ALAMO COLLEGES DISTRICT
Palo Alto College

Teamwork Learning Outcome
Student Evaluation of Self and Peers

Team/Activity Name _____

Directions: Complete this evaluation of your team members and yourself. Clearly identify each team member and rate each appropriately (4=Highly Competent to 1=Not Proficient). Explain each rating using specific examples. _Be sure to read the criteria before assigning a rating._

Criterion 1: Quality of contributions to the team activity			
Highly Competent (4)	**Mostly Competent (3)**	**Needs Improvement (2)**	**Not Proficient (1)**
• The team member was instrumental in helping the team accomplish its goals. • The group and the team member performed beyond expectations. • The team member was the leader and completed all assigned tasks by the deadline; the work accomplished was thorough, comprehensive and advanced the project. • The team member proactively helped other team members complete their assigned tasks to a similar level of excellence.	• The team member helped the team accomplish its goals. • The group and team member met expectations. • The team member completed all assigned tasks by the deadline; the work accomplished was thorough, comprehensive and advanced the project assigned to him/her.	• The team member did not help the team accomplish its team goals. • The team member did not meet expectations of the group assignment. The team member completed some of the assigned tasks by the deadline; the work could have been more thorough.	• The team member did not participate in the assigned group activities.
Your Name and Self Score: (Circle) 4 3 2 1 Explanation of rating (use examples from the performance levels above):			
Team Member 1 Name: (Circle) 4 3 2 1 Explanation of rating:			
Team Member 2 Name: (Circle) 4 3 2 1 Explanation of rating:			
Team Member 3 Name: (Circle) 4 3 2 1 Explanation of rating:			
Team Member 4 Name: (Circle) 4 3 2 1 Explanation of rating:			
Team Member 5 Name: (Circle) 4 3 2 1 Explanation of rating:			

Criterion 2: Treatment of fellow group members			
Highly Competent (4)	**Mostly Competent (3)**	**Needs Improvement (2)**	**Not Proficient (1)**
• The team member treated fellow team members courteously with respect and honored all viewpoints of fellow team members. • The team member promoted harmony or managed conflict effectively within the group.	• The team member treated fellow team members courteously with respect and honored all viewpoints of fellow team members.	• The team member at times did not treat all fellow team members courteously with respect but acknowledged and apologized for his/her actions.	• The team member was disrespectful to other team members and made no attempt to apologize for his/her actions.

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Your Name and Self Score: examples from the performance levels above):	(Circle)	4	3	2	1	Explanation of rating (use
Team Member 1 Name:	(Circle)	4	3	2	1	Explanation of rating:
Team Member 2 Name:	(Circle)	4	3	2	1	Explanation of rating:
Team Member 3 Name:	(Circle)	4	3	2	1	Explanation of rating:
Team Member 4 Name:	(Circle)	4	3	2	1	Explanation of rating:
Team Member 5 Name:	(Circle)	4	3	2	1	Explanation of rating:

Criterion 3: Attributes that contributed to teamwork			
Highly Competent (4)	**Mostly Competent (3)**	**Needs Improvement (2)**	**Not Proficient (1)**
The team member was fully engaged in the work of the team. For example: • Attended all team meetings and arrived on time to the meetings. • Was prepared having researched the assigned topic or task. • Coordinated or led several team meetings. • Was enthusiastic for the team project and inspired other members of the team. • Initiated insightful discussion for peers to emulate. • May have completed extra work that other group members were assigned.	The team member was engaged in the work of the team. For example: • Attended all team meetings and arrived on time for most of the meetings. • Was somewhat prepared prior to group meetings. • Was enthusiastic about working on the team project.	The team member was not engaged in the work of the team. For example: • Missed one or more team meetings, but did provide prior notice. • Was not prepared with material prior to attending team meetings. • Did participate during team meetings but did not show enthusiasm.	The team member was disruptive to the work of the team. For example: • Missed several team meetings without providing prior notice. • Lack of interest in the team project resulted in disruptive behavior.

Your Name and Self Score: examples from the performance levels above):	(Circle)	4	3	2	1	Explanation of rating (use
Team Member 1 Name:	(Circle)	4	3	2	1	Explanation of rating:
Team Member 2 Name:	(Circle)	4	3	2	1	Explanation of rating:
Team Member 3 Name:	(Circle)	4	3	2	1	Explanation of rating:
Team Member 4 Name:	(Circle)	4	3	2	1	Explanation of rating:
Team Member 5 Name:	(Circle)	4	3	2	1	Explanation of rating: