




DATE	TIME	TECHNOLOGY WORKSHOPS	DESCRIPTION	PLACE
2/22	3:00 PM - 4:00 PM	Closed Captioned Video	Take your MediaSite Videos and learn the process for requesting Closed Captioning.	MLC712
2/23	8:00 AM - 5:00 PM	Applying the QM Rubric (Face2Face) *	Introduces faculty to the Quality Matters rubric and how you can apply it to online courses.	MLC712
2/27	2:00 PM - 3:00 PM	Intro to Windows 10	Helps familiarize the user with the computer operating interface & finding key services/programs after login.	MLC712
3/5	10:30 AM - 11:30 AM	Prezi Basics	Prezi is a visual storytelling software and an alternative to traditional slide-based presentation formats.	MLC712
3/6	1:00 PM - 2:00 PM	Excel Basics	Intended for users who are new to Excel and need to learn how to manipulate, store and graph data.	MLC712
3/6	10:30 AM - 11:30 AM	“ACCESS”-ERIZE YOUR COURSE!	Five tips for addressing accessibility in an online course.	MLC712
3/7	9:30 AM - 10:30 AM	Word 2016 - The Basics	For those who are new to Word and need the basics for producing professional-looking documents.	MLC712
3/8	10:00 AM - 11:00 AM	BioSig ID Training	BioSig-ID is the enabling technology supporting verification of identity for online students.	MLC712
3/19	1:30 PM - 2:30 PM	“ACCESS”-ERIZE YOUR COURSE!	Five tips for addressing accessibility in an online course.	MLC712
3/20	2:00 PM - 3:00 PM	Audacity	Learn how to record and edit your own lessons with this free, open source, cross-platform audio software.	MLC712
3/21	1:00 PM - 2:00 PM	BioSig ID Training	BioSig-ID is the enabling technology supporting verification of identity for online students.	MLC712
3/22	9:00 AM - 10:00 AM	Canvas Quickie for F2F Teaching Faculty	Focuses on essential tools and requirements for faculty who teach students Face to Face.	MLC712
3/27	2:00 PM - 3:00 PM	Intro to Windows 10	Helps familiarize the user with the computer operating interface & finding key services/programs after login.	MLC712
3/28	10:30 AM - 11:30 AM	Closed Captioned Video	Take your MediaSite Videos and learn the process for requesting Closed Captioning.	MLC712

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 **One of a three-step process to certification.**