



March 3, 2023

Dr. Adena Williams Loston  
President  
St. Philip's College  
1801 Martin Luther King  
San Antonio, TX 78203

Dear Dr. Loston:

Thank you for submitting the following substantive change:

Substantive change:

**OCIS Closure**

**Memorial Early College High School**

**1419 North Business IH 35**

**New Braunfels, TX 78130**

Submission date:

**5/19/2022**

Intended Implementation date:

**8/1/2023**

Case ID:

**SC020722**

SACSCOC requested additional information via email. The institution's response has been added to the record and is reflected in the narrative below.

St. Philip's College will close the Memorial Early College High School off-campus instructional site (OCIS) due to the high school's decision to partner with another institution.

Students and their parents were informed of the site closure by the school. Currently enrolled juniors and seniors can complete their programs through St. Philip's College or enroll in courses through the high school's new partner. New students and currently enrolled sophomores may enroll with the new partner institution. There will be no costs to students due to this change, and there are no teach-out agreements with other institutions.

The President of St. Philip's College was notified of the change by the Independent School District and disseminated the information to the High School Programs Department. The high school administrators notified their faculty of the closure. The instructors at the site were adjunct faculty for St. Philip's College and could apply to serve as adjunct faculty for the new partner institution if desired. The staff members at Memorial Early College High School continue to be employed there.



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**The Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges approves the closure of the Memorial Early College High School off-campus instructional site (OCIS).**

Should you need assistance, please contact Dr. J. Matthew Melton at (404) 679-4501 or via email at [mmelton@sacscoc.org](mailto:mmelton@sacscoc.org).

Please include the Case ID number above in all submissions or correspondence about this substantive change.

Sincerely,

A handwritten signature in cursive script that reads "Belle S. Wheelan".

Belle S. Wheelan, Ph.D.  
President

BSW/TDB:lp

cc: Dr. Diane M Gavin, Dean of Performance Excellence, St. Philip's College  
Dr. J. Matthew Melton, Vice President, SACSCOC