



FACULTY SENATE AGENDA

March 24, 2017

MLC- Room 643

12:30 PM

MEETING CALLED BY: President Tiffany Cox called the meeting to order at 12:42 PM.

NOTE TAKER: Barbara Knotts, Senate Secretary

Members Absent: Senators Tom Cox and Tammy Perez (excused). Senators Lisa Black, Patricia Portales, Luis Rodriguez, and Ronald Watson (absence)

AGENDA ITEMS

I. Call to Order

II. Approval of Minutes

- A motion was made by Senator Hunt and seconded by Senator Staggs to accept the February 17, 2017 minutes. The minutes were accepted and approved.

III. Special Guests

- Ms. Janae Johnson, College Risk Management Coordinator, was introduced by the Senate President. Ms. Johnson provided a summary of her duties for the college, which includes managing safety drills, hazards or prevention. She mentioned that location would no longer be used when identifying an emergency, the name of the building will be given instead. She suggested that we use the online app to submit a work order and to attach a picture of the issue of concern. This information for the app can be found on her website. She also provided her contact information.
- Dr. Frank Solis, from the Integrated Planning and Performance Excellence office (IPPE), provided an overview of the development of the assessment valuation process for student learning outcomes (SLOs). He also expressed the importance of developing e-portfolios for our students. The purpose of an e-portfolio is to promote student self-assessment and critical thinking about learning goals. Dr. David Wood discussed the development of the rubrics for the assessment of SLOs. The IPPE staff is available to help faculty develop their SLOs and how to assess them. President Cox expressed a need to have a good training program to teach our faculty to develop their assessment.

IV. BOT Reports

- February 21, 2017 Board Meeting – Senator Aguilar stated that Dr. Cleary provided an update on NorthEast Lakeview accreditation. There was also some legislation coming down which stated that universities will not be able to increase their rates.
- March 7, 2017 Standing Committee- Senators Anderson & Aguilar noted that colleges might get more money for momenta points per student.
- March 21, 2017 Board Meeting- Senators Anderson & Hochmeister
Senator Anderson mentioned that a resolution was passed by the BOT which support the educational success of undocumented Student DREAMers.

Senator Hochmeister stated that Marie Green gave a detail lesson on accreditation. Senator Hochmeister noted that transcripts are now out sourced and there would be a tuition increase for nursing students. The BOT did not discuss the accreditation and the new bond. The BOT is very impressed with the EFC. On March 30th there will be a voter registration drive in MLC. Senator also attended this meeting and reported that the BOT members are supportive of trade schools.

V. SAC/COC Report

- Lisa Zottarelli: There are no changes to the timeline for the college's reaccreditation.

VI. Reports of Officers

- Tiffany Cox: EFC information: developing a website that is transparency for the public to receive and to give information. It will live on the BOT website and linked to all college's senate website. The website should go live soon. Some of the information available on the site includes all committee members, ad hoc committee members, each work proposal, and the recommendations given. She recommended that we review the site and offer feedback and suggestions. The first ad hoc committee appointed by the EFC has completed its work and passed it on to PVC. Senator Staggs was asked by President Cox to present the next step. Senator Staggs stated that the fall semester (2017) would be used to communicate and provide training on early alert and grade first. Then in Spring 2018, the early alert plan will roll out and include an evaluation plan. The training will be offer in a variety of modalities and the model will work with the tutoring.
- B.9.1 policy (Faculty Leadership) latest update: research will be done to find what students need and to create a model. It was decided that the EFC will create the document. An ad hoc committee has been created and they are doing the research to create a model. The committee will create a leadership work frame model with an overall goal. A website will be developed and each college will take the model to shape its college needs. The model will be presented to the VPC for approval. The faculty development ad hoc committee is also developing its own model for the colleges.
- In the absence, of Vice President Tammy Perez, Senate Anderson provided a report on Faculty Mentoring. He informed us that the departments will be asked to voice what they envision as to what they see their role in mentoring their students. A workshop with the chairs and directors is scheduled next week to gather this information.

VII. Adjunct Faculty Council

- Amanda Martin: Three adjunct faculty have applied for the Excellence award. Also the council continues to work on their website and by-laws.

VIII. Standing Committees:

- Communication - Tom Cox: Webpage update- continues to receive photos of senators and bios. The committee continues to update the links and changed the college branding on the site.
- Curriculum and Instructions - Mike Burton: No report
- Policy - Jeff Hunt: From the March 21st BOT, the lawyer presented some of the changes for Guns on Campus policy. This policy goes into effect August 1st and the campuses can not prohibit students from carry guns into the classroom. The college can be fined \$10,000 for posting signs that ban guns in an area without prior approval. He provided a list of areas where guns can be banned. Some of the areas are special testing centers, athletic facilities, Scobee Planetarium, facilities leased to ISD for Early College High School, and labs with highly flammable materials. Also no lockers will be provided for guns.

- Research - Erik Anderson: The research committee will work with the policy committee to make recommendations to the On-campus Workload Activities for Fulltime Faculty Policy and bring it to April 21st senate meeting. Senator Hochmeister noted that there is a law in the works to change the retirement plan for new faculty.
- Surveys and Elections - Julie Engel: Faculty Senate Elections and Faculty Survey Results were as follow: 241 out of 437 faculty responded to the survey. Looking briefly at the results many faculty saw the win-win as a negative, very few faculty see the 4-day class schedule as a positive change, and many people do not know what the Faculty Senate does. Senate election nominations period will take place April 11-13. The election period will be April 17-21. The results will be announced on April 27th.

IX. Other Business/Announcements

- President Cox encouraged all senators to consider running for an officer's position and to shadow her to learn more about the president position.
- Senator Burton announced the Multi-cultural program during the week of April 24th. Also, there will be an art exhibit in the Writing Lab.
- Senator Hunt announced the play; *Grape of Wrath* opens next Thursday and runs for two weeks.

X. Adjournment

Meeting adjourned at 2:57 pm.

Next Faculty Meeting: April 21, 2017 - MLC Room 643 12:30 pm – 3 pm

Refreshments for April's Meeting: Senators Portales & McGilloway

Standing Committee Meeting- April 11, 2017 – Senators Hochmeister & Aguilar

Regular Board Meeting- April 18, 2017 – Senators Stagg, Duffy & Knotts