

VA Required Document Checklist

The following documents must be submitted to the SAC-VA Office each semester. For Chapter 31 and 33, must be submitted prior to payment deadline to guarantee student account is credited. Failure to submit on time could result in being purged from classes for non-payment.

All students must provide a copy of a valid photo ID ** denotes document required every semester

<p>Chapter 30: Montgomery GI Bill</p> <p>and</p> <p>Chapter 1606 Selected Reserve GI Bill</p>	<p>Items to be submitted by student at time of original establishment of eligibility</p> <ul style="list-style-type: none"> • _____ Original or certified copy DD-214 (Member 4 copy or other full page) • _____ Certificate of Eligibility – dated within 12 months (<i>va.gov print-out will suffice</i>) • _____ SAC-VA Student Responsibilities Form <p>Items to be submitted by Student each semester</p> <ul style="list-style-type: none"> • _____ **VA Enrollment Certification Request Form • _____ **Military Verification Form (<i>Only if billed out of state T&F</i>) <p>Items to be verified by advisor and SCO</p> <ul style="list-style-type: none"> • _____ Current Advising Guide/Degree Plan – must match GPS and certification request • _____ Student schedule(SFAREGQ), Student Account (TSICSRV), Student Transcript (SHATERM) • _____ All Transcripts must be in BDM (<i>Including Military transcripts</i>)
<p>Chapter 31: Vocational Rehab</p>	<p>Items to be submitted by student at time of original establishment of eligibility</p> <ul style="list-style-type: none"> • _____ **Current VA Authorization (Purchase Order) • _____ SAC-VA Student Responsibilities Form <p>Items to be submitted by Student each semester</p> <ul style="list-style-type: none"> • _____ **VA Enrollment Certification Request Form • _____ **Military Verification Form (<i>Only if billed out of state T&F</i>) • _____ **Current VA Authorization (Purchase Order) <p>Items to be verified by advisor and SCO</p> <ul style="list-style-type: none"> • _____ Courses must match PO Authorization and certification request • _____ Student schedule(SFAREGQ), Student Account (TSICSRV), Student Transcript (SHATERM) • _____ All Transcripts must be in BDM (<i>Including Military transcripts</i>)
<p>Chapter 33: Post 9/11</p>	<p>Items to be submitted by student at time of original establishment of eligibility</p> <ul style="list-style-type: none"> • _____ Original or certified copy DD-214 -Member 4 copy or other full page – not required for TOE • _____ Certificate of Eligibility – dated within 12 months (<i>va.gov print-out will suffice</i>) • _____ SAC-VA Student Responsibilities Form <p>Items to be submitted by Student each semester</p> <ul style="list-style-type: none"> • _____ **VA Enrollment Certification Request Form • _____ **Military Verification Form (<i>Only if billed out of state T&F</i>) <p>Items to be verified by advisor and SCO</p> <ul style="list-style-type: none"> • _____ Current Advising Guide/Degree Plan – must match GPS and certification request • _____ Student schedule(SFAREGQ), Student Account (TSICSRV), Student Transcript (SHATERM) • _____ All Transcripts must be in BDM (<i>Including Military transcripts</i>)
<p>Chapter 35: Dependents Education Assistance</p>	<p>Items to be submitted by student at time of original establishment of eligibility</p> <ul style="list-style-type: none"> • _____ Certificate of Eligibility – dated within 12 months (<i>va.gov print-out will suffice</i>) • _____ SAC-VA Student Responsibilities Form <p>Items to be submitted by Student each semester</p> <ul style="list-style-type: none"> • _____ **VA Enrollment Certification Request Form • _____ **Military Verification Form (<i>Only if billed out of state T&F</i>) <p>Items to be verified by advisor and SCO</p> <ul style="list-style-type: none"> • _____ Current Advising Guide/Degree Plan – must match GPS and certification request • _____ Student schedule(SFAREGQ), Student Account (TSICSRV), Student Transcript (SHATERM) • _____ All Transcripts must be in BDM (<i>Including Military transcripts</i>)