

Complete application form with your academic advisor. All information is required. Incomplete applications will not be accepted and will be returned to the academic advisor. (TYPE ALL INFORMATION).

Name: _____		Banner ID: _____	
(As you would like it to appear on diploma)			
Mailing Address: _____	City: _____	State: _____	Zip Code: _____
ACES E-mail: _____		Phone Number: _____	
(All Graduation updates will be sent to your ACES e-mail)			
Are you a member, reservist or veteran of the United States Military? YES NO		Last Term Attended: _____	
Non-Enrolled/ Inactive Student	Policy F.6.4-Auto Credential	Reverse Transfer	

Degree Type: _____	Concentration Code: _____
Field of Study: _____	Catalog Year (ex: 2011-2012): _____
CCRSM: _____	Consent CSI Report SGASTDN Consent

GRADUATION CHECKLIST (All items must be completed):

- Meet with your advisor to complete an official GPS degree audit
- Attach a copy of your GPS degree plan or transfer plan to the Application
- Submit ALL official documentation (Transcripts, CLEP, Military Credit), if applicable
- Meet Residency: 25% of the degree coursework must be completed at PAC
- Have a cumulative 2.0 GPA or higher and be in Good Academic Standing
- Apply for graduation online via ACES. Follow the steps provided. →
- Verify TSI Status

ACES Application Steps

1. Log on to your ACES account.
2. Click on Student Tab.
3. Click on Web Services.
4. Click on Student and Financial Aid.
5. Click on Student Record.

The Graduation Ceremony is held once a year in the Spring. It is important that you check your ACES e-mail for official information and updates. Participation in the ceremony does not ensure you have completed your degree requirements.
Diplomas will be mailed to the address listed above 8-10 weeks after the end of the semester.

Do you wish to participate in the graduation ceremony? YES NO

If yes, your cap and gown will be ordered free of charge. **Height:** _____

Weight: _____

Students with disabilities attending the ceremony can request reasonable accommodations through the Disability Support Services office at 210.486.3020. A 72 hour advance notice to arrange accommodations is required.

Required Signatures

I _____ understand that if I fail to meet the above requirements, my graduation can be delayed or postponed until the next-conferring semester.

(Pertains to Graduation Commencement Deadline Only)

Student Signature: _____	Date: _____
Students consent via email is acceptable; Please attach to Graduation Application	
Advisor Printed Name: _____	Date: _____
Advisor Signature: _____	

For Graduation Office Use Only: DO NOT WRITE BELOW THIS LINE.

Semester: _____	Reviewed: _____	Database: _____	SHADEGR: _____	SHAGAPP: _____	SGASTDN: _____
GPA: _____	Hours Enrolled: _____	Lacking Course/Substitution: _____			
Residency: Yes No	Hours Lacking: _____	Notes: _____			
		Holds: _____	Complete: _____		