrial Technology Center (ITC), Building 1, Crossroads

**Summary:** Take a paw. Meet your Advisor at Tiger Advising Days and get cleared for Summer/Fall registration. Learn about important campus resources, network with academic program representatives, and enjoy refreshments and door prizes.



**Event:** Job Applications

**Date/Time:** April 5 3:00 pm – 4:00 pm

**Location:** Industrial Technology Center (ITC), Building 1, Conference Room B-172

**Summary:** The **Career Services team** is hosting a series of workshops designed to assist students by helping them prepare for entry into the workforce. The third and fourth workshop in this series are **Job Applications** and **Dress for Success**. **Job Applications** will cover the basics of how to fill online job applications, while the **Dress for Success** career workshops will cover the basics of how to dress professionally in the workplace. *Light refreshments will be served.*

## Academic and Career Advising Services (continued)

For more information, contact Gina Jasso at 210-486-7185.

**Event: Dress for Success**

**Date/Time:** April 12 3:00 pm – 4:00 pm

**Location:** Industrial Technology Center (ITC), Building 1, Conference Room B-172

**Event: Career Fair**

**Date/Time:** April 19 11:00 am – 3:00 pm

**Location:** Industrial Technology Center (ITC), Building 1, Crossroads

**Summary:** Employers will be in attendance to hire qualified applicants for openings in high demand career fields.

Do you need a job this semester? Visit [Career Services Online](#) and start your free job search. Once registered, you can log in daily to view postings and apply for jobs. For more information contact Career Services at 210-486-7281, or visit the Career Services Online employment center at

<https://www.myinterfase.com/stphilips/Account/LogOn?ReturnUrl=%2fstphilips%2fstudent%2f>.

Students requiring more in-depth assistance with their resume are asked to schedule an appointment with their advisor at one of the following locations:

St. Philip's College, 1801 Martin Luther King Dr., 210-486-2008  
Southwest Campus, 800 Quintana Rd., 210-486-7281

## Business Office (SW Campus)

For more information, contact Claudia Hernandez at 210-486-7002.

**Hours of Operation:**

Monday, Tuesday, Thursday 9:00 am – 1:00 pm

Wednesday 8:30 am – 3:30 pm

Closed Fridays and weekends ---



For additional services visit <http://www.alamo.edu/district/virtual-business-office/>.

## Counseling Services (SW Campus)

For more information, contact Rosalinda Rivas at 210-486-2333.

**Event: Personal Counseling – Safe Space**

**Date/Time:** Monday and Wednesday  
8:00 am – 5:00 pm (or 10:00 am – 7:00 pm)

**Location:** Industrial Technology Center (ITC), Building 1, Room A-135

**Summary:** Students talk to counselors about many different types of issues, like career concerns, anxiety, academic stress, relationships, stress associated with deportation/family legal status, coping with illness, procrastination, and more. Make an appointment with a Counselor at 210-486-2333 if you want to talk about strategies that can help you manage your stress, school and life activities. See important links on our website [www.alamo.edu/spc/counseling-services/](http://www.alamo.edu/spc/counseling-services/). Let us know how we can help!

St. Philip's College is committed to providing a supportive learning environment and to fostering safe, healthy relationships among our students. For more information visit [www.alamo.edu/spc/counseling-services/](http://www.alamo.edu/spc/counseling-services/).

## Disability Services (SW Campus)

For more information, contact Maria Botello at 210-486-2199.



- Event:** **Schedule your appointment.** To be eligible for disability-related services, students must have a disability as defined by the **Americans with Disabilities Act of 1990 (ADA)** and **Section 504 of the Rehabilitation Act of 1973.**
- Date/Time:** Tuesday and Thursday 8:00 am – 5:00 pm
- Location:** Industrial Technology Center (ITC), Building 1, Room A-135
- Summary:** Disability Services ensures reasonable academic support to qualifying students with disabilities. We follow national best practices to ensure that our students have access to the latest information and technologies. Disability Services is a hub of activities, support, referrals and encouragement for our students with disabilities. For more information visit <http://www.alamo.edu/spc/disability-services/>.

## Library Resources and Services (SW Campus)

For more information, contact Rita Castro at 210-486-2337.



- Event:** **Spring 2018 Library Hours**
- Date/Time:** Monday – Thursday 8:00 am – 7:00 pm  
Friday 8:00 am – 5:00 pm  
Closed Saturday and Sunday
- Location:** Industrial Technology Center (ITC), Building 1, C-123
- Summary:** Students can use the Ask-A-Librarian button on our website to call, email, text or chat with a Librarian. If you would like in-depth research help, use the Individual Research Assistance Form under Library Services to schedule an appointment with a Librarian! The online resources, including e-books, video, and credible, authoritative information sources, are available through our online databases. For more information visit <http://www.alamo.edu/spc/library/>.

## Student Interfaith Dialogue (SW Campus)

- Event:** **Better Together Week – Interfaith Dialogue**
- Date/Time:** April 10 12:00 pm – 1:00 pm
- Location:** Industrial Technology Center (ITC), Building 1, Tiger Bistro Conference Center
- Summary:** Join us for dialogue on faith perspectives and life journeys.

## Student Life (SW Campus)

For more information, contact Dr. Angela McPherson Williams at 210-486-2090.

- Event:** **Spirit Day with Birthday Cake**
- Date/Time:** April 4 11:00 am – 1:00 pm
- Location:** Industrial Technology Center (ITC), Building 1, Crossroads
- Summary:** Wear your favorite St. Philip's shirt or wear our school colors (royal blue and white)!
- Event:** **Spirit Day**
- Date/Time:** April 11, 18, and 25 11:00 am – 1:00 pm
- Location:** Industrial Technology Center (ITC), Building 1, Crossroads
- Summary:** Wear your favorite St. Philip's shirt or wear our school colors!

Connect with St. Philip's College!



- Explore your Passions
- Involvement on the Go
- Campus Calendar
- Customized Communication
- Co-Curricular Transcript

Want to know what is going on at SPC? Want to get involved? Get Synced via OrgSync today.

Log into OrgSync  
<https://orgsync.com/login/alamo-colleges>

## Tutoring Services & Service Learning (SW Campus)

For more information, contact Elizabeth Castillo at 210-486-2473.

### Tutoring Services

With Brainfuse students experience online tutoring that is simple, fast and always available. Students connect to live educators from any computer that has Internet access, with no special software installation or equipment required. Students work one-on-one, in real-time with a tutor, communicating using a virtual whiteboard technology. **To access Brainfuse, Canvas**



**Course:** Open your course in Canvas and click on the Brainfuse Online Tutoring Link on the left-hand side.

**Event:** General tutoring, a great place to study, a computer lab and free Book Loan program!

**Date/Time:** Tuesday and Thursday 10:00 am – 12:00 pm, and 1:00 pm – 4:00 pm

**Location:** Industrial Technology Center (ITC), Building 1, Room C-150

**Summary:** Tutoring in accounting, business, computer literacy, history, Spanish and speech.

## St. Philip's College



Do you want to give feedback to SPC? Did you have a great experience with a service offered at the college or something you want to address? You can now do that with our "Feed the Tiger" form. This form is available to all that would like to express their experience at SPC and rate how we are doing. Please feel free to share your thoughts with us. We want to make sure you are heard and that we address any concerns you might encounter.

Click on the orange "Feed the Tiger" button at <http://spcweb.alamo.edu/feedback/index.html>.



St. Philip's College Ranked 1st Among  
Best Online Schools in Texas for 2017 - 2 Year Colleges

## U.S. Department of Education

For more information contact Curtis Johnson at 1-800-USA-LEARN

There are opportunities with the Peace Corps and SPIGA (Office of Strategic Partnerships & Intergovernmental Affairs)! The Peace Corps is offering unpaid internships in their Department of External Affairs. For more information contact [curtin.johnson@arkansasbaptist.edu](mailto:curtin.johnson@arkansasbaptist.edu) or visit [www.peacecorps.gov](http://www.peacecorps.gov).

### Application deadlines:

Summer 2018 Apply by April 15, 2018  
Fall 2018 Apply by July 15, 2018  
Spring 2019 Apply by November 15, 2018





# Deferred Action for Childhood Arrivals (DACA)

For more information, contact Carmen de Luna Jones at 210-485-0280.

To locate resources on immigrant rights to advocate for yourself and protect your community, visit <http://www.alamo.edu/district/daca/>. View an important immigrant's training video, "Know Your Rights & Family Preparedness". The video can also be viewed in Spanish.

## What should I do if I believe an enforcement action has taken place that is inconsistent with this guidance?

DHS has explained that there are a number of locations where an individual may lodge a complaint with DHS about a particular immigration enforcement action that may have taken place in violation of these or other policies. You may find information about these locations, and information about how to file a complaint, on the DHS website at <https://www.dhs.gov/>, the CBP website at <https://www.cbp.gov/>, or ICE website at <https://www.ice.gov/>.

You may contact ICE Enforcement and Removal Operations (ERO) through the Detention Reporting and Information Line at 888-351-4024 or through the ERO information email address at [ERO.INFO@ice.dhs.gov](mailto:ERO.INFO@ice.dhs.gov), also available at <https://www.ice.gov/webform/ero-contact-form>. The Civil Liberties Division of the ICE Office of Diversity and Civil Rights may be contacted at 202-732-0092 or [ICE.Civil.Liberties@ice.dhs.gov](mailto:ICE.Civil.Liberties@ice.dhs.gov).

You may contact the CBP Information Center to file a complaint or compliment via phone at 877-227-5511, or submit an email through the website at <https://help.cbp.gov>.

## Where should I report discrimination if I believe it is taking place in my school?

Anyone with information about discrimination occurring in schools, including discrimination on the basis of race, color, or national origin (which may include citizenship or immigration status), may file a complaint by contacting the U.S. Department of Education, Office for Civil Rights via [www.ed.gov/ocr](http://www.ed.gov/ocr), [ocr@ed.gov](mailto:ocr@ed.gov), 800-421-3481 or TDD: 800-877-8339 (for language assistance contact 800-USA-LEARN (800-872-5327)) or by contacting the U.S. Department of Justice, Civil Rights Division, Educational Opportunities Section via [www.justice.gov/crt/edo](http://www.justice.gov/crt/edo), [education@usdoj.gov](mailto:education@usdoj.gov), 877-292-3804, or TTY: 800-514-0383.

## Will enforcement actions ever occur at sensitive locations?

DHS has explained that immigration enforcement actions may occur at sensitive locations in limited circumstances, but should generally be avoided. DHS officers and agents from U.S. Immigration and Customs Enforcement (ICE) or U.S. Customs and Border Protection (CBP) may conduct an enforcement action at a sensitive location only with prior approval from an appropriate supervisory DHS official, or if the enforcement action involves exigent circumstances related to national security, terrorism, or public safety, or where there is imminent risk of destruction of evidence material to an ongoing criminal case.

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For more information about these civil rights protections, please see the U.S. Department of Education (ED) and U.S. Department of Justice joint Dear Colleague letter <http://www2.ed.gov/about/offices/list/ocr/letters/colleague-201405.pdf>





## FACT SHEET FOR FAMILIES AND SCHOOL STAFF: LIMITATIONS ON DHS IMMIGRATION ENFORCEMENT ACTIONS AT SENSITIVE LOCATIONS

All children have a right to a free public education, regardless of their actual or perceived immigration or citizenship status or that of their parents.<sup>1</sup> Education leaders, teachers, students, and families, have asked questions about guidance that was released by the U.S. Department of Homeland Security (DHS) that limits immigration enforcement actions from occurring at schools and other “sensitive locations.” This DHS guidance is at: <https://www.cbp.gov/border-security/sensitive-locations-faqs>. To respond to those questions, the U.S. Department of Education has worked with DHS to prepare this fact sheet, intended to help parents, families, educators, and other school staff understand the DHS guidance.

In general, DHS has explained that immigration enforcement actions may not occur at or in “sensitive locations.”

These locations include:



Schools, such as known and licensed daycares, pre-schools and other early learning programs; primary schools; secondary schools; post-secondary schools up to and including colleges and universities; as well as scholastic or education-related activities or events.



School bus stops that are marked and/or known to the officer, during periods when children are present at the stop.



Medical treatment and health care facilities, such as hospitals, doctors' offices, accredited health clinics, and emergent or urgent care facilities.



Places of worship, such as churches, synagogues, mosques, and temples.



Religious or civil ceremonies or observances, such as funerals and weddings.



During public demonstrations, such as a march, rally, or parade.

# Johns Hopkins Center for Talented Youth: Residential, Teaching and Administrative Opportunities (Summer 2018)

For more information contact Mirande Bissell at 410-735-4275:

Hello! I am the Assistant Program Manager for Summer Programs at Johns Hopkins Center for Talented Youth, and I am writing to share some information with students at St. Philip's College about summer employment opportunities at Johns Hopkins University's Center for Talented Youth (CTY). Please see the attached flier and links below for more details.

We are seeking applicants to join our 2018 summer staff as teaching assistants, RAs, instructors, and administrators in [our program for academically talented students](#). As a CTY instructor or TA, you would develop a vibrant class for highly able children and teens. As an administrator (such as a senior RA or academic dean, for instance), you would develop skills in coaching and leading colleagues in a fast-paced setting under the aegis of Johns Hopkins.

We have a number of sites around the nation, including in California, Connecticut, Washington, New York, Rhode Island, Pennsylvania, Maryland, and Virginia. We also have two sites in Hong Kong. We are excited to open our new location at Yale this summer.

CTY offers challenging academic programs that attract young learners from around the world. Each student takes just one class for three weeks -- with a total of about 100 contact hours in the course over that period. The classes are intense and -- we hope -- deeply intellectually and personally rewarding. [We offer classes across the disciplines](#), including Astrophysics; Special Relativity; Organic Chemistry; Game Theory; Micro- and Macroeconomics; Law and Politics; Playing God: The Ethics of Human Subject Research; and Fiction and Poetry -- to name just a few. Nearly 10,000 students take a CTY summer course each year. Our staff includes upwards of 2000 adults (across more than twenty locations).

Join our team for three to seven weeks. Dates may vary by location):

- Sites open for administrators: June 18
- Session 1: June 21 - July 14
- Session 2: July 14 - August 4
- Sites close: August 5

I am happy to serve as a point of contact, and I encourage anyone interested to visit our summer employment website at <http://cty.jhu.edu/jobs/summer/> for more details (and to apply online). I can be reached at [mirande.bissell@jhu.edu](mailto:mirande.bissell@jhu.edu).

Mirande Bissell  
[cty.jhu.edu](http://cty.jhu.edu)

**JOHNS HOPKINS**  
CENTER for TALENTED YOUTH

## Bright Young Minds, Brilliant Opportunities

The Johns Hopkins Center for Talented Youth (CTY) offers challenging academic programs that attract young learners from around the world. Share your knowledge with tomorrow's scientists, scholars, and global leaders at CTY.

**CTY summer staff members**

- Earn competitive salaries
- Build their networks
- Develop professional skills
- Share their passions with amazing kids
- Travel the country or the world
- Save money! Room and board are provided at residential sites.

We have summer sites at colleges and schools on the east and west coasts and in Hong Kong. Join our team for three to six weeks.

**Core program dates for 2018\***

- Session 1: June 21 - July 14
- Session 2: July 14 - August 4

\*Dates vary by site and by position.

**Summer Employment with CTY**

College students and recent graduates are often well-qualified for the following positions.

**Resident Assistants** are strong leaders, keep kids safe and bring the fun. They establish the community of respect and inclusion that CTY students love.

**Teaching Assistants** are tutors and teachers with knowledge to share. They work alongside expert instructors to support and supervise students.

**Residential Program Assistants** are master organizers, savvy shoppers, and safe drivers. With flexibility and resourcefulness, they keep the site office running smoothly.

**Health Assistants** are cool under pressure and attentive to detail. They work with a nurse to provide first aid and comfort when kids are sick or injured.

Other positions are available. Learn more about us and apply online.

[cty.jhu.edu/jobs/summer](http://cty.jhu.edu/jobs/summer)

[f](#) [t](#) [i](#) @CTY.SummerEmployment

