



May 7, 2021

Dr. Adena Williams Loston  
President  
St. Philip's College  
1801 Martin Luther King  
San Antonio, TX 78203

Dear Dr. Loston:

Thank you for submitting the following substantive change:

Substantive change:

**OCIS Closure**

**Byron P. Steele II High School**

**1300 FM1103**

**Cibolo, TX 78108**

Submission date:

**12/16/2020**

Intended Implementation date:

**1/1/2019**

Case ID:

**SC012523**

St. Philip's College has discontinued its dual credit arrangement at the Byron P. Steele II High School off-campus instructional site because in fall 2018 the high school entered into discussions with Northeast Lakeview College to provide the dual credit courses instead. Students and parents were informed of the change by the Schertz-Cibolo-Universal City ISD administration and Byron P. Steele II High School counselors through both face-to-face and written communication. The high school phased out students from St. Philip's College and moved them to Northeast Lakeview College in spring 2018.

Faculty were not adversely impacted by the site's closure and are still employed by St. Philip's College as online instructors. They had the opportunity to be hired as instructors with Northeast Lakeview College as well.

Please note that when an institution closes a program or instructional site, it has an affirmative obligation to seek closure approval from the Commission at the time the closure decision is made and prior to the cessation of instruction. The closure date is the date students are no longer admitted.

Recvd

5-14-21



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**The Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges approves the late closure of the Byron P. Steele II High School off-campus instructional site (OCIS).**

Should you need assistance, please contact Dr. Patricia L. Donat at 404-679-4501 or via email at [pdonat@sacscoc.org](mailto:pdonat@sacscoc.org).

Please include the Case ID number above in all submissions or correspondence about this substantive change.

*Note:* The SACSCOC substantive change policy was revised in 2020. It includes many new requirements and changes to previous requirements. The Substantive Change Policy and Procedures and learning resources are available on the substantive change webpage at [www.sacscoc.org](http://www.sacscoc.org).

Sincerely,

A handwritten signature in cursive script that reads "Belle S. Wheelan".

Belle S. Wheelan, Ph.D.  
President

BSW/SKO:lp

cc: Mr. George H. Johnson III, Interim Vice President for Academic Success  
Dr. Patricia L. Donat