



## Minutes

February 16, 2018 – 12:30 PM, VAC 120

Meeting called to order by: Senate President, Julie Engel at 12:34 PM.

Note taker: Robyn McGilloway, Senate Secretary

Senators Absent: Gerald Busald, Tom Cox, Kim Hochmeister, and Mahmud Yusuf

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### **A. Special Guest – Shane West, District Chief Budget Officer**

Shane West presented a PowerPoint presentation entitled, '2018 Budget Summary at San Antonio College'.

### **B. Approval of Minutes**

- January minutes approved with changes - Senators Jeff Hunt and Jose Luis Moreno

### **C. Board of Trustees Report and Chancellor Search Focus Group**

- January 23<sup>rd</sup> – Senator Staggs reported recognition of Dr. Jo Carol Fabianke's retirement from Alamo Colleges District as Vice Chancellor of Academic Success, and Gene Bowman's retirement from Alamo Colleges District – Alamo Academies. In addition, Tim Rockey, Associate Vice Chancellor of Continuing Education, made a presentation about IBEST. The Learning Company made a presentation. The Learning Company is working with up and coming entrepreneurs. Two-thirds of the participants in the Learning Company are female, and 70% are minorities. Dr. Jo Carol Fabianke made a pathways presentation. There are currently 90 pathways online that have been verified by the universities. There are 19 new Texas State University Pathways, and 31 with UTSA. In addition, Dr. Fabianke discussed the faculty mentorship program. The Board will be evaluating different faculty mentoring models in May/June. The National Academic Advising Association report was discussed. On Monday, February 19<sup>th</sup>, the strategic planning retreat will take place. Roberto Zarate mentioned that Joe Strauss resigned. In addition, he stated that many appointments will be opening up in Austin, and we should be working on new relationships. Denver McClendon mentioned free community college. Clint Kingsbery reported on the IBEST model. The Board renewed the Brainfuse, Inc. contract. The Veteran's Center at SAC is almost complete.

#### **D. Reports of Officers**

- Senate President Julie Engel:
  - Discussed the automatic degree check box at United Faculty Senates, and will follow up with Dr. Silva. Senate presidents are going to work on a proposal for one more faculty senate release. The proposal will go to the chancellor and then to PVC. The new dean structure has been approved. Dr. Leslie will consider a proposal regarding adjunct voice at district level. The senate presidents did not want to forward an ad hoc committee to look at adjunct benefits. Therefore, Mike Burton will take the proposal to chairs council.
  - During the meeting with Drs. Vela and Blackwood, it was announced that 18 new full time faculty hires will be announced for Fall. It was clarified that the new faculty improvement plan is the plan for this year. They want to see how it works this year and then revisit the plan.
  - At the College Leadership meeting, the new dean structure was discussed. SAC will be getting a new dean for academic success. Student success is going through a realignment process. Mike Burton talked about developmental students registering with INRW serving as a co-requisite with college level courses. Students will then be eligible to sign up for all other college level courses that semester.
  - At College Council, Lisa Zottarelli reported that SAC had received the official letter of re-accreditation from SACS COC, however concerns exist around dual credit. Therefore, the SACS COC fifth year report will be looking at dual credit. SAC is getting the paperwork together to request a BSN degree. According to the state, there can only be three bachelors degrees at all of the Alamo Colleges. Closing out of NLC will take a year and a half in order to 'teach out' the existing students. Construction on the daycare facilities and parking garage will begin, and the campus will be under construction for the next six years.
- Senate Vice President Barbara Knotts: No report.
- Senate Secretary Robyn McGilloway: No report.

#### **E. Adjunct Faculty Council**

- President, Amanda Martin: The Adjunct Faculty Council had the first meeting of the spring semester. The Adjunct Faculty Council is working on a proposal to improve adjunct voice at the college and district level. Two recommendations were presented at the college leadership meeting. In addition, the council is looking at the compensation proposal from Spring 2015. Updates will be made to include professional development and the adjunct certification program. Nomination requests for Adjuncts Creating Excellence (ACE) Awards are open for consideration. The next meeting will be March 7<sup>th</sup>.

#### **F. Reports from Standing Committees**

- **Communication - Senator Jose Luis Moreno:** stated that Public Relations at SAC will be unable to include faculty senate information into SAC Talk. Faculty senate must

create an electronic version of the newsletter and is looking at a template. The newsletter would then be published on the faculty senate website.

- **Curriculum and Instructions - Senator Lennie Irvin:** stated that the committee will be focusing on two areas, faculty development and faculty evaluation. The faculty improvement plan requires clarification, and the committee will be investigating the topic. In addition, the faculty growth plan and Faculty 180 needs to be clarified. The faculty promotion process needs to be evaluated. Senator Staggs discussed that some of these topics should be addressed at the department level and faculty driven. In addition, she stated that the faculty development plan is designed to capture your requests for development.
- **Policy and Procedures - Senator Jeff Hunt:** stated that the Faculty Senate Bylaws supersede Roberts Rules of Order. According to the bylaws, new agenda items should be presented a week in advance of the faculty senate meeting. The absenteeism policy, Section 3 of Article 6, needs clarification. Senator Hunt motioned to change the bylaws as follows:

Members of the Faculty Senate may be removed from their positions due to excessive absenteeism (defined as missing three Faculty Senate meetings *during an academic year - Fall through the Spring semesters*).

Senator Moreno second the motion, and the motion passed. Senator Hunt motioned to change Article 7, Section 3 to include the following statement:

Outgoing officers remain in an advisory role until the end of July for continuity and training purposes.

Senator Valadez-Ortiz second the motion, and the motion passed. In addition, the committee will be reviewing the faculty handbook.

- **Research – Senator Luis Rodriguez:** presented a handout entitled ‘Lab Loading Recommendations’. The ad hoc committee made a presentation to the Executive Faculty Council regarding the lab loading recommendations.
- **Surveys and Elections - Senator Sharon Argo:** The committee will begin the faculty senate election process.

#### **G. New Business/Announcements**

- Senator Bernal motioned to request that Dr. Vela visit Faculty Senate. The motion was second by Senator Hunt, and the motion passed. The senate should send questions for Dr. Vela to President Engel.
- Senators Bruce Davis and Kim Hochmeister were introduced as new senators.

#### **H. Executive Session**

- Entered Executive Session at 2:56 pm. The motioned to remove chairs from faculty senate failed. Executive session concluded with a vote of 13 No and 4 Yes to keep chairs on faculty senate.

Meeting adjourned: at 3:21 pm.

Next Meeting: March 23, 2018 at 12:30 pm in VAC 120.

Refreshments: March 23, 2018 – Senators Jose Luis Moreno & Teanna Staggs

Standing Committee Meetings: February 20, 2018 - Senator Jose Luis Moreno

Regular Board of Trustee Meetings: February 27, 2018 - Senators Ruby Martinez and Bruce Davis

Standing Committee Meetings: March 6, 2018 - Senators Sharon Argo, Patricia Portales and Ruby Martinez

Regular Board of Trustee Meetings: March 20, 2018 - Senators Sharon Argo, Patricia Portales and Gustavo Valadez-Ortiz

Submitted by Robyn McGilloway, Senate Secretary