



St. Philip's College Dual Credit 2024 – 2025 Apply Texas Steps

Create an Account

1. <https://goapplytexas.org/>
2. Create your own username/password and provide an email.
3. Check your email immediately as you MUST verify email.
4. As soon as you verify and click continue, you will receive a follow up email with login information.
5. PLEASE Write or Photograph Apply Texas:
 - Application ID: Located in the middle of the screen.
 - User Name: Located on the email sent after clicking continue.
 - Password: The password you just created.



Note: You will receive an automated e-mail from Apply Texas titled “Verify your email address for goapplytexas.org.”

This e-mail will be sent to the email address you enter on your profile. This email is **NOT** verification that the application has been completed or submitted.

6. *Before you start an application, you must complete your profile by clicking “Start/Edit Profile”. Complete all “**REQUIRED**” items in the “Start/Edit Profile” button and click “Done” when finished.*

High School / Secondary School: Page 8

1. Type the name of your high school without any special characters (Ex: &, ,, /). This will display high schools that match the school name you entered. From the list of results, select the high school with the correct name.
 - a. **If home school**, type in “Home School”
2. **Expected Graduation Date:** Ensure to enter the month (**June**) and **YEAR** of your high school graduation.
3. **DO NOT ADD PREVIOUS HIGH SCHOOLS**
4. **Do you have a GED or have you completed another high school equivalency program?**
Yes or **No**?

College History: Page 9

Have you taken any college courses? **Yes** or **No**?

Do you consent and agree that ApplyTexas and its partners [...] help with finding a job.

Yes or **No**?

Are you currently on academic suspension from the last college or university attended?

Yes or **No**?

Click **Done**

- It will take you back to the Welcome page.



Creating an Application

1. Click on “**Start/Edit Application**”
2. Click “**Start a New Application**”

**Would you like to apply to a two-year or four-year college/university? Two-year
community/junior college**

Select the institution to which you would like to apply: St. Philip's College (San Antonio)

Select your application type: Two Year

Select your semester:

1. **Fall 2024** – for classes beginning August 2024
 - The regular deadline for Two Year Institution
2. **Spring 2025** – for classes beginning January 2025
 - The regular deadline for Two Year Institution

Select a School

Select one of the bolded options for First Choice School: Select a major that aligns with your high school endorsement.

- **Advanced Manufacturing and Logistics – Dual Credit**
- **Business and Entrepreneurship – Dual Credit**
- **Creative and Communication Arts Institute - Dual Credit**
- **Public Service Institute – Dual Credit**
- **Science and Technology - Dual Credit**

Select a Major

Note: Choosing the wrong major may impact registration into your program's specific courses.

Select the First Choice Major:

- **Advanced Manufacturing and Logistics – Dual Credit**
- **Business and Entrepreneurship – Dual Credit**
- **Creative and Communication Arts Institute - Dual Credit**
- **Public Service Institute – Dual Credit**
- **Science and Technology - Dual Credit**

Deadline options for this application are listed below: Regular Deadline

Click “**Select Choices and Start Application**”

Note: **Your application ID is provided on this page. Write it down for future reference.** The information on this page will auto-populate from the information you provided in your profile.

Please scroll through and ensure all information listed is correct.

- After taken back to list of applications scroll down to the St. Philip's College application you just created. (BLUE SQUARE)
- Click on “**+ Admissions Application**” in the blue box.
- Select “**Two Year Questions**”



Admissions Application Pages

Education Background/Plans

- At any time in your life were you placed in foster care or adopted from foster care in Texas? **Yes** or **No**? If Applicable
IF YES: If admitted, would you like to receive information on possible eligibility for financial and other assistance for students who were placed in foster care in Texas? **Yes** or **No**
- Are you home-schooled? **No**? If Applicable
- Did you take a Tech Prep course or courses for college credit? Answer **NO**
- Please indicate on what basis you are seeking admission. Select the option that is most appropriate. Any/all of these may require additional documentation: **Dual Credit (receiving both high school and college credit)**

Note: Selecting another option will affect your College's ability to consider your application for the program.

- Please indicate the primary reason for attending classes at this college:
 - **Earn credits for transfer**
- **Please respond to the next 4 questions as best to your ability. You may select "Unknown or not applicable" if you do not know your Parent/Guardian's Education Level.**

Texas Residency Information

Answer all questions, unless, otherwise notified within the guidance provided in this section.

1. Selected "**United States**" and "**Texas**" if applicable.
2. Is the parent or legal guardian upon whom you base your claim of residency a U.S. Citizen? **Yes** or **No**
IF NO: Answer **REQUIRED** questions accordingly

****Continue to answer the REQUIRED questions accordingly****

- If your parent or legal guardian is currently living in Texas, how many months (not including the years you entered above) have they been living here? **Enter a number between 1-12**
- During the 12 months prior to the term for which you are applying, did you attend a public college or university in Texas in a fall or spring term (excluding summer)? **Yes** or **No**?

Skip to Page 4 and Click DONE

- Scroll down to the St. Philip's College application you just created. (BLUE SQUARE)
- Click on "**+ Admissions Application**" in the blue box.
- Select "**Questions Specific to St. Philip's College**"

Custom Questions

- Online Courses Only? - The answer is **No**
- College Connection - Senior - The answer is **No**, **DO NOT select Yes.**
- CC-App at another Institution - The answer is **No**
- CC-Alamo College First Choice - The answer is **YES**



Submit Application

Scroll down to the St. Philip's College application you just created and Select Submit Application.

Note: Status must be "Submitted". A status of "Saved" means that your application has not been sent to St. Philip's College.

St. Philip's College
Fall 2022
Two Year (Dual Credit)

Application ID: 2200925958
Status: Saved, in progress (07/20/2022 01:41PM)
Deadline: 10/03/2022 (Regular Deadline)

— Admissions application

- Two Year questions (Page 4 of 4)
- Questions specific to St. Philip's College (Page 1 of 1)

Submit this application

Status must say "Submitted"

Must have check mark to show completion

Your next steps:

- Wait 3-5 days for your application to process
- Get Banner ID and Username ID
 - Student - SPC Dual Credit Office (210) 486 -2761
 - Counselor - email SPC Dual Credit Representative for Argos Report
- Complete Go FAARR and Test Prep Modules in ACES
- Take the TSI exam -OR- request your official SAT/ACT scores

St. Philip's College Dual Credit Office
Phone Number: (210) 486 - 2761
Website: <http://www.alamo.edu/spc/dual-credit/>