



Faculty Senate
San Antonio College

Minutes

December 8, 2017 – 12:30 PM, VAC 120

Meeting called to order by: Senate President, Julie Engel at 12:38 PM.

Note taker: Robyn McGilloway, Senate Secretary

Senators Absent: Sharon Argo, Lisa Black, Tiffany Cox, Tom Cox, Martin Davila, Deidre Flynn-Dobson, Barbara Knotts, Gustavo Valadez-Ortiz and Lisa Zottarelli

A. Approval of Minutes

- November minutes approved - Senators Alex Bernal and Lennie Irvin

B. Dr. Liz Ann Báez Aguilar, TCCTA President

- The Policy and Procedures Committee invited Dr. Liz Ann Báez Aguilar, TCCTA President, to address the topic of an ombudsman for faculty. Dr. Báez Aguilar discussed the role of the TCCTA campus representative, and the procedure for acquiring representation from TCCTA legal counsel. In addition, Dr. Báez Aguilar discussed current legal cases affecting faculty. In order to receive legal counsel, the faculty member must be a member of TCCTA and have purchased the liability insurance. Dr. Báez Aguilar answered questions asked by the faculty senators.

C. Board of Trustees Report

- December 5th – Senator Mariano Aguilar reported that Dr. Leslie stated the pathways effort needs to be strengthened to develop a robust faculty development plan. A faculty development retreat is planned to establish better communication with faculty, and develop faculty. Secondly, Senator Aguilar stated that the Executive Faculty Council (EFC) presented EFC awareness survey results. Based on the 2,048 surveys sent out, 455 were completed. Out of the completed surveys, 229 had not heard of the EFC. As a result of the survey, EFC would like to clarify the relationship between the EFC and Super Senate, and give faculty a voice that leads to action.
- Senator Teanna Staggs reported that the Board of Trustees appointed Joe Sanchez as the District 9 trustee. Secondly, Senator Staggs stated that the Policy and Long Range Planning Committee was amending six different policies in order to strengthen the district pathways. During the board meeting, highlights of a financial audit were

presented, and zero deficits were found. Due to increase in dual credit enrollment, SAC will be receiving \$1.4 million. The committee was announced for hiring the new chancellor. The committee includes two faculty members, Lisa Black and Archie Wortham. Lastly, during the board meeting, a construction update was presented. The SAC Victory Center is 35% complete.

- Senator Hunt asked Faculty Senate President, Julie Engel, for clarification of the Executive Faculty Council accomplishments. President Engel discussed the following accomplishments: Grades First Early Alert, a faculty development model, and leadership model for students. In addition, the EFC membership was delineated.

C. Reports of Officers

- Senate President Julie Engel:
 - Super Senate is now called United Faculty Senate.
 - In Executive Faculty Council, a proposal was accepted to work on the end of course survey. The proposal states that an ad hoc committee will consider the survey questions, and the time it is administered.
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 - The Chancellor is conducting a focus group about the chancellor search. President Engel, Senators Paula Rodriguez and Lennie Irvin will be attending the focus group.
 - During a senate officer's meeting, Dr. Vela stated he is exploring the possibility of a health clinic on campus. Dr. Vela is collecting information on the need for a campus health clinic, and a possible partnership with a healthcare provider. In addition, Dr. Vela was asked about the possibility of chairs teaching during the school day. He stated that chairs should discuss the topic of chairs teaching directly with administration. Officers also discussed acquiring data about student success during different terms.
 - President Engel asked if the faculty senate would be interested in hearing from SAC's budget officer, Larry Rosinbaum. The faculty senate expressed interest in hearing from Mr. Rosinbaum.
 - Automatic course withdraw has had issues. President Engel has collected information, and sent it to the relevant parties. Banner numbers are still needed of examples where problems are occurring. Senator Staggs provided some work arounds for the problems. Senators expressed other problems, for example, the comments section and all course withdraw button.
 - In United Faculty Senate, it was stated that college presidents will be meeting regarding emergency response and how to follow-up after an incident. The Chancellor mentioned that they are working on the 2019 Legislative Agenda.
 - In addition, the Chancellor has asked for the colleges to look at their dean structure and align with the institutes. President Engel shared a document from the Chancellor regarding reinstating tenure. The Chancellor states that the faculty development model be completed and linked to student success.
- Senate Vice President Barbara Knotts: No report.
- Senate Secretary Robyn McGilloway: No report.

D. Adjunct Faculty Council

- President, Amanda Martin: Adjunct Faculty Council is working on two proposal presentations relating to inclusion of adjuncts across the college district, and the Spring 2015 compensation proposal.

D. Reports from Standing Committees

- **Communication - Senator Jose Luis Moreno:** called for senators to complete their biographies and photos for the Faculty Senate webpage. The possibility of incorporating a faculty senate newsletter into SAC Talk was discussed. The senate expressed an interest in SAC Talk.
- **Curriculum and Instructions - Senator Lennie Irvin:** presented a draft statement focusing on the faculty view of the win-win agreements and 70% PGR standard. Senator Irvin motioned to adopt the document as is. The motion was seconded by Senator Bernal. The motion was discussed. Senator Staggs recommended adding a statement about working with the administration to develop a resolution. Senator Hunt moved to amend the motion to add the following statement: 'The faculty welcomes working together with the administration to develop a fair and reasonable set of discipline specific PGR rates that achieves the goals of student success while maintaining faculty moral'. Senator Bernal second, and the amendment was approved. Senator Hunt motioned to send the amended document to faculty and administration. Senator Martinez second and the motion was approved.
- **Policy and Procedures - Senator Jeff Hunt:** presented a breakdown of faculty numbers from the Arts and Sciences Division. No numbers were presented from Dean Walker's programs. This data will help shape the Faculty Senate Bylaws regarding membership representation. Senator Hunt asked for discussion and feedback on the faculty numbers.
- **Research – Senator Luis Rodriguez:** asked for clarification on the ultimate end goal of the information presented at SAC Scores. Senator Aguilar stated that most students wanted degrees, and that the data presented was not consistent with the student's interest. Secondly, Senator Rodriguez presented an article from the journal, *Inside Higher Education*. The article discussed one university's attempt to increase graduation rates; however, it was at the expense of student learning. Some of the initiatives expressed in the article were similar to our initiatives. The committee needs to acquire more information in order to see if we are on a similar path. Senator Rodriguez stated that the committee is researching the budget allocation for labs. Labs running out of sufficient funds has become a chronic problem.
- **Surveys and Elections - Senator Sharon Argo:** No report.

E. Other Business/Announcements

- President Engel discussed voluntary classroom visits by administration. An email request will be sent to faculty.
- Senator Aguilar asked if faculty are evaluating chairs per policy. Currently, chairs are not being evaluated by faculty. President Engel stated that the topic of a 360° evaluation of chairs is under consideration.
- Senator Bernal discussed problems with the Thanksgiving Holiday. SAC's holiday schedule is not in sync with the local school districts, and this causes conflicts for students.

Meeting adjourned: at 3:05 pm.

Next Meeting: January 19, 2018 at 12:30 pm in VAC 120.

Refreshments: January 19, 2018 – Senators Paula Rodriguez & Mariano Aguilar

Standing Committee Meetings: January 16, 2018 - Senators Alex Bernal & Lennie Irvin

Regular Board of Trustee Meetings: January 23, 2018 - Senators Teanna Staggs & Mariano Aguilar

Standing Committee Meetings: February 20, 2018 - Senators Jose Luis Moreno & Martin Davila

Regular Board of Trustee Meetings: February 27, 2018 - Senators Martin Davila & Ruby Martinez

Submitted by

Robyn McGilloway, Senate Secretary