





### Student Responsibilities:

- Be proactive. Read all of your emails in ACES. This is the official communication method for the Alamo Colleges District.
- Create and commit to an academic plan that supports certificate and/or degree completion and/or successful transfer.
- Commit to Completion.
- Meet critical deadlines for registration, financial aid and payment deadlines, add/drops, and application for completing your degree and/or certificate.
- Be prepared to discuss goals and educational plans. Ask questions if something is not clear or you have a concern. Be open and willing to consider all options and recommendations.
- Schedule regular appointments with your assigned Certified Advisor and/or Faculty Mentor.
- Inform your assigned Certified Advisor of important changes that directly affect your academic performance and educational goals.
- Monitor your academic progress in Alamo GPS via your ACES account.
- Be an engaged and active learner in your educational journey.

### Student Outcomes:

- Embrace personal responsibility as an integral part of personal and student success.
- Identify individual strengths and weaknesses.
- Utilize provided tools to research, plan, and monitor your academic journey.
- Know and adhere to critical policies and dates including drop and pay deadlines, academic standards, financial obligations, federal, state, and local policies for program completion.
- Engage in activities/programs outside the classroom.
- Utilize college resources.
- Know the importance of program completion, core completion, the benefits of the associate degree, transfer, and reverse transfer options.
- Utilize the TRAC Center for transfer, career, and job readiness services.
- Know how and where to access financial assistance to continue your educational goals.











