



**ASSESSMENT CENTER AND TESTING CENTER  
REQUEST TSI SCORES TAKEN AT SAC TO BE SENT TO ANOTHER SCHOOL**

**HELP US HELP YOU:**

- **PRINT ALL INFORMATION NEATLY AND CLEARLY.**
- Providing **complete addresses** for those persons/organizations receiving the test score reports.
- Please allow approximately **2-3 working days** to process official test score reports.
- Incomplete request or illegible form(s) can delay or prevent processing.
- Once the form is completed, you may mail to the address below or scan your request and email to [sac-assessment@alamo.edu](mailto:sac-assessment@alamo.edu).

Name: \_\_\_\_\_  
Last Name First Name M.I. Maiden Name

Banner ID#: \_\_\_\_\_ D.O.B: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Apt. #

\_\_\_\_\_ City State Zip Code Cell Phone #:

**Select One:**

Pick up     Mailed to the above address     Mail to Institution     Fax to Institution

**Test score reports NOT picked up within 10 days of request will be discarded. You will need to reorder and allow 2-3 working days.**

Please provide complete address, name of person and/or department and institution that will receiving your records:

College/Institution: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Office or Department: \_\_\_\_\_ Fax or Email: \_\_\_\_\_

**I hereby grant permission for San Antonio College Assessment Center to release my test score records:**

Signature

Today's Date

**\*\*\* PLEASE ALLOW APPROXIMATELY 2-3 WORKING DAYS TO PROCESS OFFICIAL TEST SCORE REPORT. \*\*\***