



*The Master Teacher Certification Program is designed to provide quality learning experiences for new and experienced faculty members to actively engage in reflective and creative exercises and dialogues to enhance teacher effectiveness and student success. This collaborative program provides enriching learning opportunities through face-to-face discussions across disciplines, online content and discussions, and exploration of educational technology.*

**Required Orientation Sessions** (attend one of the following)

Session	Time/Location
Wednesday, February 11 <sup>th</sup>	2:00-3:30 pm, SLC 212R
Thursday, February 12 <sup>th</sup>	12:00-1:30 pm, SLC 212R

### Online Content/Discussion Topics

Each topic includes activities and discussions, most of which are completed online within a Canvas course. Faculty members from different disciplines and IIC staff will facilitate the activities and discussions.

Week of	Topic
Feb 9	Orientation
Feb 16	<b>Creating a Community of Learners</b> - Creating a community of learners is the foundation of effective teaching. In this topic, you will explore characteristics of learners that make them unique and diverse individuals, and discover how to create a physical, social, and psychological climate conducive to learning.
Feb 23	<b>Active and Collaborative Learning</b> - Recent research indicates that students who actively engage in groups learn far more than those who passively take in information. In this topic, you learn how to effectively form groups and strategies for engaging your students in active and collaborative learning.
Mar 2	<b>Critical Thinking</b> - Critical thinking provides opportunities for students to engage in higher order thinking that impacts their academic and personal success. Learn techniques and tips for developing effective assignments to promote critical thinking. <b>Face-to-Face Discussion Session #1</b>
Mar 16	<b>Assessment Strategies</b> - The best assessments also serve as learning opportunities for students. Learn techniques for gathering data on the teaching and learning in your classroom that will help you assess both your students' learning and your own teaching.
Mar 23	<b>Personal Responsibility/Ethical Decision Making</b> Ethical decision making is the focus of the college's Quality Enhancement Plan (QEP) as well as a Texas Higher Education Coordinating Board (THECB) Core Objective. This topic will look at helping students learn how to connect choices, actions and consequences to ethical decision-making.
Mar 30	<b>Teaching with Technology</b> - Technology provides resources to engage students in learning and may be used in the delivery of active and collaborative learning activities. Explore a variety of educational technologies available through the college. Discuss the instructional benefits and challenges of selected technology and how technology may be incorporated into your instruction. <b>Face-to-Face Discussion Session #2 and ePortfolio Presentations</b>

### Face-to-Face Discussion Sessions

Two face-to-face discussion sessions will bring the participants together to reflect and discuss concepts and techniques introduced in the online topics. Participants are required to attend both Sessions 1 and 2 of the face-to-face discussions.

Topic	Week	
Session 1	<i>Week of March 2</i>	Will cover the first 3 topics
Session 2	<i>Week of March 30</i>	Will cover the last 3 topics

## Required for Program Completion

In addition to completing the online topics and face-to-face discussions, you'll need to submit a Lessons Learned/Reflections report and an e-Portfolio.

- **Lessons Learned/Reflections Report** – Submit responses to questions about your experience in the training program, about skills you learned in developing curriculum and assessment strategies, and about changes you plan to make in the way you approach teaching. **(Submit no later than April 10<sup>th</sup>)**
- **e-Portfolio** – Develop an e-portfolio within Canvas to include a teaching philosophy and samples of content that is reflective of the topics covered within the program. **(Submit no later than April 10<sup>th</sup>)**
  1. **Develop a 1-page Teaching Philosophy** – A current reflection of your purpose of teaching, your present instructional style as it relates to prospective students, higher education, and employers, with added value to the learning community.

*Select at least two (2) of the following to include in your e-portfolio:*

2. **Develop an icebreaker that exhibits how you will create a community of learners.** Incorporate an Icebreaker that will create an environment that is collaborative and engaging. Describe how this will be used in your classroom/online facilitation.
3. **Develop a learning activity that actively and collaboratively engages learners in a concept taught in your class.** Include objectives for the activity, your teaching style, introduction to the concept with relevancy to real-world situations.
4. **Develop an assignment that addresses critical thinking.** Provide a description of the assignment and how it is relevant to critical thinking and the expected learning outcomes.
5. **Describe a teaching technology component that you plan to develop or incorporate into one of your classes.** Consider the following technologies - Canvas, videos, SoftChalk, iPad apps, clickers, etc.
6. **Describe several ways that you will assess/check for understanding of concepts presented in your class.** Identify examples that illustrate how you assess for student competency of the subject matter.

---

## Master Teacher Certification Renewal Process

Certified Master Teachers must renew their certification every **two** years following the completion of the Master Teacher Certification program. To renew your certification, you must do one of the following.

- Attend and engage in **twelve (12) hours** of Professional Development in Teaching and Learning
  - Half of these hours may be in your teaching discipline
  - Provide a certificate of completion or other official documentation demonstrating completion of the professional development activity including the topic, date, hours attended, and name of the organization.
- Earn **six (6) graduate hours** in education or your teaching discipline
  - Submit proof of credit earned such as a grade report from the college or university.
- Present at **two or more** state or national conferences
  - Submit copies of the conference programs that list your presentation topic and description as well as the conference names and the dates they were held.
- Renewal documents must be submitted by September 1<sup>st</sup> of the year they are due.