

Strategic Quality Enhancement Committee

Meeting Minutes

September 17, 2024

Present: CET: Stella Lovato, Barbara Hong, Amy Chaye Pena, Christina Horton, Victoria Moe, Rosalind Ong, Sitakanta Mohanty, Cassandra Rincones, Jonathan Lee, Clare Iannelli, AS: Joan Jaimes, Cleveland Dunlap, Dan Herrick, John Lamerson SS: Antony Perez, Fidel Bem CS: Usha Venkat SACCOC: Seabrook Jones **Student Liaison:** Jada Valdez

Not Present: CET: Francisco Solis CS: La-Keisha Harrell

In attendance: Savithra Eratne, Catherine Coppersmith

- I. **Call to Order:** Victoria Moe called the meeting to order at 3:03 pm on September 17, 2024 held virtually via Zoom.
- II. **Welcome to New SQEC Liaisons:** Faculty members Dan Herrick and John Lamerson were welcomed to the SQEC committee and thanked for their willingness to serve. SGA Vice President and student, Jada Valdez was also welcomed to the committee to serve in the newly created student liaison position.
- III. **Strategic Plan in SPOL:** The committee was informed that college's modified strategic plan (modified on May 1st) is not yet reflected in SPOL, the software used for inputting unit strategic plans during SAC Scores. Two solutions were presented to the committee to fix this. The committee recommended consulting our legal department at district for their opinion. Findings will be presented in a later SQEC meeting.
- IV. **CTE:** Dr. Lee presented information on the proposed three year CTE review process for the committee's review and feedback. The committee offered suggestions for additions and approved that this could be moved on for the review of college council.
- V. **QEP Update:** Dr. Jaimes presented an update on the QEP process and informed the committee of the next steps to work with the Advocacy Center and other wrap around services on gathering initial data points for the QEP plan's development.
- VI. **SAC Scores Update:** Rosalind Ong presented the SAC Scores Day schedule for the committee's review and feedback. Suggestions for changes will be added.
- VII. **Next Meeting and Adjournment:** The next meeting is Tuesday, October 15th from 2:00-3:00 pm. With no other items for discussion, the meeting adjourned at 3:50 pm.

Minutes submitted by: Catherine Coppersmith Approved by:
Committee on October 15, 2024