

Strategic Quality Enhancement Committee

Meeting Minutes

October 15, 2024

Present: CET: Francisco Solis, Stella Lovato, Amy Chaye Pena, Cassandra Rincones, Jonathan Lee, Clare Iannelli, Rosalind Ong, Victoria Moe **AS:** Joan Jaimes, Cleveland Dunlap, Dan Herrick
SACCOC: Seabrook Jones **Student Liaison:** Jada Valdez

Not Present: CET: Barbara Hong, Christi Horton, Sitakanta Mohanty **AS:** John Lamerson **SS:** Antony Perez, Fidel Bem **CS:** Usha Venkat **CS:** La-Keisha Harrell

In attendance: Savithra Eratne, Catherine Coppersmith

- I. Call to Order:** Victoria Moe called the meeting to order at 2:06pm on October 15, 2024 held in person.

- II. Approval of Minutes:** The minutes for both the August 13, 2024 and September 17, 2024 meetings were reviewed by the committee. August 13th minutes were approved by Dr. Rincones and Dean Pena. September 17th minutes were approved by Dr. Lovato and Dr. Lee.

- III. Strategic Plan in SPOL:** The committee discussed the strike through of the equity strategic priority to be in compliance with state legislation SB 17. At the recommendation of district, the committee agreed to remove the priority from SPOL as the software does not have a strike through option. A copy of the college's strategic plan with the strike through will be placed in the document repository within SPOL for any future need or reference. Dean Pena moved to approve this and Dr. Jones second.

- IV. QEP Update:** Dr. Jaimes updated the committee that twenty one people have responded to be part of the new QEP Committee. Adding student participation to this committee was also discussed. Dr. Jones will follow up on this. Dr. Jaimes and Catherine Coppersmith updated the group on a meeting with Advocacy Center Director, Jillian Denman. The data points she is already collecting were shared with the committee. This will be crucial as the QEP topic is centered around advocacy and mental health. Dr. Solis asked the group to look into hiring a consultant for the QEP. Preferably a presenter from the SACSOC conference.

- V. SAC Scores Update:** Rosalind Ong shared post SAC Scores Day updates. The committee discussed the SAC Scores survey and agreed to send out another reminder and give employees one more week before closing the SAC Scores survey. The committee shared the feedback they had received regarding SAC Scores. Student Success would like to reserve a lab for all employees to be able to go through training and fill out the form(s) in real time with IPPE members. The formation of the SAC Scores committee was also addressed. Questions about committee member expectations were also discussed.

- VI. SAC Scores Meta Analysis:** Rosalind updated the committee on the random sampling and group exercise that will occur at the next SQEC meeting to be hosted on October 22, 2024.

Minutes submitted by: Catherine Coppersmith Approved
by: Committee on October 22, 2024