



August 23, 2013

Dr. Adena Williams Loston  
President  
Saint Philip's College  
1801 Martin Luther King Drive  
San Antonio, TX 78203

Dear Adena:

Thank you for your letter and prospectus regarding St. Philip's College's request for approval regarding a programmatic award level change for the Surgical Technology Level II Certificate TO the Associate of Applied Science Degree in Surgical Technology, effective fall 2013.

The program level change reflects the healthcare market's need for degreed providers in addition to recommendations of the accrediting body that surgical technology programs evolve to the associate degree level. As the institution currently offers the Level II Certificate in Surgical Technology, existing physical resources, faculty qualifications, library, and learning resources are adequate and appropriate to support this program. The institution currently offers the A.A.S. degree in many other health-related programs.

Documentation of need and demand and appropriate approvals were provided in the prospectus. Following approval to implement the A.A.S. Degree in Surgical Technology, the Level II Certificate will be archived.

**The Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges reviewed the materials seeking approval of the degree level change for the Surgical Technology Level II Certificate program to the A.A.S. Degree. It was the decision of the Board to approve this program level change and include it in the institution's scope of the current accreditation.**

Enclosed is an invoice for \$300 to help defray the cost of reviewing the prospectus.

Best regards,

Belle S. Wheelan, Ph.D.  
President

BSW/TG:efk

Enclosure

cc: Ms. Mecca Salahuddin, Director of Planning, Research, and Effectiveness  
Dr. Michael S. Johnson



Southern Association of Colleges and Schools  
 Commission on Colleges, Inc.  
 1866 Southern Lane  
 Decatur, GA 30033-4097

**INVOICE**

Date	Invoice #
8/26/2013	1906

<b>Bill To</b>
St. Philip's College 1801 Martin Luther King Drive San Antonio, TX 78203

Due Date	Account #
Due upon receipt	60800

Description	Amount
<b>REVIEW OF SUBSTANTIVE CHANGE PROSPECTUS FEE</b>	
Substantive Change Fee for the review of the prospectus for the approval regarding a programmatic award level change for the Surgical Technology Level II Certificate to the Associate of Applied Science Degree in Surgical Technology, effective fall 2013.	300.00

Payment due upon receipt. Please make checks payable to SACSCOC. Questions, please contact Sharon Wilks @ 404-679-4500 ext 4507 or email at swilks@sacscoc.org	<b>Total</b>	\$300.00
	Payments/Credits	\$0.00
	<b>Balance Due</b>	\$300.00

Phone #	Fax #	E-mail
404-679-4500	404-679-4550	lmoreaux@sacscoc.org

Web Site
www.sacscoc.org