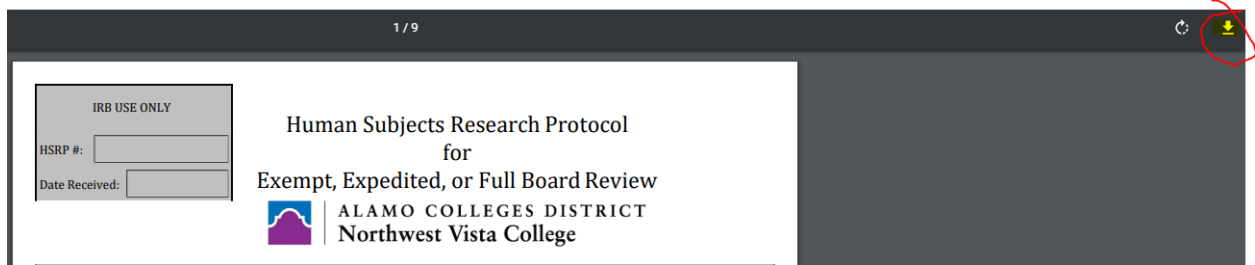


## How to Fill & Sign on Microsoft PDF file

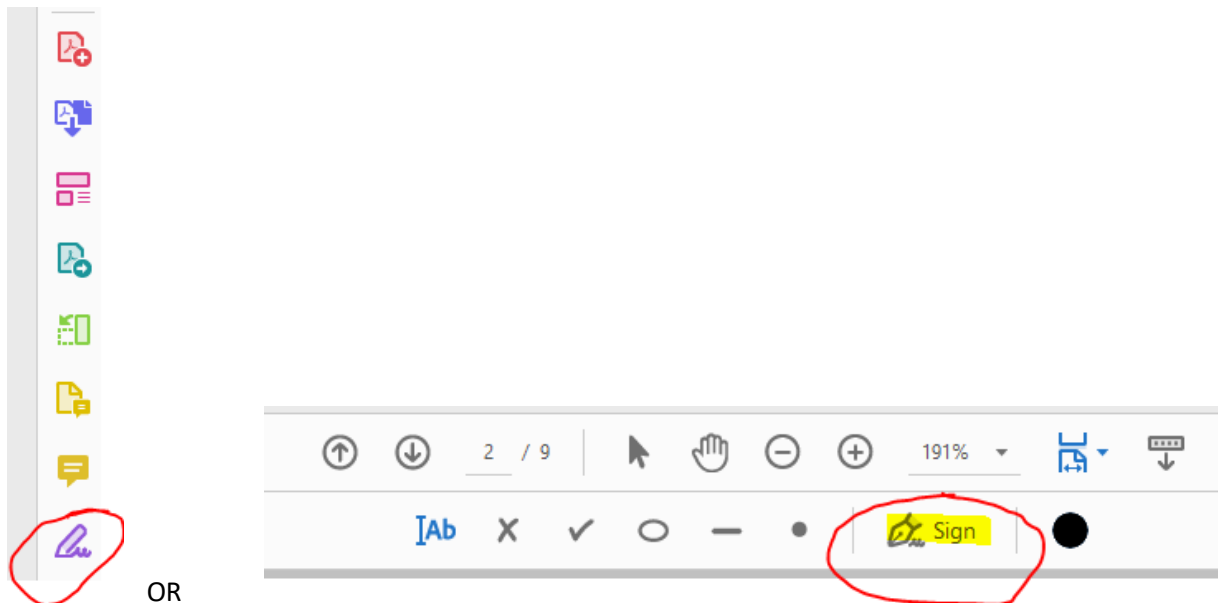
**Step 1:** Download the PDF File from the Institutional Review Board (IRB) NVC website by clicking top right download button shown below.



**Step 2:** Save PDF file to your computer desktop, folder, or thumb drive

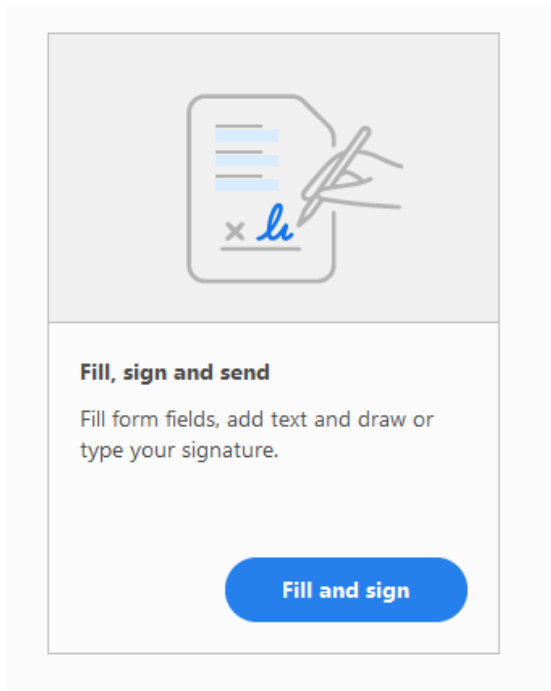
**Step 3:** Open PDF file from saved location

**Step 4:** Click the purple *Fill & Sign* button and continue to step 5 **OR** click the Sign button found at the top and skip step 5.



## How to Fill & Sign on Microsoft PDF file

**Step 5:** Click Fill and Sign button



**Step 6:** Fill information in boxes

Researchers		
	Name	Email (use NVC email)
PI	Testing	
Co-PI (1)		

**\*\*\*Note: You may not see this if you do not have Adobe Acrobat downloaded onto your computer\*\*\***