

ALAMO COMMUNITY COLLEGE DISTRICT FOUNDATION, INC.

FUNDS MANAGEMENT POLICY # 1

ENDOWED FUNDS (PERMANENTLY RESTRICTED)

All *Endowed Funds* managed by the Alamo Community College District Foundation, Inc., hereafter referred to as the "ACCD Foundation," shall be operated for the purpose as set forth by the Memorandum of Understanding, Gift Agreement, or other presentation agreed to between the donor, or donors, establishing the endowment by gift, and the ACCD Foundation Board of Directors. Only earnings from the endowment corpus may be expended for the stated purpose of the endowment. The corpus shall remain inviolate. Earnings credited to each endowment corpus, and to derivative earnings, shall be based on a monthly pro rata allocation of the total earnings recorded for all ACCD Foundation managed funds, exclusive of any separated funds established in the form of trusts or similar instruments or purposes. Earnings may also be used to increase the value of the endowment corpus, as may be agreed to and specified in the associated Memorandum of Understanding, Gift Agreement, or other presentation. Subsequent gifts to an endowed fund will be presumed to be for addition to the corpus, unless otherwise specified by the donor. A fully endowed fund shall retain a minimum corpus value of \$5,000 if established prior to May 1, 2009. A fully endowed fund established on, or after May 1, 2009, shall retain a minimum corpus value of \$20,000.

Planned endowment funds (funds which have not yet attained the minimum level of \$20,000, but which have been created by the donor, or donors, with the stated purpose of adding to the fund for the purpose of establishing a fully funded endowment fund) shall be treated as a fully endowed fund for earnings credit purposes. Any existing planned endowment funds initiated prior to May 1, 2009 may be treated as a fully endowed fund upon attaining a minimum \$5,000 corpus. Earnings on planned endowment funds shall not be available for expenditure until the minimum corpus value of \$5,000 (for planned endowment funds initiated prior to May 1, 2009), or \$20,000 (for planned endowment funds initiated on, or after, May 1, 2009) is attained. The minimum gift amount required to establish a planned endowment fund on, or after, May 1, 2009 shall be \$6,000, and the timeframe within which the fund is to attain the minimum corpus value of \$20,000 to qualify as a fully endowed fund shall be three years from the inception of the planned endowed fund. Planned endowment funds initiated on, or after, May 1, 2009 that do not attain the minimum corpus value of \$20,000 within three years shall revert to a non-endowed fund status, and expended according to its agreed upon purpose.

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NON-ENDOWED FUNDS (TEMPORARILY RESTRICTED)

All *non-endowed restricted funds* administered by the ACCD Foundation shall also be administered in accordance with the desired intent of the originating donor, or donors, establishing the fund. Unless otherwise specified through a Memorandum of Understanding, Gift Agreement, or other presentation created for major gift purposes with a minimum gift amount of \$25,000 to establish the fund, all pro rata earnings from non-endowed restricted funds shall be credited to the ACCD Foundation's Chairman's Fund for Excellence. Where non-endowed restricted gifts are provided by the donor, and where such gifts are \$25,000 or greater, and where the donor desires earnings be credited to that gift until used, a Memorandum of Understanding, Gift Agreement, or other presentation, shall be drafted specifying that agreement and honored by the ACCD Foundation.

UNRESTRICTED FUNDS (ENDOWED AND NON-ENDOWED)

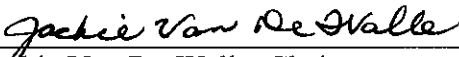
The ACCD Foundation's *Chairman's Fund for Excellence* shall be used for such purposes as may be most needed, or for other operational or fund raising purposes, as determined by the ACCD Foundation Board of Directors. Monies in the *Chairman's Fund for Excellence* may also be used to provide matching dollars for either endowed or non-endowed funds, as may from time to time be determined by the Board of Directors.

These policies shall be effective from the date approved by the ACCD Foundation Board of Directors and applied to the month immediately following such date and each month thereafter, until such time as these policies may be revised.


First established the 21st day of September, 2001.

Revised and approved by the ACCD Foundation Board of Directors the 21st day of April, 2006.

Revised and approved by the ACCD Foundation Board of Directors the 1st day of May, 2009.



Jackie Van De Walle, Chair
ACCD Foundation, Inc.



Katherine David, Secretary
ACCD Foundation, Inc.