



March 8, 2018

Dr. Adena Williams Loston
President
Saint Philip's College
1801 Martin Luther King Drive
San Antonio, TX 78203

Dear Dr. Loston:

Thank you for your letter of February 1, 2018, responding to the Commission's letter of December 5, 2017, regarding the dual degree program with Wuxi Institute of Technology (WXIT), China, effective spring 2018.

A fully-executed copy of the Memorandum of Understanding was provided. However, the required disclaimer was not included. The institution and partner institutions must include the following disclaimer from p. 2 of the *Agreements Involving Joint and Dual Academic Awards Policy and Procedures* in all materials describing the relationship.

[Name of SACSCOC member institution] is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award [state degree levels]. [Name of partner institution] is not accredited by SACS Commission on Colleges and the accreditation of [name of member institution] does not extend to or include [name of partner institution] or its students. Further, although [name of member institution] agrees to accept certain course work from [name of partner institution] to be applied toward an award from [name of member institution], that course work may not be accepted by other colleges or universities in transfer, even if it appears on a transcript from [name of member institution]. The decision to accept course work in transfer from any institution is made by the institution considering the acceptance of credits or course work.

Please provide a fully-executed addendum or revision to the contract requiring the use of this disclaimer in all materials describing the relationship and document the institution's oversight of compliance with the disclaimer.

Once students complete the requirements for both programs they will be awarded an Associate of Applied Science (A.A.S.) degree in Mechanical Engineering and Automation from WXIT and an Associate of Applied Science (A.A.S.) degree in Manufacturing Operations Technician from the institution.

The institution will offer 25-49% of the A.A.S. degree program in Manufacturing Operations Technician at the WXIT off-campus instructional site. The institution will teach 19 credit hours (30%) of the 63 credit hour dual degree program at WXIT. All instruction for the dual degree program will be delivered at WXIT.

The site is:

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Wuxi Institute of Technology (WXIT)
West Gaolang Road 1600
Wuxi, Binhu District, Jiangsu Province, China 21421



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We defer again action concerning the dual degree program with Wuxi Institute of Technology and the off-campus site at WXIT pending review of the above requested information.

Best regards,

A handwritten signature in black ink that reads "Kevin W. Sightler".

Kevin W. Sightler, Ph.D.
Director of Substantive Change

KWS/REZ:efk

cc: Dr. Maria Hinojosa, Director, Institutional Planning, Research, and Effectiveness
Dr. Patricia L. Donat