

San Antonio College
Learning Assessment Validation Committee Charter
(Effective AY 2021-22)

Purpose

The purpose of the Learning Assessment Validation Committee shall be to validate the Discipline Assessment Validation Committee (DAVC) processes by examining the connections between the assessment instruments and the Course Student Learning Outcomes (CSLOs) and Program Student Learning Outcomes (PSLOs)/Marketable Skills (MS). Further, the Committee will make any recommendations and identify best practices by April 15 of every year.

Organization

The Learning Assessment Validation Committee shall be comprised of a minimum of 11 total members to include representation from Arts & Sciences and Career and Technical Education. The co-chairs shall be appointed by the Dean of Performance Excellence.

Committee Membership

Membership in the committee shall be representatives of San Antonio College faculty with representation from Arts & Sciences and Career and Technical Education.

Summary of Committee Members by Role:

- PTE Faculty
- Arts & Sciences Faculty

Total: A minimum of 11 members to include 2 Co-Chairs –Members from Arts & Sciences and Career and Technical Education.

Meeting Schedule

The Learning Assessment Validation Committee will have regular meetings necessary to carry out its responsibilities. Members of the committee will be notified of the meeting venue. Co-Chairs will set the agenda for and preside at meetings of the committee.

Objective

The Learning Assessment Validation Committee will review the DAVC processes by examining connections between assessments and SLOs to make recommendations on a random 10% of core courses every Spring term.

Duties & Responsibilities for DAVC

- Check the mapping of CSLOs to focus areas of PSLOs (Marketable Skills).
- Validate that instructor assessments align with CSLOs and PSLOs (Marketable Skills).
- Validate that instructor scoring of student performance of SLOs is correct.

Duties & Responsibilities for LAVC

- Validate DAVC processes from the 10% of core courses identified by the IPPE office (10% of core courses will be randomly selected from the Fall term).
- Review documentation and provide recommendations to the DAVCs, Program Coordinators, and Department Chairs by April 15.
- At the end of the validation process, make recommendations to IPPE, VPAS, and Director of Teaching and Learning.
- Report on identified best practices to IPPE, VPAS, and Director of Teaching and Learning.
- Submit the final report to College Council.

Our Expected Outcomes

- A review of the processes of validation by the Discipline Assessment Validation Committees is maintained at San Antonio College.
- Improvements in the assessment process are addressed at San Antonio College.
- Improvement of student performance on CSLOs and PSLOs (Marketable Skills) at San Antonio College.

Authority of the Committee

The Committee shall have direct access to, and complete and open communication with, college administration and may obtain advice and assistance from internal legal, accounting, and other advisors. The committee also has the ability to contact discipline experts to gather more information.

Appointment of Members

The Dean of Performance Excellence will appoint members to the committee with recommendations from the Director of Learning Assessment.