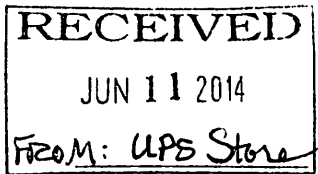


SACS COC

SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS
COMMISSION ON COLLEGES



June 3, 2014

Dr. Adena Williams Loston
President
Saint Philip's College
1801 Martin Luther King Drive
San Antonio, TX 78203

Dear Dr. *Adena* Loston:

Thank you for your letter of March 6, 2014, transmitting a prospectus for the following off-campus site where 50% or more of a program will be offered, effective fall 2014:

Alamo Colleges Memorial Early College High School
1419 N. Business IH35
New Braunfels, TX 78130

The College will offer 50% or more of the Associate of Arts (A.A.) degree program at the site. Expansion of the offerings at the site is consistent with the goals and strategic objectives of the College. The expansion meets a need to provide opportunities for students to have access to higher education and an accelerated path to degree completion.

The Dual Credit program at the College is led by the Dean of Arts and Sciences who has responsibility for the A.A. degree program. The Dean provides support by facilitating student advisement, registration, acquisition of textbooks, posting grades, ensuring transcript availability, and providing oversight of the faculty and curriculum through department chairs. An orientation program is held for Early College High School students. For the last two years, junior and senior students from Memorial Early College High School have attended classes on campus but transportation and scheduling issues require that college courses offered at the site be expanded.

Outcomes for the A.A. degree program were listed. Assessment processes were described. Students must meet the same requirements for admissions, curriculum, and graduation requirements as students who attend the College. A schedule of general education courses was provided. Faculty qualifications appear appropriate. However, the College should be reminded that final judgment concerning qualifications of faculty members rests with the Commission's Evaluators and the qualifications will be reviewed in conjunction with upcoming reaffirmation activities in 2015-2016.

Students have access to learning resources at the site as well as the main location of the College library and the library at Southwest Campus. Students can also access learning resources using

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the College's portal system Alamo Colleges Educational Services or the College's website. Student support services are available to the students to include registration assistance, academic assistance (tutoring assistance, math lab, writing lab, and reading lab), advising, career services, and student activities. The physical facilities appear adequate with classrooms, labs, distance learning capabilities, and appropriate equipment. Financial support for the site appears adequate.

The Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges reviewed the materials seeking approval of the Alamo Colleges Memorial Early College High School off-campus site. It was the decision of the Board to approve the site and include it in the scope of the current accreditation.

The approval of an off-campus instructional site is effective for a maximum of five years. The site will be reviewed, which may include a site visit, as part of the institution's fifth-year or decennial review.

Enclosed is an invoice for \$300 to help defray the cost of review of the prospectus.

Best regards,



Belle S. Wheelan, Ph.D.
President

BSW/ABC:iyw

Enclosure

Cc: Dr. Karen Sides, Dean of Interdisciplinary Programs and Institutional Accreditation
Liaison Officer
Dr. Michael T. Hoefler