



ALAMO
COLLEGES

ST. PHILIP'S COLLEGE




*Southern Association of Colleges and Schools
Commission on Colleges*

Call to Conversation: New Policy E.1.3 and SACS-COC Visit

SEPTEMBER 29, 2015

DR. ADENA WILLIAMS LOSTON



Discussion of POLICY E.1.3 Proposal Core Curriculum and Degrees

FOR BOARD CONSIDERATION

OCTOBER 2015

Overview of Policy Considerations

- The AA/AS/AAT “Intent” is preparation and transfer for a baccalaureate degree—the first two years of a 4-year degree
- To guide students to save time and money by eliminating excess hours toward the 2-year degree and ensuring courses taken count toward the specific baccalaureate degree
- Provide evidence of workforce options while maintaining the THECB and SACSCOC intent of transfer: AAS option or Marketable Skills local certificate

THECB and SACSCOC Intent for AA/AS/AAT Programs

- AA/AS/AAT degree forms foundation and prerequisites for transfer into a baccalaureate program
- 42-hr. core + 18 additional hours (elective credits)
 - Elective credits are aligned with upper-division program requirements at specific four-year institutions ...with minimal loss of credit earned
- Embody a coherent course of study ...based upon fields of study appropriate to higher education

Student Considerations

- Advising guide for transfer students or workforce program map with options upon completion to continue higher education or enter career
- Every course completed for AA/AS/AAT degree counts toward baccalaureate degree (follow either advising guide or Field of Study)
- Save money and time while meeting goal by eliminating excess hours
- Programs lead to transfer or workforce

State and Local Drivers

THECB & SACSCOC Requirements

- *Texas Legislature Recent Requirements*
 - A Multidisciplinary Studies Associate Degree incorporating Core Curriculum
 - Upon completion of 30 hours, each transfer student has map for intended field of study or major at four-year institution (6/2015)
 - Alignment of college/career readiness standards and knowledge, skills, and abilities students are expected to demonstrate in career and technical education (9/2015)
 - Block schedule 5 career/technical programs (9/2016)
 - 4-yr. institution facilitates transfer, academic progress, and timely graduation of students (9/2015)

State and Local Drivers

- *60x30 TX 2015-30 Higher Education Strategic Plan for Texas*
 - Increase # of certificates and degrees for ages 25-34 and by ethnicity, of males, and economically disadvantaged
 - Identify & regularly update marketable skills for each program
 - Decrease excess semester credit hours attempted while earning associate and baccalaureate degrees
- *SA-TEC (Talent for Economic Competitiveness)*
 - Create area pipeline into the workforce and meet employer needs


Policy Proposal

- Students wishing to transfer for a baccalaureate degree
 - Choose a pre-major (4-year degree) (by 15th credit hour earned)
 - Begin with core-curriculum courses
 - Option to follow a *Field of Study* Curriculum
 - By 30 hours, choose 4-year institution
 - Follow advising guide for degree requirements at selected 4-year institution

SACS-COC Site Visit

Overview

- SPC Logistic Team Leads & Responsibilities
- SACS-COC On-Site Committee
- SACS-COC Off-Site Visit **October 12**
- SACS-COC Onsite Visit **Day 1- October 13**
(Arrival 10:45 a.m.)
 - QEP/14 non-compliant areas
- SACS-COC Onsite Visit **Day 2- October 14**
(Morning/Afternoon)
 - Administrator/Student Luncheon
- SACS-COC Onsite Visit **Day 3- October 15**
(Morning)
 - (exit meeting with Dr. Loston and Leadership on findings, etc.)



SACS-COC
St. Philip's College
LOGISTIC TEAM Leads &
Responsibilities

PREPARATION

SPC Logistic Team Leads & Responsibilities

- Transportation- Lead Chris Beardsall
 - **Transportation Committee:** Reserves vehicles and drivers to pick up the team at the airport; schedules vehicles to transport evaluators back and forth.
- Follow-Up Committee- Lead Tracy Ross Garcia
 - **Follow-Up Committee:** Calls all restaurants to confirm menus and visits restaurant the day of the event to be sure everything is on schedule.
- Technology- Lead John Orona
 - **Technology Committee:** Makes sure technology is adequate for campus meeting rooms and hotel. (Wi-Fi, printer access, paper shredders, etc.)

SPC Logistic Leads & Responsibilities

- Student/Administrator Luncheon- Lead Dr. Angie Williams
 - **Student/Administrator Luncheon Committee:** Plans the informal luncheon on campus where committee members interact with students and administrators. Has a "rehearsal" with students so they know what to expect. Location: Artemisia's
- Grounds- Lead Paul Borrego
 - **Campus Preparations Committee:** Arranges all physical facilities for the event and follows up with the physical plant to make sure that areas on campus are clean and ready. Reserve meeting rooms and ensure they are prepared for group meetings.

SPC Logistic Team Leads & Responsibilities

- Hospitality- Lead Dr. Sharon Crockett Ray
 - **Hospitality Committee:** Plans refreshment breaks, puts together a gift bag of small items. Makes sure meeting room on campus is stocked with food, chilled beverages, and coffee.
- Website- Leads: Tracy Ross Garcia and Blanca Cuellar
 - **Website Preparations Committee:** Hold small group meetings with all Webmasters at SPC. Ensures that every webpage adheres to the language and SACSCOC requirements. Reviews mission statements, majors vs. concentrations, old personnel, documentation, etc.
- Educational Presentations- Leads: Dr. Erick Akins and Dr. Hinojosa
 - Hold small group meetings with various constituent groups (board, faculty senate, staff council, SGA, etc.) to let them know what types of questions to expect.



SACS-COC On-Site Committee Members

OFF-SITE/ON-SITE COMMITTEE

SACS-COC On-Site Committee Leadership

- **Dr. L. Anthony Wise**, SACS-COC On-Site
Committee Chair
President, Pelissippi Community College
 - Education: Ph.D. in History in 1997 from the University of Tennessee, a master's degree in United States History in 1993 from Wake Forest University in North Carolina, and a bachelor's degree in History and Business Economics in 1990 from Wofford College in South Carolina.
- **Dr. Patricia Donat**, Commission Staff
Representative
SACS-COC Vice President



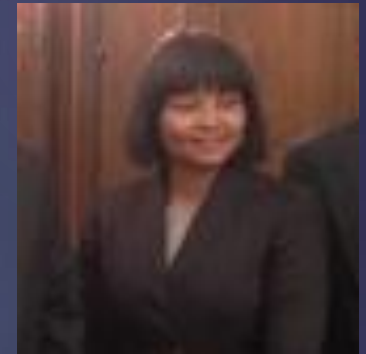
SACS-COC On-Site Committee Members

- ▶ **Dr. Donna Alexander,**
Vice President of Instruction and Student
Development, Rappahannock
Community College
- ▶ **Dr. Ray Belton,**
President-Chancellor,
Southern University System
- ▶ **Mr. Michael W. Knecht,**
Director of Library Services,
Henderson Community College



SACS-COC On-Site Committee Members

- ▶ **Dr. Silvia P. Rios Husain,**
Vice President, Student Affairs and
Enrollment Management, Gaston College
- ▶ **Dr. Norma Grant Bell,**
Dean of Career and Technical Education,
Jefferson State Community College
- ▶ **Ms. Catrenia W. McLendon,**
Dean of Institutional Effectiveness,
Georgia Piedmont Technical College



Quality Enhancement Plan Evaluator- Dr. Joe Early Jr.

▶ Academic Experience:

- ▶ Associate Professor of Religion and Director of the Quality Enhancement Plan Campbellsville University, Campbellsville, Kentucky
- ▶ Fall 2009-Present Classes Taught: New Testament Survey, Old Testament Survey, Church History (Undergraduate and Graduate), Contemporary Theology (Undergraduate and Graduate), Philosophy (Undergraduate and Graduate), Christian Theology (Undergraduate and Graduate), Baptist History (Undergraduate and Graduate in Fall 2012), Ethics of Christ (Graduate), Introduction to Ethics (Undergraduate in Spring 2016).
- ▶ Quality Enhancement Responsibilities Include: Writing the QEP, serving as the QEP representative for SACSCOC on site visit, training faculty, administrating all aspects of the QEP, writing the Five Year Review, and attending all SACSCOC annual meetings (2012-Present).





SACS-COC Off Site Visit

OCTOBER 12, 2015

SACS-COC Off-Site Visits

- October 12th- Arrivals San Antonio Airport
 - SACS-COC On-Site Visit Committee members (2 assigned per off-site location) will head to each of the following locations at 1:00 p.m. from Grand Hyatt Hotel:
 - SW Campus, site administrators **Maureen Cartledge & Joshua Scott**
 - CTC, site administrators **Rose Spruill & Dr. Paul Machen**
 - Memorial Early College High School, site administrators **Dr. Karlene Fenton & George Johnson**

SACS-COC On-Site Visit- October 13

(Departure from Grand Hyatt to MLK 10:45 a.m.)

- **11:15 – 11:45 a.m.** Welcome session with institution's Leadership Team. Host president and chair will facilitate introductions plus an overview of college and of the committee's work. Location Bowden Alumni Room; Section 3.
- **12:00 – 1:15 p.m.** Working lunch available in campus work room. – Tracy Ross Garcia/menu options for working lunch/Dr. Ray will have dining area ready for the Committee members. (Bowden Alumni Center; Section 1 & 2).
- **1:30 – 2:30 p.m.** Entire committee meets with the QEP Leadership Team –The purpose of this meeting is to provide institution's leadership team that developed the QEP with an opportunity to present an overview of the plan to the committee before it begins its in-depth conversations about specific aspects of the QEP. The institution should address the following topics within this presentation. (see QEP presentation slide)



SACS-COC On Site Visit

OCTOBER 13-15, 2015

SACS-COC On-Site Visit- October 13

QEP PRESENTATION/OVERVIEW

1. Rationale for undertaking the project
2. Institution's capacity to undertake the project. This discussion might include items such as prior activities or projects that suggest its capacity to undertake and complete this project. For instance, has the institution worked with other institutions or professional organizations on projects related to the QEP
3. An overview of major topics or components of the plan
4. An overview of the expected outcomes
5. An overview of the means by which the college will evaluate the extent to which it achieves the expected outcomes
6. Intended consequences of the plan for the college.

SACS-COC On-Site Visit- October 13

- **2:30 – 4:30 p.m.** Committee members conduct individual reviews regarding the remaining compliance issues as necessary.
- **4:30 – 5:00 p.m.** Committee meets in Executive Session to assess progress and adjusts next day's schedule/focus.
Location – Bowden Alumni Room; Section 1

SACS-COC On-Site Visit-

October 14

- **8:30 – 10:30 a.m.** Various committee members will meet individually with the chief administrative officers responsible for each major unit (academic affairs, student services, administrative services, etc.) to discuss any remaining compliance issues within their units.
 - The purpose of these meetings will be to provide the institution's chief administrative officers with an understanding of the committee's findings. For each compliance issue, the committee will identify the issue and describe the basis for the committee's assessment. If the administrative officer feels that pertinent information to support its compliance with the issue that the committee may not have considered during its deliberations, then the Committee will provide an opportunity for the institution to make the information available to the committee following its meetings with campus personnel to discuss the QEP. Committee members with assignments related to US DOE issues may finish those meetings during this time, as well.

SACS-COC On-Site Visit- October 14

- **10:45 a.m. – noon** Focused group discussions pertaining to the QEP
- **Group I:**
 - Exploring the QEP: An Examination of the Focus and Assessment of the QEP
 - This meeting provides an opportunity for an in-depth discussion of major issues surrounding the QEP. Members of the committee will meet with individuals involved in developing the QEP and in determining the formative and summative evaluations to be used to assess the impact of the QEP
- **Group II:**
 - Exploring the QEP: An Examination of Institutional Capacity and Campus Involvement
 - This meeting provides an opportunity for an in-depth discussion of major issues surrounding the resources (fiscal, human, physical) dedicated to implement and complete the QEP. The discussion will also explore issues related to the involvement of the campus constituencies in developing and implementing the QEP.

SACS-COC On-Site Visit- October 14

- **11:45 – 12:40 p.m.** Luncheon meeting at Artemisia's
 - Luncheon Group #1: Governing board (chair, CEO, COC staff member)
 - Luncheon Group #2: St. Philip's College students (Presidential Scholars and other selected students with remaining SACSCOC Committee Team)
- **1:30 – 3:00 p.m.** Committee members continue reviews on campus Committee members schedule follow-up meetings with campus personnel to discuss issues bearing upon the QEP.
- **2:00 p.m.** Governing board (Chair, CEO, and COC staff member) meet with President
- **3:00 – 3:15 p.m.** Committee travels to Grand Hyatt Hotel to finalize findings report

SACS-COC On-Site Visit- October 15

- 9:00 a.m.-10:00 a.m.: Exit Conference with SPC Leadership in the President's Conference Room
 - The Committee will:
 - Convey its findings orally of any recommendations or areas they deem as non-compliant; they will not provide a paper or electronic copy of its draft report at this time.
 - Report any written recommendations or observations about the institution in general and the QEP.
 - Recommendations are based on non-compliant areas/observations are based on compliant areas.



SACS-COC
Non-Compliance and
DOE Standards

NON COMPLIANCE: 13 areas

<u>Standard</u>	<u>Description</u>	<u>Team Members</u>
• 3.1.1	Mission Statement	Lacy Hampton*, Chris Beardsall, Art Hall, Paul Machen
• 3.2.13	Institution- related entities	Sharon Crockett-Ray*, Paul Borrego, Art Hall
• 3.3.1.1	Institutional Effectiveness- Educational Programs	Sean Nighbert*, Rafael Brisita, Randall Dawson, Sonia Valdez
• 3.4.5	Academic policies	Jessica Cooper*, Rebecca Barnard, Mary Kunz, Tracy Ross-García, Kathy White, Tracy Shelton
• 3.4.11	Academic program coordination	Melissa Arthur*, Gregory Gonzales*, Mary Cottier, Bill Fuller, Dr. Gregory Hudspeth, Renita Mitchell, Dr. Marie-Michelle Saint Hubert
• 3.7.1	Faculty competence	Same team as 3.4.11
• 3.4.12	Technology use	John Orona*, Rebecca Barnard, Janie Gonzales, Luis Lopez, Jack Nawrocik, Penny Pfeil, Rick Lopez
• 3.7.4	Academic freedom	George Johnson*, Chris Davis, Art Hall, Ivette Sterling
• 3.8.2	Instruction of library use	Kelli Wilder*, Rebecca Barnard, Rita Castro, Betsy Hamilton, Laurie Humberson, Rick Lopez
• 3.8.3	Qualified staff	Rebecca Barnard*, Rita Castro, Cynthia Jaime, Joshua Scott
• 3.13.4	(a) Policy compliance - Distance Learning Accreditation	Luis Lopez*, Erick Akins, Lucy Barlow, Dr. Karlene Fenton, Yvette Woods
• 4.1	Student achievement	Rose Spruill*, Erick Akins, Beautrice Butler, IR Data
• 4.7	Title IV program responsibilities	Grace Zapata*, Rebecca Barnard, Christina Cortez, Paul Machen

13 Non Compliant SACS-COC: BE PREPARED

Division Of Interdisciplinary Programs

- 3.3.1.1 Institutional Effectiveness Educational Programs (PSLOs)- Coordinator of Measurement and Evaluation
- 3.8.2 Instruction of library use- IIC Faculty
- 3.8.3 Qualified staff- Dean
- 3.13.4 (a) Policy compliance - Distance Learning Accreditation- Dean of Interdisciplinary Programs, Mr. Lopez, Lucy Barlow

Division of Student Success

- 4.1 Student achievement- VPSS, Dean of Student Success
- 4.7 Title IV program responsibilities- VPSS and Financial Aid Professional Staff, Directors, Crisis Counselors (all areas cited in 4.7)



QEP and SACCS-COC Reminders

October 13-14, 2015

- Wear your T-Shirt on October 13 and 14
- Know the QEP
- Share your knowledge (QEP Proposal)
- SACS-COC transparency website
- Tip of the Week; Syllabi

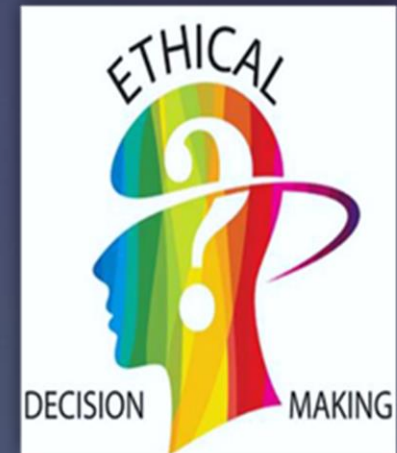


QEP Focus Statement

- Ethical Decision–Making is the ability to connect values and choices to actions and consequences.

QEP Goal

- Students engage in specific measurable academic activities to enhance their ethical decision–making skills.



Remember:

- Faculty, Staff, and students should not:
 - Eat meals with committee members unless notified in advance
 - Enter the Bowden Alumni Workspace/Conference area where committee members are working
 - Engage in conversation if you're a member of the transportation logistics team when driving
 - Provide tours, social gatherings, etc
 - Ask "credentialing questions," or any other questions not provided in advance. We are submitting QEP questions in advance
- Be flexible with regards to the interview schedule and material requests

Questions or Further Preparation :

- Contact : (Educational Campus Logistic Leads)
- Dr. Erick Akins, Ms. Marsha Hall, Dean Spruill or Dr. Hinojosa at chinojosa32@alamo.edu, SPC SACS-COC liaison, Director of Institutional Planning, Research and Effectiveness

SACS-COC Transparency

- <http://alamo.edu/spc/SACSCOC-Transparency/>
- SACSCOC electronic and Hard copy repository is housed in SLC319 – Accreditation room



Hybrid Courses

SPC'S DEFINITION VS. REGULATORY AGENCIES

THECB and IRES Hybrid course definitions

- Texas Higher Education Coordinating Board (THECB)

Glossary:

Hybrid/Blended Course- A distance education **course in which a majority** (more than 50 percent but less than 85 percent) of the planned instruction occurs when the students and instructor(s) are not in the same place.

(Univ, CTC CBM004, CBM00S; CTC CBM00C)

- IRES Glossary:

Hybrid Course- A distance education **course in which a majority** (more than 50 percent but less than 85 percent) of the planned instruction occurs when the students and instructor(s) are not in the same place.

SACS-COC Distance Education definition

- **SACS-COC Distance Education Policy Statement:**

Definition of Distance Education - For the purposes of the Commission on College's accreditation review, distance education is a formal educational process **in which the majority** of the instruction (interaction between students and instructors and among students) **in a course** occurs when students and instructors are not in the same place. Instruction may be synchronous or asynchronous. A distance education course may use the internet; one-way and two-way transmissions through open broadcast, closed circuit, cable, microwave, broadband lines, fiber optics, satellite, or wireless communications devices; audio conferencing; or video cassettes, DVD's, and CD-ROMs if used as part of the distance learning course or program.

SPC defines Hybrid course

- SPC e-Catalog

Hybrid or Blended: “Hybrid” or “Blended” are names commonly used to describe courses in which some traditional face-to-face time has been replaced by online learning activities. In a hybrid course, a portion of the class learning activities are online, which reduces the amount of time spent in a traditional, face-to-face classroom.

- Definition Proposal:

Hybrid Course - A distance education course in which a majority (more than 50 percent but less than 85 percent) of the planned instruction occurs when the students and instructor(s) are not in the same place.

- Pending approval of Curriculum committee

Questions

