



February 4, 2022

Dr. Adena Williams Loston  
President  
St. Philip's College  
1801 Martin Luther King  
San Antonio, TX 78203

Dear Dr. Loston:

Thank you for submitting the following substantive change:

Substantive change:

**OCIS Closure**

**Madison High School (North East Independent School District)**

**5005 Stahl Road**

**San Antonio, TX 78247**

Submission date:

**6/1/2021**

Intended Implementation date:

**8/1/2018**

Case ID:

**SC016178**

The institution planned to offer courses in the Level 1 Certificate program Catering Management at the Madison High School (name as it appears in the SACSCOC database) off-campus instructional site. The projected implementation date was fall 2018; however, the program did not garner enough student interest and was not implemented at the site. The institution submitted the teach-out plan as a program closure. As clarified by telephone (January 7, 2022), the submission is an off-campus instructional site closure as there are no credits being offered at the location.

The institution is reminded when it closes a program or instructional site, it has an affirmative obligation to seek closure approval from SACSCOC at the time the closure decision is made. The closure date is the date students are no longer admitted.

Students can continue taking high-school level courses offered at the high school and have other opportunities for dual-credit courses with another college at the site. The instructor is still a St. Phillip's College adjunct instructor, and the school staff at Madison High School are still employed at the school.



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**The Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges approves the late closure of the Madison High School off-campus instructional site (OCIS).**

Should you need assistance, please contact Dr. Patricia L. Donat at 404-994-6558 or via email at [pdonat@sacscoc.org](mailto:pdonat@sacscoc.org).

Please include the Case ID number above in all submissions or correspondence about this substantive change.

Sincerely,

A handwritten signature in cursive script that reads "Belle S. Wheelan".

Belle S. Wheelan, Ph.D.  
President

BSW/MAC:lp

cc: Mr. George H. Johnson III, Interim Vice President of College Services, St. Philip's College  
Dr. Patricia L. Donat, Vice President, SACSCOC