



PREAMBLE

The mission and purpose of the St. Philip's College Science Club is to become a forum for the underrepresented science community on campus. The principal functions will be to:

- Foster opportunities for involvement in community and professional activities by students of science.
- Seek to support and promote science education.
- Provide enrichment experiences in the sciences at SPC and in the broader eastside community.
- Maintain active membership as a Student Affiliate Chapter of various science societies.
- Promote reflection on the ethical boundaries of science.
- Engender a sense of community among science students at St. Philip's College.

In this way, the club will play an important role in the socialization and integration of the student body into college life and will result in higher recruitment of new science majors and the retention, persistence, completion, graduation and transfer rates among all science majors.

ARTICLE I – NAME

Eureka - St. Philip's College Science Club

ARTICLE II – MEMBERSHIP

Membership shall be open to any St. Philip's College student, faculty member or staff member who is interested in science. Any individual not directly associated with St. Philip's College may become a member by invitation. The club must have at least one faculty sponsor. This club shall not discriminate on the basis of age, gender, race, color, creed, or national origin.

Full Members

A full member of the club shall be any eligible person (where eligible is defined by being affiliated with St. Philips College) who has paid the club membership dues for the period of time in question as outlined in the club bylaws. Full members of the club entitled to: vote at and take full part in all meetings of the club; stand for and hold, in accordance with applicable regulations and procedures, any elected or appointed position within the club; and in accordance with any applicable regulations and restraints, utilize the resources of and participate in events sponsored by the club.

Associate Members

An Associate Member is any person in good standing with the club who wishes to be a member of the club but has not paid his or her club dues or has not attended a majority of meetings for the period in question as set in the bylaws. Associate Members may be permitted to use resources of the club, with Full Members taking preference in any club sponsored activities. In other respects Associate Members do not have the privileges accorded to any of Full or Honorary members.

Honorary Members

Honorary members of the club shall be those invited and designated as such by a three-quarters majority vote of members present at any meeting of the club. Such persons do not meet the requirements of either a Full or Associate Member. Honorary members of the club may, in accordance with any applicable regulations and restraints, utilize the resources of and participate in events sponsored by the club; however, they may neither vote, nor hold executive office.

Members Bound by By-Laws

All members shall, by accepting membership, be deemed to have notice of and to agree to be bound by all rules and regulations duly made thereto or hereafter to be made by the club or a majority of the executive including, but not limited to, the club constitution and all club by-law

ARTICLE III – OFFICERS

President

The president of the club shall :

- be the chief executive officer of the club;
- act as chairman at all meetings of the club at which he is present;
- represent the club and the membership thereof to organizations and at gatherings where such representation is necessary;
- co-ordinate and facilitate the actions of the other officers of the club;
- oversee and administer any activities of the club not specifically under the control of any other club officer;
- act with the other executive officers in matters which cannot, in his opinion, await the decision of the club in accordance with any applicable club regulations and restraints;
- and be one of two signing authorities.

Vice-President

The vice president of the club shall

- be responsible for club publicity and public relations;
- serve as chief recruitment officer for the club;
- assume the duties and responsibilities of the president in the president's absence;
- and perform such other duties as are assigned to him.

Treasurer

The treasurer of the club shall

- administer the finances of the club;
- be responsible for keeping accurate and complete records of the financial transactions of the club;
- prepare and present to a meeting a budget for the operations of the club during each academic term by the end of the first month of said term;
- prepare and present to a meeting a final summary of the club finances by the end of the academic term;
- be able to answer any member's questions about the financial affairs of the club at any meeting; and
- be one of two signing authorities.

Secretary

The secretary of the club shall

- be responsible for the maintenance of all non-financial records of the club including, but not necessarily limited to, the minutes of all meetings, lists, and club correspondence;
- and be responsible for keeping an up-to-date list of non-financial club assets.

Other Officers

The club may, at its discretion, define other officer positions in the bylaws of the club. Officer positions which are not executive officers may be vacant, in which case the responsibilities of the office shall pass to the appropriate executive officer. Any bylaw which defines an officer position must contain the powers and responsibilities of that officer, and which executive officer shall assume the duties of the office if it lies vacant.

ARTICLE IV – EXECUTIVE COMMITTEE

Responsibility and Authority

The club shall be managed by the club officers, who shall be elected by the membership of the club. Each of these officers, acting on behalf of and responsible to the membership of the club, shall have vested in them certain powers as detailed in this document and in the appropriate by-laws in order to perform their assigned duties. The Officers shall perform such additional duties pertaining to their Offices as may be prescribed by the Executive or by the club. The Executive Officers shall be composed of the President, the Vice-President, the Treasurer and the Secretary.

Term of Office

The members of the club executive have a term of office extending from the date of their election to the last day of the academic term in which they were elected. The members of the executive hold their positions on a purely caretaker basis from the expiry of their terms of office to the date of the election of their successors in the following academic term.

Election of Officers

An election for executive positions shall be held at the beginning of every term with the exception of the president. The future president shall be elected at the last meeting of every term. If an executive position is not held, the remaining executive officers must either assume the responsibilities and duties of the vacant position, or begin nominations to fill the vacancy. Elections shall be conducted according to the relevant by-laws.

Election Procedures

All full members of the club present shall be entitled to cast exactly one vote for each contested position. Any full member not present at the aforementioned meeting may submit in advance a written absentee ballot for each contested position.

An executive committee consisting of all officers as well as sponsors shall meet once a week to discuss issues and handle club business.

ARTICLE V – SPONSORS

Students will submit their recommendations for sponsors. However, all recommendations must be approved by the Director of Student Activities.

ARTICLE VI – GENERAL BYLAWS

There shall be convened, as outlined in the club by-laws, meetings of the membership of the club in order to generally oversee the activities and conduct business of the club. These meetings are hereafter referred to as "club meetings".

Power of the Assembly

During club meetings the assembly shall have all powers vested in the executive of the club, including the power to examine, rescind and otherwise deal with any decision of the executive.

Quorum

Quorum required shall be two (2) members with the power to vote at club meetings who are not currently holding an executive position in the club and one of the President or two (2) executive officers. Other person(s) attending a club meeting do not count towards quorum.

General

The membership of the club shall be empowered to enact bylaws not contrary to any provision of this document to govern or regulate any aspects of the affairs and operations of the club.

Notice

Notice of any motion to enact, amend or repeal a bylaw of the club shall be given at a club meeting no less than five days before the meeting at which the matter is to be considered.

Approval

Any motion subject to the above provision must be approved by a two-thirds majority of members present at the time of consideration in order to take effect.

Amendments

The membership of the club shall be empowered to amend this document if the changes are not contrary to any other documents regulating the club.

Notice

Notice of any motion to amend the constitution of the club shall be given at a club meeting no less than fourteen days before the meeting at which the matter is to be considered.

Approval of Amendments

Any motion subject to the above provision must be approved by a two-thirds majority of members present at the time of consideration in order to take effect.

Constitutional Corrections

A motion to correct the wording or numbering of this document and/or associated by-laws can be made without notice by unanimous vote at a club meeting. Such a correction must not alter the intent or spirit of the constitution or its by-laws. Any member may oppose the alteration made using the power of this subsection within fourteen (14) days of the motion's passage, in which case the alteration is struck down and considered null and void. If an amendment is passed using the power of this subsection and later struck down using the power of this subsection, Notice of Amendment shall be deemed to have been given on the date the motion was raised.

DISSOLUTION

In the event that the club dissolves, all assets of the Club become the property of the Department of Natural Sciences.